



**भारतीय रिज़र्व बैंक
निर्गम विभाग
चंडीगढ़**

ई-निविदा-आमंत्रण सूचना (एनआईटी)

ई-निविदा संख्या. आरबीआई/चंडीगढ़ क्षेत्रीय कार्यालय/निर्गम/01/25-26/ईटी/710

भारतीय रिज़र्व बैंक, चंडीगढ़ के लिए बैंक नोटों के परिवहन के लिए पर्याप्त संख्या में पूरी तरह से कवर किए गए कंटेनर ट्रकों/वाहनों की आपूर्ति के लिए ई-निविदा

क्षेत्रीय निदेशक, भारतीय रिज़र्व बैंक, चंडीगढ़ (इसके बाद "बैंक" कहा जाएगा) निम्नलिखित स्थानों से पेटियों में पैक किए गए बैंक नोटों के परिवहन के लिए द्वि-बोली प्रणाली (तकनीकी (तकनीकी वाणिज्यिक) बोली और कीमत बोली) के तहत कम से कम पाँच (05) पूरी तरह से ढके हुए कंटेनर ट्रकों/गाड़ियों, जिनमें से प्रत्येक की भार-वहन क्षमता नौ (09) मीट्रिक टन हो और जिसमें कम से कम 80 पेटियां रखने की क्षमता हो (प्रत्येक पेटि का औसत साइज़ लगभग 72 सेमी (लंबाई) x 63 सेमी (चौड़ाई) x 33 सेमी (ऊँचाई) और वज़न लगभग 90 से 120 किग्रा के बीच हो), जिसमें पर्याप्त मोटाई की मेटैलिक बॉडी हो, अधिमानतः बुलेट/टैम्पर प्रूफ हो, जिसमें सुरक्षित टैम्पर प्रूफ डबल लॉकिंग व्यवस्था हो, ग्लोबल पोजिशनिंग सिस्टम (GPS) लगा हो, यात्री और कार्गो कम्पार्टमेंट के लिए सीसीटीवी लगा हो, वायरलेस मोबाइल संचार प्रणाली के साथ-साथ हूटर और आग बुझाने का यंत्र भी हो, की आपूर्ति के लिए ई-निविदा आमंत्रित करते हैं:

- रेलवे स्टेशन/एयरपोर्ट/प्रेस/किसी भी जगह या आरबीआई के किसी भी निर्गम कार्यालय से आरबीआई, चंडीगढ़ तक।
- आरबीआई, चंडीगढ़ से उसके अधिकार क्षेत्र में स्थित मुद्रा प्रकोष्ठ तक या आरबीआई, चंडीगढ़ द्वारा निर्दिष्ट किसी अन्य जगह तक; और
- आरबीआई, चंडीगढ़ के अधिकार क्षेत्र में स्थित मुद्रा प्रकोष्ठ से आरबीआई, चंडीगढ़ तक या आरबीआई, चंडीगढ़ द्वारा निर्दिष्ट किसी अन्य जगह तक।

अनुभवी, साधन-संपन्न, आर्थिक रूप से मज़बूत और लाइसेंस प्राप्त संस्थाओं (कंपनी/साझेदारी/स्वामित्व वाली फर्म, आदि) जिनके पास कम से कम तीन साल का अनुभव हो (बोली खुलने से पहले मार्च महीने की समाप्ति तक), से ई-निविदा आमंत्रित किए जाते हैं।

2. संविदाकारों को संबंधित एमवीआई/आरटीओं से सभी गाड़ियों का फिटनेस सर्टिफिकेट लेना होगा। इसके अलावा, संविदाकारों को यह भी सुनिश्चित करना होगा कि सभी गाड़ियों से जुड़े दस्तावेज जैसे पंजीकरण प्रमाणपत्र, बीमा कवर, प्रदूषण नियंत्रण प्रमाणपत्र, संविदाकार द्वारा रखे गए वाहन-चालकों के ड्राइविंग लाइसेंस, नेशनल परमिट, फिटनेस सर्टिफिकेट, अद्यतन कर भुगतान आदि वैध हों। खजाने के विप्रेषण के लिए दिए जाने वाले वाहन सड़क पर चलने लायक/अच्छी हालत में होने चाहिए, उनमें लंबी यात्राओं का तनाव झेलने के लिए सही/आरामदायक सीटें होनी चाहिए और वाहन 10 साल से कम पुराने होने चाहिए। पट्टे पर दिए गए वाहनों के मामले में, वाहनों का पट्टा अनुबंध के दौरान समाप्त नहीं होगा।

3. संविदा की अवधि शुरू में **01 अप्रैल 2026 से 31 मार्च 2028** तक दो साल के लिए वैध होगी और बैंक अपने अभिमत से, नियमों और शर्तों में बदलाव के साथ या बिना बदलाव के, संविदा के नियमों और शर्तों के संतोषजनक निष्पादन के आधार पर, इसे एक और साल के लिए बढ़ा सकता है।

4. इस काम की अनुमानित लागत 01 अप्रैल 2026 से 31 मार्च 2028 तक दो साल की संविदा अवधि के लिए लगभग प्रतिवर्ष ₹69,00,000/- (मात्र उनहत्तर लाख रुपये) है और कुल लागत 1,37,00,000/- (रुपये एक करोड़ सैंतीस लाख) है। हालांकि, वास्तविक राशि अलग हो सकती है।

5. उपर्युक्त ई-निविदा के बारे में विस्तृत जानकारी एमएसटीसी की वेबसाइट <https://www.mstcecommerce.com/eprocn> पर उपलब्ध होगी। पात्रता मानदंड का ब्यौरा और विस्तृत निविदा-आमंत्रण सूचना बैंक की वेबसाइट <https://www.rbi.org.in> पर भी उपलब्ध है। निविदा मेसर्स एमएसटीसी लिमिटेड के ई-निविदा पोर्टल (<https://www.mstcecommerce.com/eprocn>) के ज़रिए की जाएगी। सभी इच्छुक बोलीदाताओं को ई-निविदा प्रक्रिया में हिस्सा लेने के लिए उपर्युक्त वेबसाइट के ज़रिए मेसर्स एमएसटीसी लिमिटेड के साथ खुद को पंजीकृत करना होगा।

6. ऑनलाइन बोली जमा करने की आखिरी तारीख **27 जनवरी 2026 (मंगलवार)** पूर्वाह्न 10:00 बजे तक है और निविदा का भाग-I **27 जनवरी 2026 (मंगलवार)** को पूर्वाह्न 11:00 बजे खोला जाएगा। भाग II अर्थात् कीमत बोली सिर्फ उन्हीं संविदाकारों/बोलीदाताओं के लिए खोली जाएंगी जो भाग-I में उल्लिखित सभी शर्तों को पूरा करते हैं। कीमत बोली (भाग-II) खोलने की तारीख बाद में पात्र बोलीदाताओं को सूचित की जाएगी।

7. ई-निविदा प्रक्रिया की अनुसूची नीचे विस्तार से दी गई है:

ई-निविदा अनुसूची	प्रस्तावित तारीख और समय
चंडीगढ़ के प्रमुख समाचार पत्रों में विज्ञापन के प्रकाशन की तारीख	18 दिसंबर 2025 (वीरवार)
निविदा-आमंत्रण सूचना (एनआईटी) और निविदा दस्तावेज पक्षकारों को देखने और डाउनलोड करने के लिए बैंक की वेबसाइट और ई-खरीद पोर्टल (एमएसटीसी) पर उपलब्ध होने की तारीख और समय।	18 दिसंबर 2025 (वीरवार) को पूर्वाह्न 11.00 बजे से
बोली-पूर्व बैठक (ऑफलाइन पद्धति)	12 जनवरी 2026 (सोमवार) को पूर्वाह्न 11.00 बजे स्थान: – निर्गम विभाग, भारतीय रिज़र्व बैंक, सेंट्रल विस्टा, सेक्टर 17, चंडीगढ़- 160 017
www.mstcecommerce.com/eprocn/ पर ऑनलाइन तकनीकी (तकनीकी वाणिज्यिक) बोली और कीमत बोली जमा करने के लिए ई-निविदा शुरू होने की तारीख और समय।	14 जनवरी 2026 (बुधवार) को पूर्वाह्न 11:00 बजे से
ईएमडी जमा करने की अंतिम तारीख	27 जनवरी 2026 (मंगलवार पूर्वाह्न 09:00 बजे तक)
ऑनलाइन तकनीकी (तकनीकी वाणिज्यिक) जमा करने के लिए ई-निविदा की बोली बंद होने की तारीख और समय	27 जनवरी 2025 (मंगलवार) को पूर्वाह्न 10:00 बजे तक
भाग-I (तकनीकी बोली) खोलने की तारीख और समय	27 जनवरी 2026 (मंगलवार) को पूर्वाह्न 11:00 बजे
भाग-II (कीमत बोली) खोलने की तारीख और समय	सभी पात्र बोलीदाताओं को तारीख और समय की जानकारी बोलीदाताओं द्वारा दिए गए ईमेल आईडी/संपर्क संख्याओं के माध्यम से अलग से दी जाएगी।

8. बैंक के पास बिना कोई कारण बताए किसी भी या सभी ई-निविदा को स्वीकार या अस्वीकार करने का अधिकार सुरक्षित है।

ध्यान दें: सभी बोलीदाता ध्यान दें कि ई-निविदा के संबंध में कोई भी संशोधन/शुद्धिपत्र, यदि भविष्य में जारी किया जाता है, तो उपरोक्तानुसार उसे सिर्फ़ आरबीआई और एमएसटीसी लिमिटेड की वेबसाइट पर ही अधिसूचित किया जाएगा और इसे किसी भी अखबार में प्रकाशित नहीं किया जाएगा।

**क्षेत्रीय निदेशक
भारतीय रिज़र्व बैंक
चंडीगढ़**



**Reserve Bank of India
Issue Department
Chandigarh**

NOTICE INVITING E-TENDER (NIT)

E-Tender No. RBI/Chandigarh Regional Office/Issue/1/25-26/ET/710

E-Tender for supply of sufficient number of fully covered container trucks / vehicles for transportation of banknotes packed in boxes for Reserve Bank of India, Chandigarh

The Regional Director, Reserve Bank of India, Chandigarh (hereinafter called “the Bank”), invites E-Tenders under Two-Bid system (Technical (Techno-Commercial) Bid & Price Bid) for supplying minimum five (05) number of fully covered container trucks/vehicles having loading capacity of nine (09) metric tonne each and having minimum storing capacity of 80 boxes (average size of each box is approximately 72 cm (length) x 63 cm (width) x 33 cm (height) weighing approximately between 90 and 120 kg)], having metallic body of sufficient thickness, preferably bullet / tamper proof with secure tamper proof double locking arrangement, enabled with Global Positioning System (GPS), CCTV enabled for passenger and cargo compartment, wireless mobile communication system along with Hooter and Fire extinguisher for transportation of banknotes packed in boxes from :

- i. Railway Station/ Airports/ Presses/ any place or any Issue Office of RBI to the RBI, Chandigarh.
- ii. RBI, Chandigarh to the Currency Chests located under its jurisdiction or to any other place specified by RBI, Chandigarh and;
- iii. Currency Chests located in the jurisdiction of RBI, Chandigarh to RBI, Chandigarh or to any other place specified by RBI, Chandigarh.

E-Tenders are invited from transport contractors which are experienced, resourceful, financially sound and licensed entity (company/partnership/proprietary firm, etc.) with at least three years of experience (ending month of March prior to bid opening).

The Contractor should obtain a Certificate of fitness of all vehicles from the concerned M.V.I./R.T.O. Further, Contractor must ensure that all the vehicle related documents like Registration Certificate, Insurance cover, Pollution Under Control Certificates, Driving Licenses of drivers engaged by the contractor, National permit, Fitness Certificate, tax paid up to date etc. are valid.

The vehicles provided for remittance of treasure should be roadworthy / in good condition with proper / comfortable seats to withstand the strain of long journeys and the vehicles shall be less than 10 years old. In case of leased vehicles, the lease of vehicles shall not expire during the contract.

3. The period of contract will initially be valid for two-years from **April 01, 2026 to March 31, 2028** and may be extended by the Bank at its opinion for a further period of one year, with or without any variation in the terms and conditions, subject to satisfactory performance of the contractual terms and

conditions.

4. The Estimated cost per year is approx. ₹69,00,000/- (Rupees Sixty-Nine Lakhs Only) and total cost of the work is approximately **₹1,37,00,000/- (Rupees One Crore Thirty-Seven Lakhs only)** for the contract period of two years from **April 01, 2026 to March 31, 2028**. However, the actual amount may vary.

5. The detailed information regarding the above e-Tenders will be available at MSTC website <https://www.mstcecommerce.com/eprocn>. The details of eligibility criteria and the detailed Notice Inviting Tender are also available on the website of the Bank at <https://www.rbi.org.in>. The Tendering would be done through the e-Tendering portal of M/s MSTC Ltd. (<https://www.mstcecommerce.com/eprocn>). All interested bidders must register themselves with M/s MSTC Ltd. through the above referred website to participate in the e-Tendering process.

6. The last date for submission of online bids is **January 27, 2026 (Tuesday)**, up to 10:00 AM and Part-I of the Tender will be opened at 11:00 AM on **January 27, 2026 (Tuesday)**. The Part II i.e., price bids will be opened in respect of only those Contractors/bidders who satisfy all criteria stipulated in Part I. The date of opening of Price Bid (Part II) will be intimated subsequently to the eligible bidders.

7. The schedule for the e-Tendering process is detailed hereunder:

E-Tender Schedule	Proposed Date and time
Date of Publication of Advertisement in leading newspapers of Chandigarh	December 18, 2025 (Thursday).
Date and Time of Notice inviting Tender (NIT) and tender documents available to parties for viewing and download on Bank's Website and e-procurement portal (MSTC)	December 18, 2025 (Thursday) from 11.00 AM onwards.
Pre-Bid meeting (Offline mode)	January 12, 2026 (Monday) at 11.00 AM. Venue: – Issue Department, Reserve Bank of India, Central Vista, Sector 17, Chandigarh-160017.
Date and Time of starting of e-tender for submission of online Technical (Techno Commercial) Bid and Price Bid at www.mstcecommerce.com/eprocn/	January 14, 2026 (Wednesday) from 11:00 AM onwards.
Last Date for submission of EMD	January 27, 2026 (Tuesday till 09:00AM)
Date and Time of closing the bidding of e-tender for submission of online Technical (Techno commercial)	January 27, 2026 (Tuesday) up to 10:00 AM.

Date & Time of opening of Part-I (Technical Bid)	January 27, 2026 (Tuesday), 11:00 AM.
Date & Time of opening of Part-II (Price Bid)	Date and time will be intimated separately to all the eligible bidders through the email id/contact numbers provided by the bidders.

8. The Bank reserves the right to accept or reject any or all e-Tenders without assigning any reason thereof.

Note: All the Bidders must note that any amendments / corrigendum to the e-Tender, if issued in future, will only be notified on the website of RBI and MSTC Ltd. as provided above and will not be published in any newspaper.

**Regional Director
Reserve Bank of India
Chandigarh**



**RESERVE BANK OF INDIA
Issue Department
Chandigarh**

E-Tender for supply of sufficient number of fully covered container trucks / vehicles for transportation of banknotes packed in boxes

E-Tender No. RBI/Chandigarh Regional Office/Issue/1/25-26/ET/710

PART I

**Scope of work and commercial conditions
(Section I to VII)**

**Reserve Bank of India
Issue Department Central
Vista, Sector 17
Chandigarh – 160 017**

DISCLAIMER

The Bank has prepared this document to provide background information of work to interested parties. While RBI, Chandigarh has taken due care in the preparation of the information contained herein and believes it to be in order, neither RBI, Chandigarh nor any of its authorities or agencies or any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied, as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it. The purpose of this document is to provide interested parties with information of work. Each bidder should conduct her/his own investigations and analysis and should check the accuracy, adequacy, reliability and completeness of the assumptions, assessments, statements and information contained in this document and obtain independent advice from appropriate sources.

The Bank or its employees make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitutions or unjust enrichment or otherwise for any loss, damages, cost or expenses which may arise from or be incurred or suffered on account of anything contained in this document or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the tender and any assessment, assumption or information contained therein or deemed to form part of this document.

The information is not intended to be exhaustive. Interested parties are required to make their own inquiries and respondents will be required to confirm in writing that they have done so, and they do not rely only on the information provided by the Bank in submitting the tender. The information is provided on the basis that it is non-binding on the Bank or any of its authorities or agencies or any of their respective officers, employees, agents or advisors.

The issuance of this document does not imply that Reserve Bank of India is bound to select or to appoint any bidder and Reserve Bank of India reserves the right to reject all or any of the bidders without assigning any reasons whatsoever. Reserve Bank of India also reserves the right not to proceed with tender or to change the configuration of the tender, to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the matter further with any party/bidder expressing interest. No reimbursement of cost of any type shall be paid to persons or entities expressing interest.

The Bank may at its discretion, assign one or more, or all items of work to the successful Bidder, for which rates are called for.

The Bank neither promises nor assures any specific quantity of job under the contract.

The Bank will, under no circumstances be liable to reveal the criteria adopted for the final selection of the successful bidder to anybody.

Rates should be quoted both in figures and words in columns specified. In case of discrepancy, the rate quoted in words will be considered as final. No advice of any change in rate or conditions after the opening of the tender will be entertained. The rates quoted shall be deemed to be for the finished work and shall be firm and binding without any escalation whatsoever.

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**Reserve Bank of India
Issue Department
Chandigarh**

Section- I

**NOTICE INVITING TENDER (NIT)
(ONLY THOROUGH E-PROCUREMENT METHOD)**

SCHEDULE OF TENDER (SOT)

NOTE: THIS IS AN OPEN TENDER ENQUIRY. Those bidders who fulfil eligibility criteria as indicated in this document and submit the details as directed therein ARE ELIGIBLE TO PARTICIPATE IN THIS TENDER. Bidders may check their eligibility for participation in this Tender before submitting the bids.

A. Nature of work

a) E-Tenders are invited by the Reserve Bank of India, Chandigarh from eligible bidders. The bidder shall supply minimum five (05) number of fully covered container trucks/ vehicles having loading capacity of nine (09) metric tonne each and having minimum storing capacity of 80 boxes(average size of each box is approximately 72 cm (length) x 63 cm (width) x 33 cm (height) weighing approximately between 90 and 120 kg)], having metallic body of sufficient thickness, preferably bullet / tamper proof with secure tamper proof double locking arrangement, enabled with Global Positioning System (GPS), CCTV enabled for passenger and cargo compartment, wireless mobile communication system along with Hooter and Fire extinguisher for transportation of banknotes packed in boxes from :

- i. Railway Station/ Airports/ Presses/ any place or any Issue Office of RBI to the RBI, Chandigarh.
- ii. RBI, Chandigarh to the Currency Chests located under its jurisdiction or to any other place specified by RBI, Chandigarh and;
- iii. Currency Chests located in the jurisdiction of RBI, Chandigarh to RBI, Chandigarh or to any other place specified by RBI, Chandigarh.

b) The Contractor should obtain a Certificate of fitness of all vehicles from the concerned M.V.I./R.T.O. Further, Contractor must ensure that all the vehicle related documents like Registration Certificate, Insurance cover, Pollution Under Control Certificates, Driving Licenses of drivers engaged by the contractor, National permit, Fitness Certificate, tax paid up to date etc. are valid.

c) The vehicles provided for remittance of treasure should be roadworthy / in good condition with proper / comfortable seats to withstand the strain of long journeys and the vehicles shall be less than 10 years old. In case of leased vehicles, the lease of vehicles shall not expire during the contract.

B. E - Tender No.	E-Tender No. RBI/Chandigarh Regional Office/Issue/1/25-26/ET/710
C. Mode of Tender	e-Procurement System (Online) Part I – Technical Bid and Part II – Price Bid https://www.mstcecommerce.com/eprocn
D. Estimated value of work	The Estimated cost per year is approx. ₹69,00,000/- (Rupees Sixty-Nine Lakhs Only) and total cost of the work is approximately ₹1,37,00,000/- (Rupees One Crore Thirty-Seven Lakhs only) for the contract period of two years from April 01, 2026 to March 31, 2028. However, the actual amount may vary.
E. Date and Time of Notice inviting Tender (NIT) and tender documents available to parties for viewing and download on Bank's Website and e-procurement portal (MSTC)	December 18, 2025 (Thursday) from 11.00 AM onwards.
F. Pre-Bid meeting (Offline) (Date, Time and Venue)	January 12, 2026 (Monday) at 11:00 AM. Venue: – Issue Department, Reserve Bank of India, Central Vista, Sector 17, Chandigarh-160 017.
G. Earnest Money Deposit (EMD)	₹1,38,000/- (Rupees One Lakh Thirty Eight Thousand only) to be deposited in favour of Reserve Bank of India, Chandigarh in account No. 186003001 & I F S C – RBIS0CGPA01 of RBI, Chandigarh (by NEFT only) on or before the date given in NIT. The proof of having remitted the EMD is to be uploaded in MSTC portal. The bidders are also advised to send the proof of transaction (scanned copy) to the official email ID: "Issue, Chandigarh" < issuechandigarh@rbi.org.in >
H. Last date and time of submission/deposit of EMD through NEFT	January 27, 2026 (Tuesday till 09:00AM)
I. Transaction Fee	Payment of Transaction Fee as mentioned in the MSTC portal through MSTC payment gateway / NEFT / RTGS in favour of MSTC Limited.
K. Date of starting of e-Tender for submission of online Technical Bid and Price Bid at	January 14, 2026 (Wednesday) from 11:00 AM onwards www.mstcecommerce.com/eprocn
L. Date of closing of online e-tender for submission of Technical Bid & Price Bid	January 27, 2026 (Tuesday) up to 10:00 AM.
M. Date and time of opening of Part-I (Technical Bid)	January 27, 2026 (Tuesday), 11:00 AM.

N. Date & Time of opening of Part-II (Price Bid)	Will be intimated separately to all the eligible bidders.
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The e-Tender notice along with the detailed tender document is available at MSTC website <https://www.mstcecommerce.com/eprocn> and the website of the Bank at <https://www.rbi.org.in> under the menu “Tenders”. All interested bidders must register themselves with MSTC through the above referred website to participate in the e-Tendering process.

Only those who fulfil the qualification criteria are eligible to participate in this tender. The contract shall be valid for **two years from April 01, 2026 to March 31, 2028**, which can be extended by the Bank at its opinion for a further period of one year with / without any variation in the terms and conditions, subject to satisfactory performance of the contractual terms and conditions. Thereafter, fresh bidding for the new tender for the said service may be undertaken.

In the event of any date indicated above being declared a Holiday, the next working day shall become operative for the respective purpose mentioned herein. Tender document can be downloaded from <https://www.mstcecommerce.com/eprocn> and www.rbi.org.in, Any amendment(s)/corrigendum/clarifications with respect to this tender shall be uploaded on the Bank’s website/e-portal only. The bidder should regularly check the above website/e-portal for any amendment/ corrigendum/ clarification on the above tender.

The services specified above shall be provided by the successful bidder/s to Reserve Bank of India, Issue Department, Chandigarh.

SECTION – II

INSTRUCTIONS FOR E-TENDERING

This is an e-procurement event of Reserve Bank of India, Chandigarh. The e- procurement service provider is MSTC Limited.

Bidders are requested to read and understand the terms and conditions in the Notice Inviting Tender and subsequent Corrigendum, if any, before submitting the online bid. Bidders who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1.

Process of e-tender:

A) Registration: The process involves bidder's registration with MSTC e- procurement portal which is free of cost. Only after registration, the bidder(s) can submit her/his/their bids electronically. Electronic bidding for submission of Technical Bid and Price Bid will be done over the MSTC portal. The bidder should possess Class III signing type digital signing certificate (DSC). Bidders are also requested to ensure the validity of their DSC. Bidders are to make their own arrangement for bidding from a PC connected with Internet. MSTC/ RBI Chandigarh is not responsible for making such arrangements. (Bids will not be recorded without Digital Signature).

SPECIAL NOTE: THE TECHNICAL (Techno Commercial) BID AND THE PRICE BID HAVE TO BE SUBMITTED ON-LINE AT <https://mstcecommerce.com/eprocn/>

i.

Bidders are required to register themselves online at <https://mstcecommerce.com/eprocn/>.

ii.

Register as Vendor -- Filling up details and creating own user id and password. For further details, go to Download Guide / Video / Registration

iii.

Bidders will receive a system generated email confirming their registration in their email which has been provided during filling of the registration form.

In case of any clarification, please contact MSTC/RBI, Chandigarh (before the scheduled time of the e- tender).

Contact person (MSTC) For Bidders:

HO Central Help Desk: (For bidders)
Phone Number: +91- 7969066600
helpdeskho@mstcindia.in (Please mention "HO Helpdesk" as subject while sending emails)
Availability
9:30 AM to 5:00 PM on all working days for all Technical issues, e-Tenders, System settings etc.

Contact person (MSTC Ltd):

Name	Email ID	Mobile Number
Shri Pankaj Kumar, Deputy Manager	cdgopn2@mstcindia.in	7229068247

Shri Ashish Kumar, Manager	cdgopn5@mstcindia.in	7230022882
Help Desk/ Office	helpdesk@mstcindia.co.in	0674-2544199/ 2950091

Contact person (RBI, Chandigarh):

Name	Email ID	Mobile Number
Shri Vaibhav Sharma, Manager	vaibhavsharma@rbi.org.in	9969479491
Shri Sumeet Pitambar Tamkhane, Assistant Manager	sumeetptamkhane@rbi.org.in	9619610669
Shri Vivek Saini, Assistant Manager	viveksaini@rbi.org.in	9990566183

B) System Requirement:

Signing and Encryption type class-III Digital Signature.

- Windows 7 or above Operating System
- IE-7 and above Internet browser.
- Signing type Digital Signature
- Latest updated JRE 8 (x86 Offline) software to be downloaded and installed in the system.

To disable “Protected Mode” for DSC to appear in the signer box following settings may be applied.

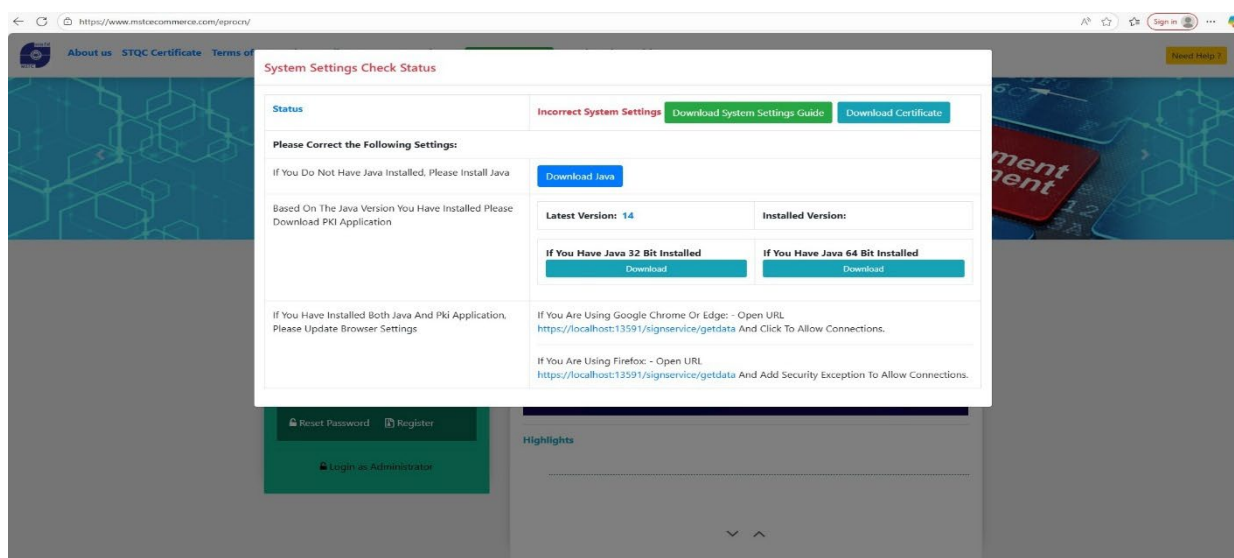
Tools => Internet Options => Security => Disable Protected Mode If enabled- i.e. Remove the tick from the tick box mentioning “Enable Protected Mode”.

Other Settings:

Tools => Internet Options => General => Click On Settings under “browsing history/ Delete Browsing History” => Temporary Internet Files => Activate “Every time I Visit the Webpage”.

To enable ALL active X controls and disable ‘use pop up blocker’ under Tools→Internet Options→ custom level (Please run IE settings from the page www.mstcecommerce.com once)

For details, vendor may refer to the DOWNLOAD SYSTEM SETTING GUIDE available <https://www.mstcecommerce.com/eprocn>.



2.	<p>A) All bidders fulfilling the eligibility criteria as indicated in Section IV need to upload documents as indicated in Section VI in support thereof along with the tender. Only such bidder(s) will be conveyed to proceed with bid procedure.</p> <p>B) Part I Technical (Techno-Commercial) bid will be opened electronically on specified date and time given in the NIT. Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable to RBI, CHANDIGARH. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid email confirmed by them.</p> <p>Note: The bidders are advised to offer their best possible rates. Hence, bidders may note to submit the most competitive prices while submitting the price bid. However, in case the lowest bid/rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the bid/rate is still considered high, action as per prevailing instruction/guideline shall be taken.</p> <p>C) All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.</p>
3.	<p>Special Note towards Transaction fee: The bidders shall pay the transaction fee using “Transaction Fee Payment” Link against the specific tender in the “Bid Floor”/through the “Pay Transaction fee” in “Event catalog” through their login. Service Provider / Contractor / Vendor shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, Service Provider / Contractor / Vendor shall generate a challan by filling up a form. Service Provider / Contractor / Vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, Service Provider / Contractor / Vendor shall have the provision of making payment using its Credit / Debit Card / Net Banking. Once the payment gets credited to MSTC’s designated bank account, the transaction fee shall be auto authorized.</p> <p>Transaction fee is non-refundable.</p> <p>NOTE: Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid. Bidders are advised not to deposit cash in bank as it becomes difficult to ascertain the details of the remitter of such cash transactions.</p> <p>Bidders may please note that the transaction fee should be deposited by debiting the account of the bidder only; transaction fee deposited from or by debiting any other party’s account will not be accepted.</p> <p>In the case of failure to make payment towards Transaction fee for any reason, the vendor, in turn, will not have the access to online e-tender.</p>

4.	<p>A. Bidders are advised to make remittance of EMD to Reserve Bank of India, Chandigarh as advised in the NIT.</p> <p>B. Bidders are advised to use Upload Documents link in My menu to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.</p> <p>C. Once documents are uploaded in the library, bidders can attach documents through Attach Document link against the tender. Please note that if the documents are not attached to any tender, the same cannot be downloaded by RBI Chandigarh and it will be deemed that the bidder has not submitted the documents. For further assistance please follow instructions of vendor guide.</p>
5.	<p>All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by RBI, Chandigarh as well as by MSTC (e- procurement service provider). Hence the bidders are required to ensure that their email address provided is valid and updated at the stage of registration of vendor with MSTC (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).</p>
6.	<p>a) Please note that there is no provision to take out the list of parties downloading the tender document from the web site mentioned in NIT. As such, bidders are requested to see the web site once again before the due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. The responsibility of downloading the related corrigenda, if any, will be that of the bidders only.</p> <p>b) No separate intimation in respect of corrigendum to this NIT (if any) will be sent to bidder (s) who have downloaded the documents from web site. Please see website www.mstcecommerce.com/eprocn/ of MSTC Ltd.</p>
7.	<p>E -tender cannot be accessed after the due date and time mentioned in NIT (Notice inviting tender).</p>

8.	<p>Bidding in e-Tender:</p> <p>a) Bidder(s) need to deposit/submit necessary EMD and Transaction fee separately for the e-tender. Transaction fee is non-refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by RBI, CHANDIGARH after award of work.</p> <p>b) The process involves Electronic Bidding for submission of 'Technical (Techno-Commercial) Bid' and 'Price Bid'.</p> <p>c) Earnest Money Deposit (EMD) for a sum of ₹1,38,000/- (Rupees One Lakh Thirty Eight Thousand only) shall be deposited in favour of Reserve Bank of India, Chandigarh A/c No. 186003001 & IFSC Code: RBIS0CGPA01. (Please mention your company's name in the NEFT transaction remarks.) in the form of Online Payment/NEFT on or before 09:00 AM on January 27, 2026 (Tuesday)</p> <p>The account details for payment through NEFT/RTGS are as follows. Beneficiary Name: Reserve Bank of India, Chandigarh IFSC: RBIS0CGPA01(0 is to be read as zero) Account No.: 186003001 Remarks: Issue Chandigarh – EMD for transportation of banknotes</p> <p>Proof of remittance with transaction number (Scanned copy) shall be attached/ uploaded on the MSTC website.</p> <p>The Bidders are also advised to send the proof transaction (scanned copy) to issuechandigarh@rbi.org.in</p> <p>d) The bidder(s) who have submitted the above fees can only submit their Technical (Techno Commercial) Bid and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → New Common Portal → Bid Floor Manager→ live event →Selection of the live event→ Transaction fee->Common terms->Attach Documents->Price Bid.</p> <p>e) The bidder should allow to run an application namely enApple by accepting the risk and clicking on run. This exercise has to be done twice immediately after reaching the bid floor. If this application is not run then the bidder will not be able to save/submit his bid. (For details refer bidder guide & FAQ).</p> <p>f) First the bidder needs to fill up the Commercial specification if any and save it. Then the bidder should fill up the Technical (Techno-commercial) bid. After filling the Technical (Techno-Commercial) Bid, bidder should click 'save' for recording their Technical (Techno-Commercial) bid. Once the same is done, the Price Bid link becomes active and the same has to filled up and then bidder should click on "save" to record their price bid. Then once</p>
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	<p>both the Technical (Techno-Commercial) bid & price bid has been saved, the bidder can click on the “Final Submission” button to register their bid</p> <p>NOTE: - After clicking the final submission two more options will show up, “Withdraw bid” and “Delete bid”. If the bidder wants to withdraw its bid permanently then they should click withdraw bid link. He/she will not be able to bid again. If the bidder wants to delete the bid after final submission and re submit the bid, then he/she should click delete bid and resubmit the same and again click final submission.</p> <p>g) In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>h) During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.</p> <p>i) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.</p> <p>j) All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply/work. Such successful bidder shall be called hereafter SUPPLIER/CONTRACTOR.</p> <p>k) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.</p> <p>l) Bank reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>m) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.</p> <p>n) The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender and reserves the right to cancel or reject or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>o) Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.</p>
9.	<p>a) Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.</p> <p>b) No deviation to the technical and commercial terms & conditions is allowed.</p> <p>c) RBI, CHANDIGARH has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.</p> <p>d) The online tender should be submitted strictly as per the terms and conditions and procedures laid down on the website - https://www.mstcecommerce.com/eprocn of MSTC Ltd.</p> <p>e) The Bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.</p> <p>f) The bid will be evaluated based on the filled-in technical & commercial formats.</p>

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| | <p>g) The documents uploaded by Bidder(s) will be scrutinized. In case any of the information furnished by the Bidder is found to be false during scrutiny, EMD of defaulting Bidder(s) shall be forfeited. Punitive action including suspension, blacklisting and banning of business may also be taken against defaulting Bidders.</p> <p>h) Technical bid for the said tender should be submitted only online on the portal of MSTC Ltd not later than January 27, 2026 (Tuesday) by 10:00 AM.</p> <p>i) Since this is an e-tendering process, Tenders sent in physical form through post or deposited in any Quotation Box shall not be accepted. Similarly, Tenders submitted through Fax or Email shall not be accepted. No Tenders received online after the expiry of the timeline shall be entertained under any circumstances whatsoever.</p> |
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SECTION III

INSTRUCTIONS TO BIDDERS

A. General	
1. Scope of Tender	<p>1.1. E-Tenders are invited from transport contractors which are experienced, resourceful, financially sound and licensed entity (company/partnership/proprietary firm, etc.) with at least three years of experience (ending month of March prior to bid opening). The bidder shall supply minimum five (05) number of fully covered container trucks/vehicles having loading capacity of nine (09) metric tonne each and having minimum storing capacity of 80 boxes (average size of each box is approximately 72 cm (length) x 63 cm (width) x 33 cm (height) weighing approximately between 90 and 120 kg)], having metallic body of sufficient thickness, preferably bullet / tamper proof with secure tamper proof double locking arrangement, enabled with Global Positioning System (GPS), CCTV enabled for passenger and cargo compartment, wireless mobile communication system along with Hooter and Fire extinguisher for transportation of banknotes packed in boxes from :</p> <ul style="list-style-type: none">i. Railway Station/ Airports/ Presses/ any place or any Issue Office of RBI to the RBI, Chandigarh.ii. RBI, Chandigarh to the Currency Chests located under its jurisdiction or to any other place specified by RBI, Chandigarh and;iii. Currency Chests located in the jurisdiction of RBI, Chandigarh to RBI, Chandigarh or to any other place specified by RBI, Chandigarh. <p>Remittance may be sent/received to/from more than one destination at a time.</p> <p>1.2. The Contractor should obtain a Certificate of fitness of all vehicles from the concerned M.V.I./R.T.O. Further, Contractor must ensure that all the vehicle related documents like Registration Certificate, Insurance cover, Pollution Under Control Certificates, Driving Licenses of drivers engaged by the contractor, National permit, Fitness Certificate, tax paid up to date etc. are valid.</p>

	<p>1.3. The vehicles provided for remittance of treasure should be roadworthy / in good condition with proper / comfortable seats to withstand the strain of long journeys and the vehicles shall be less than 10 years old. In case of leased vehicles, the lease of vehicles shall not expire during the contract.</p>
2. Prohibited Practices	<p>The Bank requires that bidders, suppliers, contractors, interested in having business relationship with the Bank, observe the highest standard of ethics during the period of contract / engagement. In pursuance of this policy, the Bank:</p> <p>(a) defines, for the purposes of this provision, the terms set forth below as Prohibited Practices:</p> <p>(i) “corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;</p> <p>(ii) “fraudulent practice” means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation.</p> <p>(iii) “coercive practice” means impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party; and</p> <p>(iv) “collusive practice” means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party;</p> <p>(b) will reject a proposal for award if it determines that the bidder recommended for award has engaged in prohibited practices in competing for the tender in question;</p> <p>(c) may declare a bidder ineligible, either indefinitely or for a stated period of time, if, at any time, the Bank determines that the bidder has engaged in prohibited practices in competing for, or in executing the contract;</p> <p>(d) It is expressly stated that any worker / employee / partner / associate etc. of the Contractor coming and working within RBI for the purposes of this contract or otherwise shall not claim to be employee of RBI nor misuse the security pass/ identification issued to him/her for any unauthorized purpose within or outside RBI premises during/after the contract period. The Contractor shall educate his personnel/workers about this aspect and shall indemnify RBI, in case any loss is caused to RBI, because of violation of this clause.</p>
3. Risk and Cost	<p>In the event of any breach by the contractor or in the event of early termination of the contract, the contractor shall be fully liable to risk and cost in addition to any other remedy whichever the Bank may have under the contract.</p>

4. Eligibility Criteria	Eligibility criteria to be followed as per Section IV of this tender document.
5. Amendment of Tender Document	<p>5.1. At any time prior to the deadline for submission of Tenders, the Bank may amend this document by issuing amendments/corrigendum on RBI website (www.rbi.org.in)/ MSTC's website/e-portal. Any amendments / corrigendum issued shall be a part of this document.</p> <p>5.2. To give prospective bidders reasonable time in which to take any/all amendments/corrigendum into account in preparing their Tenders, the Bank may, at its discretion, extend the deadline for the submission of Tenders.</p>
B. Preparation of Tenders	
6. Cost of Tendering	A Bidder will not have the access to online e-tender without making the payment towards transaction fee. The bidder shall bear all costs associated with the preparation and submission of its Tender, and the Bank shall not be responsible or liable for those costs, regardless of the conduct or outcome of the Tendering process. Transaction fee is not refundable.
7. Documents comprising the Tender	<p>The Tender shall comprise the following:</p> <p>Part I: Technical (Techno Commercial) Bid (Scope of work and commercial conditions)</p> <p>Section I: Notice Inviting Tender (NIT) Section II: Instructions for e-Tendering Section III: Instructions to Bidders Section IV: Terms and Conditions of the contract. Section V: Tender Form – Part-I (Technical Bid) Section VI: List of Documents to be submitted with Technical Bid Section VII: Evaluation of Part-I (Technical Bid)</p> <p>Part-II- Tender Form (Price Bid)</p>
8. Letter of Tender	The bidder shall submit the Tender using the digital signature Class III via e-tendering process without any alterations. All blank spaces shall be filled in with the information requested.
9. Documents establishing the qualifications of the Bidder	To establish its qualifications to perform the Contract in accordance with Eligibility Criteria stated in Section IV of this tender document, the bidder shall submit all relevant documents/records/information, as mentioned in Section VI of this tender document while submitting the Tender.
10. Period of validity of Tenders	<p>10.1 The Tender validity period shall be 90 days from the last date of the submission of tender.</p> <p>10.2 In exceptional circumstances, prior to the expiration of the Tender validity period, the Bank may consider request from bidders to extend the period of validity of their Tenders. The request and the responses shall be made in writing.</p>

11. EMD as Tender Security	<p>11.1 Bidders need to submit necessary Earnest Money Deposit (EMD) and transaction fees to be eligible to bid online in the e-tender. Transaction fee is non-refundable. No interest will be paid on EMD. EMD of the unsuccessful vendor(s) will be refunded by the tender inviting authority. E-Tender bids received without the deposit of required EMD shall be rejected.</p> <p>11.2 EMD by way of NEFT for a sum of ₹1,38,000/- (Rupees One Lakh Thirty Eight Thousand only) shall be deposited in favour of Reserve Bank of India, Chandigarh in A/c No. 186003001 & IFSC Code: RBIS0CGPA01 in the form of Online Payment/NEFT on or before 09:00 AM on January 27, 2026 (Tuesday). Please mention name of the entity (company/partnership/proprietary firm, etc.) in the NEFT transaction remarks.</p> <p>The account details for payment through NEFT/RTGS are as follows. Beneficiary Name: Reserve Bank of India, Chandigarh IFSC: RBIS0CGPA01(0 is to be read as zero) Account No.: 186003001 Remarks: Name of Bidder – EMD for Transportation of Notes. Proof of Remittance of EMD with Transaction Number (Scanned copy) shall be attached/uploaded in MSTC website. The bidders are also advised to send the same to the email ID: issuechandigarh@rbi.org.in.</p> <p>If the bidder, after submission of the bids, demurs or deviates from her/his offer or modifies the terms and conditions thereof which are not acceptable to RBI Chandigarh, the EMD shall be forfeited without assigning any reasons thereof.</p>
C. Submission and opening of tenders	
12.Submission, Sealing and Marking of tenders	<p>12.1 Bidders submitting Tenders electronically shall follow the electronic e-tendering submission procedures specified in the instructions regarding e-Tender.</p> <p>12.2 The bidders may submit their Technical Bid in the prescribed format (Section V) along with the copies of all the necessary documents, as per the list of documents given in Section VI and Price Bid (competitive rates) in the prescribed format (Part II). E-Tender with all information shall be submitted on or before the prescribed date and time.</p> <p>12.3 If desired/prescribed information is not submitted, the Bank will assume no responsibility for rejection of Tender.</p>

13. Deadline for Submission of Tenders	<p>13.1 Tenders must be filled online through e-tendering process mentioned in this document, not later than the date and time indicated in this document.</p> <p>13.2 The Bank may, at its discretion, extend the deadline for the submission of Tenders by amending the Tender Document.</p> <p>13.3 Submission of tender in offline mode is not permitted.</p>
14. Late Tenders	No Tender submission after the deadline shall be allowed.
15. Tender Opening	The Bank shall open the Tender electronically on the notified date and time.
D. Examination of Tenders	
16. Confidentiality	Information relating to the evaluation of Tenders shall not be disclosed to bidders or any other persons not officially concerned with such process until information on Contract award is communicated to all bidders.
17. Clarification of Tenders	<p>17.1 To assist in the examination, evaluation, comparison of the Tenders and qualification of the bidders, the Bank may, at its discretion, ask any bidder for a clarification of its Tender, allowing a reasonable time for response. Any clarification submitted by a bidder that is not in response to a request by the Bank shall not be considered. The Bank's request for clarification and the response shall be in writing. No change in the prices or substance of the Tender shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Bank in the evaluation of the Tenders.</p> <p>17.2 If a bidder does not provide clarifications of its Tender by the date and time set in the Bank's request for clarification, its Tender shall be rejected.</p>
E. Tender Evaluation and Comparison	
18. Qualification/Eligibility of the Bidder	The Bank shall determine its satisfaction whether the selected bidder meets the eligibility criteria as specified in Section IV of this document.
19. Scrutiny/ Evaluation of Tenders	<p>The tenders comprising two parts i.e. Part I on "Scope of work and commercial conditions (Technical Bid)" and Part II on "Price Bid" shall be submitted separately through E- Tendering Portal comprising:</p> <p>i. Part I on Scope of work and commercial conditions to be submitted along with the following:</p> <ol style="list-style-type: none"> Earnest Money Deposit through NEFT for an amount of ₹1,38,000/- (Rupees One Lakh Thirty Eight Thousand only) in favour of Reserve Bank of India, Chandigarh in A/c No. 186003001 and IFSC Code: RBIS0CGPA01. No interest shall be paid on this deposit. Power of Attorney/authorization with the seal of the company/firm/proprietor in the name of the person

signing the tender documents.

c. Documentary evidence and documents required to be submitted under the Tender as mentioned in Section VI.

d. Undertaking stating that the bidder is not a wilful defaulter to any bank/financial institution and there is no criminal case against the company/person.

e. **Masked Indicative Price bid listing all the components as per Price Break-up Schedule without indicating any prices.**

f. Any other information the bidder wishes to furnish.

ii. Part II on "Price Bid" of the tender to be submitted separately comprising prices in Indian Rupees only with detailed break-up of price in the specified format given in Part II both in figures and words. No other enclosure is permitted in Part II. Change of terms and conditions and deviations, if any, found in Part II of the tender will not be considered and will be treated as null and void. The rates quoted shall be deemed to be for the finished work and shall be firm and binding without any escalation whatsoever.

iii. Part I of the tender shall be opened in the presence of tenderers or their authorized representative, who choose to be present.

iv. The tenders, once opened, will first be scrutinized to determine whether they are complete and meet the essential and important requirements, conditions, etc., as prescribed in the tender document; the tenders that do not meet the basic requirements, are liable to be treated as unresponsive and ignored. The Tenderers are advised to visit the site/s of work/s / activities, viz. Railway Station and Bank premises and acquaint themselves with the site conditions before submitting bids.

v. Price bid (Part II) of only those bidders who are found eligible after scrutiny of their Part I of the tenders will be opened. Date and time for opening Price Bid (Part II) of the tenders will be intimated separately to all the eligible bidders through the email id/contact numbers provided by the bidders.

vi. The Bank will award the contract to the bidder(s) whose Bid has been determined to be substantially responsive to the conditions mentioned in tender document and who has/have offered the Bid Price reasonable to the estimated value considering the values of all the component of the contract for arriving L1.

	<p>vii. At the discretion of the Bank, the work may be distributed based on number of note boxes lifted during the year. The division of work may be as under:</p> <p>a. In the event of there being more than one L1 bidder, the entire work may be equally distributed ((50:50), (33.3:33.3:33.3)) etc. among the L1 bidders.</p> <p>b. Otherwise, at the discretion of the bank, the entire work may be split between L1 and L2 in the ratio of 60:40 (approx.) subject to the L2 bidder agreeing to accept the rates offered and accepted by L1 bidder. This is without any prejudice to the supply capacity of L1 bidder and is only meant to reduce complete reliance on one contractor.</p> <p>c. In case L2 bidder is not agreeable to match L1 rate then L3, L4, etc., bidder in that order shall be given opportunity to match L1 rate for awarding the balance 40% of work.</p> <p>d. If L2, L3, L4, etc., are not agreeable to match the offered rate of L1, then the balance estimated work (40%) may also be awarded to L1 bidder.</p> <p>vii. Tenders will be evaluated on the basis of the terms & conditions already incorporated in the tender document, based on which tenders have been received and the terms, conditions, etc., mentioned by the bidders in their tenders.</p> <p>viii Keeping in view the sensitivity of the work, the Bank shall be at liberty not to accept the lowest bid or any tender and shall reserve the right to reject any or all the tenders at any stage of the tendering process, either in whole or in part, without assigning any reason.</p>
20. Bank's Right to accept any tender and to reject any or all tenders	<p>The Bank reserves the right to accept or reject any tender and to annul the tendering process and reject all Tenders at any time prior to contract award, without thereby incurring any liability to bidders or assigning any reason thereof. Further the conditional bids shall be rejected outrightly.</p>

Other Important Instructions:

A. General Conditions:

- i. The Bank is not responsible for the completeness of the Tender Document.
- ii. In the event of any difference between figures & words of quoted rates, the rate in words shall be considered for evaluating the Tender.
- iii. The bidder is expected to examine all instructions, forms, terms, and specifications in the Tender Document. Failure to furnish all / any information or documentation required by the Tender Document may result in the rejection of the Tender.
- iv. The rates/quotes in the Price Bid shall be firm and final and will not be enhanced under any pretext during the period of the contract and as such the bidders may quote their rates taking in to account the probable future revisions in prices.
- v. Price Bids not conforming to the statutory obligations like Minimum Wages (Central Government of India), EPF, ESI, Bonus, etc., are liable to be rejected.
- vi. All statutory deductions, as applicable shall be made from the bills submitted by the Contractor. The Price Bid shall, therefore, be all inclusive **(but exclusive of GST)**.
- vii. Price Bids shall be inclusive of the cost of the uniform and identity cards and protective gear like hand gloves, helmets, masks etc. provided by the Contractor to the personnel deployed.
- viii. There should neither be any case / charge under investigation / enquiry / trial against the Contractor, nor should he be convicted in a Court of Law or suspended / blacklisted by any organization on any grounds.
- ix. RBI reserves the right to recover any part or the whole of the amount of the performance bank guarantee for losses suffered by RBI due to failures on the part of the contractor or due to termination of contract or contractor becoming disqualified because of liquidation / insolvency or change of composition. The decision of RBI in respect of such losses, damages, charges, expenses or costs, shall be final and binding on the Contractor and the decision shall not be questionable.
- x. In case the Contractor discontinues the Contract before the expiry of the period of Contract, his Performance Bank Guarantee shall be forfeited.
- xi. In case of any pilferage, theft of or breakage, etc., to the property / assets of RBI, the Contractor shall be responsible for such losses. The Bank will be at liberty to deduct the amount of such loss from the monthly bills / Performance Bank Guarantee of the Contractor after holding an enquiry. The decision of the Bank to this effect shall be final and binding upon the parties. In the case of unsatisfactory performance and violation of any condition of the tender / contract, the contract shall be liable to be cancelled and Performance Bank Guarantee will be forfeited.
- xii. In the case of any change in the constitution of the Contractor, the rights of RBI, Chandigarh should not suffer and the same shall be intimated to RBI in writing before effecting the same.
- xiii. The Contractor shall bear the stamp duty on the original of this agreement, which shall be executed in duplicate. The Bank shall retain the original and the contractor shall retain the duplicate.

B. Situations leading to disqualification / rejection of tenders

- i. Any canvassing by or on behalf of the Bidder or to bring political or other outside influence with regard to their selection shall lead to disqualification from the process. In such case, the tender of the bidder shall be liable for rejection, in addition to being blacklisted for a period of minimum one year extendable to three years. If such instances go undetected during the selection process but are detected subsequently, such disqualification will take place with immediate effect.
- ii. All the tenders should be complete in all respects with all attachments / enclosures / annexure. Incomplete forms, or bids received in any format other than the prescribed one or without proper documentary evidence, etc., will be out rightly and summarily rejected by the Bank.
- iii. Tenders received by fax or email or any manner other than the specified manner shall not be accepted and shall be summarily rejected. No correspondence will be entertained on this matter.
- iv. Bid proposals received without or lesser than the prescribed EMD / processing fee shall be summarily rejected.
- v. Tenders received after the due date and time shall be summarily rejected.
- vi. Conditional tenders shall be straightway rejected, and no additional clause will be entertained.
- vii. No tender may be modified subsequent to the last date of submission of tender. No tender may be withdrawn in the interval between the last date for submission of tender and the expiry of the tender validity period specified by the bidder in the tender. Withdrawal of the tender during the interval shall result in forfeiture of the EMD.
- viii. Alternative Proposals / Time for Completion shall not be permitted.
- ix. In the event of successful bidder(s) refusing to sign the agreement and execute the contract or rescind the contract or in any matter causes disruption of service, at any time during its validity, the EMD/Performance Bank Guarantee lying with the Bank shall be forfeited/invoked and the bidder(s) shall be blacklisted from participating in any tender in future.

C. Dispute Resolution

- i. It is to be noted that in case of any/all disputes on terms and condition of this tender, the English version of the tender document shall prevail (in case tender is issued in English and any other language simultaneously).
- ii. All disputes and differences of any kind shall be referred to the sole arbitrator, i.e., Regional Director / Officer-in-Charge, Reserve Bank of India, Chandigarh and his/her decision, in writing, shall be final and binding on the Service Provider. However, for any dispute/issue, not settled through arbitration, the legal jurisdiction shall be Chandigarh only. Alternate settlement modes can be used for settling any legal dispute with mutual consent only.

D. Force Majeure

Notwithstanding anything else contained in this document, neither party shall be liable for any delay in performing its obligations hereunder if such delay is caused by circumstances beyond its reasonable control (Including but not limited to any delay caused by the acts of governments, acts of God, natural

or social calamities, strikes, riots in any region, network failure, terrorist attack, war (declared and undeclared)) provided however that any delay by the supplier of the Party so delaying shall not relieve that Party from liability for delay except where such delay is beyond the reasonable control of the supplier concerned.

E. Disclaimer

i. Though adequate care has been taken while preparing this document, the bidders shall satisfy themselves that the document is complete in all respects. Intimation of any discrepancy shall be given to this office immediately. If no intimation is received from any bidder within seven (7) days from the date of NIT, it shall be considered that this document is complete in all respects.

ii. The Bank reserves the right to modify, amend or supplement this document including all formats and Annexures.

iii. While this document has been prepared in good faith, neither the Bank nor its employees or advisors make any representation or warranty, express or implied, or accept any responsibility or liability, whatsoever, in respect of any statements or omissions herein, or the accuracy, completeness or reliability of information, and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this document, even if any loss or damage is caused by any act or omission on their part.

F. Confidentiality Statement

i. The information contained in this Tender Document or subsequently provided to bidder(s) whether verbally or in documentary form by or on behalf of the Bank or by any of its employees, shall be subject to the terms and conditions set out in this Tender Document and all other terms and conditions subject to which such information is provided.

ii. The purpose of this tender document is to provide the bidder(s) with information to assist the formulation of their proposals.

iii. This Tender Document does not purport to contain all the information each bidder may require.

iv. This tender document may not be appropriate for all persons, and it is not possible for the Bank and/or its employees to consider the investment objectives, financial situation and particular needs of each bidder who reads or uses this tender document.

v. Each bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this tender document and where necessary obtain independent advice from appropriate sources.

vi. The Bank and employees make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the tender document.

vii. This document and the information provided therein are confidential and intended solely for the use of the Bidder(s).

I / we hereby declare that I / we have read and understood the above instructions for the guidance of tenderers and contents of the standard agreement and accept the same.

Signature of the Bidder

Name

Designation

Address _____

SEAL

Witnesses: **Witness 1** **Witness 2**

<div>Signature _____ Name _____ Address _____ _____ _____ Date: _____</div>	<div>Signature _____ Name _____ Address _____ _____ _____ Date: _____</div>
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SECTION IV

Terms and Conditions of the Contract for Supply of sufficient number of fully covered container trucks/ vehicles for transportation of banknotes packed in boxes

(To be finalized at the time of signing the agreement)

Scope of work:

- a. The bidder shall supplying minimum five (05) number of fully covered container trucks/vehicles having loading capacity of Nine (09) metric tonne each and having minimum storing capacity of 80 boxes(average size of each box is approximately 72 cm (length) x 63 cm (width) x 33 cm (height) weighing approximately between 90 and 120 kg)], having metallic body of sufficient thickness, preferably bullet / tamper proof with secure tamper proof double locking arrangement, enabled with Global Positioning System (GPS), CCTV enabled for passenger and cargo compartment, wireless mobile communication system along with Hooter and Fire extinguisher for transportation of banknotes packed in boxes from :
- i. Railway Station/ Airports/ Presses/ any place or any Issue Office of RBI to the RBI, Chandigarh.
 - ii. RBI, Chandigarh to the Currency Chests located under its jurisdiction or to any other place specified by RBI, Chandigarh and;
 - iii. Currency Chests located in the jurisdiction of RBI, Chandigarh to RBI, Chandigarh or to any other place specified by RBI, Chandigarh.

Remittance may be sent/received to/from more than one destination at a time.

- b. The Contractor should obtain a Certificate of fitness of all vehicles from the concerned M.V.I./R.T.O. Further, Contractor must ensure that all the vehicle related documents like Registration Certificate, Insurance cover, Pollution Control Certificates, Driving Licences of drivers engaged by the contractor, National permit, Fitness Certificate, tax paid up to date, etc., are valid in nature.
- c. The vehicles provided for remittance of treasure should be roadworthy / in good condition with proper / comfortable seats to withstand the strain of long journeys and the vehicles shall be less than 10 years old. In case of leased vehicles, the lease of vehicles shall not expire during the contract.
- d. The operations to be entrusted to the Contractor are time-critical, sensitive and confidential in nature. The works/activities should be carried out in a proper, careful, expeditious and efficient manner. The complete works/activities should be carried out without causing any damage to the Note boxes, Bank's employees or officers, Bank's property, goods, etc., and general public or any other person present in the premises of the Bank. The loading/unloading of note boxes shall be done as per the prescribed practice of the Bank.

Eligibility:

The tenderers/bidders must be experienced, resourceful, financially sound and licensed entity (company/ partnership/ proprietary firm, etc.) fulfilling the following conditions:

- (i) The bidder must have at least three years' experience (ending month of March prior to bid opening) of similar type of services (similar work means each similar completed work executed under a single tender/contract) to Central/ State Government/ PSUs/ Nationalised Banks/ Reputed organisations. Services rendered with list of such Central/ State/ PSUs / Nationalised Banks/Reputed organisations with duration of service shall be furnished.
- (ii) The bidder must have successfully executed/completed similar services (such as transportation of boxes and bags for Central/State Government/PSUs/Nationalised Banks/Reputed Organisations, etc.), over the last three years, i.e., the current financial year and the last three financial years: -
 - a. Three similar completed services with each costing not less than the amount equal to 40% (forty per cent) of the estimated cost for one year i.e. ₹69,00,000; or
 - b. Two similar completed services with each costing not less than the amount equal to 50% (fifty per cent) of the estimated cost for one year i.e. ₹69,00,000; or
 - c. One similar completed service costing not less than the amount equal to 80% (eighty per cent) of the estimated cost for one year i.e. ₹69,00,000
- (iii) Minimum average annual turnover of at least 30% of estimated cost for one year i.e. ₹69,00,000 of the contract during the last three financial years, ending 31st March of the previous financial year (i.e., March 31, 2025), supported by audited financial statements.
- (iv) Positive net worth as per the latest audited balance sheet. The bidders shall submit solvency certificate duly certified by the bank.
- (v) Supply of minimum five (5) number of fully covered container trucks/ vehicles having loading capacity of nine (09) metric tonne each and having minimum storing capacity of 80 boxes(average size of each box is approximately 72 cm (length) x 63 cm (width) x 33 cm (height) weighing approximately between 90 and 120 kg)], having metallic body of sufficient thickness, preferably bullet / tamper proof with secure tamper proof double locking arrangement, enabled with Global Positioning System (GPS), CCTV enabled for passenger and cargo compartment, wireless mobile communication system along with Hooter and Fire extinguisher for transportation of banknotes packed in boxes. The vehicles provided for remittance of treasure and to the Escort Parties should be roadworthy / in good condition with proper / comfortable seats to withstand the strain of long journeys and the vehicles shall be less than 10 years old. In case of leased vehicles, the lease of vehicles shall not expire during the contract. The Contractor should obtain a Certificate of fitness of all vehicles from the concerned M.V.I./R.T.O. Further, Contractor must ensure that all the vehicle related documents like Registration Certificate, Insurance cover, Pollution Under Control Certificates,

Driving Licenses of drivers engaged by the contractor, National permit, Fitness Certificate, tax paid up to date etc. are valid

- (vi) The bidder shall have Permanent Account Number (PAN) and GSTN number, as applicable to discharge the duties.
- (vii) In case of successful award of the contract, the bidder shall have an Office/ local representative within the Chandigarh Municipal area.
- (viii) The bidder shall maintain a current account with any of the scheduled commercial banks. The name of the bank in which account is maintained and nature of account maintained should be furnished to the Bank.
- (ix) If the Bank is informed about unsatisfactory performance of a bidder or its allied firms for similar type of service in the last three years by any office of RBI or any other organisation, the bid of the bidder may not be considered. Allied firms (including the term 'affiliates'/ 'affiliated firm', 'sister concern', 'associated firm', 'related party' in different contexts) of a bidder/ contractor (Principal firm, includes Joint Venture Company) is a firm/ concern that comes within the sphere of effective influence of the principal firm, based on – i) Principal Firm being a proprietary firm that owns it, ii) Principal firm being a partnership firm, that has common (all or majority of) partners, or any one of partners having profit share of 20% or more iii) Common Management (say majority of director) with the Principal firm; iv) Partners or directors of the principal firm have a majority interest in the management; v) Principal firm has a controlling voice by owning substantial or majority (20% or more) shares; vi) Principal firm directly or indirectly controls or is controlled by or is under common control, by way of any agreement/ MoU or otherwise, vii) is a successor/ subsidiary to the principal firm or vice-a-versa; viii) have common offices/ manufacturing facilities.
- (x) Conflict of Interest among Bidders/ Agents: A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anticompetitive practices to the detriment of Procuring Entity's interests. All bidders found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this tender process, if: a) directly or indirectly controls, is controlled by or is under common control with another bidder; or b) receives or have received any direct or indirect subsidy/ financial stake from another bidder; or c) has the same legal representative/ agent as another bidder for purposes of this bid. d) has a relationship with another bidder, directly or through common third parties, which puts it in a position to have access to information about or influence the bid of another Bidder or influence the decisions of the Procuring Entity regarding this Tender process; or e) has a close business or family relationship with a staff of the Procuring Organisation who: (i) are directly or indirectly involved in the preparation of the Tender document or specifications of the Tender Process, and/or the evaluation of bids; or (ii) would be involved in the implementation or supervision of resulting Contract unless the conflict stemming from such relationship has been resolved in a manner acceptable to the Procuring Entity throughout the Tender process and execution of the Contract.

Note: The bidders shall submit documentary evidence in support of their claims of possessing the required qualification/ eligibility.

Please note that for being eligible to participate in the e-tendering process, all the prospective bidders are required to complete all the formalities prescribed by MSTC Ltd. and obtain necessary log-in id/password and knowledge for placing the bids in the system/portal. The System will not allow any person/firm to log-in at the portal of MSTC Ltd. and view the tender document/other conditions without

authentic log-in id and password. Further, an e-tender / e-bid submitted without necessary approvals / supporting documents or by an entity who is found to be not satisfying any of the above criteria, will be rejected by the system and no request or claims for reconsideration will be entertained. Decision of MSTC Ltd. in this regard shall be final.

Commencement / Renewal:

- (i) On receipt of intimation from the Bank of the acceptance of tender(s), the successful bidder(s) shall be bound to execute and implement the contract. The successful bidder(s) shall sign an agreement with the Bank within a week in accordance with the conditions in tender document and the schedule of rates.
- (ii) The contract shall be valid for the period of **two years** from **April 01, 2026 to March 31, 2028** which can be extended by the Bank at its opinion for a further period of one year, with / without any variation in the terms and conditions, subject to satisfactory performance of the contractual terms and conditions. Thereafter fresh bidding for the new tender for the said service may be undertaken.
- (iii) When the period of the contract is about to expire, the matter of extension of the contract may be considered by the Bank. Three months before the expiry of the existing contract, the contractor shall provide in writing to the Bank, whether she/he is willing to renew the contract for a further period on the existing terms and conditions.

Earnest Money Deposit and Performance Bank Guarantee:

- (i) Interested bidders shall deposit Earnest Money of **₹1,38,000/- (Rupees One Lakh Thirty Eight Thousand only)** to be deposited by way of NEFT to Beneficiary Name: Reserve Bank of India, Chandigarh, IFSC: RBIS0CGPA01(0 is to be read as zero), Account No.: 186003001. If the Bidder, after submission of the tender, demurs, resiles or deviates from his/their offer or modifies the terms and conditions thereof which are not acceptable to the Bank, EMD shall be forfeited without assigning any reasons thereof.
- (ii) E-Tender quotes received without the deposit of required EMD shall be rejected.
- (iii) For the proper performance of the obligations under the contract, within 10 days from the issue of notification of award by RBI, the successful bidder shall furnish the irrevocable Bank Guarantees (BGs) for an amount equal to 5% of the Contract Value (**as per the Estimated Cost for one year mentioned against point (D) of Section-I of the Tender Document**) in favour of the Bank from scheduled commercial bank(s). The PBGs shall remain valid for the entire period of bank of contract for due fulfilment of the contractual obligations by the contractor. In case of delays in submission in unavoidable circumstances, charges for the delay in submission of PBG shall be recovered from the bills of contractor at Bank rate. No interest shall be payable on the amount of BGs.
- (iv) The Performance Bank Guarantee (PBG) shall be for the due performance of the contract for the entire contract period also against any loss or damage caused to or suffered or would

be caused to or suffered by the Bank. If the contract is renewed, the contractor will arrange to provide extended Bank Guarantee accordingly.

- (v) The Bank Guarantee shall be released without interest after 3 months of completion of the contract period only after being satisfied of the successful completion of the contract and no liabilities from any agencies concerned or contractors' employees.
- (vi) In case the invitation of e-Tender be withdrawn or cancelled by the Bank, which shall have the right to do so at any time, no compensation / reimbursement shall be payable to bidders for incurring expenditure in the process of submitting the tenders or preparation therefore or for the registration charges or other charges/fee paid by them to MSTC Ltd for getting registered.
- (vii) In case the successful bidder fails to furnish the PBG as prescribed under this Tender Document, EMD shall be forfeited by the Bank, without prejudice to liability of the bidder for any further loss or damage incurred in consequence, by the Bank.

Duties of the contractor:

It shall remain the contractor's responsibility to successfully execute the contract till the completion of validity period. In case contractor fails to deliver the assigned work, her/his PBG shall be invoked. Further, the contractor has to indemnify the Bank from any type of loss due to any negligence on their part and for which the Bank is not responsible.

- (i) The Contractor shall, at all times during the Contract Period, within twelve (12) hours from the receipt of written or verbal requisition to that effect from the General Manager / Deputy General Manager-in-charge, Reserve Bank of India, Issue Department, Chandigarh or any of his subordinate officer(s), supply adequate number of vehicles (Container vehicles) for transportation of bank notes packed in boxes. Such requisition may be delivered to the contractor by means of telephone or mobile phone or e-mail or fax etc. The requisition notice may be cancelled by the Bank by issuing another notice, orally or in writing not less than three hours before the time fixed for transport of note boxes. In such case the Bank shall not make any payment to the contractor by way of remuneration/compensation, etc.
- (ii) On urgent occasions/cases, certified by the General Manager/DGM-in-charge, Issue Department of the Bank, requisition with three hours' notice in lieu of twelve hours' notice, may be made by the Bank and shall be complied with accordingly by the contractor. The decision regarding any occasion/case being urgent shall rest with the Bank and it shall be sufficient for the purpose of this contract that the Bank has conveyed such notice and identified it as urgent. The Contractor shall comply with the same and act accordingly.
- (iii) The notice so given shall be complied with, even if it requires working beyond ordinary business hours or on a day / day declared as Public Holiday/s under the Negotiable Instruments Act, 1881 including Saturday and Sunday or any other extant statute / provision applicable in this respect.
- (iv) The contractor shall not, in any circumstances, transport goods or any other item pertaining/belonging to any other person in the vehicles carrying the consignment of the Bank.

- (v) The container trucks carrying remittances may be required to halt en-route after sunset in the nearest Police Station or District Police Head Quarters or any other place directed by the Police Authorities or by the Bank. Night halt charges shall be paid in such cases and the same may be quoted by the bidder in the Price Bid (Part II) of the tender.
- (vi) The contractor shall be required to obtain necessary route permits and pay all relevant taxes on his/her own.
- (vii) The contractor shall not assign the contract onwards. He/ She shall not sublet any portion of the contract except with the prior written consent of the Bank. In case of breach of this condition, the Bank may rescind the contract and invoke the PBG.
- (viii) In the case of any breakdown of vehicle, the contractor shall be able to provide services of crane/ stand-by/ alternate vehicle of similar specifications so that the remittance of the treasure is not delayed.
- (ix) The contractor shall ensure that the vehicles are having valid permission issued by RTO concerned, Registration papers, national permit, PUC certificate, Fitness Certificate, tax paid up to date, Insurance cover, etc.- The drivers of the trucks/vehicles must have valid driving license. The contractor will indemnify and keep the Bank indemnified against any loss, costs, charges and expenses incurred or suffered by the Bank on account of lack of said permit, license, certificates, etc.
- (x) The Bank shall have the right to inspect or arrange inspection of the vehicles deployed by the contractor for the work at any time and declare any vehicle/ equipment unsafe and ask for its immediate withdrawal from the operation. The contractor shall ensure prompt/ immediate compliance of the same.
- (xi) The work of the Bank should be carried out in a proper, careful, expeditious and efficient manner. The complete works/activities should be carried out without causing any damage to the note boxes, Bank's employees or officers, Bank's property, goods etc. and general public or any other person present in the premises of the Bank. The bidder shall be required to work in close co-ordination with the contractor who will supply labourers/ mazdoors.
- (xii) The vehicles supplied by the contractor shall be less than 10 years old and must be roadworthy and in good condition. These vehicles shall either be owned or leased by the contractors. In case of leased vehicles, the lease of vehicles shall not expire during the contract.
- (xiii) The contractor shall make good and reimburse to the Bank any loss or damage sustained by reason of accident, fire, theft, robbery, looting of the treasure, in transit or by any defective vehicle or from any incompetence, negligence of the employees of contractor.
- (xiv) The contractor shall submit periodic maintenance records of the vehicles to the Bank. The contractor has to ensure that all the vehicles are equipped with necessary safety equipment including fire extinguisher.
- (xv) The Contractor shall have communication network for tracking the movement of vehicles at any point of time. GPS shall be provided for continuous tracking of trucks.
- (xvi) The container trucks/closed vehicles provided by the Contractor shall be equipped with wireless mobile communication system along with hooter.

- (xvii) The container trucks/closed vehicles provided by the Contractor shall have high resolution CCTV coverage of both passenger and cargo compartment. Communication should be maintained with the escort party commander (police) and the representative (Potdar). CCTV coverage and its storage shall be in a manner that there is adequate coverage on both the compartments and treasure. The recording of same shall be retrievable for any test/investigation. The final decision, as to whether the container trucks meet the said requirements or not, will be that of the Bank.
- (xviii) The bidder shall bear all costs associated with the preparation and submission of the tender and the Bank shall not be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

Payment and Taxes:

- (i) The payment will be made on monthly basis after the submission of bills for each consignment complete in all respects. The payment will be made after obtaining necessary certificates / data / information regarding completion of the work from various stakeholders/police escort and the bill/s being found to be complete in all respects. The Bank will not be responsible for any lesser claim made by the contractor. The calculation of distance travelled will be based on the distance of journey by the shortest route and in case of any dispute it will be based on the google road map and the bills would be settled accordingly. The decision of the Bank in this regard shall be final and binding on the bidder.
- (ii) The contractor shall be paid charges for services rendered at the rates mentioned in the Schedule to the Agreement, based on which the award of tender takes place. The said charges offered are fixed and cannot be enhanced on any ground for the entire contract period and no additional charges shall be claimed by the contractor.
- (iii) The contract price shall be all inclusive consisting of fixed and operating charges and based on the Scope of Work, vehicle being supplied and also include inter alia, Drivers' salary/uniform/food/allowances etc., Employees' State Insurance Corporation (ESIC) payment, Employee Provident Fund (EPF) payment, Bonus payment, Gratuity, insurance & overtime wages, if any, all taxes, duties, local levies, works contract tax, GST, or any other taxes as applicable imposed by Central/ State Government/ Local Bodies at extant rates, parking charges, toll gate fees & all other charges. If the Bidder fails to include such taxes and duties in the tender, no claim thereof will be entertained by the Bank afterwards. All payments to the Contractor shall be subject to the Tax Deducted at Source, TDS-IGST, TDS-CGST, TDS-SGST whichever is applicable at the rate/specified under the relevant laws/rules in this regard.
- (iv) The Bank reserves the right to recover/enforce recovery of any overpayments detected after payment as a result of post-payment audit or technical examination or by any other means.
- (v) All compensations or other sums of money payable by the contractor to the Bank under the terms of the contract shall be deducted from the dues payable or becoming payable to the contractor. PBG may be invoked as last resort.
- (vi) In the event of any dispute as to whether any liability has arisen hereunder, the decision of the Regional Director/ Officer-in-Charge, Reserve Bank of India, Chandigarh shall be final and binding to on both parties.

Disqualification/ Termination/ Penalty:

- (i) It will be treated as a serious misdemeanor in case a bidder attempts to do any canvassing by or on behalf of the bidder or to bring political or other outside influence with regard to the Bank's decision on scrutiny, comparison, evaluation and award of the contracts. In such case the tender of the bidder shall be liable for rejection in addition to getting blacklisted for a minimum period of one year extendable to 3 years. If such instances go undetected during the selection process but are detected subsequently, such disqualification will take place with immediate effect.
- (ii) The contract may be terminated by either of the two parties for any reason, giving to the other party three months' notice in writing of such termination.
- (iii) In event of any delay by the contractor in complying with any requisition issued by the Bank for supply of vehicles or any breach of instructions of the contract, considered by the General Manager/ Deputy General Manager -in-Charge, Issue Department, Reserve Bank of India, Chandigarh to be grave enough to attract penalty, the aforesaid General Manager/ DGM-in-Charge in consultation with Regional Director/ Officer-in-Charge may impose a fine not exceeding ₹5,000/- (Rupees five thousand only) on the contractor for each instance.
- (iv) In case of frequent or continued delay or in case of any breach by the Contractor of any of the provisions of this agreement, the Bank may terminate the contract with immediate effect by giving intimation in writing by the General Manager /Deputy General Manager-in-Charge, Issue Department with the approval of Regional Director/ Officer-in-Charge on behalf of the Reserve Bank of India whether any penalty as herein before provided for such delay or breach has been imposed or not. In the case of early termination of the Contract, the Bank is not liable to pay any compensation/damages to the Contractor.
- (v) Continuation of the contract shall be primarily depending upon the performance of the contractor. In case the performance is found to be unsatisfactory at any point of time, the contract shall be terminated by giving three months' notice in writing by the Bank. The satisfactory or unsatisfactory performance of the contract shall be solely evaluated by the Bank and it shall be binding upon the contractor.
- (vi) If the Contractor fails to provide services for more than 3 occasions continuously, then the Bank has right to terminate the Contract with/without giving any notice whatever may be the reason. Under such circumstances, the Contractor shall have no power to claim compensation.
- (vii) In all cases where the contractor has been levied a cumulative penalty of five percent of the total contract value, the extension beyond the initial period of two years may not be considered.
- (viii) If any certificate/ documents enclosed or details furnished by the bidder(s) are found to be incorrect/ fake/ bogus/ tampered with or information not disclosed, the concerned bidder shall be blacklisted and shall not be awarded any future work in RBI. Joint ventures or partnership firms or any other nature of firms in which such agencies are a party shall also not be awarded any future work.

Compliance with Statutes:

The contractor shall abide by all relevant laws in force in the country and in the State of Punjab, Haryana, Himachal Pradesh and Union Territory of Chandigarh. The contractor shall indemnify the Bank from all types of legal implications due to any negligence on their part and for which the Bank is not responsible.

- (i) The bidder must ensure adherence to various statutory provisions relating to labour, taxation, workmen safety, child and women labour, employment reservations etc. The bidder must be registered under appropriate authorities i.e., must be registered with GST authorities/Income Tax/ PAN/ EPF/ESI authorities/ Indian Registration Act 1908/ Labour license etc.
- (ii) The contractor shall abide by the provisions of the Motor Vehicles Act and the rules of the various States in force in the States concerned.
- (iii) The contractor shall make all applicable statutory payments like Minimum Wages, Employee Provident Fund (EPF), Employees' State Insurance Corporation (ESIC), payment of Gratuity under Payment of Gratuity Act, 1972 to their deployed Workmen as per the notification published by Central Govt. / State Govt. whichever is higher from time to time, besides paying all other statutory payments.
- (iv) The workmen / labourer should be paid the minimum wages under the Minimum Wages Act, 1948 and rules made thereunder. Besides, the workmen /labourers should be given Employees Provident Fund as per EPF Act, 1952, Bonus and / or dividends as per Payment of Bonus Act, 1965 and ESI under ESI Act, as applicable. In the absence of ESI, the contractor should undertake the liability under the coverage of Insurance such as Workmen's Compensation Insurance under Workmen Compensation Act, 1923. The total premium shall be borne by the contractor. The contractor shall have a valid EPF Account for making EPF Contribution for its workmen /labourers. In case of any complaint regarding non-compliance of any statutory payments; the same shall be deducted from the bill / recovered from Bank Guarantee (PBG) without prejudice to the Bank's right to cancel the contract.
- (v) The Contractor shall maintain all records and legal documents updated as per prevailing statute and have to produce before the management/ statutory authorities as and when asked for.
- (vi) The Contractor shall not supply Child Labour, which is prohibited under the Child Labour (Prohibition & Regulation) Act, 1986.
- (vii) The wage period has to be fixed by the Contractor and it should not exceed one month. The contractor shall submit the salary disbursement statements against the signature of its employees assigned for the Bank's work for verification by the Bank on monthly basis. All payments to the employees are to be made by the Contractor in the respective employees' bank accounts and bank statements indicating payments are required to be submitted to the Bank.
- (viii) The Principal Employer i.e., the Bank shall not be responsible for providing any employment benefits to the employees provided by the contractor to fulfil the duties assigned to him. In the event of the Bank as the Principal Employer being required/ called upon to pay any amount to the employees of contractor to lapse or default on his/ her part in discharging his/ her obligation in terms of any law in force, such amount would be recoverable by the Bank from the contractor as debt due to the Bank by the contractor.
- (ix) The contractor shall be solely responsible for full compliance of the provision of the Sexual Harassment at workplace (Prevention, Prohibition and Redressal) Act, 2013 by any labourer/mazdoor or other persons deployed by him/her for execution of the contract. In case of any complaint of sexual harassment against its employee / workmen within the premises of Reserve Bank of India, the complaint will be filed before the Internal Complaints Committee constituted by the contractor, and he shall ensure taking proper action under the

Act in respect of the said complaint. The contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues.

- (x) Any complaint of sexual harassment from any aggrieved employee of the Contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.
- (xi) The Contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the Contractor, for instance any monetary relief to the Bank's employee, if sexual violence by the employee of the Contractor is proved.
- (xii) The contractor shall strictly comply with all provisions of the Labour Codes, 2025 (including the Industrial Relations Code, 2025; Occupational Safety, Health and Working Conditions Code, 2025; and Social Security Code, 2025), as amended from time to time. This includes, but is not limited to, adherence to wage structures, working hours, safety protocols, social security contributions, and protections for vulnerable workers. Any breach of these provisions shall be treated as a material violation of the contract, entitling the Bank to impose penalties or terminate the agreement.

Non-Disclosure Clause:

The Contractor shall not disclose directly or indirectly any information, materials, and details of the Bank's infrastructure/systems/equipment, etc., which may come to the possession or knowledge of the contractor during the course of discharging its contractual obligation in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligation under it or comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Bank. The contractor shall indemnify the Bank for any loss suffered by the Bank as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Contractor and the Bank shall be entitled to claim damages and pursue legal remedies. The Contractor shall take all appropriate actions with respect to its employees to ensure the obligation of non-disclosure of confidential information under this agreement is fully satisfied. The contractor's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reasons.

Workmen Safety and Insurance:

- (i) The contractor shall alone be fully responsible for safety and security and insurance or life insurance of their personnel who is working on the operation and maintenance works.
- (ii) The contractor shall take out and maintain, at their own cost but on terms and conditions approved by the Bank, insurance against the risks, and for the coverage, as shall be specified in the contract. He / she shall ensure that the insurance cover is always kept alive during the bank of this agreement.
- (iii) The contractor shall provide and ensure sufficient protection gears like safety shoes, hand gloves etc. are being used by their workers while carrying out works.
- (iv) The Bank shall not be liable for any compensation in case of any fatal injury/death caused to or by any manpower while performing/discharging their duties/ for inspection or otherwise.

- (v) The quoted rates shall not be less than the minimum wage fixed/notified by the State Government – where the service is performed and shall include all statutory obligations.
- (vi) The contractor shall be liable for all kinds of dues payable in respect of all personnel provided under the contract and the Bank shall not be liable for any dues for availing the services of the personnel.
- (vii) The contractor shall ensure that persons to be deployed are not alcoholic, drug addict and not indulge in any activity prejudicial to the interest of the Bank. The contractor shall ensure to get the police verification (to be carried out at least on yearly basis or before the actual date of expiry and evidence to be submitted accordingly) for all the manpower deployed by them and the contractor should ensure that the manpower deputed should bear good moral character.

Dispute Resolution Mechanism & Arbitration

- (i) It is to be duly noted that in the case of any/all disputes on terms and conditions of this tender, the English version of the tender document shall prevail (in case tender is issued in English and any other language simultaneously).
- (ii) If a dispute of any kind arises between the Bank and the contractor/ counterparty in connection with or arising out of the contract or the execution of the works, the parties must attempt to resolve it amicably by way of mutual discussions, in good faith, within a period of 30 days from the date on which any party gives the other party a notice to negotiate /engage in amicable discussions.
- (iii) If an amicable settlement is not forthcoming within the aforesaid period, then the dispute shall then be referred to and finally resolved through arbitration or conciliation as per the Arbitration and Conciliation Act 1996, as amended from time to time. The award passed by the arbitrator shall be binding on the parties and shall apply to the contract.

Jurisdiction and Governing Law:

The agreement shall be subject to the jurisdiction of the courts at Chandigarh UT. The agreement is governed by the laws of India.

Amendment

No amendment to the agreement shall be effective unless it is in writing and signed by duly authorised representatives of both parties.

Payment of Stamp Duty

The Contractor shall bear the stamp duty on agreement and shall ensure that the agreement is stamped with proper duty chargeable thereon as per the Chandigarh Administration. The agreement shall be executed in duplicate, and the Bank shall retain the original and the contractor shall retain the duplicate.

SECTION-V

PART I – SCOPE OF WORK AND COMMERCIAL CONDITIONS- Technical (Techno Commercial) Bid

Letter of Offer

Place: _____

Date: _____

To,
The Regional Director
Reserve Bank of India
Central Vista,
Sector 17
Chandigarh- 160 017

Dear Sir,

Having examined the specifications and schedule of Quantities relating to the works specified in the memorandum hereinafter set out and having visited and examined the nature of the works specified in the said memorandum, Section III and Section IV of the tender document and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the works specified in the said memorandum within the time specified, at the rates mentioned in the attached Schedule of Quantities, specifications and in accordance with all respects, in Agreement with the Special Conditions, Schedule of Quantities and Conditions of Contract and with such materials as are provided for, by and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

Sl. No.	Particulars	Details of Tender
1.	Description of works	<p>A) Supply of minimum five (05) number of fully covered container trucks/vehicles having loading capacity of nine (09) metric tonne each and having minimum storing capacity of 80 boxes (average size of each box is approximately 72 cm (length) x 63 cm (width) x 33 cm (height) weighing approximately between 90 and 120 kg)], having metallic body of sufficient thickness, preferably bullet / tamper proof with secure tamper proof double locking arrangement, enabled with Global Positioning System (GPS), CCTV enabled for passenger and cargo compartment, wireless mobile communication system along with Hooter and Fire extinguisher for transportation of bank notes packed in boxes from:</p> <ol style="list-style-type: none"> i. Railway Station/ Airports/ Presses/ any place or any Issue Office of RBI to the RBI, Chandigarh. ii. RBI, Chandigarh to the Currency Chests located under its jurisdiction or to any other place specified by RBI, Chandigarh and; iii. Currency Chests located in the jurisdiction of RBI, Chandigarh to RBI, Chandigarh or to any other place specified by RBI, Chandigarh. <p>B) The Contractor should obtain a Certificate of fitness of all vehicles from the concerned M.V.I./R.T.O. Further, Contractor must ensure that all the vehicle related documents like Registration Certificate, Insurance cover, Pollution Under Control Certificates, Driving Licenses of drivers engaged by the contractor, National permit, Fitness Certificate, tax paid up to date etc. are valid.</p>

		C) The vehicles provided for remittance of treasure should be roadworthy / in good condition with proper / comfortable seats to withstand the strain of long journeys and the vehicles shall be less than 10 years old. In case of leased vehicles, the lease of vehicles shall not expire during the contract.
2.	Estimated cost / expenditure which may be incurred by RBI Chandigarh during the contract period i.e. from April 01, 2026 to March 31, 2028	The Estimated cost per year is approx. ₹69,00,000/- (Rupees Sixty-Nine Lakhs Only) and total cost of the work is approximately ₹1,37,00,000/- (Rupees One Crore Thirty-Seven Lakhs only) for the contract period of two years from April 01, 2026 to March 31, 2028. However, the actual amount may vary. The amount is indicative only and RBI Chandigarh is not under any obligation to incur expenditure equal to or exceeding the estimated cost / expenditure mentioned in this memorandum.
3.	Earnest Money Deposit (EMD)	₹1,38,000/- (Rupees One Lakh Thirty Eight Thousand only) to be paid by way of NEFT in favour of Reserve Bank of India, Chandigarh in A/c No. 186003001 & IFSC Code: RBIS0CGPA01 on or before 09:00 AM on January 27, 2026 . Please mention name of the entity (company/partnership/proprietary firm, etc.) in the NEFT transaction remarks.
4.	Performance Bank Guarantee (PBG)	The successful bidder shall furnish the following irrevocable Bank Guarantees (from scheduled commercial bank) for an amount of 5% of the Contract Value (as per the Estimated Cost mentioned against point (D) of Section-I of the Tender Document) in favour of the Bank.
5.	Mode of payment	NEFT
6.	Contract Period	Two years from April 01, 2026 to March 31, 2028
7.	Extension of the contract	The contract may be extended by RBI Chandigarh at its discretion for a further period of one year, subject to satisfactory performance, with/without any variations in terms and conditions of the original contract agreement.

Should this Tender be accepted, I/we hereby agree to abide by and fulfil the terms, conditions and provisions of section IV of the tender document so far as they may be applicable.

Name of the Partner of the firm or the person Authorized to
Sign

Or

Name of person having Power of Attorney to sign the contract.

(Certified true copy of the Power of Attorney authorizing the above signatory should be enclosed). Failure to enclose the same shall lead to rejection of the Tender.

Yours faithfully,

Signature of the Bidder

Technical (Techno Commercial) Bid Form

(Note - To be filled and uploaded in the e-tendering portal only)

a. General Information

1.1	Name of the Bidder				
1.2	Whether the Bidder is a company, LLP, partnership firm or proprietary concern?				
1.3	Date of formation of company / LLP / partnership / proprietary concern				
1.4	Name(s) of the Proprietor/ Partners/ Directors (Furnish documentary evidence such as Memorandum / Articles of Association, Partnership Deed etc. and PAN Numbers in support)				
1.5	Name and designations of the persons who are authorized to execute the contract				
1.6	Registered address and contact address of the Company /Firm/ Proprietorship Concern (Please furnish the latest proof of address such as Telephone Bill, Electricity Bill, Mobile Bill etc.) Pin code	Local Address at Chandigarh		Registered Address	
1.7	Telephone No. (with STD code)	Office	Residence	Fax	Mobile
1.8	E-mail addresses				

b. Registration Particulars (Enclose copy of Certificates)

Sl. No.	Type of registration	Registration No.	Date of Registration
1	Income Tax- PAN (copy to be attached)		
2	Income Tax- TAN (for TDS)		
3	GST Registration No. (copy to be attached)		

4	Labour Registration		
5	Any other type of registration		
6	Whether holding National Permit for the Vehicles (Photocopies of the National Permits of the 05 vehicles to be attached)		

Financial Status of the firm

1	Average Annual Turnover of the last three years (Audited financial statements are to be attached) and projected financial statements for FY 2025-26	FY 2022-23 (in ₹ lakh)- FY 2023-24 (in ₹ lakh)- FY 2024-25 (in ₹ lakh)- FY 2025-26 (in ₹lakh) projected
2	Net worth as per the latest audited balance sheet (Copy to be attached)	
3	Current Account Number of the Bidder account maintained with a Scheduled bank	
4	Name and address of the bank and the branch where the above current account is maintained (Please submit a certificate from the banker or a cancelled cheque in support of the same)	
5	Whether any proceeding against the firm or its director/s are pending in any court? (Yes/No) <u>If yes, please give details:</u>	
6	Whether the Bidder has ever been blacklisted by the RBI or State / Central Govt. department; (Yes/No) (If the firm or its director/s have ever been debarred from applying or blacklisted by RBI or convicted by any Criminal Court, they need not apply)	
7	Experience in undertaking similar work (Similar work means each similar completed work executed under a single tender/contract) (No. of Years to be mentioned) (Certificates are to be attached)	

c. Experience details: Documentary evidence and relevant work experience certificates of having successfully completed similar works / contracts during last three years (ending month of March prior to bid opening) shall be submitted along with the tender, without which tender is liable for rejection at the discretion of RBI.

Sl. No.	Name of the Institution	Address and Phone No.	Contract Period	Actual Value of the work done in the Institution (₹)
1				
2				
3				

d. Present Contracts

Sl. No.	Name of the Client	Address and Phone No.	Contract Period
1.			
2.			
3.			
4.			

Please add rows , if required

e. Contact details: Details for conveying requisitions for container trucks/vehicles

Name	Designation	Phone Number	Mobile Number	Fax No	E-mail address

g. Details of Fully Covered Container Trucks/Vehicles held by the Bidder - minimum five (5) having loading capacity of nine (09) metric tonne each and having minimum storing capacity of 80 boxes(average size of each box is approximately 72 cm (length) x 63 cm (width) x 33 cm (height) weighing approximately between 90 and 120 kg)]

Sl. No.	Loading capacity	Model Year, Make and Type	Registration Number	Whether the Trucks/Vehicles are having GPS, CCTV, Fire Extinguisher Wireless mobile communication along with hooter enabled (Yes/No)	National Permit Number/ Date of Expiry	Whether the Trucks are having Metallic cover and double locking arrangement ? (Yes/ No)	Expiry of the fitness certificate issued by RTO	Whether Truck/Vehicle is bullet/tamper proof? (Yes/No)
1.	09 metric Tonnes							
2.								
3.								
4.								

5.								
----	--	--	--	--	--	--	--	--

*Additional rows may be added above
If vehicles available are more than 05*

f. Details of Earnest Money Deposit

Sl. No.	EMD details	Particulars
i.	NEFT details	
ii.	Amount (in figures and words)	
iii.	Name of the Bank	
iv.	Name of the Branch	
v.	Address of the Branch	
vi.	Contact number of the Branch	
vii.	Email Address	

g. Are the characters and antecedents of the drivers of the transport vehicles verified and certified by the police? - Yes / No

(The Bank is free to demand production of police verification certificates of drivers and other personnel engaged for the purpose of the contract under this tender, at any time during the period of the contract)

h. Are the terms and conditions of the contract acceptable to the bidder? – Yes/No

If yes, a copy of the terms and conditions of the contract, given in Section-III and Section IV of this tender document, duly signed on each page, should be submitted with the tender.

i. How many vehicles at a time can be arranged by the bidder?

j. Declaration: - Details to be submitted by the bidder

1. I/ we also agree that our tender will remain valid for acceptance by the Bank for 90 days from the date of opening of Part- I of the tender and this period of validity can be extended for such period as may be mutually agreed between the Bank and me / us in writing.
2. Should this tender be accepted, I/ we hereby agree to abide by and fulfil all the Terms Conditions of the Tender and in default thereof, to forfeit and pay to you or your successors, or assignees or nominees such sums of money as are stipulated in the conditions contained in the tender together with the written acceptance of the Contract.
3. I/ we understand that you reserve the right to accept or reject any or all the tender either in full or in part without assigning any reason.
4. The tender is submitted through e-tendering process in two parts, i.e., Part I and Part II. Part I contains all commercial terms and conditions and technical particulars and Part II contains only the price bid in the Bank's Proforma.
5. All the information given by me/us are true and correct to the best of my/our knowledge and belief and if any of them is subsequently proved to be wrong/incorrect, the Bank is free to take any penal action it may deem fit.
6. I/we understand that our tender is liable for rejection at any stage if any information furnished by me/us is found to be incorrect/wrong and the decision of the RBI in this regard will be final. I/We shall not raise any dispute regarding the decision taken by RBI in this regard.

IMPORTANT NOTES:

The loading and unloading of Note boxes with the help of labourers at RBI, Chandigarh shall be carried out in a closed area called the Safety Yard.

Dated this ____day of ____2026

For and on behalf of M/s _____

Signature

(With Seal of the Company/Firm):

Name: _____ Designation: _____ Place: _____ Date: _____

_____(Certified true copy of the Power of

Attorney/authorized signatory of the above signatory should be enclosed)

Witnesses

1) Signature with Name, address and date

2) Signature with Name, address and date

Notes:

The Bidders are advised to visit the site/s of work/s / activities, viz. the Bank premises and acquaint themselves with the site conditions before submitting the Tenders. The same shall be allowed only on the date of the pre-bid meeting.

Section VI

List of the Documents to be submitted with the Technical Bid

1. Letter of offer and Technical (Techno Commercial) bid form (Section-V) completely filled and signed.
2. Copies of original Registration certificate documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the bid to commit the bidding. Appropriate business licences/ registrations:
 - a. GST registration certificate.
 - b. PAN.
 - c. Copies of EPF, ESI, Labour Licence (as applicable).
3. Total monetary value of services performed for each of the last five years.
4. Copies of work orders and experience in Services of a similar nature and size for each of the last three years, and details of Services under way or contractually committed; and names and address of clients who may be contacted for further information on those contracts. A client Certificate should be provided for each work executed (Prescribed format is attached).
5. Audited financial Statements for the last three years i.e. FY 2022-23, 2023-24, 2024-25 and projected for 2025-26 (Copies of the Profit and Loss statements along with Balance Sheet for the concerned period).
6. Income tax returns of the last three financial years i.e. FY 2022-23, 2023-24 & 2024-25
7. Solvency certificate duly certified by the scheduled bank showing Positive net worth as per the latest audited balance sheet. (Prescribed format attached)
8. Evidence of adequacy of working capital for this Contract (access to line(s) of credit and availability of other financial resources).
9. Bank account details (Copy of cancelled cheque).
10. Authority to seek references from the Bidder's bankers.
11. Power of Attorney/authorization with the seal of the (company/partnership/proprietary firm, etc.) in the name of the person signing the tender documents.
12. Undertaking stating that the bidder is not wilful defaulter to any bank/financial institution and there is no criminal case against the company/person.
13. Advice of the Earnest Money Deposited to RBI, Chandigarh Account through NEFT.
14. Bank Account statements for the last one year.
15. Furnish documentary evidence such as self-certified copies of contract, award letters, agreements, certificates issued by the previous contractees etc.
16. Information regarding any litigation, current or during the last five years, in which the Bidder is involved, the parties concerned, and disputed amount.
17. Proposals for subcontracting component of the Services (if any) amounting to more than 10 (ten) per cent of the Contract Price.

18. Copy of Registration Certificates of the vehicles, Insurance copies, Fitness certificates, Road Tax certificates, Pollution under Control certificates, National Permits. (Minimum 5 covered container trucks/vehicles of specifications detailed in this tender document).

Note: All the above documents should be submitted/uploaded by the Bidder along with the Technical Bid (Techno-commercial) while submitting the Bids through E-Tender portal. In case of non-submission of any of the above document by the bidder, the tender will be treated as disqualified in Part-I at the sole discretion of the Bank.

Form of Bankers Certificate from a Scheduled Bank

(To be submitted by the contractor along with the Tender in Bank's Letter head)

This is to certify that to the best of our knowledge and information M/s/Shri/
Ms _____ having _____ address _____ at
_____, is a customer of our bank since _____ and are/is
respectable and can be treated as good for any engagement up to a limit of ₹
(Rupees _____).

(Signature and Stamp)

For the bank

Contact Number (mandatory field):

Contact Email Address (mandatory field):

Place:

Date:

Note:

1. Banker's certificate should be on letter head of the bank, addressed to the Regional Director, Reserve Bank of India, Chandigarh Regional Office.
2. In case of partnership firm, certificate to include names of all partners as recorded with the Bank.
3. Irregularities in dealings, if any, with the bank account(s) of the bidder to be included in the certificate.

CLIENT's CERTIFICATE - PERFORMANCE OF CONTRACTOR
(On Client's Letter Head)

The Regional Director
 Reserve Bank of India
 Chandigarh

Dear Sir,

Client's Certificate Regarding Performance of M/s _____

1	Name of work with brief particulars	
2	Agreement No.& date	
3	Agreement amount	
4	Date of commencement of work	
5	Stipulated date of completion	
6	Actual date of completion	
7	Details of compensation/penalty levied for delay (indicate amount) if any	
8	Gross amount of the work completed and paid	
9	Name & address of the authority under whom works executed	
10	Whether the contractor employed qualified Engineer/overseer during execution of work	
11	i) Quality of work (indicate grading)	Outstanding/Very Good/Good/Satisfactory/Poor
	ii) Amount of work paid on reduced rates, if any	

12	i) Did the contractor go for arbitration?	
	ii) If Yes, total amount claim	
	iii) Total amount awarded	
13	Comments on the capabilities of the contractor	
	a) Technical Proficiency	Outstanding/Very Good/Good/Satisfactory/Poor
	b) Financial Soundness	Outstanding/Very Good/Good/Satisfactory/Poor
	d) Mobilization of Manpower	Outstanding/Very Good/Good/Satisfactory/Poor
	e) General behaviour	Outstanding/Very Good/Good/Satisfactory/Poor

Note: All columns should be filled in properly.

Signature of the Reporting Officer with office seal

Name:

Designation:

Contact Details

Email:

Mobile:

Landline:

SECTION VII

EVALUATION OF PART-I (TECHNICAL BID)

Qualifying Criteria

The eligibility criteria set earlier in this document must be fulfilled for consideration of technical bid. In addition, the following criteria will also be considered.

Sl. No.	Parameters of Technical Evaluation	Whether fulfilling the parameter/ Submitted the Necessary Documents (Yes/No)	Whether eligible to qualify Part-I of the Tender	Remarks
1.	Minimum three years of experience in undertaking similar works (similar work means each similar completed work executed under a single tender/contract)			
2.	Whether the bidder has successfully executed/completed similar services (similar work means each similar completed work executed under a single tender/contract) over the last three years i.e., the current financial year and the last three financial years: - a. Three similar completed services (similar work means each similar completed work executed under a single tender/contract) with each costing not less than the amount equal to 40% (forty per cent) of the estimated cost; or b. Two similar completed services (similar work means each similar completed work executed under a single tender/contract) with each costing not less than the amount			

	<p>equal to 50% (fifty per cent) of the estimated cost; or</p> <p>c. One similar completed service (similar work means each similar completed work executed under a single tender/contract) costing not less than the amount equal to 80% (eighty per cent) of the estimated cost.</p>			
3.	Minimum average annual turnover of at least 30% of estimated cost for one year of the contract i.e. ₹69,00,000 during the last three years - to be supported by audited financial statements			
4.	Positive net worth - Solvency certificate duly certified by the bank to be attached			
5.	Whether the bidder or allied firms has ever been delisted by RBI or State/Central Government Department?			
6.	Whether any proceeding against the firm or its director/s are pending in any court?			
7.	Are the terms and conditions of the contract given in Section-IV of the tender document acceptable to the bidder? If yes, a copy of the same, duly signed on each page, should be submitted.			
8.	Whether the EMD of ₹1,38,000/- (Rupees One Lakh Thirty Eight Thousand only) has been made to the Bank by the bidder? If yes, a copy of the NEFT details			

	to be attached.			
9.	Whether the bidder has an office/ representative within Chandigarh Municipal Area?			
10.	Whether the bidder has minimum number 5 (five) fully covered container trucks/ vehicles which are less than 10 years old?			
11.	Whether the vehicles mentioned at point 10 above are owned or leased by the bidder? In the case of leased vehicles, what's the validity / lease expiry period?			
12.	Whether the vehicles are fulfilling all the requirements?			

Only those tenders fulfilling the above evaluation criteria will qualify in Part-I of the tender and will be eligible for Part-II i.e. Price Bid. However, the Bank reserves the right to relax any norm under its sole discretion, but applicable to all.



**Reserve Bank of India
Issue Department
Chandigarh**

E-Tender for supply of sufficient number of fully covered container trucks / vehicles for transportation of banknotes packed in boxes

E-Tender No. RBI/Chandigarh Regional Office/Issue/1/25-26/ET/710

PART II (PRICE BID)

Name of the Bidder: _____

Address: _____

Last Date and Time of Submission:

PART II - PRICE BID

e-Tender for supply of sufficient number of fully covered container trucks/vehicles for transportation of banknotes

Schedule of Rates (April 1, 2026 to March 31, 2028)

(to be filled in the MSTC e-tendering Portal only)

Sr. No.	Items (A)	Unit	Approximate Qty (B)	Rate in ₹ (C)		Amount in ₹ (B x C)
				In figures	In words	
1.	Plain area rate per kilometer (except for local areas as mentioned in Sr. No. 4 below) for supply of trucks as per scope of work detailed in Section III and other places of the Tender Document (to be quoted in Rupees per kilometer) (Minimum charges of 50 kms will be paid)	Km	78340			
2.	Hilly area rate per kilometer for supply of trucks as per scope of work detailed in Section III and other places of the Tender Document (to be quoted in Rupees per kilometer) (minimum charges of 50 kms will be paid)	Km	12861			
3	Per Night Halt charges in case the container carrying the remittances is required to halt en-route after sunset in the nearest Police Station or District Police Head Quarters or any other place directed by the Police Authorities or by the Bank (to be quoted in Rupee per night/ vehicle or container)	Number of Nights	85			

4	Fixed charges for local area remittances per vehicle per day (within the municipal limits of Chandigarh, Panchkula and SAS Nagar) as per scope of work detailed in Section III and other places of the Tender Document (to be quoted as a lump sum amount in Rupees)	Number of Days	730			
Total Amount						

Note:

- (i) Quantity mentioned at (B) above is only indicative quantity for the purpose of calculation to arrive at lowest rate tendered (L1). Actual quantity of work undertaken during the contract period shall vary.
- (ii) The total cost of the work is approximately **₹1,37,00,000/- (Rupees One Crore Thirty-Seven Lakhs only)** for the contract period of two years from **April 01, 2026 to March 31, 2028**. However, the actual amount may vary, and the bidders need to quote their rates accordingly for the block period of the above-mentioned financial years.
- (iii) The prices quoted shall be all inclusive consisting of fixed & operating charges and based on the Scope of Work, vehicle being supplied and also include inter alia, drivers including other workmen's salary/uniform/food/allowances etc., Employees' State Insurance Corporation (ESIC) payment, Employee Provident Fund (EPF) payment, Bonus payment, Gratuity, insurance & overtime wages, if any, taxes & levies, parking charges, toll gate fees & all other charges but **shall be exclusive of GST**.
- (iv) The rates for local remittances may be quoted for per truck per day basis in lump sum (**shall be exclusive of GST**).
- (v) Rates for container of minimum 9.0 metric tonnes capacity should be quoted.
- (vi) TDS wherever applicable will be deducted as per prevailing rate.
- (vii) No additional condition/ deviation will be accepted

I/We agree that items of work as mentioned above for which rates have been quoted are grouped activity and are in the nature of composite items involving different stages for completion. Any claim for extra stages under the described work will not be entertained by the Bank.

(Proforma of Price Bid placed above is for your reference only. Price Bid to be filled in the MSTC e-tendering Portal Only)

Other important instructions for price bid:

- a. The bidder/s should quote rates for all the items of work and no part item of work will be contracted. The bidders are advised not to quote 'zero' amount in respect of any of the above items.
- b. Rates for minimum five (05) Number of fully covered container trucks having loading capacity of nine (9) metric tonne each and having minimum storing capacity of 80 boxes (average size of each box is approximately 72 cm (length) x 63 cm (width) x 33 cm (height) weighing approximately between 90

and 120 kg) for the transportation of banknotes packed in boxes. All the above quoted rates would be irrespective of the weight of the remittance or number of boxes carried by the container. The discretion lies with RBI to fill the container by any combination of number of note boxes.

- c. Rates for items of work not enumerated herein and not agreed upon in the agreement shall be decided by the Bank in consultation with the contractor.
- d. I/We agree upon the items of work (as above) for which rates have been quoted. There may be marginal variation of the stages of work depending upon the place and the circumstances.
- e. The contractor would have to provide higher capacity vehicles as and when the need arises by the Bank and the cost of vehicles used would be calculated proportionately based on the mutually agreed rates.
- f. The payments will be made at monthly interval after obtaining necessary certificates / data / information regarding completion of the work from various stakeholders/police escorts and the bill/s being found to be complete in all respects.
- g. Specific sanction of Issue Department will be required for the supply of transport vehicles for carrying out work/s other than what has been detailed in the work above.
- h. Activities/quantity/ scope of work mentioned above are indicative only as per experience and may vary in the future works. The said Activities/quantity/scope of works mentioned above will not be considered as basis for payments. Payments will be made on the actual works done basis only.

Signature of the Contractor

Seal

Date:

Place:

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