



ई-निविदा आमंत्रित करने की सूचना

सेवा में,

महोदय/ महोदया,

एओबी में आरबीआईओ के लिए नए सम्मेलन कक्ष के लिए नवीनीकरण कार्य

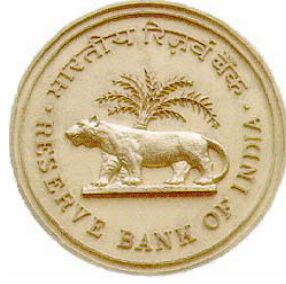
भारतीय रिज़र्व बैंक, कानपुर 'एओबी में आरबीआईओ के लिए नए सम्मेलन कक्ष के लिए नवीनीकरण कार्य' हेतु ई-निविदा आमंत्रित करता है। ई-निविदा की प्रक्रिया CPPP के ई-निविदा पोर्टल के माध्यम से की जाएगी। सभी इच्छुक कंपनियों/ एजेंसियों/ फर्मों को ई-निविदा प्रक्रिया में भाग लेने के लिए ऊपर उल्लिखित वेबसाइट के माध्यम से CPPP में पंजीकरण करना होगा। ई-निविदा की समय-सारणी निम्नानुसार है:

ई-निविदा सं.	2026_RBI_292791 NEWCONFERENCE ROOM
क) अनुमानित लागत	Rs. 34,84,000/- (चौतीस लाख चौरासी हजार रुपये मात्र) (18% की दर से जीएसटी सहित)
ख) ई-निविदा का तरीका	ई-प्रोक्योरमेंट प्रणाली CPPP के माध्यम से ऑन-लाइन भाग I - टेक्नो-कमर्शियल बोली और भाग II - मूल्य बोली)
ग) ई-निविदा का प्रकार	खुली ई-निविदा
घ) डाउनलोड हेतु पक्षकारों के लिए उपलब्ध एनआईटी की तिथि	30 सितम्बर 2026, अपराह्न 3:00 बजे से
ङ) बोली- पूर्व बैठक (ऑफलाइन)	08 अक्तूबर 2026, पूर्वाह्न 11:00 बजे से स्थान: संपदा विभाग, द्वितीय तल, भारतीय रिज़र्व बैंक, माल रोड, कानपुर, उत्तर प्रदेश- 208001
च) बयाना जमा राशि एनईएफटी के माध्यम से प्रस्तुत करना और निर्धारित प्रारूप में CPPP पोर्टल पर विवरण अपलोड करें	69,680/- रुपये (उनहत्तर हजार छह सौ अस्सी रुपये मात्र) एनईएफटी/नेट बैंकिंग के माध्यम से-खाता संख्या 186003001, आईएफएससी RBIS0KNPA01
छ) ई-निविदा शुल्क	शून्य
ज) वेबसाइट CPPP पर ऑनलाइन टेक्नो-कमर्शियल बोली और मूल्य बोली प्रस्तुत करने के लिए ई-निविदा शुरू होने की तिथि	09 अक्तूबर 2026, अपराह्न 3:00 बजे से
झ) ईएमडी प्रस्तुत करने की अंतिम तिथि	21 अक्तूबर 2026, अपराह्न 3:00 बजे तक
ञ) टेक्नो-कमर्शियल बोली और मूल्य बोली प्रस्तुत करने के लिए ऑनलाइन ई-निविदा के बंद होने की तिथि	21 अक्तूबर 2026, अपराह्न 3:00 बजे
ट) भाग-I (अर्थात टेक्नो-कमर्शियल बोली) के खुलने की तिथि और समय	22 अक्तूबर 2026, अपराह्न 3:00 बजे से बाद में सूचित किया जाएगा

भाग-II अर्थात् मूल्य बोली के खुलने की तिथि की तिथि और समय	
ठ) ई-निविदा की वैधता	टेकरो-कमर्शियल बोली के खुलने की तिथि से 90 दिनों तक
ड) लेन-देन शुल्क (अप्रतिदेय) (ई-निविदा में भाग लेने के लिए CPPP ई-पेमेंट गेटवे के माध्यम से निविदाकर्ताओं द्वारा CPPP को अलग से प्रस्तुत किया जाना है)	As per CPPP
ढ) ननष्पादन बैंक गारंटी अनुबंध	मूल्य का 5% (प्रनतधारण रालश के अनतररक्त) अनुबंध की संपूर्ण अवयध के लिए वैध।

2. इच्छुक निविदाकर्ता भारतीय रिज़र्व बैंक, कानपुर को रु 69,680/- रुपये (उनहत्तर हजार छह सौ अस्सी रुपये मात्र) की बयाना राशि एनईएफटी के माध्यम से भुगतान करेंगे।
3. आवेदन करने के इच्छुक आवेदकों को अपेक्षित पात्रता के समर्थन में दस्तावेजी साक्ष्य प्रस्तुत करके बैंक को संतुष्ट करना होगा और उनके ऐसा करने में विफल रहने की दशा में बैंक के पास उनकी बोली को अस्वीकार करने का अधिकार सुरक्षित है। बयाना जमा राशि के बिना ई-निविदाएं किसी भी परिस्थिति में स्वीकार नहीं की जाएंगी।
4. बैंक सबसे कम बोली की निविदा स्वीकार करने के लिए बाध्य नहीं है और किसी भी निविदा को पूर्ण रूप से अथवा आंशिक रूप से स्वीकार करने का अधिकार उसके पास सुरक्षित है। बैंक के पास यह भी अधिकार सुरक्षित है कि वह बगैर कोई कारण बताए सभी निविदाओं को अस्वीकार कर सकता है।
5. यदि निविदा के संबंध में भविष्य में कोई संशोधन/ शुद्धिपत्र जारी किया जाता है, तो उसे उपरोक्तानुसार केवल भारतीय रिज़र्व बैंक की वेबसाइट और CPPP की वेबसाइट पर अधिसूचित किया जाएगा और उसे समाचार-पत्र में प्रकाशित नहीं किया जाएगा।

क्षेत्रीय निदेशक
भारतीय रिज़र्व बैंक
कानपुर



Reserve Bank of India
Premises Department /Estate Department
Kanpur

E-Tender/bid for

Renovation Works for New Conference Room in RBIO, AOB.

Part – I

(Techno commercial bid)

Regional Director
Estate Department
Reserve Bank of India, Kanpur

Index

S.No	Particulars		
1.	Section I	NOTICE INVITING TENDER (NIT)	
2.	Section II	FORM OF TENDER	
3.	Section III	INSTRUCTIONS TO THE BIDDERS	
	Clause	1.	Name of the Work
		2.	Brief scope of work
		3.	E-Tender on Central Public Procurement Portal (CPPP)
		4.	Eligibility Criteria
		5.	Tendering Process
		6.	Earnest Deposit Money (EMD)
		7.	Pre-bid Meeting
		8.	Deviations
		9.	Validity
		10.	Language
		11.	Rates in price-bid (Part II)
		12.	Successful bidder
		13.	Article of Agreement
		14.	Site condition
		15.	Debarment/court case
		16.	Countries sharing Land Border with India
		17.	Integrity Pact
	Section III (A)	EVALUATION CRITERIA	
4.	Section IV	GENERAL CONDITIONS OF CONTRACT	
	Clause	1.	Interpretation Clause
		2.	Scope of Contract
		3.	Variations to be approved by The Bank
		4.	Drawings, Bill of Quantities & Agreement
		5.	Contractor to provide everything necessary at his cost
		6.	Authorities, Notices and Patents
		7.	Setting out of work
		8.	Materials and workmanship to conform the descriptions
		9.	Contractor's superintendence and representative on the works
		10.	Dismissal of Workmen

S.No	Particulars		
		11.	Access to Works
		12.	The Bank's Representative
		13.	Assignments and Sub-letting
		14.	Alterations, additions, omissions etc
		15.	Bill of Quantities
		16.	Sufficiency of Bill of Quantities
		17.	Measurement of Works
		18.	Measurements Book
		19.	Prices for extras etc. ascertainment of
		20.	Unfixed materials
		21.	Removal of improper work
		22.	Defects after virtual completion
		23.	Certificate of virtual completion
		24.	Nominated Sub-Contractor
		25.	Other persons employed by The Bank
		26.	Insurance in respect of damage to person and property
		27.	Date of Commencement and Completion
		28.	Liquidated damages
		29.	Delay and Extension of Time
		30.	Failure by Contractor to comply with The Bank's instructions
		31.	Termination of Contract by the Bank
		32.	Termination of Contract by Contractor
		33.	Certificates and Payments
		34.	Delayed Payment
		35.	Settlement of dispute by Arbitration
		36.	Right of technical scrutiny of final bill
		37.	The Bank entitled to recover compensation paid to workmen
		38.	Abandonment of Works
		39.	Return of surplus materials
		40.	Right of The Bank to terminate Contract in the event of death of Contractor
		41.	Accident Reports
		42.	Prevention of Sexual Harassment at work place

S.No	Particulars		
		43.	Non – Disclosure clause
		44.	Program chart/ Progress report
		45.	Statutory Approvals
		46.	Debarment/Disqualification
		47.	Packing and dispatch
		48.	Police Verification
5	Section V	SPECIAL CONDITIONS OF CONTRACT	
		1.	Time for completion
		2.	Security Deposit Money (SDM)
		3.	Payment Terms
		4.	Basic prices
6	Section VI	APPENDIX HEREINBEFORE REFERRED TO	
7	Section VII	SAFETY CODE	
		A. GENERAL SAFETY	
		B. FIRE AND ELECTRICAL SAFETY	
8	Section VIII	SCOPE OF WORK	
9.	Section IX	TECHNICAL DETAILS TO BE FURNISHED BY THE BIDDER	
10.	Section X	UNPRICED BILL OF QUANTITY/IMAGE OF PART II OF TENDER	
	Annexures		
1.	Annexure I	Format for power of attorney for signing of proposal	
2.	Annexure II	Process of E-Tendering on CPPP	
3.	Annexure III	Format for details of Firm/Bidder	
4.	Annexure IV	Format for Eligible works	
5.	Annexure V	Format of Client certificates	
6.	Annexure VI	Format for Banker's certificate/solvency certificate	
7.	Annexure VII	Proforma of Bank Guarantee In Lieu Of Earnest Money Deposit	
8.	Annexure VIII	Deviation in Techno- Commercial Conditions	
9.	Annexure IX	Format of Article of Agreement	
10.	Annexure X	Proforma of Performance Bank Guarantee /Retention Money Deposit	
11.	Annexure XI	Proforma for Undertaking / Declaration / Certificate by the Bidder regarding country sharing land border with India	
12.	Annexure XII	Integrity Pact	
13.	Annexure XIII	Undertaking on Legal Actions / Civil Lawsuits / Litigation / Arbitration by the Bidder	

S.No	Particulars	
14.	Annexure XIV	Declaration of debarment by public institutions

Section-I

Notice Inviting E-Tender (NIT)

Renovation Works for New Conference Room in RBIO, AOB.

The *Reserve Bank of India, Kanpur* invites *Open E-tender in two parts* for captioned work. The estimated cost of the work is ₹ **34,84,000/- (Rupees Thirty Four Lakh Eighty Four Thousand Only)** and is to be completed within **90 days from the date of work order.**

2. Eligibility Criteria: Online tenders will be allowed to view /download to all firms from RBI Website and CPP Portal. **The firms which do not comply with the following pre-qualification criteria and do not submit EMD will not be considered for opening of their tender Part-II**

AND

- i) **Qualifying criteria:** The intending tenderer must and have executed successfully similar works during last five years (**works completed on before 01st August 2026**) of value as under:
- (a) Three works each costing not less than the amount equal to 40% of the estimated cost
- OR
- (b) Two works each costing not less than the amount equal to 50% of the estimated cost
- OR
- (c) One work costing not less than the amount equal to 80% of the estimated cost
- ii) **Turnover:** Minimum yearly turnover of 100% of the estimated cost during last 3 financial years supported by audited financial statements.

AND

- iii) Have Solvency certificate for amount equal to estimated cost

Tenderers should submit the following documents in respect of their eligibility:

- Copies of detailed work order with completion certificate indicating scope and value of qualifying works.

- Work order and completion certificate to determine work experience criteria
- A certificate issued by Chartered Accountant indicating turnover for last three years along with the audited financial statement for the same period.
- Should furnish solvency certificate issued by the Applicants banker, specifically for the purpose of the empanelment/work, for an amount equal to estimated cost of the work.
- Duly filled, stamped and signed Part 1 of the tender (All pages) and corrigendum if any (All pages)

A Tender submitted by a firm who is found to be **not** satisfying the above criteria will be rejected.

Note: The client's certificate issued by the private organizations shall also accompany Tax Deducted at Source (TDS) certificates. Applications/tenders uploaded without the above certificates may be rejected. **Section III clause 4**

3. The e-tender will be carried out by **Central Public Procurement Portal (CPPP)** <https://etenders.gov.in/eprocure/app> as third party on behalf of RBI. Therefore, interested firms are required to register on the CPP portal to participate in the tendering process. The detail regarding the registration on CPPP and procedure of e tendering has been attached at **Annexure II**. E-Tender shall be submitted online in two parts. Part I of the e-tender will contain the standard technical and commercial conditions for the proposed work and Part II of the e-tender will contain the price bid. All required annexures along with documentary proofs will also be uploaded along with Part I of the tender. This is an e-tender bid and the bidders are not required to be present for opening

4. The Bank is under no obligation to accept the lowest bid and reserves the right to accept any tender either in whole or in part. The Bank reserves the right to reject any or all tenders at its sole discretion, without providing any reason therefor.

5. The Bank reserves the right to issue addendum / corrigendum/ minutes/ pre-bid meeting, which shall be published solely on the official website of RBI and CPPP. Such updates shall form an integral part of the tender document, and no separate notification will be sent to the individual bidders. It is the sole responsibility of the bidder to monitor these portals for any amendment/s.

6. The schedule for the tender (SOT) is as follows

	E-Tender No.	2026_RBI_292791 NEWCONFERENCE ROOM
i.	Mode of Tender	e-Procurement System (Online Part I – Techno-Commercial Bid and Part II - Price Bid through CPP Portal https://etenders.gov.in/eprocure/app
ii.	Estimated Cost	₹ 34,84,000/- (Rupees Thirty Four Lakh Eighty Four Thousand Only)
iii.	Time period for completion of the work	90 days from the date of work order.
iv.	Earnest Money Deposit (Only through NEFT/RTGS and Bank Guarantee)	a) NEFT / RTGS Rs.69,680/- (Rs. Sixty-Nine Thousand Six Hundred Eighty Only) paid through NEFT / Net banking to A/c No. 186003001, IFSC RBIS0KNPA01 b) Irrevocable Bank Guarantee/eBG (electronic BG) from any scheduled commercial bank for an equivalent amount towards EMD in the proforma enclosed (Annexure – VII).
v.	Date of availability of E-Tender Document for download on CPP portal /RBI website	September 30, 2026 , from 03:00 PM onwards
vi.	Starting date of e-tender for submission of Part I (Techno-Commercial Bid) and Part II (Price Bid) at	October 09, 2026 , from 03:00 PM onwards
vii.	Date and time of pre-bid meeting	October 08, 2026 , at 11:00 AM Venue: Estate Department, 2nd Floor, Reserve Bank of India, Mall Road, Kanpur, Uttar Pradesh-208001
viii.	Date of Publishing minutes of pre-bid meeting on RBI website/CPPP	October 08, 2026
ix.	Last date and time of submission of EMD	October 21, 2026 , till 03:00 PM
x.	Last Date and time of submission of Tender	October 21, 2026 , till 03:00 PM
xi.	a. Date and Time of opening of Part I (Techno-Commercial Bid)	October 22, 2026 , 03:00 PM Onwards

	b. Date of opening of Part II (Price Bid)	Part II of the tender will be opened only for those bidders who are found eligible upon scrutiny of the Part I submissions. The eligible bidders will be informed separately through email
xii.	Name of officers regarding any clarification on this tender /forwarding the detail of EMD etc.	Name: <i>Shri. Sunil Choudhary, A.M (Civil)</i> Email: sunilchoudhary@rbi.org.in Mobile Number: 9711564668 Name: <i>Shri Sujit Pal, J.E. (Civil)</i> Email: sujitpal@rbi.org.in Mobile Number: 9711144542

Regional Director
Estate Department
Reserve Bank of India, Kanpur

Section II
Form of Tender

Regional Director

Reserve Bank of India

Estate Department

Kanpur

Madam/Dear Sir,

Having examined the drawings, specifications, designs and Bill of Quantities relating to the works specified in the Memorandum hereinafter set out and having visited and examined the site of the works specified in the said Memorandum and having acquired the requisite information relating thereto as affecting the Tender, I/we hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached Bill of Quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in the General Instructions to Bidders, Articles of Agreement, special condition of contract, general condition of contract hereinbefore referred to, specifications, data sheet and Bill of Quantities and with such materials as are provided for, by and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

i.		Name of works	<i>Renovation Works for New Conference Room in RBIO, AOB.</i>
ii.		Estimated cost	₹ 34,84,000/- (Rupees Thirty-Four Lakh Eighty Four Thousand Only)
iii.		Payment Terms	As per clause 5 of Section V Part I of tender
iv.		Earnest Money Deposit	a) NEFT / RTGS Rs.69,680/- (Rs. Sixty-Nine Thousand Six Hundred Eighty Only) paid through NEFT / Net banking to A/c No. 186003001, IFSC RBIS0KNPA01 b) Irrevocable Bank Guarantee/eBG (electronic BG) from any scheduled commercial bank for an equivalent amount towards EMD in the proforma enclosed (Annexure – VII).
v.		Performance Bank Guarantee	As per clause 2 of Section V Part I of tender

vi.		Time of completion	As per clause 1 of Section V Part I of tender
vii.		Amount to be deducted from each bill	@ 5% is to be recovered from each on-account bill till the total recovery amounts to 5% of the contract value as stipulated in the tender document or submit BG of @ 5% of contract value.

2. We also agree that our tender will remain **valid for acceptance by the Bank for 90 days** from the date of opening of Part I of the tender and this period of validity can be extended for such period as may be mutually agreed between the Bank and us in writing. We also agree to keep the **Bank Guarantee towards earnest money deposit (EMD)** valid during the entire period of validity of tender and the extended period, if any, as per enclosed proforma ([Annexure VII](#)).

3. Should our tender be accepted; we hereby agree to abide by and fulfil all the terms and conditions of the contract. In the event of any default on our part, we acknowledge the Bank's right to forfeit our Earnest Money Deposit [EMD] and agree to pay the Bank or its successors, or assignees or nominees, any such sums of money as are stipulated in the said conditions.
4. Should our Tender be accepted; we hereby agree to abide by and fulfil all the terms and conditions of the Tender. In the event of any default thereof, we acknowledge the Bank's right to forfeitand agree to pay to the Bank or its successors, or assignees or nominees such sums of money as are stipulated in the conditions contained in the tender together with the written acceptance of the Contract.
5. We acknowledge that you reserve the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reason thereof. If we fail to execute the Contract when called upon to do so, we hereby agree that EMD deposited shall be forfeited by the Reserve Bank of India.
6. We hereby declare that we shall treat the tender documents and other records connected with the work as secret/confidential documents. We undertake not to communicate any information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same nor shall we use the information in any manner that could be prejudicial to the safety, security or interests of the Reserve Bank of India.

Dated thisday of 2026.

For and on behalf of M/s

(Signature of authorized signatory with seal)

Name _____

Designation _____

Place _____

Date _____

(Certified true copy of Board Resolution or mandate or Power of Attorney of the above signatory as authorized signatory should be enclosed as per format [Annexure I.](#))

Section III

General Instructions to the Bidders

This is an open / limited e-tender enquiry in two parts i.e. Part I (Techno Commercial) I & Part II (Price bid). Only those bidders who are qualified for the work as per pre-qualification/eligibility criteria stipulated in the tender are eligible to participate in this tender.

2. Brief Scope of work: A brief scope of the work is as below.

The scope of work covers **Renovation Works for New Conference Room in RBIO, AOB** in accordance with specifications (detailed in **Schedule of Quantities**) prepared to the satisfaction of the Bank's Engineer. The specifications shall form part of the contract, and these shall have deemed to be supplemental to the specifications and not in derogation thereof except to the extent specifically provided herein.

Materials shall be of the best-approved quality obtainable, and they shall comply with the respective IS specifications (for those materials covered by BIS). Samples of all materials shall be got approved before placing an order and the approved sample shall be deposited in the Bank.

However, detailed scope of the work is mentioned at **Section VI** of this tender.

- 3. E-Tender on CPPP:** The procedure for e -tendering has been detailed at [Annexure II](#). The details of firms required to be furnish in format specified at [Annexure III](#). The estimate cost of the work with completion period has been mentioned in section I.

4. Eligibility Criteria:

Only OEMs (original equipment manufacturer) /empaneled bidder/Dealer/ who fulfill following criterion.

4.1 Duration of past experience: Should have minimum 5 years of experience of executing similar works* (during last 5 years ending last day of month previous to the one of which tenders are invited). Bidder should furnish their client list showing the details of work carried out by them during the last 5 years. The list shall include details such as Name of the Client, Value of work executed, Date of Start and Finish of the work, Reasons of delay, if any, etc. The bidder should submit documentary evidence in support of minimum experience of 5 years (i.e., If the advertisement is issued in the year 2026, then the bidder should have undertaken work in 2021).

and

4.2 Minimum value of each completed work (qualifying): Experience of having successfully completed similar works during last 5 years ending last day of month previous to the one of which tenders are invited should be either of the following:

- i. Three similar completed works each costing not less than the amount equal to 40% of the estimated cost.

or

- ii. Two similar completed works each costing not less than the amount equal to 50% of the estimated cost.

or

- iii. One similar work costing not less than the amount equal to 80% of the estimated cost.

*** Similar work:** *Renovation and Repair Works*

and

4.3 **Yearly turnover:** *Minimum Yearly Turnover 100* % of estimated cost or more during the last three financial years ending 31st March.

and

4.4 **Solvency:** Should furnish solvency certificate issued by the bidder's banker, specifically for the purpose of the work, for an amount equal to the estimated cost of the work.

and

4.5 **Service setup:** Full-fledged service setup should be available for the specified job at *Kanpur*.

4.6 The Bidders should invariably furnish the following information/documents along with the tender documents to satisfy the Bank about their eligibility for participation in the e-Tendering process Eligibility.

i.	Details of bidder	Full particulars (whether Bidder is an individual, or a partnership firm, or a company etc.,) of the composition of the firm of bidders in details should be uploaded along with name(s) and address (es), of the partner's copy of the Articles of Association/ Power of Attorney/other relevant document. Refer : Annexure I & III
ii.	Work experience & Completion of similar works of specified value during the specified period	(i) Bidder should fill up the information in Annexure IV annexed hereto indicating client-wise names of Similar Services awarded and actual cost(s), completion date stipulated in Contract and actual date of completion, etc. and should submit along with the documentary evidence as proof of minimum five years of experience of completed Similar Services* viz. a) Copies of detailed work order/s and agreement, indicating date of award, Contract amount, scope of the work/services, time given for completing the work, etc. and the corresponding completion certificate(s) indicating actual date of completion and actual value of executed similar work/s issued by the client(s). For works executed for government /public sector companies and copies of work order, agreement, work completion certificate along with Tax Deducted at Source (TDS) certificate(s) issued by the client(s) for works executed for private companies. (ii) The details along with documentary evidence of previous experience, if any, of carrying out works for the

		Reserve Bank of India at any other office should also be given.
iii.	Credit worthiness of the bidder and their turnover during the specified period	Income Tax Assessment Orders along with the latest final accounts of the business of the firm duly certified by a Chartered Accountant should be enclosed in proof of their creditworthiness and turnover for last three years.
iv.	Service setup	Certificate from the manufacturers/any other valid document in support of having a full-fledged service setup at Kanpur should be enclosed. (Annexure III)
v.	Client certificates	In the format Annexure V from each client.
vi.	Solvency/ Banker Certificates	In the format of Annexure VI

4.7 Bidder, intending to apply, will have to satisfy the Bank by furnishing documentary evidence in support of their possessing required eligibility. The bank reserves the right to reject the candidature of any bidder who fails to do so. While the Bank retains the right to request clarification or missing administrative certificates and independently verify them, any document found to be fabricated, forged, or altered will lead to immediate rejection of the bid and potential debarment..

4.8

The Bank shall obtain reports on the past performance of the bidders from their clients and bankers alongside validating submitted solvency certificates. Evaluation of the said reports shall be completed before opening of the Part – II of the tenders. If any bidder is not found to possess the required eligibility at any stage of the process, or if his performance reports received from his clients/bankers are found unsatisfactory, the Bank reserves the right to reject his offer even after opening of Part - I of the tender. Consequently, his Part II bid will not be opened and the EMD shall be returned to him in its original form. The Bank is under no obligation to assign any reason for such actions.

5. **Tendering Process:** a. The tenders for the above work in **two parts** i.e., **Part I** containing commercial-technical bid of captioned tender, and the terms and conditions (Rates and amounts of items shall not appear anywhere in this part) and **Part II** containing only rates need to be uploaded at CPP portal as per NIT.
- b. Part I of the tender will be opened at the date and time mentioned in the NIT.
- c. Part II of the eligible bidders will be opened on a subsequent date under intimation to all the bidders. The detail evaluation criteria is mentioned at **Section III (A)**

Note : All the information/Annexures called for, shall be complete in all respects and to be uploaded in CPP portal with supporting documents. Information furnished on sheets other than those supplied may not be considered. However, the bidders can upload only the relevant catalogues/leaflets/brochures of the manufacturers of the equipment offered.

6. **Earnest Deposit Money (EMD)** : Intending bidders shall pay an Earnest money a sum of mentioned at section-I NIT by way of NEFT or RTGS in favour of Reserve Bank of India. Alternatively the bidder may also furnish an irrevocable Bank Guarantee/eBG (electronic BG) from any scheduled commercial bank for an equivalent amount towards EMD in the proforma enclosed ([Annexure – VII](#)). The Bank Guarantee submitted towards EMD shall remain valid minimum up to 90 days (matching the tender validity period at Clause 9 of Section III) from the last date of submission of tenders. The proof of NEFT or RTGS/Bank Guarantee details should be uploaded along with technical bid / Part I and also to be sent by email as mentioned in NIT. No interest shall be paid on EMD. A tender, which is not accompanied by EMD in the form as mentioned above, shall be treated as non-responsive, and will be summarily rejected by the Bank.

- i. The EMD of the unsuccessful bidders shall be returned after award of work to the successful bidder. The EMD of the successful bidder shall be returned after submission of requisite Bank Guarantee towards security deposit (Refer clause 2 of section V) for completion period extended up to defect liability period.
- ii. **EMD shall be forfeited if the Bidder:**
 - a. makes misleading or false representations in the forms, statements and attachments submitted, has suppressed any material information, details of any legal proceedings pending in the court which might otherwise have created any impact on the eligibility criteria; or
 - b. withdraws his Bid during the period of Bid validity; or does not sign the contract after award of Contract.
 - c. has been blacklisted by any Government agency and the blacklisting is in force as on date of notice inviting the tender.
 - d. withdraws bid after opening of the price bid.
 - e. fails to commence the work awarded within the prescribed time limit.
 - f. fails to sign article of agreement within 14 days after issue of work order.

7. **Pre-bid Meeting:** A pre-tender briefing meeting of the bidders will be held on date and place as per NIT, to clarify any point / doubt raised by them in respect of the tender. No separate communication will be sent for this meeting. Non-attendance at the pre-Bid meeting will not be a cause for disqualification of a bidder.

- i. All communications regarding points requiring clarifications shall be given in writing/email to the address mentioned in NIT by the eligible bidders one day before said meeting.
- ii. Bidders are encouraged to attend the pre-bid meeting to seek clarification on any issue related to the tender from the Bank. No request for change in date of pre-bid meeting will be entertained thereafter. If a firm don't attend pre bid meeting, no clarification in future will be entertained and Minutes of Pre-Bid meeting will be binding on them.

- iii. Inclusion/submission of any deviations in the tender conditions in Part I of the tender after pre-bid meeting may be liable for rejection.
 - iv. The minutes of pre-bid meeting and corrigendum/modification/addendums issued regarding bidding process if any, will be hosted in the Bank's website and CPPP only and shall not be published in any Newspaper.
8. **Deviations:** The Bank discourages the stipulation of any addition conditions by the bidder. However, if the intending bidders feels that any of the terms and conditions of the tender documents (Techno- commercial) are not acceptable to them or they feel that additional terms and conditions are required to be incorporated, they may indicate these conditions or additional or amended conditions uploaded in the format as per [Annexure VIII](#). The submitted deviations will be examined and after discussions with all the bidders, the conditions that are accepted to the Bank will be intimated to the bidders. If accepted condition affects the price than all the bidders will be advised to quote a percentage above or below their tendered amount already submitted in part II. The quoting of such as a percentage above or below their tendered amount shall have a definite bearing on the condition/s the bidders have to withdraw or additional benefit liable to be received as per the condition accepted by the Bank. The letter containing the bidder's quoting percentage above or below their quoted tendered amount should be submitted in sealed cover on or before date fixed to department subsequently and advised to the bidders. This letter together with already submitted tendered rate shall be called Part II, will be opened in presence of the representatives of firms on the due date advised. All other terms and conditions on which there are no observations by the intending bidders shall be constructed as acceptable to the bidder.
9. **Validity:** Tenders shall remain open to acceptance by the Bank for a period of 90 days from the date of opening Part I of the Tender. This period may be extended by mutual agreement in writing and the bidder shall not cancel or withdraw the tender during this period.
10. **Language:** The Tender form shall be filled in English or in Hindi. In the event of any discrepancy or ambiguity between the English and Hindi version of the documents, the English version shall prevail in matters of interpretation.
11. **Rates in price-bid (Part II):** All the payment will be made in INR
- i. The rates shall be quoted for complete work, i.e. shall include charges for all taxes, scaffoldings, consumable, labor, transport, insurance, storage, workmen compensation & third party liability policies, etc., at the specified site till the work is finally handed over to the Bank. No concessional form for any taxes, duties and levies will be issued by the Bank. Equipment, if required to be imported shall be arranged to be imported against the bidders own import license.
 - ii. The rates inclusive of insurance cover as mentioned in the special conditions of the contract.
12. **Successful bidder:** as per evaluation criteria mentioned at section III(A).
13. **Article of Agreement :** On receipt of formal intimation/ letter of Award/work order of the acceptance of his/their tender from the Bank, the successful bidder shall be contractually bound to sign/execute an **Article of Agreement** (as per format [Annexure IX](#))

within 14 days from the date of issue of work order. The agreement should be executed on a non-judicial stamp paper of required value as per applicable stamp act and the cost for the same shall be borne entirely by the bidder.

If the successful bidder fails to sign and execute the formal Article of Agreement within **14 days** from the date of issuance of the work order/Letter of Award, such failure shall constitute a breach of the tender conditions. In such an event, the Bank reserves the absolute right to:

- i. **Cancel the award** of the contract.
- ii. **Forfeit the Earnest Money Deposit (EMD)** absolutely, without any notice or financial liability to the bidder.
- iii. **Blacklist or debar** the bidder from participating in future tenders of the Bank for a specified period.

14. **Site condition:** The work has to be carried out in an occupied office Building which may restrict the availability of work fronts during working hours. The bidders are therefore advised to plan for execution of work beyond Bank's normal working hours and full day working on hours during the Saturdays/Sundays/Bank's holidays subject to availability of site. The above aspect may be kept in mind while submitting the tenders.

- i. It is essential that the Bidder gives special attention and priority to all matters concerning safety, protection from dust and loose materials, reduction of noise levels, protection from water and air infiltration into Building, and maintenance of neat and orderly conditions in and around work areas inside and outside of Building. Packaging, scrap materials and demolition debris shall be promptly removed from the building and site on a daily basis.
- ii. If the contract includes works, which will be disruptive during normal business operations, or would be dangerous to Building occupants, said works shall be performed during hours as the Bank dictates. The Bidder shall perform such work during The Bank dictated hours and shall include all costs in its tender.

15. **Debarment/court case:** i. If the bidder has been convicted of an offence— (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract. In this regard, Bidder shall submit a copy of Undertaking / Declaration / Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in [Annexure XIII](#).

- ii. The bidder shall submit declaration of debarment by any public institution in the format as given in [Annexure XIV](#).

16. **Conformity to the rules on Contractor from Countries sharing Land Border with India:** The instruction / rules issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India, vide Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020, in respect of s from bidder countries sharing land border with India and subsequent revisions and Public Procurement Orders issued in furtherance thereto shall be mandatory. In this regard, bidder shall submit a copy of Undertaking / Declaration / Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in [Annexure XIII](#).

17. Integrity Pact: The contractor shall be required to enter into an agreement with the Bank called Integrity Pact (IP). The IP envisages an agreement between the Bank and the contractor as per the approved proforma given in [Annexure XII](#), committing the persons/ officials of both sides not to resort to corrupt practices in any aspect/ stage of the contract. The IP shall be applicable from the stage of invitation of application document for empanelment of system integrators. The applications of those contractors which do not contain the IP in the approved proforma shall be liable for rejection. Integrity pact as per the format at [Annexure XII](#) shall be executed in non-judicial stamp paper. The cost of the stamp paper shall be borne by the applicant.

-----X-----

Section III (A) Evaluation Criteria

Evaluation of tenders: **L1 basis** (*Lowest Bidder*)

1. Tenders will be evaluated based on the eligibility criteria mentioned in Section III (A) after opening the first e-cover i.e., Part I (Techno-Commercial Bid), of only those bidders who have submitted the EMD on or before the due date. The proof of the submission of EMD should be uploaded in the first e-cover.
2. The bidders must submit all the requisite documents prescribed in the tender document in the first e-cover i.e., Part I (Techno-Commercial Bid). Only those tenders, which meet the eligibility requirements, shall be processed further. The correctness /legality and adequacy of information and supporting documents furnished will be verified /examined by the Bank. If any documents are missing or found fabricated in the uploaded tender, the Bank shall have the right to request the missing documents/certificates and independently verify these certificates. Bidders must also ensure that all uploaded files are readable and uncorrupted. If any uploaded document is unreadable, corrupted, or otherwise inaccessible to the Bank, the Bank shall bear no liability or responsibility, and reserves the right to reject the bidder's candidature without further consideration.
3. Price bids submitted by bidders who do not meet the technical eligibility criteria will not be opened. Notification of their disqualification will be communicated to them.
4. The second e-cover i.e., Part II (price bid) of all the bidders who qualified in Part I (Techno-Commercial bid) will be opened for financial evaluation.
5. The bidder with the lowest price (L1) shall be considered for the Award of Contract and called successful bidder. In case the lowest tendered amount of two or more bidders is the same, then such lowest bidders may be asked to submit a revised offer quoting discount on their already quoted tendered amount in a sealed envelope. Further, if any such lowest bidder does not revise his/her bid on lower side, his/her original bid shall remain valid for further processing. The lowest tender shall be decided on the basis of revised offer. If the revised tendered amount of two or more bidders received in the revised offers is again found to be equal, then the firm with **the highest average turnover for last three financial years** shall be considered for the award of contract.

Section IV
General Conditions of Contract

Interpretation Clause

In construing these Conditions, the Scope of work, Specifications, Bill of Quantities and Contract Agreement, the following words shall have the meanings herein assigned to them except where the subject or context otherwise required.

i.	“RBI”	Shall mean Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai– 400001 and having its Regional Offices at various places.
ii.	“Bank”	Shall mean The Reserve Bank of India and shall include its assigns and successors.
iii.	“Tender document”	Shall mean document named as such issued by the Bank to the Contractors inviting Bids for the Project.
iv.	“Bidder”	who submits the bids/tenders. It may be partnership firm, individual firm and a company. Legal representatives of a deceased partner.
v.	“Contractor “	Contractor is the successful contractor who has been officially awarded to execute the work. It may be partnership firm, individual firm and a company. Legal representatives of a deceased partner.
vi.	“Site”	Shall mean the site of the contract works including any Building and erections thereon and any other land (inclusively) as aforesaid allotted by the Bank for the Contractor’s work.
vii.	“Contract”	Shall mean and include all sections of the tender document, corresponding letters, work order, Articles of Agreement, CAMC agreement and minutes of pre-bid etc. attached hereto and duly signed.
viii.	“Notice in writing”	Or written notice shall mean a notice in written, typed or printed characters sent (unless delivered personally or otherwise proved to have been received) by registered post to the last known private or business address to have been received when in the ordinary course of post it would have been delivered. The communication delivered by any accepted electronic means shall also be deemed to be written notice.
ix.	“Act of Insolvency”	Shall mean any Act of Insolvency as defined by the Insolvency and Bankruptcy Code (IBC), 2016 or any Act amending such original.
x.	“Net Prices”	The price of item mentioned in part II of the tender at CPPP.

xi.	"Market Rate"	shall be the rate as decided by the The Bank on the basis of the cost of materials and labour at the site where the work is to be executed plus the percentage mentioned in clause 19(e) to cover all overheads and profits.
xii.	"The works"	Shall mean name of the tender mentioned in the NIT.
xiii.	Day/Month/Year	Shall mean Calendar day/month/year
xiv.	Working Day	Shall mean The days when Bank's office is working i.e. Days excluding Public holidays, Saturdays and Sundays
xv.	Engineer-in-charge/Bank's Engineer/Bank's representative	Means the Officer employed and paid by the Bank and acting under the orders of the Bank who shall supervise and be in-charge of the work. All works to be executed under the contract shall be executed under the direction and subject to the approval of the Bank's representative in all respects.
xvi.	Manufacturer	refers to a person or firm who is the producer and furnisher of the material or designer and fabricator of equipment
xvii.	Contractor's Works or Manufacturer's Works	Shall mean and include the land and other places which are used by the CONTRACTOR/FABRICATOR or SUB-CONTRACTOR/SUB-FABRICATOR for the manufacture of "Equipment" or performing the "Works".
xviii.	Contract Price or Contract	Amount shall mean the total amount as calculated from quoted unit rates by the successful contractor and quantities mentioned in the Bill of Quantities (Price Bid) and as accepted by the Bank and indicated in the letter of award of work.
xix.	Contract Period	Shall mean the period specified in the tender document for execution of the contract/ completion of the work, including any authorized extended period by the Bank
xx.	Contract Agreement	Shall mean the agreement signed between the Contractor and the Bank for the execution of the Project.

2. **Scope of Contract**

The Contractor shall carry out and complete the said work in every respect in accordance with this Contract and with the directions of and to the satisfaction of the Bank. The Bank may in his absolute discretion and from time to time issue further drawings and/or written instructions, details, directions and explanations, which are hereafter collectively referred to as "Bank's Instructions" in regard to :

- i. The variation or modification of the design, quality or quantity of works or the addition or omission or substitution of any work.
- ii. Any discrepancy in the Drawings or between the Bill of Quantities and/or Drawings and/or Specifications.
- iii. The removal from the site of any materials brought thereon by the Contractor and the substitution of any other material therefor.
- iv. The removal and/or re-execution of any works executed by the Contractor.

- v. The dismissal from the works of any persons employed by the Contractor thereupon.
- vi. The opening up for inspection of any work covered up.
- vii. The amending and making good of any defects under Clause 21 hereof.

The Contractor shall forthwith comply with and duly execute any work comprised in such Bank's instructions. Verbal instructions, directions and explanations given to the Contractor or his representatives upon the works by the Bank shall, if involving a variation, must be confirmed in writing by the Contractor within seven days, and if not dissented from in writing within a further seven days by the Bank, such shall be deemed to be Bank's instructions within the scope of the Contract. Where the context so requires, words imparting the singular only also include the plural and vice versa. Any reference to masculine gender shall whenever required include feminine gender and vice versa.

Necessary **"Site instruction Book, Hindrance Register, Labour Register"** strictly maintained by contractor on daily basis and got duly authenticated from The Bank .

3. **Variations to be approved by Bank**

All the variation in the scope of the work shall be approved by the Bank's Engineer. The Contractor shall submit a statement of variations giving a quantity and rates duly supported by analysis of rates, vouchers etc. The rates on scrutiny and final acceptance by the Bank shall form a supplementary tender. The Bank shall not be liable for payment of such variations until these statements are approved by the Bank's Engineer.

4. **Drawings, Bill of Quantities & Agreement**

The Contract shall be executed in duplicate and the Contractor shall be entitled to one executed copy for his use. The contractor shall pay the applicable stamp duty on the agreement. Before the issue of the final certificate to the Contractor, he shall forthwith return to the Bank all Drawings and Specifications.

5. **Contractor to provide everything necessary at his cost**

The Contractor shall provide at his cost, everything necessary for the proper execution of the works according to the intent and meaning of the Drawings, Bill of Quantities and Specifications taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred therefrom, and if the Contractor finds any discrepancy in the Drawings or between the Drawings, Bill of Quantities and Specifications, he shall immediately and in writing refer same to the Bank who shall decide which is to be followed. The Contractor shall provide all works under this specification in full accordance with Health and Safety Regulations.

6. **Authorities, Notices and Patents**

The Contractor shall conform to the provisions of any Act of the Legislature relating to the works and any other aspect thereto such as compliance to the various labour codes, and to the regulations and bye-laws of any authority, and of electric supply and other companies and/or authorities with whose systems, the installation is proposed to be connected and shall, before making any variations from the Drawings or Specifications that may be necessitated

by so conforming, give to the Bank, written notice, specifying the variation proposed to be made and the reason for making it and apply for instructions thereon. In case the Contractor shall not receive such instructions **within ten days**, he shall proceed with the work conforming to the provisions, regulations or byelaws, in question, and any variation so necessitated shall be dealt with under Clause No. 14 thereof.

The Contractor shall bring to the attention of the Bank, all notices required by the said Acts, regulations or bye-laws to be given to any authority and pay to such authority, or to any public office, all fees that may be properly chargeable in respect of the works, and lodge the receipts with the Bank for payment.

The Contractor shall indemnify the Bank against all claims in respect of rights, and shall defend all actions arising from claims, and shall himself pay all royalties, license fees, damages, cost and charges of all and every sort that may be legally incurred in respect thereof.

7. **Setting out of work**

The Contractor shall set out the works and shall be reasonable for the true and perfect setting out of the same and for the correctness of the positions, levels, dimensions, and alignment of all parts thereof. If at any time any error in this respect shall appear during the progress of the works within a period of one year from the completion of the works, the Contractor shall, if so required, at his own expense, rectify such error to the satisfaction of the Bank.

8. **Materials and workmanship to conform the descriptions**

All materials and workmanship shall so far as procurable be of the respective kinds described in the Bill of Quantities and/or Specifications and in accordance with the Bank's instructions, and the Contractor shall upon the request of the Bank furnish him with all invoices, accounts receipts and other vouchers to prove that the materials comply therewith. The Contractor shall at his own cost arrange for and/or carry out any test of any materials which the Bank may require.

9. **Contractor's superintendence and representative on the works**

The Contractor shall provide all necessary personal superintendence during the execution of the works, and as long thereafter as the Bank may consider necessary until the expiration of the "**Defects Liability Period**" stated in the Appendix hereto. The Contractor shall also during the whole time the works are in progress, employ a competent representative who shall be constantly in attendance at the works while the men are at work. Any directions, explanations, instructions or notices given by the Bank to such representative shall be held to be given to the Contractor.

10. **Dismissal of Workmen**

The Contractor shall on the request of the the Bank, immediately dismiss any person employed thereon by him from the works who may, in the opinion of the the Bank, is incompetent or committed any misconduct himself and such persons shall not be again employed on the works, without the permission of the the Bank.

11. **Access to Works**

The Bank and their respective representatives shall have free access to the works and/or the workshops, factories or other places at all reasonable times where materials are lying or from which they are being obtained and the Contractor shall give every facility to the Bank and their representatives necessary for inspection and examination and test of the materials and workmanship. No person not authorised by the Bank except the representatives of public authorities shall be allowed on the works at any time.

12. **The Bank's Representative: Assistant Manager (Tech)/Manager (Tech)/AGM(Tech)**

The term "Assistant Manager (Tech)/Manager (Tech)/AGM(Tech)" shall mean the person appointed and paid by the Bank to inspect the works, the Contractor shall afford the Assistant Manager (Tech)/Manager(Tech)/AGM(Tech), every facility and assistance for inspecting the works and materials and for checking and measuring time and materials. The Assistant Manager (Tech)/Manager (Tech)/AGM(tech) shall have power to set out works or to revoke, alter, enlarge or relax any requirements of the Contract or to sanction any work, additions, alterations, deviations or omissions or any extra work whatever, except in so far as such authority may be specially conferred by a written order with the prior concurrence in writing of the Bank.

The Assistant Manager (Tech)/Manager (Tech)/AGM(Tech)/AGM(Tech) or any representative of the Bank shall have power to give notice to the Contractor or to his representative of non-approval of any work or materials and such work shall be suspended or the use of such materials shall be discontinued by the Assistant Manager(Tech)/Manager (Tech) but such examination shall not in any way exonerate the Contractor from the obligation to remedy any defects which may be found to exist at any stage of the works or after the same is completed.

13. **Assignments and Sub-letting**

The whole of the works included in the Contract shall be executed by the Contractor and the Contractor shall not directly or indirectly transfer, assign or under-let the Contract or any part share thereof or any interest therein without the prior written consent of the Bank, and no undertaking shall relieve the Contractor from the full and entire responsibility of the Contract or from active superintendence of the works during their progress.

14. **Alterations, additions, omissions etc.**

No alteration, omission or variation shall vitiate this Contract but in case the Bank thinks proper at any time during the progress of the works to make any alterations in or additions to or omissions from the works or any alteration in the kind or quality of the materials to be used therein and shall give notice thereof in writing under his hand to the Contractor, the Contractor shall alter, add to or omit from, as the case may be, in accordance with such notice but the Contractor shall not do any work extra to or make any alterations or additions to or omissions from the works or any deviation from any of the provisions of the Contract, Stipulation, Specifications or Contract Drawings without the previous consent in writing of the Bank and the value of such extras, alterations, additions or omissions shall in all cases be determined with the prior approval in writing of the Bank in accordance with the provisions of Clause 19 hereof, and the same shall be added to or deducted from the Contract Amount, as the case may be, accordingly.

15. **Bill of Quantities**

The Bill of Quantities, unless otherwise stated, shall be deemed to have been prepared in accordance with the Standard Method of Measurement.

Any error in description or in quantity or in omission of items from the Bill of Quantities shall not vitiate this contract but shall be rectified and the value thereof as ascertained under Clause 18 hereof, shall be added to, or deducted from the Contract Amount (as the case may be) provided that no rectification of errors, if any, shall be allowed in the Contractor's Schedule of Rates.

16. **Sufficiency of Bill of Quantities**

The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the prices stated in the Bill of Quantities and/or the Schedule of Rates and Prices which rates and prices shall cover all his obligations under the Contract, and all matters and things necessary for the proper completion of the works.

17. **Measurement of Works**

The Assistant Manager (Tech)/Manager (Tech) may from time to time intimate to the Contractor and the Bank that he requires the works to be measured, and the Contractor shall forthwith attend or send a qualified Agent to assist the Assistant Manager (Tech)/Manager (Tech) in taking such measurements and calculations and to furnish all particulars or to give all assistance required by any of them.

Should the Contractor not attend or neglect or omit to send such Agent, then the measurement taken by the Assistant Manager(Tech)/Manager (Tech) shall be taken to be correct measurements of the works. Such measurements shall be taken in accordance with the Mode of Measurement detailed in the Specifications.

The Contractor or his Agent may at the time of measurement take such notes and measurements as he may require.

All authorised extra works, omissions and all variations made with the prior approval in writing of the Bank shall be included in such measurements.

18. **Measurements Book**

a. The Bank shall, except as otherwise provided, ascertain and determine by measurement, the value in accordance with the contract of work done. The Interior Contractor shall, without extra charge, provide all assistance with every appliance, labour and other things necessary for measurements and recording levels.

b. Measurement of all items having financial value shall be entered in Computerized Measurement Book (CMB) so that a complete record is obtained of all works performed under the contract after joint measurement of Bank and authorized representative of the contractor. All bills (Running Account (RA) & Final bill) should be in bound volume of Computerised Measurements (A4 size) to be furnished by the contractor, duly machine numbered for pages, and with MB number to be given by the Bank. – Format of Measurement and Abstract Book as provided by the Bank.

c. The Bank Engineer shall incorporate necessary corrections in the sheets of MB. After incorporating the corrections, the Contractor shall submit revised copies. All pages of the

finalized, computerized MB sheets, after due check / test check measurements shall have full signature with date of the authorized official of the Contractor.

19. **Ascertainment of prices for extras**

The Contractor may, when authorised by Bank, add to, omit from, or vary the works shown upon the drawings, or described in the Specification, or included in the Bill of Quantities, but the Contractor shall make no addition, omission or variation without such authorisation or direction. A verbal authority or direction issued by the Bank shall be deemed to have been given in writing, provided it is confirmed by the Bank in writing within seven (7) days of issuance of such instruction/direction.

No claim for any extra work shall be allowed unless it shall have been executed under provisions of Clause 2 hereof with the concurrence of the Bank as herein mentioned. Any such extra work is herein referred to as authorised extra and shall be made in accordance with the following provisions.

- i.
 - a. The net rates or prices in the original tender shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced therein upto 25% increase of quantity.
 - b. Rates for all items, wherever possible, should be derived out of the rates given in the Priced Bill of Quantities.
- ii. The net prices of the original tender shall determine the value of the items omitted, provided if omissions vary the conditions under which any remaining items of works are carried out, the prices for the same shall be valued under sub-clause (c) hereof.
- iii. Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items of works are carried out or if the amount of any omission or additions. relative to the amount of the whole of the Contract works or to any part thereof shall be such that in the opinion of the Bank the net rate or price contained in the Priced Bill of Quantities or tender or for any item of the works involves loss or expense beyond that reasonably contemplated by the Contractor or is by reason of such omission or addition rendered unreasonable or inapplicable, the Bank shall fix such other rate or price as in the circumstances he shall think reasonable and proper.
- iv. Where extra work cannot be properly measured or valued, the Contractor shall be allowed day work prices at the net rates in accordance with the local day work rates and wages for the district, provided that in either case vouchers specifying the daily time and materials employed, be delivered for verification to the Bank at or before the end of the week following that in which the work has been executed.
- v. It is further clarified that for all such authorised extra items where rates cannot be derived from tender or the quantity of any of the tender items increases 25% beyond the Bill of Quantities, the contractors shall submit rates supported by the rate analysis worked on the "actual cost basis" plus 15% towards establishment charges, contractor's overhead and profits. Such item will not be eligible for the escalation.

The measurement and valuation in respect of the Contract shall be completed within the “period of final measurement” stated in the Appendix, or if not stated then within six months of the completion of the contract works as defined in Clause 23 hereof.

20. **Unfixed materials when taken into account to be the property of the Bank**

Upon full payment of a certificate that includes the cost of unfixed materials placed on or adjacent to the worksite, ownership of those materials vests completely with the Bank. The Contractor shall not remove these materials from the site except for direct application in the works, unless permitted in writing by the Bank. The Contractor shall be legally and financially liable for any loss of or damage to such materials from any cause whatsoever.

21. **Removal of improper work**

The Bank shall, during the progress of the works, have power to order in writing from time to time the removal from the works within such reasonable time or times, as may be specified in the order, of any materials which in the opinion of the Bank are not in accordance with the Specifications or the instructions of the Bank, the substitution of proper materials, and the removal and proper re-execution of any work executed with materials or workmanship not in accordance with the Drawings and Specifications or instruction, and the Contractor shall forthwith carry out such order at his own cost. In case of default on the part of the Contractor to carry out such order, the Bank shall have the power to employ and pay the other persons to carry out the same, and all expenses consequent thereon, or incidental thereto shall be borne by the Contractor, or may be deducted by the Bank from any moneys due, or that may become due, to the Contractor.

22. **Defects after virtual completion**

Any defect, shrinkage, settlement or other faults which may appear within the “Defects Liability Period” stated in the Appendix hereto, if none stated, **then within 12 months after** the virtual completion of the works, arising in the opinion of the Bank from materials or workmanship not in accordance with the contract, shall upon the directions in writing of the Bank, and within such reasonable time as shall be specified therein, be amended and made good by the Contractor, at his own cost.

In case of default, the Bank may employ and pay other persons to amend and make good such defects, other faults, and all damages, loss and expenses consequent thereon or incidental thereto shall be made good and borne by the Contractor and such damage, loss and expenses shall be recoverable from him by the Bank or may be deducted by the Bank from any moneys due or that may become due to the Contractor, or the Bank may in lieu of such amending and making good by the Contractor deduct from any money due to the Contractor a sum to be determined by the Bank equivalent to the cost of amending such work and in the event of the amount retained as Security Deposit being insufficient, recover the balance from the Contractor, together with any expenses the Bank may have incurred in connection therewith. Should any defective work have been done or material supplied by any Sub-Contractor employed on the works who has been nominated or approved by the Bank as provided in **clause 13 & 24** hereof, the Contractor shall be liable to make good in the same manner as if such work or material had been done or supplied by the Contractor and been subject to the provisions of this Clause and Clause 2 hereof. The Contractor shall remain liable under the provision of this Clause, notwithstanding the signing of any certificate or the passing of any accounts, by the Bank.

23. **Certificate of virtual completion and Defects Liability Period**

The works shall not be considered as completed until the Bank has certified in writing that they have been virtually completed. The Defects Liability Period shall commence from the date of such Certificate/date of completion of the work.

24. **Nominated Sub-Contractor**

All Specialists, Merchants, Tradesman and others executing any work of supplying and fixing any goods, for which prime cost prices or provisional sums are included in the Bill of Quantities and/or Specifications, who may be nominated or selected by the Bank are hereby declared to be Sub-Contractors employed by the Contractor and are herein referred to as nominated Sub-Contractors.

No nominated Sub-Contractors shall be employed on or in connection with the works against whom the Contractor shall make reasonable objection or (save where the Bank and Contractor shall otherwise agree) who will not enter into Contract provided

- i. That the nominated Sub-Contractors shall indemnify the Contractor against the obligation in respect of the Sub-Contractor as the Contractor is under in respect of this Contract.
- ii. That the nominated Sub-Contractor shall indemnify the Contractor against claims in respect of any negligence by the Sub-Contractor, his servants or agents or any misuse by him or them of any scaffolding or other plant, the property of the Contractor or under any Workmen's Compensation Act in force.
- iii. Payment shall be made to the nominated Sub-Contractor within fourteen days provided that all nominated Sub-Contractor's accounts included in previous Certificates have been duly discharged, in default whereof, the Bank may pay the same and deduct the amount thereof from any sums due to the Contractor. The exercise of this power shall not create privity of contract as between Bank and Sub-Contractor.

25. **Other persons employed by Bank**

The Bank reserves the right to use the Estate and any portions of the site for the execution of any work not included in this Contract, which it may desire to have carried out by other persons, and the Contractor shall allow all reasonable facilities for the execution of such work but shall not be required to provide any plant or materials for the execution of such work. Such work shall be carried out in such manner as not to impede the progress of the works included in the Contract and the Contractor shall not be responsible for any damage or delay which may happen to or occasioned by such work.

26. **Insurance in respect of damage to person and property**

The contractor shall, at his own expense, effect and maintain with effect from the date of commencement till issue of the completion certificate under this contract, with an approved insurance company, an All Risks Policy for insurance for an amount equal to the amount of the contract including earthquake risk in the joint names of the Bank and the contractor (the name of the former being placed first in the policy) against all risks as per the standard all risk policy for contractors and deposit such policy or policies with the Bank before commencing the works.

The Contractor shall be held to be reasonably liable for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of the Contractor or its workers or of any nominated Sub-Contractor or any employee or either, whether such injury or damage arises from carelessness, accident or any other cause whatever, in any way connected with the carrying out of this Contract. The liability under this clause shall be held to include inter alia, any damage to Building, whether

immediately adjacent or otherwise, and any damage to roads, streets, footpaths, bridges or ways as well as all damage caused to the Building and other structures and works forming the subject matter of this Contract. The contractor shall also be responsible for any damage caused to the Building and other structures and works forming the subject matter of this Contract by frost, rain, wind or other inclemency of weather. The Contractor shall indemnify and keep indemnified the Bank and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any Statute or otherwise and also in respect of any award of compensation or damages consequent upon such claim.

The Contractor shall reinstate all damage of every sort mentioned in this Clause, so as to do delivery of the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property of third parties. The Contractor shall also indemnify and keep indemnified the Bank against all claims which may be made against the Bank by any person/ member of the public or other **third party** in respect of anything which may arise in respect of the works or in consequence thereof and **shall at his own expense arrange to effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank before commencement of the work.** The minimum limit of coverage under the policy shall be as defined elsewhere under General Condition of Contract. The Contractor shall also similarly indemnify the Bank against all claims which may be made upon the Bank whether under the **Workmen Compensation Act** or any other statute in force during the currency of this contract or at Common Law in respect of any employee of the Contractor or any Sub-Contractor and **shall at his own expenses effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank from time to time during the currency of the Contract.** In default of the contractor ensuring as provided above, the Bank may so ensure and may deduct the premiums paid from any money due or which may become due to the contractor.

The Contractor shall be responsible for any liability which may be excluded from the Insurance Policies above referred to and also for all other damages to any person, animal or property arising out of and incidental to the negligent or defective carrying out of this Contract, whatever may be the reasons due to which the damage shall have been caused. He shall also indemnify and keep indemnified the Bank in respect of all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any award of compensation or damages, arising therefrom. Without prejudice to the other rights of the Bank against contractor in respect of such default, the Bank shall be entitled to deduct from any sums payable to the Contractor the amount of any damage, compensation, costs, charges and other expenses paid by the Bank and which are payable by the contractor under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be

entitled to any further payments in respect of the expenditure incurred for Building or repairing of the materials or goods destroyed or damaged.

The contractor, in case of re-Building or reinstatement after damage shall be entitled to such extension of time for completion as the Bank may deem fit, but shall, however, not be entitled to reimbursement by the Bank of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein.

Without prejudice to his liability under this clause, the contractor shall also cause all nominated sub-contractors to effect, for their respective portions of works similar policies of insurance in accordance with the provisions of this clause and shall produce or cause to produce to the Bank such policies. The contractor shall not permit a nominated sub-contractor to commence work at site unless said insurance policies are submitted. In the event of failure of the sub-contractor to take out such policy or policies of insurance before commencing the works at site, the contractor shall be responsible for any claim or damage attributable to the said sub-contractor.

In order to fulfil all the insurance-related conditions mentioned above, the contractor shall, within 14 days from the date of issue of the work order, insure the works at his cost and keep them insured until the virtual completion of works, against loss or damage by fire with an office in the joint names of the Bank and the contractor (the name of the Bank i.e. "RESERVE BANK OF INDIA" being placed first in the policy). It shall cover the following risks.

- i. **Contractors all risk (CAR) policy** insurance inclusive of Storage, erection, testing and commissioning policy for the full contract value including fire risk and Transit insurance for transportation from manufacturer's works to site (by Air/Sea/Road etc. as applicable).
- ii. **Workmen compensation policy** for the employees of the contractor at site.
- iii. **Third party liability policy** with a limit of Rs 2 lakh per accident maximum upto 3 accidents.

Note: If the contractor does not provide these policies, the Bank reserves the right to take the above insurance policies themselves and recover **double the cost as penalty** thereof from the bill of the contractor or any other action as it deems fit.

27. **Date of Commencement and Completion**

The Contractor shall be allowed admittance to the site on the "Date of Commencement" stated in the Appendix hereto or such later date as may be specified by the Bank and he shall thereupon and forthwith begin the works and shall regularly proceed with and complete the same (except such painting or other decorative work as the Bank may desire to delay) on or before the "Date of Completion" stated in the Appendix subject nevertheless to the provisions for extension of time hereinafter contained.

28. **Damages for Non-completion**

If the Contractor fails to maintain the required progress of the works and fails to complete the works by the stipulated completion time in the Contract or within any extended time under time extension Clause 29 hereof and the Bank certifies in writing that in his opinion the same ought reasonably to have been completed, the Contractor shall pay the Bank a sum towards "**Liquidated Damages**" @ **0.25% of the contract value** per week of delay subject to a maximum of 10% of the contract value (contract value means the total value of capital cost of work) for the period during which the said works shall so remain incomplete and the Bank may deduct such damages from any moneys due to the Contractor. The contractor hereby specifically agrees and authorizes the Bank to deduct such liquidated damages, if any, from

any instalment of payment becoming due and payable to the contractor in terms of this contract or from the retention money."

29. **Delay and Extension of Time**

If in the opinion of the Bank, the assigned works get delayed (a) by force majeure or (b) by reason of any exceptionally inclement weather or (c) by reason of proceedings taken or threatened by or dispute with adjoining or neighbouring owners or public authorities arising otherwise than through the Contractor's own default or (d) by the works or delays of other Contractors or Tradesmen engaged or nominated by the Bank and not referred to in the Bill of Quantities, and/or Specification or (e) by reason of Bank's instructions as per Clause 2 hereof or (f) by reason of civil commotion, legal combination of workmen or strike or lock-out affecting any of the Building trades or (g) in consequence of the Contractor not having received in due time, necessary instructions from the Bank for which he shall have specifically applied in writing or (h) from other causes which the Bank may certify as beyond the control of Contractor or (i) in the event the value of the work exceeds the value of the Priced Bill of Quantities owing to variation, the Bank may make a fair and reasonable extension of time for completion of the Contract works. In case of such strike or lock-out the Contractor shall nevertheless constantly use his endeavours to prevent delay and shall do all that may reasonably be required to the satisfaction of the Bank to proceed with work.

If the contractor needs an extension of time for completion of the work or if the completion of work gets delayed for any reason beyond the due date of completion stipulated in the contract, the contractor shall apply to the Bank for extension of time in writing at least 7 days before the expiry of the scheduled time and while applying for extension of time, contractor shall furnish the reasons in detail and his justification along with documentary evidence (copy of relevant pages of hindrance register), if any, for delays. Only that period of extension of time as granted by the Bank (on receipt of the application from the contractor or even in absence of any such application certification as to the reasonableness of the grounds for delay) will qualify for exemption of imposition of liquidated damages. For the balance period in excess of original stipulated period and an authorised extension of time granted by the Bank, the provision of liquidated damages as stated under clause 28 will become applicable.

Further, the contract shall remain in force even for the period beyond the due date of completion irrespective of whether the contractor has applied or not, for the grant of extension of time for completion unless the Bank decides to terminate the contract. The delay for completion of work for any reason will not entail any right to the contractor to claim any revision of rates or any extra compensation for any reason.

The conditions for force majeure, as mentioned above are as follows:

- i. Notwithstanding anything else contained in this document, neither party shall be liable for any delay in performing its obligations hereunder if such delay is caused by circumstances beyond its reasonable control including without limitation any delay caused by the acts of governments, acts of God, natural calamities, strikes, riots in any region, terrorist attack, war (declared and undeclared). However, upon the happening of any such event causing delay, the Contractor shall immediately give notice thereof in writing to the Bank. The Contractor is under obligation to take necessary steps to mitigate the effects of the force majeure event.
- ii. Neither party shall, by reason of such event, be entitled to terminate the Contract in respect of such performance of their obligations.

- iii. The obligations under the Contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the Contract is prevented or delayed by reason of the event beyond a period mutually agreed, either party may at its option, terminate the Contract.

30. **Failure by Contractor to comply with Bank's instructions**

If the Contractor after receipt of written notice from the Bank requiring compliance within ten days fails to comply with such further drawings and the Bank may employ and pay other persons to execute any such work whatsoever that may be necessary to give effect thereto, and all costs incurred in connection therewith shall be recoverable from the Contractor by the Bank as a debt or may be deducted by him from any moneys due to the Contractor.

31. **Termination of Contract by the Bank**

If the Contractor being an individual or a firm commits any "act of insolvency", or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee or the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show the reasonable satisfaction of the Bank that he is able to carry out and fulfil the Contract and to give security therefor, if so required by the Bank.

Or if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor,

Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor,

Or shall assign or sublet this Contract without the consent in writing of the Bank first had and obtained,

Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder,

Or if the Bank determine that the Contractor

- i. has abandoned the Contract, or
- ii. has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 14 days after receiving from the Bank notice to proceed, or
- iii. has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or
- iv. has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Bank under these Conditions or
- v. has neglected or failed persistently to observe and perform all or any of the acts, matters or things by the Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same.

Then and in any of the said cases, the Bank may, notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract and liabilities of the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or on behalf of the Contractor and further, the Bank by his agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the Estate or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete the works, and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed or as soon thereafter as convenient, the Bank shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of fourteen days after receipt thereof by him, the Bank may sell the same by public auction, and give credit to the Contractor for the net amount realised. The Bank shall thereafter ascertain and certify in writing under his hand what (if anything) shall be due or payable to, or by the Bank, for the value of the said plant and materials so taken possession of by the Bank and the expense or loss which the Bank shall have been put to in procuring the works to be completed, and the amount, if any, owing to the Contractor and the amount which shall be so certified shall thereupon be paid by the Bank to the Contractor or by the Contractor to the Bank, as the case may be, and the decision of the Bank shall be final and conclusive between the parties.

32. **Termination of Contract by Contractor**

If payment of the amount payable by the Bank under certificate of the Bank's Engineer shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Bank or if the Bank shall repudiate the Contract, or if the works be stopped for three months under the order of the Bank or by any injunction or other order of any Court of Law, then and in any of the said cases, the Contractor shall be at liberty to determine the Contract by notice in writing to the Bank and he shall be entitled to recover from the Bank, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose of the Contract.

In arriving at the amount of such payment, the net rates contained in the Contractor's original Tender shall be followed, or where the same may not apply, valuation shall be made in accordance with Clause 19 hereof.

33. **Certificates and Payments**

(a) The Contractor shall be paid by the Bank from time to time by instalments under Interim Certificate to be issued by the The Bank on account of the works executed, work to the approximate value named in the Appendix as "**Value of work for Interim Certificates**" (or less at the reasonable discretion of the Bank) has been executed in accordance with this Contract. The Bank may, at his discretion, include in the Interim Certificate such amount as he may consider proper on account of materials delivered upon the site by the Contractor for use in the works. And when the works have been virtually completed and the Bank shall have certified in writing that they have been completed, the contractor shall be paid the balance

amount by the Bank in accordance with the certificate to be issued by the The Bank. **The Contractor shall be entitled to the release of the Bank guarantee towards Security Deposit in accordance with the Final certificate to be issued in writing by the Bank at the expiration of the period referred to as “the Defects Liability Period”** in the Appendix hereto from the date of Virtual Completion or as soon after the expiration of such period as the works shall have been finally completed and defects made good according to the true intent and meaning hereof, whichever shall last happen, provided always that the issue by the Bank of any certificate during the progress of the works at or after their completion shall not relieve the Contractor from his liability under Clause 2 and 22 nor relieve the Contractor of his inability in cases of fraud, dishonesty or fraudulent concealment relating to the works or materials or to any matter dealt within the Certificate, and in case of all defects and insufficiencies in the works or materials, which a reasonable examination would not have disclosed. No Certificate shall of itself be conclusive evidence that any works or materials, to which it relates, are in accordance with the Contract neither will the Contractor have a claim for any amounts which the Bank might have certified in any interim bill and paid by the Bank and which might subsequently be discovered as not payable and in this respect the Bank’s decision shall be final and binding.

The Bank shall have power to withhold any Certificate if the works or any parts thereof are not being carried out to his satisfaction.

The Bank may by any Certificate make any correction in any previous certificate which shall have been issued by him.

Payments shall be made within the period named in the Appendix as “Period for honouring Certificates” after such Certificates have been delivered to the Bank.

The payment for the system will be made in INR and any dispute arising out of this contract will also be sorted out within the jurisdiction by Office from which contract is signed.

34. **Delayed Payment**

Any amounts payable by the Bank to the Contractor if not paid within the “Period for honouring Certificates” named in the Appendix, carry interest at the rate named in the Appendix as the “Rate of interest for delayed payment” from the date upon which such sum ought to have been paid by the Bank until the payment.

35. **Settlement of dispute by Arbitration**

All disputes and differences of any kind whatever arising out of or in connection with the contract or the carrying out of the works (whether during the progress of the works or after the completion and whether before or after the determination, abandonment or breach of the contract) shall be referred to and settled by the Bank who shall state its decision in writing. Such decision may be in the form of a final certificate or otherwise. The decision of the Bank with respect to any of the excepted matters shall be final and without appeal. But if either party is dissatisfied on any matter, the party may within 28 days after receiving notice of such decision give a written notice to the other party requiring that the matters in dispute be referred for Arbitration as per the procedure agreed upon herein. Such written notice shall specify the matters, which are in dispute or difference of which such written notice has been given. If both the parties agree a single arbitrator would be appointed for the purpose. In case no agreement could be reached on the appointment of single arbitrator, both the parties will

nominate one person each as an arbitrator on their behalf. The two arbitrators nominated by the parties shall nominate one more person to act as third arbitrator.

The arbitrator or arbitrators, as the case may be, shall have power to open up, review and revise any certificate, opinion, decision, requisition or notice, save in regard to the excepted matters, referred to in the preceding clause, and to determine all matters to dispute which shall be submitted to arbitration and of which notice shall have been given as aforesaid.

The arbitrator or arbitrators, as the case may be, shall make his or their award within one year (or such further extended time as may be decided by him or them as the case may be with the consent of the parties) from the date of entering on the reference. In case during the arbitration proceedings, the parties mutually settle or compromise their dispute or difference, on the parties filing their joint memorandum of the settlement or compromise, the arbitrator or the arbitrators, as the case may be, shall make an award in terms of such settlement or compromise.

Upon any such reference, the decision on the cost incidental to the reference and award respectively shall be in the discretion of the arbitrator or arbitrators, as the case may be, who may determine the amount thereof or direct the same to be taxed as between the party and party, and shall direct by whom and to whom and in what manner the same shall be borne and paid.

This submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration and Conciliation Act, 1996 or any statutory modification thereof.

The award of the arbitrator or arbitrators, as the case may be, shall be final and binding on the parties. It is agreed that the Contractor shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration, but shall proceed with the works with all due diligence and shall until the decision of the arbitrator or arbitrators is given, abide by the decision of the Bank. No award of the arbitrator or arbitrators, as the case may be, shall relieve the Contractor of his obligations to adhere strictly to the Bank's instructions with regard to the actual carrying out of the works. The Bank and the Contractor hereby also agree that arbitration under this clause shall be a condition precedent to any right of action under the contract.

The venue of arbitration shall be the centre/city in which the work is being executed.

36. **Right of technical scrutiny of final bill**

The Bank shall have a right to cause a technical examination of the works and the final bill of the Contractor including all supporting vouchers, abstracts etc. to be made at the time of payment of the final bill. If as a result of this examination or otherwise, any sum is found to have been overpaid or over-certified, it shall be lawful for the Bank to recover the sum.

37. **Bank entitled to recover compensation paid to workmen**

If, for any reason, the Bank is obliged, by virtue of the provision of the Employees' Compensation Act, 1923, or any statutory modifications or re-enactment thereof to pay compensation to a workman employed by the Contractor in execution of the works, the Bank shall be entitled to recover from the Contractor the amount of compensation so paid, and without prejudice to rights of the Bank under the said Act. The Bank shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any

sum due by the Bank to the Contractor under this Contract or otherwise. The Bank shall not be bound to contest any claim made against it under the said Act, except on the written request of the Contractor and upon his giving to the Bank full security to the satisfaction of the Bank for all costs for which the Bank might become liable in consequence of contesting such claim.

38. **Abandonment of Works**

If at any time after acceptance of the tender, the Bank shall, for any reasons whatsoever, not require the whole or any part of the works to be carried out, the Bank shall give notice in writing to the Contractor who shall have no claim to any payment of compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of the whole works.

39. **Return of surplus materials**

Notwithstanding anything contained to the contrary in any or all the Clauses of this Contract, where any material for the execution of the Contract is procured with the assistance of the Bank by purchases made under orders or permits or licenses issued by Government, the Contractor shall hold the said materials economically and solely for the purpose of the Contract and not dispose of them without the prior written permission of the Bank and return it to the Bank, if required by the Bank, at the price to be determined by the Bank having due regard to the condition of the materials, the price to be determined not to exceed the purchase price thereof inclusive of sales tax, Goods and Services Tax (GST), octroi and other such levies paid by the Contractor in respect thereof. In the event of breach of the aforesaid condition, the Contractor shall, in addition to being liable to action for contravention of the terms of licenses or permits and/or criminal breach of trust, be liable to the Bank for all moneys, advantages or profits resulting, or which in the usual courses would have resulted to him, by reason of such breach.

40. **Right of Bank to terminate Contract in the event of death of Contractor, if individual**

Without prejudice to any of the rights or remedies under this Contract, if the Contractor, being an individual, dies, the Bank shall have the option of terminating the Contract without incurring any liability for such termination.

41. **Accident Reports**

In the event of accidents of any kind, all required reports (accidental or otherwise) must be submitted without delay. The Contractor shall ensure that these reports are shared with the Bank simultaneously with their transmission to any other external parties or stakeholders.

42. **Prevention of Sexual Harassment at work place:**

- i. The contractor shall be solely responsible for full compliance with the provisions of “the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013”. In case of any complaint of sexual harassment against its employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the contractor/Agency or Local Complaints Committee as the case may be and the contractor Agency shall ensure appropriate action under the said Act in respect of the Complaint.
- ii. Any complaint of sexual harassment from any aggrieved employee of the Service Provider against any employee of the Bank or any employee of any other firm working in the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.
- iii. The contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the contractor, for instance any monetary relief to Bank’s employee or other firm’s employee, if sexual violence by the employee of the contractor is proved.

- iv. The contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues.
- v. The contractor shall provide a complete and updated list of its employees who are deployed within the Bank's premises.

43. Non – Disclosure clause:

- i. The contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Service Provider and /or the DB Developer during the course of discharging their contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Second Party. Failure to observe the above shall be treated as breach of contract on the part of the contractor, as the case may be, and the Second Party shall be entitled to claim damages and pursue legal remedies.
- ii. The contractor shall take all appropriate action with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied.

Without prejudice to the formal Contract Agreement, all confidentiality and non-disclosure obligations binding the Contractor under this tender shall survive the expiration, completion, or termination of this Agreement for any reason whatsoever.

44. Program chart/ Progress report:

The contractor shall submit a suitable progress report/chart for completion of different stages of work, to ensure completion of work within allotted period. Such program should be submitted within 14 days of the award of work. All suitable modification made by the Bank must be incorporated in the progress chart. If asked the contractor shall submit reports showing current equipment delivery dates and anticipated completion dates for individual units and groups of units.

45. Statutory Approvals:

The work shall be executed by the Contractor as per pre-NOC & local body approval received from respective statutory authorities such as Pollution Control Board(PCB) / Chief Electrical Inspector (CEI) / Local fire Authority / Local Municipal Authority etc/ Local statutory Authority. The contractor shall be responsible to understand all the provisions made in all such approvals accorded. In case of any requirements of any additional work/ modification thereof, the same shall be brought to the notice of Engineer in charge well in advance. The work has to be executed adhering to the norms of local body authorities. The contractor shall assist in preparation of documents, reports etc. as required during & after completion of work for obtaining further approvals & final completion & occupancy certificate from the respective authorities. The contractor shall also be responsible to attend meetings & do all liasoning works with respective authorities. No extra/additional payment will be made on this account. However, the fee paid to the local bodies / authorities, if any, shall be borne by the Bank.

46. Debarment/Disqualification:

A contractor is liable for debarment / disqualification from bidding on the following grounds:

- i. If it is determined that the contractor has committed the following acts or omissions in contravention of the code of integrity:

- a.
 - I. making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
 - II. any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained, or an obligation avoided.
 - III. any collusion, bid rigging or anticompetitive behaviour that may impair the transparency, fairness, and the progress of the procurement process.
 - IV. improper use of information provided by the procuring entity to the contractor with an intent to gain unfair advantage in the procurement process or for personal gain.
 - V. any financial or business transactions between the contractor and any official of the procuring entity related to tender or execution process of contract: which can affect the decision of the procuring entity directly or indirectly.
 - VI. any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
 - VII. obstruction of any investigation or auditing of a procurement process.
 - VIII. making false declaration or providing false information for participation in a tender process or to secure a contract.
- b. failed to disclose conflict of interest.
- c. failed to disclose any previous transgressions made in respect of the provisions of sub-clause (i) with any public institution / entity in India or any other country during the last three years or of being debarred by any public procuring institution / entity.
- ii. For any actions or omissions by the contractor other than violation of code of integrity, which in the opinion of the Bank warrants debarment, for the reasons like supply of sub-standard material, non-supply of material, abandonment of works, sub-standard quality of works, failure to abide terms of the tender etc.
- iii. If the contractor has been convicted of an offence— (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

47. Packing and dispatch: The equipment shall be properly and securely packed in boxes suitable for multiple handling and transportation under Indian conditions. All equipment/ components shall be delivered on Duty Delivery Paid (DDP) basis in the Bank's Office Building.

Police Verification: For all workers deployed on a regular basis at the site, the Contractor shall arrange, obtain, and submit valid Police Verification Reports (PVR) at their own expense prior to the commencement of work. The Contractor shall ensure that no worker with an adverse police record or pending criminal case is deployed at the Bank's premises.

-----X-----

Section V
Special Conditions of Contract

1. Time for Completion:

- i. Time allowed for carrying out the work as mentioned in the Memorandum shall be strictly observed by the contractor and it shall be reckoned from the 14th day after written order to commence the work is issued. The work shall throughout the stipulated period of the Contract be proceeded with all due diligence and if the contractor fails to complete the work within the specified period he shall be liable to pay compensation as defined in clause 28 of the Conditions of Contract. The contractor shall before commencing the work prepare a detailed work programme which shall be approved by the Bank.
- ii. The contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing of the work, whatever the cause of delays may be, including delays arising out of modifications to the work entrusted to him or in any sub-contract connected therewith or delays in awarding contracts for other trades of the project or in commencement or completion of such works or in procuring Government controlled or other building materials or in obtaining water and power connections for construction purposes or for any other reason whatsoever and the Bank shall not be liable for any claim in respect thereof. The Bank does not accept liability for any sum besides the tender amount, subject to such variations as are provided for herein.

2. Type of Security Deposit:

- i. **Retention Money:** The Retention Money @ 5% will be recovered from each on-account bill till the total recovery amounts to 5% of the contract value as stipulated in the tender document. Such amount shall be released to the contractor after completion of the Defect Liability Period (DLP), without any interest. Successful bidder may also submit the Bank Guarantee (BG) in lieu of retention money, valid till one year of DLP. The format of BG mentioned at [Annexure X](#).
- ii. **Performance Bank Guarantee (PBG):** In addition to the Retention Money as specified above, on award of the work, the successful contractor shall furnish an amount equal to 5% (Five percent) of the contract value in the form of a Bank Guarantee (BG) from any scheduled Bank as per [Annexure X](#) towards entire period of currency of Contract (work completion +DLP+60 days) for due fulfilment of the Contractual obligations by the contractor. This Performance Bank Guarantee (PBG) shall be initially valid for a period of contract duration plus 60 days and shall be suitably extended till DLP of the work plus 60 days in case of extension of contract period. Such Performance Bank Guarantee (PBG) should be submitted to the Bank within 14 days of the issue of work order. **The Performance Bank Guarantee (PBG) may be submitted as an ePBG, a physical copy, or via NEFT for the equivalent amount.**
- iii. Submission of Performance Bank Guarantee shall be ensured as stipulated in the tender. In case of delay in unavoidable circumstances, charge for delay in submission of Performance Bank Guarantee shall be recovered from the bills of the contractor at Bank rate.
- iv. The Bank reserves the right to enforce the Bank Guarantee in case of unsatisfactory performance of the terms, conditions of DLP set out in the tender at any time during the DLP i.e. one year from handing over the work.

- v. **Payment Terms: The following terms of payment, subject to statutory deductions, shall be applicable to this contract:** The Contractor shall be paid by the Employer from time to time by instalments under interim Certificate to be issued by the Bank's Engineer on account of the works executed work to the approximate value named in the Appendix as 'Value of work for Interim Certificate' has been executed in accordance with this Contract, subject, however, to a retention of the percentage of such value named in the Appendix as "Total Retention Money" after which time the instalments shall be up to the full value of the work subsequently so executed and fixed in the building. And when the works have been virtually completed, the Contractor shall be paid by the Employer in accordance with the Certificate to be issued by the Bank's Engineers the sum of money named in the Appendix as " instalment after Virtual Completion" being a part of the said Total Retention Money. And the Contractor shall be entitled to the payment of the Final Balance in accordance with the final Certificate at the expiration of the period referred to as 'the Defects liability Period' in the Appendix hereto from the date of virtual completion or as soon as after expiration of such period as the works shall have been finally completed and all defects made good according to the true intent and meaning hereof whichever shall last happen provided always or at or after their completion shall not relieve the Contractor from his liability under clause 2 and 20 nor relieve the Contractor of his inability in cases of fraud, dishonesty, or fraudulent concealment relating to the works or materials or to any matter dealt with in the Certificate and in case of the all defects and insufficiencies in the works or materials which a reasonable examination would not have disclosed. The Employer shall have power to withhold any Certificate if the works or any parts thereof are not being carried out to his satisfaction.
- The following terms of payment only are applicable for the work.
- i. Full and final bills shall be made as under detailed item-wise measurement will be taken and payment shall be made based on completion of specific item of work basis on the quoted rate.
 - ii. All payment shall be subject to recovery of security deposit, income tax and work contract tax (Trade Tax), GST, etc.

Section (VI) - Appendix Hereinbefore Referred To

Ref to Clauses in General condition of contract
hereinbefore referred to

9	Defects Liability Period	Twelve months from the date of the completion of the work
19	Period of Final Measurement	3 months
27	Date of Commencement	14 th day from the date of issue work order
28	Liquidated damages at the rate of	The Contractor shall pay the Bank a sum towards " Liquidated Damages " @ 0.25% of the contract value per week of delay subject to a maximum of 10% of the contract value (contract value means the total value of capital cost of work) for the period during which the said works shall so remain incomplete and the Bank may deduct such damages from any moneys due to the Contractor
33	Minimum value of works for interim certificates/running account bill	Value of work for Interim Certificate- Rs. 12,00,000/- (Rs. Twelve Lakh Only)
33	Period for honouring certificates of payment	One month for interim bills and 3 months for final bill.
34	Interest for delayed payment	As per Bank rate

Ref to clauses in special condition of contract

1	Contract Period/Time of Completion	90 days from 10th day from date of work order.
2	Retention Money	5% of contract value till DLP
2	Security Deposit / PBG during execution of the work	5% of contract value till DLP

Section-VII

Safety Code (A & B)

A. GENERAL SAFETY

1. First aid appliances including adequate supply of sterilized dressings and cotton wool shall be provided in a readily accessible place.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all work that cannot safely be done from ground.
4. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm (clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding the ladder.
5. The excavated material shall not be placed within 1.5 meters of the edge of the trench or half of the depth of trench, whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.
6. Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing; minimum height shall be one metre.
7. No floor, roof or other part of the structure shall be so overloaded with debris of materials as to render it unsafe.
8. Workers employed on mixing and handling material such as asphalt, cement mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand-gloves.
9. Those engaged in welding works shall be provided with welder's protective eye-shields and gloves.
10. i) No paint containing lead or lead products shall be used except in the forms of paste or readymade paint.
ii) Suitable face masks shall be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
11. Overalls shall be supplied by the Bidder to the painters and adequate facilities shall be provided to enable the working painters to wash during the period of cessation of work.
12. Hoisting machines and tackle used in the works, including their attachments, anchorage and support shall be in perfect condition.
13. The ropes sued in hoisting or lowering material or a means of suspension shall be of durable quality and adequate strength and free from defects.
14. The bidder shall provide all the safety gadgets to the workers for carrying out the work as per statutory norms.
15. During the work execution necessary fire safety measures shall also be taken.

-----X-----

B. FIRE AND ELECTRICAL SAFETY

1. All the temporary electrical power for carrying out various services at site such as cutting / drilling machine shall be provided through properly rated earth leakage protection devices (ELCB).
2. Only ISI marked 3 pin plug and other appliances and equipment's shall be used. Electrical power cables/wires used shall be properly rated and joints should be avoided. If there, the joint should be proper and insulated.
3. All electrical appliances i.e. welding, drilling, cutting machine, etc. shall be safely and securely earthed to prevent leakage current while in operation. Before commencing the welding work for the first time on any day, fire section shall be informed and only after the site inspection by the Fire officers/Personnel, work shall be started.
4. Fire buckets filled with clean dry sand and ready for immediate use for extinguishing fires, in addition to fire extinguishers suitable for dealing with fires, shall be conspicuously marked and kept at site at convenient location .
5. Used paint drums shall be stored in specified store only after closing them properly.
6. None of the fire extinguishers shall be removed/shifted from its designated location.
7. Personal protective equipment such as safety shoes, hand gloves, welder's mask, ear plugs, etc. as applicable depending upon the requirement of the work, shall be used by the workmen to prevent occupational health hazards.
8. None of the passages near lift lobby and staircases shall be used for stacking/ dumping any kind of materials/waste
9. Power supply shall be switched off from the Mains when equipment is not in use.
10. Wood-shavings, saw-dust or any debris generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner.
11. The work site shall be properly illuminated during the work.
12. All the electrical works should be carried out by licensed/ authorized electricians/ wiremen
13. Portable battery-operated lights may be used at work site to avoid laying of temporary wire for lights.
14. Necessary barricading and signage boards of good quality shall be fixed at conspicuous locations at the work site.
15. Aluminium / steel ladders should have proper rubber insulation at the base and wherever required, these ladders shall be kept on electrical insulating safe rubber mats.
16. Any debris generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner

-----X-----

Section VIII

Scope of Work

1 2	Background: And Requirement:	01. QUALITY All materials for incorporation into the works shall be of the best quality of their respective kinds as specified under relevant items of the works mentioned herein and shall be obtained from sources and suppliers approved by the Employer / Engineer and shall comply strictly with the tests prescribed hereinafter or, where tests are not laid down in list Specification, with the requirements of the latest edition of the relevant Indian Standards approved by the Bank's Engineer. 02. INSPECTION All materials before being incorporated into the Works shall be subjected to inspection as provided in the Conditions of Contract and elsewhere in the Specifications. No materials shall be used in the works unless they have first been approved by the Bank's Engineer. 03. SAMPLES Samples of all materials proposed to be used or incorporated in the works and to be supplied by the Contractor may be called for at any time by the Bank's Engineer. 04. INDEPENDENT TESTS Contractor has to submit the material test Certificates from the Manufacturer.
3	Technical Specifications	The scope of work covers <u>Renovation Works for New Conference Room in RBIO, AOB</u> in accordance with specifications (detailed in Schedule of Quantities) prepared to the satisfaction of the Bank's Engineer. The specifications shall form part of the contract, and these shall have deemed to be supplemental to the specifications and not in derogation thereof except to the extent specifically provided herein. Materials shall be of the best-approved quality obtainable, and they shall comply with the respective IS specifications (for those materials covered by BIS). Samples of all materials shall be

		got approved before placing an order and the approved sample shall be deposited in the Bank. Materials 1. In case of non-availability of materials in metric sizes, the nearest size in FPS units shall be provided with the prior approval of the Engineer for which neither extra will be paid nor shall any rebate be recovered. 2. It shall be obligatory for the Contractor to furnish test certificate, if demanded by the employer, from manufacturer or the material supplier that the work has been carried out by using their materials and as per their recommendations. 3. Testing of any of the materials will be arranged by the contractor in an approved lab by the Bank and test results in original shall be submitted to the Bank. The testing charges shall be reimbursed by the Bank on production of receipts/invoices for these tests. 4. Material supplied by the Employer/ any other specialist firm shall be properly stored and the Contractor shall be responsible for its safe custody until they are required on the works and WI the completion of work. 5. Unless otherwise shown on the drawings or mentioned in the Schedule of Quantities or Special Conditions. the quality of materials. Workmanship dimensions etc. shall be as specified herein under. 6. All equipment and facilities for carrying out field test on materials shall be provided by the Contractors without any extra cost.
4	Approved make:	<i>Listed Below</i>
5	If CAMC is applicable then,	NA

LIST OF APPROVED MATERIALS

1. Acoustic panels and tiles	Armstrong (Knauf Solutions) , Ecophon(Saint Gobain), Ecotone or approved equivalent
2. E.W.C. Pan, Wash basin and other chinaware fittings	Hindware, Jaquar, Cera, RAK, Kohler or any other equivalent approved
3. P.V.C. Low level flushing cistern	Hindware, Parryware, Jaquar, Cera, RAK, Kohler, Toto or any other equivalent approved
4. Ceramic tiles	Johnson, RAK, Kajaria, Somany or any other equivalent approved
5. Vitrified tiles	Johnson, RAK, Kajaria, Somany or any other equivalent approved
6. G.I. Pipes & fittings	TATA or any other equivalent approved
7. Sand cast iron pipes, trapes	Neco or any other equivalent approved
8. C.P. fittings & accessories	Jaquar, Hindware, Kohler, Marc, or any other equivalent approved
9. Stainless steel sinks	Nirali, Diamond, Anupam, Jayna, Neelkanth or any other equivalent approved
10. Reinforcement/MS section	Tata, Jindal, SAIL or approved equivalent
11. Cement	Lafarge, ACC, Ultratech or any other approved equivalent make

12. Acoustic false ceiling system	M/s Armstrong (Knauf Ceiling Solutions) M/s Saint Gobain or any other approved equivalent make
13.All Painting Materials	Asian, Nerolac, ICI, Berger or any other approved equivalent make
14. CPVC & PVC pipes & fittings	Supreme, Prince, Kisan or any other approved equivalent
15. Laminate	Greenlam, Century, Merino or any other approved equivalent
16. HDHMR Board	Greenply, Century, Action Tesa, Merino or any other approved equivalent
17.Chemicals for structural repair and waterproofing works	Pidilite, BASF, Fosroc, Sika or approved equivalent
18.Adhesives	Pidilite, Myk Laticrete, Fosroc, SikaTilofix or approved equivalent

Section -IX

Technical Details to be filled by Bidder

[Fill: The technical details/specifications required from the bidder.]

Section – X
Un-priced bill of quantity
(price bid/part II)

RESERVE BANK OF INDIA
ESTATE DEPARTMENT
KANPUR

SCHEDULE OF QUANTITIES

Renovation Works for New Conference Room in RBIO, AOB

Preamble:

1. The work will be carried out in the RBI Office premise, Kanpur. Contractors are requested to inspect the site to acquaint themselves about the scope of work, working conditions and all necessary information about the work before submitting their tender.
2. The work may be carried out at any or all the floors of three storey buildings. The rates quoted should be applicable to all leads and lifts without any extra on this account.
3. The work will be carried out in consultation with the engineer-in-charge and in close co-ordination with other agency, if any.
4. Contractor will post a supervisor to supervise the work who will take instructions about the work from Bank's Engineer.
5. **Price adjustment for basic rate items:** Price adjustment will be made only for the actual quantity measured no wastage will be considered. The price adjustment will be made as per clause no.18 of Section 'D' for price adjustment in general conditions and special instructions.
6. Where ever the approved **make and product codes** have been mentioned, without mentioning the basic rate, under some items in the tender. The contractors have to quote the rates for those make & codes only. If any changes are incorporated by the Bank during the execution of work then the price adjustments will be affected for these materials, considering the difference in, M.R.P. of product prescribed and M.R.P. of product used, plus 15% (fifteen percent) of this difference, towards contractors profits and overheads (Positive or negative). The contractor has to produce documentary evidence for the same.
7. Cartage, loading, unloading, wastage, taxes, duties etc. over and above the MRP shall **NOT** be considered for the price adjustment.
8. Wherever basic rate of the materials are mentioned in the tender items the same are excluding GST and basic rate and actual approved purchase price (exclusive of GST & other taxes & duties, imposed by the Central Government /State Government / Local bodies, and paid by the contractor), plus 15% (fifteen percent) of this difference, towards contractors profits and overheads, shall be considered

for price adjustment (Positive or negative). The contractor has to produce documentary evidence for the same.

9. Cartage, loading, unloading, wastage etc. shall **NOT** be considered for the price adjustment.
10. Rates quoted should include the cost of all material, labour, wastage, transportation, scaffolding, tools and plants required to carry out the job.
11. The work will normally be carried out between 8.00 a.m. to 6.00 pm. However, working hours beyond normal working hours may be extended as per mutual consent but no extra payment will be admissible on this account. **The contractor should properly compensate for work beyond maximum hours as per labour laws.**
12. The successful tenderer will be required to arrange for the samples of materials for each item of work to seek Bank's approval before taking up the work on large scale. No payment will be made for arranging the samples. He will also be required to carry out changes in the sample without any extra cost to the Bank as per Bank's advice. The work will be allowed to be taken up on large scale only after approval of samples.
13. Contractor will arrange to lift the debris generated out of the work at frequent intervals or as directed on priority basis from the Banks' Premises else a penalty of Rs 1000/- per day shall be imposed.

Reserve Bank of India

Estate Department

Kanpur

Schedule of Quantities

**Name of work:- Renovation works for new Conference Room of ORBIO in AOB, Office Premises,
RBI Kanpur**

Item No.	DESCRIPTION	Quantity	Unit	Rate	Cost
Tender Item No. 1.	Tile Flooring				
1 (a)	Carefully dismantling the existing flooring and dispose off the debris from Bank premises and Providing, laying and fixing 10mm thick approved quality polished Double Charged/ full body vitrified tiles of size 800 mm. X 1600 mm. or any other approved size of approved manufacture make and shade with cement mortar 1:4 (1 cement and 4 coarse aggregate) in flooring in required design and pattern on the existing flooring, including filling the joints with polymer cement grout or white cement slurry mixed with polymer and matching pigment, cleaning, curing, etc. The rate shall include for additional thickness of cement mortar for tile fixing, if so required to maintain proper floor level/slope and the cost of preparation of surface after dismantling of existing floor upto the mother surface of the area and by making of deep grooves by machine, hacking of surface to receive the flooring, cleaning; disposal of debris out of Bank's premises, including all lead and lift etc. all complete as directed by the Bank's Engineer. Note:- 1. Exposed plan area shall only be measured and paid for. 2. Basic Rate of Tiles is Rs. 937 per Sqm. inclusive of all taxes/GST and cess.	150	Sqm		

1 (b)	Providing and fixing 10mm thick approximately 100 mm. high approved quality polished Double Charged/Full body Vitrified tiles of approved make with cement mortar 1:4 (1 Cement & 4 Coarse sand) in skirting (tiles cut from 800 mm. X 1600 mm. size and matching the edge tile joints)wherever required; in all colours, design and pattern; grouting joints with polymer cement grout or white cement slurry mixed with polymer and matching pigment, cleaning, curing, etc. The rate shall include for carefully dismantling of existing marble mosaic skirting (as and where required), making good the damages with cement mortar, cleaning, disposal of debris out of Bank's premises, etc. all complete as directed by Bank's Engineer. Note:- 1. Exposed area of vitrified tile skirting shall only be measured and paid for. 2. Basic Rate of Tiles is Rs.937/- per Sqm. inclusive all taxes/GST & cess	8	Sqm		
Tender Item No. 2.	Partition Walls				

Providing, fabricating & fixing full height double skin solid partition wall classified as Fire Class A as per ASTM E-8 using mild steel hollow section of size 50x50x1.6 mm to make the framing in such a way that vertical member should be in one piece anchored with ceiling and floor to make the grid of size 600x600 mm c/c both ways to use horizontally and vertically leaving space for opening and suitable supporting members beside opening to be provided with necessary welding at junctions and fixing the frame to wall/ceiling/floor with steel dash fasteners of 8mm dia, 75mm long bolt and the alternate members to be extended upto the original ceiling/RCC roof. The MS frame shall be dipped painted with two coats of approved anti-rust steel paint over a coat of primer. The framing shall be covered both side using 25mm thick HDHMR fibre glass board conforming to density 850–900 kg/m³ acoustic wall panel (fibre glass substrate 25mm thick, Wall Panel size 600x1200mm Nominal and shall achieve an NRC of 0.85), wrapped with fabric conforming to fire retardant and finish with in decorative pattern and on outside of 25mm thick HDHMR fibre glass board partition finished with laminate of 1mm thick as per design/direction or approval of Bank's Engineer.

Note: Measurement shall be made on the exposed surface only one side.

125

Sqm.

The exposed surface of the HDHMR density 850–900 kg/m³ at inner side of partition wall shall be finished with 25 mm thick acoustic wall panel of approved make and shade, and outer side of partition shall be finished with 25mm thick acoustic wall and 1 mm laminate fixing as per design and direction of Bank's Engineer.

Tender Item No. 3.	Wall Panelling				
	Providing, fabricating and fixing wall panelling classified as Fire Class A as per ASTM E-8 using standard MS rectangular sections of approved quality and make, fixed firmly to the floor at base and adjacent wall/ceiling as indicated in the following specifications:				
	a) Vertical Members- MS box section 50x25x1.6mm spaced at approximately 600mm c/c fixed firmly on floor at base and ceiling/beam at top. All the vertical members shall be extended upto the ceiling/beam level with additional aluminium angle/cleat. The MS frame shall be painted with two coats of approved anti-rust steel primer.				
	b) Horizontal Members- MS box section 50x25x1.6mm spaced at approximately 600mm c/c welded including additional members for raceway openings. The MS frame shall be painted with two coats of approved anti-rust steel primer.	120	Sqm.		
	c) The framing shall be covered top side using 25mm thick HDHMR board conforming to density 850–900 kg/m ³ and finish with acoustic wall panel (fibre glass substrate 25mm thick , Wall Panel size 600x1200mm Nominal and shall achieve an NRC of 0.85) in decorative pattern using with fabric/1mm laminate outside of panelling as per design/direction of approval of Bank's Engineer. Note: Measurement shall be made on the exposed surface only.				

Tender Item No. 4.	Decorative Wall Panelling				
	Providing and fixing decorative wall panelling classified as Fire Class A as per ASTM E-8 made of 25 mm thick HDHMR board density 850–900 kg/m³ framework with necessary 50x25mm MS/Aluminium support members fixed to wall, finished with approved shade natural acoustic wall panel (fibre glass substrate 25mm thick , Wall Panel size 600x1200mm Nominal and shall achieve an NRC of 0.85) including , grooves, edge beading and complete as per approved design. The work shall include recessed centre display niche with rounded edge framing, back panelling finished in laminate/fabric , side open display shelves, all necessary hardware, finishing materials, scaffolding and making good complete in all respects as per the direction of Bank's Engineer. Note: Measurement shall be made on the exposed surface only.	55	Sqm.		
Tender Item No. 5	False Ceiling				

5 (a)	Providing and fixing fibreglass acoustical suspended false ceiling system with 15mm thick Sierra OP Tegular 15/90 Edge Tiles with Silhouette 15mm face exposed grid. 15mm thick tiles having NRC upto 0.85 and fire performance of class A2-S1, D0 according to EN 13501-1 with 15mm Tegular 15/90° and 8mm drop in module size 600mm x600mm firmly fixed on G.I. frame work section of M/s Armstrong (Knauf Ceiling), M/s Saint Gobain or other approved make as per manufacturer's specifications all required and directed by Bank's Engineer. The tiles are to be fixed on profile grid system consisting of flanges, T sections and runners, Perimeter trim to be angles of size 3000x19x19mm, secured to walls using screws at 450mm centre to centre maximum, all complete as directed by Bank's engineer. Note:- Rate shall include making cut out/openings for fixing light fittings with necessary additional frame work, wastages, finishing all etc. complete. No deduction in area measurement will be made for openings not exceeding 0.4 sqm. and no extra measurement will be made in forming such opening. Horizontal plan area will be measured for payment.	150	Sqm.		
-------	---	-----	------	--	--

5(b)	Providing and fixing suspended second layer of false ceiling at the centra area of conference room. Central ceiling portion to consist of decorative made Vertical Linear Baffle False Ceiling made out of 60-80 micron thick powder coated finished Aluminium Extrusion in aluminium alloy grade 6063 T5 from size of 100x25x3600 mm in powder coated to Woodgrain finish tiles including grooves and edge finishing as per approved design and hanged using slotted U-Profile of 20x30x3700 mm (Thk. 1.5mm) having slots in module of 25mm to keep baffles at an on-centre spacing in multiples of 25mm . Longer lengths of baffles to be connected by Baffle joiner and the ends to be fixed with end caps and U-Profile Hanger. The item shall include provision for recessed LED downlights, hanging light fixtures, concealed cove detailing, cut-outs for electrical services, necessary supports, scaffolding and all complete as per attached design and direction of Engineer-in-Charge. Note: Measurement shall be made on the exposed surface only.	40	Sqm.		
Tender Item No. 6.	Providing and fixing single leaf decorative flush door of size approximately 1.0 m x 2.1 m and 0.8x2.1m made of solid hardwood/BWR grade hardwood frame with 35 mm thick factory made flush shutter finished with approved laminate of 1.00mm thick on both sides.. The shutter shall consist of vertical vision panel fitted with of 5/6mm clear glass with horizontal frosted film strip pattern as per approved pattern. The work shall include all necessary wooden beading, SS handle, lockset, tower bolts, hinges, door stopper, door closure, polishing, edge finishing, fitting and fixing complete in all respects	8	Sqm.		

	as per approved design and direction of Engineer-in-Charge.				
Tender Item No. 7.	Providing and fixing waterproof WPC (Wood Polymer Composite) flush door shutter of 30/32 mm thickness for washroom use, made from high density WPC board with solid core construction, factory finished and fixed in position with approved make SS hinges, SS tower bolt, aldrop, door stopper and all necessary fittings and fixtures complete. The shutter shall be finished with approved shade laminate/PVC membrane finish on both sides including edge finishing, cutting for hardware, necessary screws and complete installation as per approved design and direction of Engineer-in-Charge.	2	Sqm.		
Tender Item No. 8.	Carefully dismantling and removing of existing ceramic tile or any type of flooring / skirting, sunken fillings such as cinder filling / brick bat coba / dado, etc. from toilets or wherever required including disposing off debris out of Bank's premises at approved dumping ground of local administration including all lead & lift, etc. all complete as directed by Bank's Engineer. Note:- This item will be operated in toilets. a) Dismantling of flooring & wall dado, skirting with cement mortar bedding.(Approx. area 50 Sqm.)	1	LS		

	b) Dismantling of sunk filling including floor finish.(Approx. 5 cum)				
Tender Item No. 9.	Carefully dismantling and removing doors, door frames, urinal, Orrisa pan W.C. seat, washabasin, G.I. pipe line, C.I. pipe line, existing flushing cistern including flush pipe, brackets, C.P. / Brass fittings, etc. from washarea and drinking water area, stacking the serviceable materials at required places as directed, disposing of debris / unserviceable materials outside the Bank's premises, etc. all complete as directed by Bank's Engineer.	1	L.S.		
Tender Item No. 10.	Providing and laying brick bat coba to the sunken floors using best quality locally available well burnt sliced bricks in cement mortar 1 : 4 (1 cement : 4 coarse sand) mixed with water proofing compound of approved make as per manufacturer's specifications, roughening the top layer of cement mortar / top surface of sunk filling with broom to receive the flooring, etc. all complete as directed by Bank's Engineer. Note:- No deduction for squatting / w.c.pan, C.I. pipes, etc. will be made for measurement purpose.	5	Cum.		

Tender Item No. 11.	Providing and applying polymer based two compound water proofing treatment to the sunken portion of the toilets, baths, kitchen, etc. by using products of M/s. Pidilite, M/s. Fosroc, M/s. Sika, M/s. BASF, M/s. MC-Bouchemie or any other approved equivalent in the following steps:- a) Thoroughly cleaning of all surfaces of sunken portions to be treated. b) Grouting and injecting polymer cement slurry as per manufacturer's specifications into the R.C.C. members till its refusal. c) Repairing the damaged portions of the R.C.C. members with polymer concrete / mortar as per manufacturer's specifications. d) Providing and applying 20 mm. thick water proofing cement plaster 1:4 (1 cement: 4 coarse sand) mixed with water proofing compound as per manufacturer's specifications to the sunken floor and sides including rounding off junctions / corners with water proofing cement mortar, etc. all complete. e) Providing and applying a coat of polymer water proofing primer and two coats of two compound based water proofing polymer/ chemical of M/s. Pidilite, M/s. Fosroc, M/s. Sika, M/s. BASF, M/s. MC-Bouchemie or any other equivalent approved make as per manufacturer's specifications to the sunken floor, sides, etc.; testing the treated surface by ponding method for 72 hours. f) Repeat the treatment till no seepage is observed on the treated surface. g) Providing and laying 15 mm. thick protective layer of plain cement plaster in cement mortar 1:4 (1 cement : 4	25	Sqm.		
---------------------------	---	----	------	--	--

	coarse sand) over the treated surface. Note:- Single measurement of the sunken floor and its sides shall only be considered for payment for all sub items of work.				
Tender Item No. 12.	Providing and laying brick work of required thickness with best quality locally available brick in cement mortar 1:6 (1 cement : 6 coarse sand) including racking out joints, scaffolding, curing for partition walls, support walls of washbasin & platform of urinals, etc. all complete as directed by Bank's Engineer.	2	Cum.		
Tender Item No. 13.	Providing, fixing, jointing and testing first quality Wall Hung WC with PP soft close seat cover, Hinges and Accessories set of approved make including jointing properly with hessian soaked in cement slurry and applying a thick layer of poly sulphide or any other approved quality sealant to the joints, etc. all complete with all labour, material, T&P. The rate shall include for disposing off debris outside the Bank's premises, etc. all complete as directed by Bank's Engineer. Note:- The basic price of Wall Hung WC with PP soft close seat cover, Hinges and Accessories set is Rs. 7,212/- each ex-showroom & excluding GST.	1	Each		

Tender Item No. 14.	Supplying and fixing Single piece concealed cistern body (Front or Top actuation) with floor mounting frame installation kit and "S-Type" Drain pipe connection set for wall hung WC with flush control plate of approved model and make in approved manner. The rate shall include for fixing arrangement, all complete with all labour, material, T&P, disposing off debris outside the Bank's premises, etc. all complete as directed by Bank's Engineer. Note:-The basic price of Single piece concealed cistern body (Front or Top actuation) with floor mounting frame installation kit and "S-Type" Drain pipe connection set for wall hung WC with flush control plate is Rs. 5,186/- each ex-showroom and excluding GST.	1	Each		
Tender Item No. 15.	Providing & fixing of appx size. 490 mm. X 400 mm. x 150 mm first quality colourful vitreous chinaware wash basin of Parryware, Hindware, Jaquar or any other equivalent approved make; including fixing C. P. brass half thread waste coupling of approved make, P.V.C. connection and heavy quality P.V.C. waste pipe, , etc. all complete with all labour, material, T&P, all complete as directed by Bank's Engineer. Note:-The basic price of Wash Basin including C.P. brass waste coupling is Rs. 4,222/- each excluding GST.	1	Each		
Tender Item No. 16.	Providing & fixing first quality Urinal with sensor & fixing accessories set of approved make. Rate shall include for disposal of debris out of Bank's premises, etc. all complete as directed by Bank's Engineer. Note:-The basic price of Urinal with sensor & fixing accessories set is Rs. 15,839/- each ex-showroom & excluding GST.	2	Each		

Tender Item No. 17.	Providing & fixing Urinal Partition with fixing accessories set of approved make. Rate shall include for disposal of debris out of Bank's premises, etc. all complete as directed by Bank's Engineer. Note:- The basic price of Urinal Partition is Rs. 4,847/- each ex-showroom & excluding GST.	1	Each		
Tender Item No. 18.	Supplying and laying 300 mm. X 300 mm. ceramic non-skid tiles of approved make and shade, finish in flooring, laid to desired level, slope and pattern, on 20 mm. thick cement mortar 1:4 (1 cement: 4 coarse sand) bedding set in cement slurry, jointing neatly with white cement mixed with matching pigment, cleaning, curing, etc. all complete as directed by Bank's Engineer. Note:- 1. The basic rate ceramic non-skid tiles is Rs. 395.48/- per Sqm. ex-showroom & excluding GST. 2. This item will be operated in the washarea, toilet area and outer room area etc. 3. Exposed plan area shall only be measured and paid for.	13	Sqm.		
Tender Item No. 19.	Providing and laying approved 1st quality ceramic tiles of approved make, size and finish in dado work in toilets (Main & highlighters tiles both) laid on average 12 mm. thick cement mortar 1:3 (1cement: 3 coarse sand) bedding set in cement slurry including jointing with polymer cement grout of matching shade or white cement slurry mixed with polymer and matching pigment, cleaning, curing, making good the damages with cement mortar, cleaning, etc. all complete as directed by Bank's Engineer. Note:- 1. Basic rate of 300 mm. X 450 mm. or any other	35	Sqm.		

	approved size ceramic tiles is Rs. 334.80/- per Sqm. ex-showroom & excluding GST. 2. Exposed area shall only be measured and paid for.				
Tender Item No. 20.	Carefully taking out the existing damaged portion of cement plaster in patches, wherever required, cleaning the surface, disposing of debris out of the Bank's premises at a suitable dump approved by local administration. Providing and applying 12 mm plain cement plaster in required thickness in cement mortar 1:4 (1 cement: 4 coarse sand) including scaffolding, curing, etc. all complete as directed by Bank's Engineer.	30	Sqm.		
Tender Item No. 21.	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes of approved heavy quality pipe of Prince, Supreme, Finoles, Astral or any approved brand having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, i/c fixing the pipe with clamps at desired spacing. This includes jointing of pipes, fitting with existing GI pipes & fittings with one step CPVC solvent cement and the cost of cutting chases and making good the same including testing of joints complete as directed by Bank's Engineer. The rates includes making chases up to 7.5x7.5 cm in walls/floors including making good and finishing with matching surface after housing CPVC pipe all complete as directed by Bank's Engineer. The rates shall include Concealed work, including cutting chases and making good the walss etc. 20 mm nominal dia Pipes	10	R.Mt.		

Tender Item No. 22.	Providing and fixing in position approved heavy quality following size sand cast iron pipes for concealed / exposed work using pipes in required length with specials of NECCO, CICO or any other equivalent approved make for soil / waste line with all fittings and specials like bends, junctions with or without door Tee, etc. including lead caulking or filling deep seal into the joints, making connection with C.I. trap, existing lines, gully traps, manholes, cutting holes in the walls, closing the same with cement concrete and finishing with cement mortar, providing and fixing heavy quality M.S. clamps, etc. The rate shall also include for scaffolding, testing, etc. all complete as directed by Bank's Engineer.				
(a)	75 mm. diameter	10	R. Mt.		
(b)	100 mm. diameter	3.5	R. Mt.		
Tender Item No. 23.	Providing and fixing in position and testing 100 mm. X 75 mm. diameter approved heavy quality sand cast iron floor trap including making connection with the existing / new pipe line with lead caulking or filling deep seal into the joints, etc. all complete as directed by Bank's Engineer.	3	Each		
Tender Item No. 24.	Providing, fixing and testing following C.P. brass bath room and other fittings of approved quality with flange wherever applicable, etc. all complete as directed by Bank's Engineer.				
(A)	Required sized C.P. Brass fittings:-				

(i)	Angular stop cock with wall flange. Note:- Basic rate of Angular stop cock with wall flange is Rs. 759/- each ex-showroom & excluding GST.	4	Each		
(ii)	Regular body of Concealed stop cock and Exposed part kit of concealed stop cock & flush cock with fitting sleeve, operating lever & adjustable wall flange with seal Note:- Basic rate of Regular body of Concealed stop cock and Exposed part kit of concealed stop cock & flush cock with fitting sleeve, operating lever & adjustable wall flange with seal is Rs. 1,260/- each ex-showroom & excluding GST.	1	Each		
(iii)	Hand shower (health faucet) with 8 mm. diameter, 1.20 mt. long flexible tube & wall hook with N.R.V. (Back Flow Preventer) Note:- Basic rate of Hand shower (health faucet) with 8 mm. diameter, 1.20 mt. long flexible tube & wall hook with N.R.V. (Back Flow Preventer) is Rs. 759/- each ex-showroom & excluding GST.	1	Each		
(iv)	Two way bib cock with wall flange Note:- Basic rate of Two way bib cock with wall flange is Rs. 1,373/- each ex-showroom & excluding GST.	1	Each		
(v)	Pillar cock Note:- Basic rate of pillar cock is Rs. 1,411/- each ex-showroom & excluding GST.	1	Each		
(B)	C.P. Brass bath fittings & accessories:-				
(i)	Double coat hook Note:- Basic rate of Double coat hook is Rs. 603/- each ex-showroom & excluding GST.	1	Each		
(ii)	Toilet Roll Holder Note:- Basic rate of Toilet Roll Holder is Rs. 752/- each ex-showroom & excluding GST.	1	Each		

(c)	Approved heavy quality miscellaneous plumbing and sanitary fittings & fixtures:-				
(i)	100 mm. stainless steel floor trap grating	3	Each		
Tender Item No. 25.	Providing & fixing 17 to 18 mm. thick 600 mm. (approx.) width and maximum available length in market mirror polished jet black or lakha red or any other approved colour granite stone slabs on washbasin/urinal platform fixing the same to the R.C.C./brickwork platform with cement mortar, cutting suitable size opening with rebates for fixing washbasins making hole for pillar cocks if required. The rate shall include for making half round mirror polished molding on all free / exposed edges including wastage, etc. all complete as directed by Bank's Engineer. Note:- 1. This item will be operated in toilets. 2. Exposed plan area shall only be measured for payment. 3. The basic rate is Rs. 3,765/- per Sqm. Ex-showroom & excluding GST.	4	Sqm.		
Tender Item No. 26.	Supplying and fixing 8 mm. thick required size approved quality float glass mirror of Modi or Saint Gobain or any other any approved make with required size bracket (Stud) approved quality fixing arrangement, etc. all complete as directed by Bank's Engineer.	0.5	Sqm.		
Tender Item No. 27.	Removing/scraping/cleaning the existing wall surface, prepare even surface by using putty up to required level, if required. Providing and applying a base coat of Interior cement primer of approved manufacture and two or more coats of premium acrylic/plastic emulsion paint of approved make and shade (approved brands mentioned	1	LS		

	in list of approved materials) as per the manufacturers specifications to the interior surfaces of walls, ceilings, beams, columns, etc. The rate shall include for scaffolding, properly cleaning of the site after completion of the aforementioned work. The contractor is strictly advised to take all the safety measure for labour to carry out the work, etc. all completed as directed by Bank's Engineer. (Tentative Area 200 Sqm.)				
Tender Item No. 28.	Rebate for taking away old G. I. pipes, C. I. pipes, plumbing and sanitary fittings & fixtures such as G.I. fittings, taps, wash basins, mirrors, towel rods, porcelain shelves, flushing cistern, sensors, etc. taken out under various tender items from toilets, etc.	1	Lot		
	SubTotal:-				

Signature of Contractor with seal:
Place:
Date:

FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

(On Non-Judicial Stamp Paper of appropriate value)

Know all men by these presents, We.....(Name of the Bidder and address of their registered office) do hereby constitute, appoint and authorize Mr. / Ms.(Name and residential address of Power of Attorney holder) who is presently employed with us and holding the position ofas our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for the **“For Renovation Works for New Conference Room in RBIO, AOB.”** including signing and submission of all documents, deputing persons in pre-bid meeting and providing information / responses to RBI, representing us in all matters before RBI, and generally dealing with RBI in all matters in connection with our proposal for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Note:

Power of Attorney should be properly stamped and notarized Power of Attorney furnished shall be irrevocable.

Signature/(s) of the Bidder Name/(s)

Stamp/Seal of the Bidder

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified.)

Important Instructions Regarding E-tender

This is an e-procurement event of RBI. The e- procurement Service Provider/Bidder is the Central Public Procurement Portal(CPPP).

<https://etenders.gov.in/eprocure/app>

Process of E-tender : Bidder manual kit is available on home page.

A) Registration for new bidder: The process involves vendor's registration with CPP portal which is free of cost. <https://etenders.gov.in/eprocure/app?page=BiddersManualKit&service=page>

For any technical related queries please call at 24 x 7 Help Desk Number

0120-4001 002

0120-4001 005

0120- 4493395

International Bidders are requested to prefix +91 as country code

EMail Support:

For any Issues or Clarifications relating to the published tenders, bidders are requested to contact the respective Tender Inviting Authority

Technical - support-eproc@nic.in

Policy Related - cPPP-doe@nic.in

Detail of participating firm/bidder on firm's letterhead

1.	Bidder Name	
2.	Status of Firm	Proprietorship Firm/Partnership firm/ Limited/Others If Others Specify: _____ [Enclose certificate of Registration]
3.	Name of Proprietor/Partners/Directors of the firm/company	
4.	Number of Years in Operation	
5.	Address of Registered Office:	
6.	Address of manufacturing plant	
7.	Bidder's address where order/contract is to be placed	
8.	Telephone Number of address where order is to be placed Website & Email ID	_____ (Country Code) (Area Code) (Telephone No.) _____
9.	PAN No.	_____ [Also, Enclose copy of PAN Card]
10.	GST No. (refer sl. no. 8 above)	_____ [Also, Enclose copy of GST Certificate]
11.	EPF Registration No.	_____ [Also, Enclose copy of EPF Registration Certificate]
12.	ESI code No.	_____ [Also, Enclose copy of relevant document]
13.	Whether Micro / Small / Medium Enterprise	(Bidder to submit documents as specified in ITB)

14.	Banker Detail (The account for receiving payment) [Also, Enclose copy of cancelled Cheque]	
I.	Banker's Name	
II.	Branch	
III.	Bank account number	
IV.	IFSC	
15.	Detail of Service Setup	
I.	Address	
II.	Email	
III.	Telephone/Mobile No	
IV.	No of person stationed	

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:

List of Clients on firm's letterhead

As per eligibility criteria details of qualifying works

		For work experience(Work to be completed before 5 years)	Minimum value of each completed work (Work to be completed within 5 years)		
		Client	Client 1	Client 2	Client 3
1	Description of the work				
2	Detail of client address , telephone number & contact person & email				
3	Work order/Letter of award detail (Enclosed)				
4	Value of the work				
5	Date of start of work				
6.	Date of finish of work				
7.	Completion period as per work order				
8.	Whether works completed in time or not (No of days of delay)				
9.	Whether works are under Comprehensive Annual Maintenance Contract (CAMC)				

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:

*On the Letter Head of
company/firm/organization*

 **Please always quote in your
correspondence**

Ref. No. _____

Date: _____

Regional Director

Reserve Bank of India

Estate Department, Kanpur

Dear Sir,

Name of Work: _____

Client's Certificate regarding performance of the Bidder

We confirm that M/s. (Name of the bidder) _____ have carried out the following work/s for us. The firm may be considered sound for entrusting captioned costing up to

2. Other particulars are given below for your perusal and record:

Sr. No.	Particulars	Comments of the Client
1	Name of the eligible work with brief particulars	
2	Work order No. and date	
3	Project/work cost	
4	Date of commencement of work	
5	Stipulated date of completion	
6	Actual date of completion	
7	Details of compensation levied for delay (indicate amount), if any	
8	Gross amount of the work completed and paid for	
9	Performance Report :	Outstanding / Very Good / Good / Fair / Satisfactory / Poor
	(i) Quality of executed work (indicate grading)	

Sr. No.	Particulars	Comments of the Client
	(ii) If firm is maintaining the system under Annual maintenance Contract (AMC). Indicate grading for performance of AMC	
10	Comments of the Client on the capabilities of the M/s. _____ (Indicate Grading): Outstanding / Very Good / Good / Fair / Satisfactory / Poor	
	(a) Technical proficiency	
	(b) Financial soundness	
	(c) Mobilization of Manpower	
	(d) General Behavior	
11	Any other information which you consider will help us in making our decision.	

Office Seal of the Client

Yours faithfully,

(Signature of the Responding Officer*)
For S.E.(E) / Executive Engineer (E)

* Regarding performance report/clients certificate, for works carried out for Government/ public sector companies, the certificate should be signed by the concerned Executive Engineer or an officer in an equivalent or higher rank. For works carried out for Private companies, Copy of TDS has to be submitted for proving the credentials/contract amount.

(i) All columns should be filled .in properly

(ii) The Client Certificates should be submitted in a sealed cover addressed to the Reserve Bank of India for each of the Prequalification work/s

On the Letter Head of Bank

 **Please always quote in your correspondence**

Ref. No. _____

Date: _____

Regional Director

Reserve Bank of India

Estate Department, Kanpur

Dear Sir,

Name of Work: _____

Banker's Certificate

We confirm that M/s. _____ are banking with us. They may be considered financially sound for entrusting with any contract to ₹ .

2. Other particulars are given below for your perusal and record:

Sr. No.	Particulars	Comments of the Bank
1	Composition of the firm (Whether partnership / proprietorship /Public Ltd.)	
2	Names of the proprietor/ partners / Directors of the firm	
3	Credit facility / overdraft facility enjoyed by them	
4	Dealings	
5	The period from which the firm has been banking with your Bank	
6	Any other remarks	

3. This certificate is issued without any Guarantee or responsibility on the bank or any of its officers.

Yours faithfully,

Seal of the Bank

(Signature)
Authorized Signatory
For the Bank

PROFORMA OF BANK GUARANTEE FOR EARNEST MONEY DEPOSIT

(On Non-Judicial Stamp Paper of appropriate value)

Regional Director

Reserve Bank of India

Estate Department, Kanpur

Dear Sir,

For

Renovation Works for New Conference Room in RBIO, AOB.

Ref.: NIT/Advt.No. date

WHEREAS The Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai (hereinafter called the 'RBI') has invited tenders for the captioned work (hereinafter called "the said tender") on the terms and conditions mentioned in the said tender documents. It is one of the terms of invitation of tenders that the bidder shall furnish a Bank Guarantee for a sum of Rs. (Rupees only) as Earnest Money Deposit (EMD). M/s. (Name of the Bidder/Bidder) _____, (hereinafter called as "the Bidder/ Bidder"), who are our Clients/Constituents intend to submit their tender/ Bid for the said work and have requested us to furnish Bank Guarantee to RBI in respect of the said sum of Rs. (Rupees only) in respect of EMD. NOW THIS GUARANTEE WITNESSETH

1. We (Name of the Bank) do hereby agree with and undertake to RBI, their Successors, Assigns that in the event of the RBI coming to the conclusion that the Bidder have not performed their obligations under the said conditions of the tender or have committed a breach thereof, which conclusion shall be binding on us as well as the said Bidder; we shall on demand by the RBI, pay without demur to the RBI, a sum of Rs. (Rupees only) or any lower amount that may be demanded by the RBI. Our guarantee shall be treated as equivalent to the Earnest Money Deposit for the due performance of the obligations of the Bidder under the said Conditions, provided, however, that our liability against such sum shall not exceed the sum of Rs. (Rupees only).

2. We also agree to undertake to and confirm that the sum not exceeding Rs. (Rupees only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the RBI on receipt of a notice in writing stating that the amount is due to them and we shall not ask for any further proof or evidence and the notice from the RBI shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. We undertake to pay the amount claimed by the RBI within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the RBI under this guarantee shall be independent of the agreement or agreements or other understandings between the RBI and the Bidder. This guarantee shall not be revoked by us without prior consent in writing of the RBI. We hereby further agree that

—

a) Any forbearance or commission on the part of the RBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said tender and/or hereunder or granting of any time or showing of any indulgence by the RBI to the Bidder or any other matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Bidders of their

obligations and in the event of their failure to do so, by payment by us of the sum not exceeding Rs. (Rupees only).

b) Our liability under these presents shall not exceed the sum of Rs. (Rupees only).

c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents/clients in tendering for the said work or their obligations there under or by dissolution or change in the constitution of our said constituents.

d) This guarantee shall remain in force upto (six months from the last date of receipt of tender) provided that if so desired by the RBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

e) Our liability under these presents will terminate unless these presents are renewed as provided hereinabove on the or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the RBI alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within or any extended period, all the rights of the RBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder.

Yours faithfully,

For and on behalf of Bank.

Authorised Official (with seal)

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

Deviation in Techno- Commercial Conditions (on firms letter head)

We confirm that all commercial condition /technical specification of the Bank except for deviations listed below.

Sr. No.	Section No.	Clause No.	Deviation proposed Commercial condition
Sr. No.	Section No.	Clause No.	Deviation proposed technical specification

(Submit nil if there is no deviation)

Place: [Signature of Authorized Signatory of Bidder]
 Date: Name:
 Designation:
 Seal:

Format of Article of Agreement /Contract Agreement**(for successful bidder)**

(On non-judicial stamp paper of appropriate value as per the applicable Stamp Act)

THIS CONTRACT AGREEMENT is made the _____ day of _____, 2026 between the Reserve Bank of India, Kanpur body corporate constituted under the Reserve bank of India, Act 1934, having its registered office at: Central Office Building, Shahid Bhagat Singh Road, Mumbai – 400 001 (hereafter called “The Bank”) represented bywhich expression shall include its successors and assigns of the one part and _____ incorporated under _____ and having its registered office at _____ (thereinafter called “the Contractor”)) which expression shall include its successors, legal representatives and assigns of the other part.

WHEREAS the Bank desires to engage the Contractor to *Renovation Works for New Conference Room in RBIO, AOB*. and the Contractor has agreed to such engagement upon and subject to the terms and conditions hereinafter appearing.

AND WHEREAS the Bank had called for tenders from eligible contractors to provide services for providing “.....” as has been indicated in the scope of work and other documents attached to the tender.

AND WHEREAS the Contractor and others submitted the tender and the Bank has awarded the contract, to provide “.....” as stated in the scope of work attached to the Tender Document, to the Contractor.

AND WHEREAS the Contractor has agreed to execute the assigned work subject to the conditions set forth herein and to the conditions set forth in the Tender Documents (Part I, Part II, annexures and amendments thereof) as modified and finally accepted by both the parties (all of which are collectively hereinafter referred to as "the said Conditions") the works described in terms and conditions and included in the detailed scope of work as stated in the Tender Documents (Part I, Part II, annexures and amended thereof) at the respective rates therein set forth, amounting to the sum as therein arrived at or such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount").

NOW IT IS HEREBY AGREED AS FOLLOWS:

1	Contract Agreement: The following documents shall constitute the Contract between the Bank and the Contractor, and each shall be read and construed as an integral part of the Contract: a) This Contract Agreement and the Appendices hereto b) Letter of Award . Ref. No c) Minutes of pre-bid meeting d) All emails and letters exchange during the tendering process e) Part I (Techno commercial bid) and Part II (Price bid) Bid submitted by the bidder f) Notice Inviting Tender (NIT), along with any corrigenda/addenda.

2	Contract Price: The Bank hereby agrees to pay to the Bidder the Contract Price in consideration of the performance by the Bidder of its obligations hereunder. The Contract Price shall be the aggregate of ₹ 34,84,000/- (Rupees Thirty Four Lakh Eighty Four Thousand Only), or such other sums as may be determined in accordance with the terms and conditions of the Contract.
3	Earnest Money Deposit: Contractor has deposited an Earnest Money Deposit (EMD) equal to ₹ [Fill] along with the tender document in the form of NEFT in favour of Reserve Bank of India, Mumbai in the A/c No: [Fill] transaction remarks. No interest will be payable on the EMD. The Earnest money paid by the Contractor will be released after submission of Security deposit in the form of Performance Bank Guarantee.
4	Performance Bank Guarantee (PBG): The Contractor shall deposit PBG @ 5% of the contract amount in favour of Reserve Bank of India, Kanpur, within 14 days of the award of contract. The PBG shall be valid till virtual completion of the work. No interest will be paid on it. The PBG deposited by the Contractor shall be liable to be forfeited or appropriated in the event of unsatisfactory performance of the Contractor and / or loss/ damage if any sustained by the Bank on account of failure or negligence of the workers deployed by him or in the event of breach of the terms and conditions of the agreement. However, the issue of letter of acceptance/ work order by the Bank shall be construed as a binding contract, as though such an agreement has been executed and all the terms and conditions shall apply on this contract. Submission of PBG shall be ensured as stipulated in the tender. In case of delay in submission in unavoidable circumstances, charges for delay in submission of PBG shall be recovered from the bills of the contractor at Bank rate. The Contractor shall also submit Performance Bank Guarantee in case the contract is extended and the PBG shall be valid for a period till virtual completion of the work as per the extended contract.
5	Payment Terms: Payment shall be made by the Bank to the Contractor as per the provisions of Part I of the tender. The Contractor shall ensure that wages & allowances paid to the his workers are in compliance with Government wage regulations. Proof of paying minimum wages shall be submitted by the Contractor to the Bank. The percentage of wage increase shall be given as per percentage revision of wages by the Government. The workmen should be paid minimum wages under the Minimum Wages Act, 1948 & rules made thereunder or under any other applicable law. Besides, the workmen should be given Employees Provident Fund as per Employees Provident Funds & Miscellaneous Provisions Act, 1952 and / or dividends as per Payment of Bonus Act, 1965 and ESI under ESI Act, 1948 as applicable. In the absence of ESI, the contractor should undertake the liability under the coverage of Insurance such as Workmen's Compensation Insurance under Employees Compensation Act, 1923. The Workmen Compensation policies shall be valid till the validity of contract with the Bank. If the contractor does not provide these policies, the Bank reserves the right to take the above insurance policies themselves and recover the cost thereof from the bill of the contractor. The total premium shall be borne by the contractor. The contractor shall have a valid EPF Account for making EPF

	Contribution for its workmen. In case of any complaint regarding non-compliance of any statutory payments; the same shall be deducted from the bill without prejudice to the Bank's right to terminate the contract. The Contractor shall abide by all the statutory provisions of the Labour Codes, shall not engage a person below the age of 18 years. Contractor shall be responsible for implementing the requirements of the applicable laws. f) The Contractor shall ensure timely payment of wages/salary within five (05) days of subsequent month to the persons employed for the purpose of this agreement (through cheque or by crediting to the bank account) and a certificate to the effect that the salaries/wages are being paid regularly shall be furnished to the bank every month. Payment shall be made by the Bank to the Bidder as per the provisions of Part I of the tender.
6	Insurance: The contractor shall, at his own expense, effect and maintain with effect from the date of commencement till issue of the completion certificate under this contract, with an approved insurance company, an All Risks Policy for insurance for an amount equal to the amount of the contract including earthquake risk in the joint names of the Bank and the contractor (the name of the former being placed first in the policy) against all risks as per the standard all risk policy for contractors and deposit such policy or policies with the Bank before commencing the works. The Contractor shall be held to be reasonably liable for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of the Contractor or its workers or of any nominated Sub-Contractor or any employee or either, whether such injury or damage arises from carelessness, accident or any other cause whatever, in any way connected with the carrying out of this Contract. The liability under this clause shall be held to include inter alia, any damage to Building, whether immediately adjacent or otherwise, and any damage to roads, streets, footpaths, bridges or ways as well as all damage caused to the Building and other structures and works forming the subject matter of this Contract. The contractor shall also be responsible for any damage caused to the Building and other structures and works forming the subject matter of this Contract by frost, rain, wind or other inclemency of weather. The Contractor shall indemnify and keep indemnified the Bank and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any Statute or otherwise and also in respect of any award of compensation or damages consequent upon such claim. The Contractor shall reinstate all damage of every sort mentioned in this Clause, so as to do delivery of the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property of third parties. The Contractor shall also indemnify and keep indemnified the Bank against all claims which may be made against the Bank by any person/ member of the public or other third party in respect of anything which may arise in respect of the works or in consequence thereof and shall at his own expense arrange to effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank before commencement of the work. The minimum limit of coverage under the policy shall be

as defined elsewhere under General Condition of Contract. The Contractor shall also similarly indemnify the Bank against all claims which may be made upon the Bank whether under the **Workmen Compensation Act** or any other statute in force during the currency of this contract or at Common Law in respect of any employee of the Contractor or any Sub-Contractor and **shall at his own expenses effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank from time to time during the currency of the Contract.** In default of the contractor ensuring as provided above, the Bank may so ensure and may deduct the premiums paid from any money due or which may become due to the contractor.

The Contractor shall be responsible for any liability which may be excluded from the Insurance Policies above referred to and also for all other damages to any person, animal or property arising out of and incidental to the negligent or defective carrying out of this Contract, whatever may be the reasons due to which the damage shall have been caused. He shall also indemnify and keep indemnified the Bank in respect of all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any award of compensation or damages, arising therefrom. Without prejudice to the other rights of the Bank against contractor in respect of such default, the Bank shall be entitled to deduct from any sums payable to the Contractor the amount of any damage, compensation, costs, charges and other expenses paid by the Bank and which are payable by the contractor under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be entitled to any further payments in respect of the expenditure incurred for Building or repairing of the materials or goods destroyed or damaged.

The contractor, in case of re-Building or reinstatement after damage shall be entitled to such extension of time for completion as the Bank may deem fit, but shall, however, not be entitled to reimbursement by the Bank of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein.

Without prejudice to his liability under this clause, the contractor shall also cause all nominated sub-contractors to effect, for their respective portions of works similar policies of insurance in accordance with the provisions of this clause and shall produce or cause to produce to the Bank such policies. The contractor shall not permit a nominated sub-contractor to commence work at site unless said insurance policies are submitted. In the event of failure of the sub-contractor to take out such policy or policies of insurance before commencing the works at site, the contractor shall be responsible for any claim or damage attributable to the said sub-contractor.

In order to fulfil all the insurance-related conditions mentioned above, the contractor shall, within 14 days from the date of issue of the work order, insure the works at his cost and keep them insure until the virtual completion of works, against loss or damage by fire with an office in the joint names of the Bank and the contractor (the name of the Bank i.e. "RESERVE BANK OF INDIA" being placed first in the policy). It shall cover the following risks.

	i. Contractors all risk (CAR) policy insurance inclusive of Storage, erection, testing and commissioning policy for the full contract value including fire risk and Transit insurance for transportation from manufacturer's works to site (by Air/Sea/Road etc. as applicable. ii. Workmen compensation policy for the employees of the contractor at site. iii. Third party liability policy with a limit of Rs 2 lakh per accident maximum upto 3 accidents.
7	Time of Completion: The completion period of the project shall be reckoned from the 14th day of issuance of Letter of Award/Work Order. Time shall be considered the essence of this Contract, and the Contractor hereby agrees to commence the work immediately after the site is handed over to him to complete the entire work as provided in the said conditions, subject nevertheless to the provisions for extension of time.
8	Appendices: The Appendices listed in the attached list of Appendices shall form an integral part of this Contract Agreement. Reference in the Contract to any Appendix shall mean the Appendix attached hereto, and the Contract shall be read and construed accordingly.
9	Jurisdiction: All disputes arising out of or in any way connected with this Agreement shall be deemed to have arisen at RBI Kanpur and only Courts in Kanpur shall have jurisdiction to determine the same
10	Language: The Tender form shall be filled in English or in Hindi. In the event of any discrepancy or ambiguity between the English and Hindi version of the documents, the English version shall prevail in matters of interpretation. All communications, drawings, designs, data, information, codes, specifications, and other documents supporting the bid or otherwise exchanged under the Contract shall be in English or in Hindi
11	Non-disclosure: i. The contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Service Provider and /or the DB Developer during the course of discharging their contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the services/works in any trade or technical paper or elsewhere without the previous written consent of the Second Party. Failure to observe the above shall be treated as breach of contract on the part of the contractor, as the case may be, and the Second Party shall be entitled to claim damages and pursue legal remedies. ii. The contractor shall take all appropriate action with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. iii. Without prejudice to the formal Contract Agreement, all confidentiality and non-disclosure obligations binding the Contractor under this tender shall survive the expiration, completion, or termination of this Agreement for any reason whatsoever.
12	PREVENTION OF SEXUAL HARASSMENT AT WORKPLACE

	i. The Contractor shall be solely responsible for full compliance with the provisions of “the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013”. In case of any complaint of sexual harassment against its own employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the Contractor who shall ensure appropriate action under the said Act in respect to the complaint. ii. Any complaint of sexual harassment from any aggrieved employee of the Contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank. iii. The Contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employee of the Contractor, for instance any monetary relief to the Bank’s employee, if sexual violence by the employee of the Contractor is proved. The Contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues.
13	Termination of Contract by the Bank If the Contractor being an individual or a firm commits any “act of insolvency”, or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee or the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show the reasonable satisfaction of the Bank that he is able to carry out and fulfil the Contract and to give security therefor, if so required by the Bank. Or if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor, Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor, Or shall assign or sublet this Contract without the consent in writing of the Bank first had and obtained, Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder, Or if the Bank determine that the Contractor has abandoned the Contract, or has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 14 days after receiving from the Bank notice to proceed, or has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or

	has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Bank under these Conditions or has neglected or failed persistently to observe and perform all or any of the acts, matters or things by the Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same. Then and in any of the said cases, the Bank may, notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract and liabilities of the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or on behalf of the Contractor and further, the Bank by his agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the Estate or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete the works, and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed or as soon thereafter as convenient, the Bank shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of fourteen days after receipt thereof by him, the Bank may sell the same by public auction, and give credit to the Contractor for the net amount realised. The Bank shall thereafter ascertain and certify in writing under his hand what (if anything) shall be due or payable to, or by the Bank, for the value of the said plant and materials so taken possession of by the Bank and the expense or loss which the Bank shall have been put to in procuring the works to be completed, and the amount, if any, owing to the Contractor and the amount which shall be so certified shall thereupon be paid by the Bank to the Contractor or by the Contractor to the Bank, as the case may be, and the decision of the Bank shall be final and conclusive between the parties.
14	Termination of Contract by Contractor If payment of the amount payable by the Bank under certificate of the Bank's Engineer shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Bank or if the Bank shall repudiate the Contract, or if the works be stopped for three months under the order of the Bank or by any injunction or other order of any Court of Law, then and in any of the said cases, the Contractor shall be at liberty to determine the Contract by notice in writing to the Bank and he shall be entitled to recover from the Bank, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose of the Contract. In arriving at the amount of such payment, the net rates contained in the Contractor's original Tender shall be followed, or where the same may not apply, valuation shall be made in accordance with Clause 19 of section IV.

IN WITNESS WHERE OF the Bank and the Bidder/Bidder have caused this Agreement to be duly executed by their duly authorized representatives the day and year first above written.

Signed by for and on behalf of the Bank

[Signature]

[Name & Title]

In the presence of:

1. [Witness 1 Signature & Details]
2. [Witness 2 Signature & Details]

Signed for and on behalf of the Bidder

[Signature]

[Name & Title]

In the presence of:

1. [Witness 1 Signature & Details]
 2. [Witness 2 Signature & Details]
-

Proforma Of Bank Guarantee For Performance Security Deposit/ Retention Money

(On Non-Judicial Stamp Paper of appropriate value purchased in the name of the issuing bank)

Place : _____

Date : _____

Regional Director

Reserve Bank of India

Estate Department, Kanpur

Dear Sir,

Name of work: *Renovation Works for New Conference Room in RBIO, AOB.* - Bank Guarantee For PERFORMANCE SECURITY DEPOSIT/ Retention Money

WHEREAS Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai, (hereinafter called "the RBI") has awarded the Contract for the captioned project (hereinafter called the "Contract") to M/s _____ (Name of the Bidder) (hereinafter called "the said Bidder" which expression shall include its successors and assigns). AND Whereas the Bidder is bound by the said Contract to submit to RBI a Performance Security for a total amount of ₹. _____ (Rupees _____ only) (Amount in figures and words) for the due fulfilment by the said bidder of the terms and conditions contained in the contract. We, _____ (Name of the Bank), (hereinafter called "the Bank"), at the request of M/s _____, the bidder, do hereby undertake to pay to the RBI an amount not exceeding Rs _____ as Performance Guarantee for due fulfilment of the terms and conditions of the contract.

NOW THIS GUARANTEE WITNESSETH

1. We (Name of the Bank) do hereby agree with and undertake to RBI, their Successors, Assigns that in the event of the RBI coming to the conclusion that the Bidder has not performed his obligations under the said conditions of the contract or have committed a breach thereof, which conclusion shall be binding on us as well as the said bidder; we shall on demand by the RBI, pay without demur to the RBI, a sum of Rs. (Rupees only) or any lower amount that may be demanded by the RBI. Our guarantee shall be treated as equivalent to the Performance Guarantee Amount for the due performance of the obligations of the Bidder under the said Contract, provided, however, that our liability against such sum shall not exceed the sum of Rs. (Rupees only).

2. We also agree to undertake to and confirm that the sum not exceeding Rs. (Rupees _____ only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the RBI on receipt of a notice in writing stating that the amount is due to them and we shall not ask for any further proof or evidence and the notice from the RBI shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. The Bank shall pay to RBI any money so demanded notwithstanding any dispute/disputes raised by the Bidder in any suit or proceedings pending before any Court, Tribunal or Arbitrator/s relating thereto and the liability under this guarantee shall be absolute and unequivocal. We undertake to pay the amount claimed by the RBI within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the RBI under this guarantee shall be independent of the agreement or agreements or other understandings between the RBI and the Bidder.

4. This guarantee shall not be revoked by us without prior consent in writing of the RBI. We hereby further agree that –

a) Any forbearance or commission on the part of the RBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said Contract and/or hereunder or granting of any time or showing of any indulgence by the RBI to the Bidder or any other matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Bidder of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding Rs. (Rupees only).

b) Our liability under these presents shall not exceed the sum of Rs. (Rupees only) .

c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents/clients or their obligations thereunder or by dissolution or change in the constitution of our said constituents.

d) This guarantee shall remain in force upto (60 days beyond the Defect liability period) provided that if so desired by the RBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

e) Our liability under these presents will terminate unless these presents are renewed as provided hereinabove on the or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the RBI alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within or any extended period, all the rights of the RBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder. In witness whereof I/We of the Bank have signed and sealed this guarantee on the ----- -- day of ----- (Month) (Year) being herewith duly authorized. For and on behalf of _____ (Name of the Bank) Signature of authorized Bank official
Name: Designation Stamp/ Seal of the Bank Signed, sealed and delivered for and on behalf of the Bank by the above named in the presence of: Witness

1 Signature Name Address
..... (NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

Proforma for Undertaking / Declaration / Certificate by the Bidder regarding country sharing land border with India

(To be submitted by bidders on their letter head duly sealed and signed by the authorized signatory)

To,

Date:

Regional Director

Reserve Bank of India

Estate Department, Kanpur

Ref: Application for _____

Madam,

I / We (Name and address, including Country of location of bidder) have read and understood the contents of the Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020 and its subsequent orders / revision issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India regarding the restrictions on procurement from a bidder of a country which shares a land border with India.

2 I / We certify that (Name of the bidder)

- 2.1 is not from a country sharing land border with India, or
- 2.2 is from a country sharing land border with India and has been registered with the Competent Authority, the certificate of which is enclosed, or
- 2.3 is from a country sharing land border with India where Government of India has extended lines of credit, or
- 2.4 is from a country sharing land border with India where Government of India is engaged in development projects.

(Strikeout whichever of the above is not applicable).

3 I / We further certify that (Name of bidder) fulfils all requirements in this regard and is eligible to be considered under the provision of the above referred Office Memorandum and its subsequent orders / revision. I / We also undertake that even in case of contracts where we are permitted by the Bank/RBI to sub- contract I / we (Name of bidder) will not sub-contract any work to a bidder from country(ies) sharing land border with India, unless such bidder fulfils all the requirements contained in the above referred office memorandum / order.

4. I / We know and understand that, if this Undertaking / Declaration / Certificate submitted by us is found to be false, the Bank shall be free to reject / terminate our tender / Work Order and that the Bank shall also be free to initiate any legal action in accordance with law including forfeiting of Earnest Money Deposit / Performance Bank Guarantee / Security Deposit and / or debarring us from participating in tenders invited by the Bank in future.

Signature and name of the authorized signatory of the Bidder with Rubber Stamp

Date:

Place:

INTEGRITY PACT

1. General

This pre-bid and post-contract Agreement (hereinafter called the "Integrity Pact") is made on _____ day of the month of _____ 2026 between, on one hand, the Premises Department, Reserve Bank of India, Central Office acting through Chief General Manager- in-Charge, Reserve Bank of India, Premises Department, Central Office, Mumbai (hereinafter called the "PRINCIPAL", which expression shall mean and include, unless the context otherwise requires, his successors in office and assigns) of the First Part and M/s _____ represented by Mr / Ms _____,(Add designation of the APPLICANT) (hereinafter called the "APPLICANT" which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Part.

WHEREAS the PRINCIPAL proposes to receive comprehensive solution for the **Name of the work** and the APPLICANT is willing to offer/has offered the services and

WHEREAS the APPLICANT is a (please indicate category e.g. private company/ public company/ Government undertaking/ partnership, etc.) constituted in accordance with the relevant law in the matter and the PRINCIPAL is a statutory body performing its functions under the Reserve Bank of India Act, 1934 and other relevant legislations.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:

Enabling the PRINCIPAL to receive the desired services at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling APPLICANT to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the PRINCIPAL will commit to prevent corruption, in any form, by its officials by following transparent procedures. The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:

2. Commitments of the PRINCIPAL

2.1.1

The PRINCIPAL undertakes that no official of the PRINCIPAL, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the APPLICANT, either for themselves or for any person, organisation or third party

related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.

- 3.1.2 The PRINCIPAL will, during the pre-contract stage, treat all APPLICANTs alike, and will provide to all APPLICANTs the same information and will not provide any such information to any particular APPLICANT which could afford an advantage to that particular APPLICANT in comparison to other APPLICANTs.

- 3.1.3 All the officials of the PRINCIPAL will report to the appropriate authority any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.

2.2 In case any such preceding misconduct on the part of such official(s) is reported by the APPLICANT to the PRINCIPAL with full and verifiable facts and the same is prima facie found to be correct by the PRINCIPAL necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the PRINCIPAL and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the PRINCIPAL the proceedings under the contract would not be stalled.

3. Commitments of APPLICANT

- 3.1 The APPLICANT commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:

- 3.1.1 The APPLICANT will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the PRINCIPAL, connected directly or indirectly with the bidding process, or to any person, organisation or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
- 3.1.2 The APPLICANT further undertakes and declares/represents that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the PRINCIPAL or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the PRINCIPAL for showing or forbearing to show favour or disfavour to any person in relation to the contract or any other contract with the PRINCIPAL
- 3.1.3 APPLICANT shall disclose in writing the name and address of representatives and Indian APPLICANTS shall disclose their foreign principals or associates.
- 3.1.4 APPLICANT shall disclose in writing the payments to be made by them to any intermediary, in connection with this bid/contract.
- 3.1.5 The APPLICANT, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose in writing payments, if any, he has made / is committed to or intends to make to officials of the PRINCIPAL or their family members or any other intermediaries in connection with the contract or otherwise and the details of services agreed upon for such payments.
- 3.1.6 The APPLICANT will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- 3.1.7 The APPLICANT will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.

- 3.1.8 The APPLICANT shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the PRINCIPAL as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier, without written consent of the PRINCIPAL. The APPLICANT also undertakes to exercise due and adequate care lest any such information is divulged.
- 3.1.9 The APPLICANT commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 3.1.10 The APPLICANT shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- 3.1.11 If the APPLICANT or any employee of the APPLICANT or any person acting on behalf of the APPLICANT, either directly or indirectly, is a relative of any of the officers of the PRINCIPAL, or alternatively, if any relative of an officer of the PRINCIPAL has financial interest/stake in the APPLICANT's firm, the same shall be disclosed in writing by the APPLICANT at the time of filing of tender.

The term 'relative' for this purpose would be as defined in Section 2(77) of the Companies Act, 2013 of India.

- 3.1.12 The APPLICANT shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the PRINCIPAL

4. Previous Transgression

- 4.1 The APPLICANT declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company/entity in any country in respect of any corrupt practices envisaged hereunder or with any

Public Sector Enterprise in India or any Government Department in India that could justify APPLICANT's exclusion from the tender process.

- 4.2 The APPLICANT agrees that if it makes incorrect statement on this subject, APPLICANT can be disqualified from the procurement process or the contract, if already awarded, can be terminated for such reason.

5. Earnest Money (Security Deposit)

- 5.1 While submitting the Bid in the main tender, the APPLICANT shall deposit an amount as may be specified by the PRINCIPAL in the main tender (as Earnest Money/Security Deposit) with the PRINCIPAL through instruments, the detail of which along with the amount will be notified by the PRINCIPAL in the main tender.
- 5.2 In case of the successful APPLICANT, a clause would also be incorporated in the Article pertaining to Performance Bond (Performance Bank Guarantee and / or Security Deposit) in the Purchase Contract that the provisions of Sanctions for Violation shall be applicable for forfeiture of Performance Bond in case of a decision by the PRINCIPAL to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

6. Sanctions for Violations

6.1 Any breach of the aforesaid provisions by the APPLICANT or any one employed by it or acting on its behalf (whether with or without the knowledge of the APPLICANT) shall entitle the PRINCIPAL to take all or any one of the following actions, wherever required:

- 6.1.1 To immediately call off the precontract negotiations / proceedings with applicant without assigning any reason or giving any compensation to the APPLICANT. However, the proceedings with the other APPLICANT(s) would continue.
- 6.1.2 The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the PRINCIPAL and the PRINCIPAL shall not be required to assign any reason therefore.
- 6.1.3 To immediately cancel the contract, if already signed, without giving any compensation to the APPLICANT.
- 6.1.4 To recover all sums already paid by the PRINCIPAL, and in case of an Indian APPLICANT with interest thereon at 2% higher than the prevailing six months Marginal Cost of funds-based Lending Rate (MCLR) of State Bank of India, while in case of APPLICANT from a country other than India with interest thereon at 2% higher than the six months LIBOR. If any outstanding payment is due to the APPLICANT from the PRINCIPAL in connection with any other contract for any other stores, such outstanding payment could also be utilised to recover the aforesaid sum and interest.
- 6.1.5 To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the APPLICANT, in order to recover the payments, already made by the PRINCIPAL, along with interest.
- 6.1.6 To cancel all or any other Contracts with the APPLICANT. The APPLICANT shall be liable to pay compensation for any loss or damage to the PRINCIPAL resulting from such cancellation/rescission and the PRINCIPAL shall be entitled to deduct the amount so payable from the money(s) due to the APPLICANT.
- 6.1.7 To debar the APPLICANT from participating in future bidding processes of the PRINCIPAL for a minimum period of five years, which may be further extended at the discretion of the PRINCIPAL.
- 6.1.8 To recover all sums paid in violation of this Pact by APPLICANT(s) to any middleman or agent or broker or any other intermediary with a view to securing the contract. In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the PRINCIPAL with the APPLICANT, the same shall not be opened.
- 6.1.9 Forfeiture of Performance Bond in case of a decision by the PRINCIPAL to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

6.2 The PRINCIPAL will be entitled to take all or any of the actions mentioned at para **6.1.1 to 6.1.9** of this Pact also on the commission by the APPLICANT or any one employed by it or acting on its behalf (whether with or without the knowledge of the APPLICANT), of an offence as defined in Chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

6.3 The decision of the PRINCIPAL to the effect that a breach of the provisions of this Pact has been committed by the APPLICANT shall be final and conclusive on the APPLICANT. However, the APPLICANT can approach the Independent Monitor(s) appointed for the purposes of this Pact.

7. Fall Clause:

The APPLICANT undertakes that it has not supplied/is not supplying similar product/systems or subsystems at a price lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India or PSU or any other unit owned by Government of India / the PRINCIPAL and if it is found at any stage that similar product/systems or sub systems was supplied by the APPLICANT to any Ministry/Department of the Government of India or a PSU or any other unit owned by Government of India / the PRINCIPAL at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the APPLICANT to the PRINCIPAL, if the contract has already been concluded.

8. Independent Monitors

- 8.1 The PRINCIPAL has appointed 1. Shri Nageshwar Rao Koripalli, IRS (Retd.), with effect from April 01, 2024, for a period of three years 2. Shri Pramod Shripad Phalnikar, IPS (Retd.), with effect from April 01, 2024, for a period of three years) as the Independent monitors (hereinafter referred to as Monitor) for this Pact.
- 8.2 The task of the Monitor shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.
- 8.3 The Monitor shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently.
- 8.4 Both the parties accept that the Monitor have the right to access all the documents relating to the project/procurement, including minutes of meetings.
- 8.5 As soon as the Monitor notices, or has reason to believe, a violation of this Pact, he will so inform the Authority designated by the PRINCIPAL.
- 8.6 The APPLICANT(s) accepts that the Monitor has the right to access without restriction to all project documentation of the PRINCIPAL including that provided by the APPLICANT. The APPLICANT will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to sub-consultants. The Monitor shall be under contractual obligation to treat the information and documents of the APPLICANT/Subbidder(s) with confidentiality.
- 8.7 The PRINCIPAL will provide to the Monitor sufficient information about all meetings among the parties related to the project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.
- 8.8 The Monitor will submit a written report to the designated Authority of PRINCIPAL within 8 to 10 weeks from the date of reference or intimation to him by the PRINCIPAL / APPLICANT and, should the occasion arise, submit proposals for correcting problematic situations.

9. Facilitation of Investigation

9.1 In case of any allegation of violation of any provisions of this Pact or payment of commission, the PRINCIPAL or its authorized agencies shall be entitled to examine all the documents including the Books of Accounts of the APPLICANT and the APPLICANT shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

9.2 In the event of any dispute between the PRINCIPAL and APPLICANT where Integrity Pact is applicable, in case, both the parties are agreeable, they may try to settle dispute through mediation before the panel of IEMs in a time bound manner. In case, dispute remains unresolved even after mediation by the panel of IEMs, the PRINCIPAL may take further action as per terms and conditions of the contract.

9.3

Person signing the Integrity Pact shall not approach the Courts while representing the matter to IEMs and he/ she will await their decision in the matter

10. Law and Place of Jurisdiction:

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the PRINCIPAL, i.e., *Kanpur*, India.

11. Other Legal Actions:

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

12. Validity

12.1 The validity of this Integrity Pact shall be from the date of its signing and extend upto 5 years or the complete execution of the contract to the satisfaction of both the PRINCIPAL and the APPLICANT, including defect liability period , whichever is later. In case a APPLICANT is unsuccessful in empanelment process, this Integrity Pact shall expire after six months from the date of its execution.

12.2 Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

13. The parties hereby sign this Integrity Pact at _____on

PRINCIPAL

Name of the Officer

Designation

Reserve Bank of India

Department

APPLICANT

Name of the Authorised Signatory

Designation

Name of the Applicant Premises

Witness

1.

2.

Witness

1.

2.

Undertaking on Legal Actions / Civil Lawsuits / Litigation / Arbitration by the Bidder
[On the Letter head of the Applicant]

Date:

To,

Regional Director

Reserve Bank of India

Estate Department, Kanpur

Ref: Application for _____

Madam,

1 I/We (Name of the bidder) declare that no legal action(s) have been / is being taken against us for any cause in any legal jurisdiction.

1. I/We (Name of the bidder) declare that the followings legal action(s) have been/ is being taken against us:

..... (detail of the legal action, project under consideration, legal authority involved etc.)

.....

However, we affirm that the above legal action does not affect our ability to deliver the requirements of the Bank as per the Application for Empanelment.

(Note: strike out one of the above two declarations which is not applicable)

2. Further, we also declare that no cases of civil lawsuits / litigation / arbitration etc. have been initiated in any in any of our executed projects.

2. Further, we also declare that the following civil lawsuits / litigation / arbitration cases were/are initiated in our executed projects:

..... (detail of the project and type of action etc.)

.....

(Note: strike out one of the above two declarations which is not applicable)

Signature and name of the authorized signatory of the Bidder
with Rubber Stamp

Date:

Place:

Undertaking to be included in tender regarding declaration of debarment by public institution(s):

(To be submitted by the tenderer on their letterhead)

Name of Work: *Renovation Works for New Conference Room in RBIO, AOB.*

1. I/We (Name of the bidder) declares that
 - a) I/we or any of our allied firm* is/ are not debarred / suspended / blacklisted by any public institution / entity in India or any other country as on(last date of submission of bid).
 - b) I/ We or any of our allied firm* have not made any transgression in respect of the code of integrity (as mentioned in the tender) with any public institution / entity in India or any other country in last three years as on(last date of submission of bid).
 - c) I/we or any of our allied firm* is/ are not debarred by any procuring entity for violation of Public Procurement (Make in India) Order, 2017as on last date of submission of the bid.)
 - d) we will inform the Bank in writing, in case, I/we or any of our allied firm* is/are debarred / suspended / blacklisted by any public institution / entity in India or any other country on or before award of work for the captioned work.
2. I/We(Name of the bidder) declares that I/we or our allied firm*(Name of the allied firm(s)) is/ are debarred / suspended / blacklisted by(Name and address of public institution in India or any other country) and the same effective upto(date). A copy of such letter is attached for your information and record.

(seal and signature of the bidder)

Date

Place

(Note: strike out one of the above two declarations which is not applicable)

*Allied firm: A firm would be termed as “allied firm” if the management is common, or substantial or majority shares are owned by the banned/ suspended firm and by virtue of this it has a controlling voice. Further all successor firms will also be considered as allied firms.