



केन्द्रीय स्थापना अनुभाग
मानव संसाधन प्रबंध विभाग
जयपुर

निविदा आमंत्रित करने की सूचना

भारतीय रिज़र्व बैंक, जयपुर के औषधालयों में दवाओं और औषधियों की आपूर्ति के लिए ई-निविदा: अप्रैल 2024 - मार्च 2025

भारतीय रिज़र्व बैंक, आरबीआई, जयपुर की डिस्पेंसरियों में दवाओं और दवाओं की आपूर्ति के लिए ई-निविदा आमंत्रित करता है। निविदा एमएसटीसी लिमिटेड के ई-टेंडरिंग पोर्टल के माध्यम से की जाएगी। आरबीआई, जयपुर के सभी सूचीबद्ध स्टॉकिस्ट/केमिस्ट/आपूर्तिकर्ताओं को निविदा प्रक्रिया में भाग लेने के लिए उपर्युक्त वेबसाइट के माध्यम से एमएसटीसी लिमिटेड के साथ खुद को पंजीकृत करना होगा। ई-टेंडर की अनुसूची इस प्रकार है:

Name of the Department	Central Establishment Section, Reserve Bank of India, Jaipur	
e-Tender no	RBI/Jaipur Regional Office/Estate/19/23-24/ET/553[Supply of Medicines RBI Jaipur]	
e-Tender name	E-tender for Supply of medicines at Bank's dispensaries in the Main Office premises and Bank's Staff Colony at Jaipur (April 2024-March 2025)	
Mode of Tender	e-tendering system Online Financial Bid/ price bid through (MSTC E-Commerce www.mstcecommerce.com/eproc)	
Estimated value of tender (including Taxes)	₹2,80,00,000/- (Rupees Two crore Eighty lakh only)	
Date of NIT/ RFQ available to the parties to download	February 21, 2024 (Wednesday) 10:00 AM onwards	
e-Tender and submission of Technical bid (Part-I) & Financial Bid (Part-II) start date in MSTC (www.mstcecommerce.com/eproc)	February 21, 2024 (Wednesday) 10:00 AM onwards	
Earnest Money Deposit (EMD)	2% of the Estimated Cost i.e., ₹5,60,000/- (Rupees Five lakh sixty thousand only) to be remitted through NEFT only	
	Beneficiary account no	8692299
	IFSC	RBIS0JPPA01 (please read the fifth and Tenth character as zero)
	Beneficiary Name	Reserve Bank of India, Jaipur
	The proof of having remitted EMD is to be uploaded on MSTC portal.	

Last date of receipt of EMD through NEFT	March 13, 2024 (Wednesday) upto 10:00 AM
Last date of closing of e-Tender for submission of Technical (Part-I) and Price Bid (Part-II)	March 13, 2024 (Wednesday) upto 10:00 AM
Date & time of opening of Technical Bid (Part-I)	March 13, 2024 (Wednesday) at 11:00 AM
Date & time of opening of Financial Bid (Part-II)	March 13, 2024 (Wednesday) at 12:00 noon
Transaction Fee (Important Note: Please note that vendors will have the access to e-tender only after receipt of Transaction fee by NEFT in favour of MSTC Limited)	Payment of Transaction fee as mentioned in the MSTC portal through MSTC payment gateway /NEFT/RTGS in favour of MSTC LIMITED

- इच्छुक निविदाकारों को ₹5,60,000/- (पांच लाख साठ हजार रुपये मात्र) की वापसी योग्य ईएमडी Earnest Money Deposit (बयाना राशि) भारतीय रिजर्व बैंक, जयपुर को एनईएफटी के माध्यम से या भारतीय रिजर्व बैंक, जयपुर के पक्ष में देय डिमांड ड्राफ्ट के माध्यम से जमा करनी होगी।
- आवेदन करने के इच्छुक आवेदकों को आवश्यक पात्रता रखने के समर्थन में दस्तावेजी साक्ष्य प्रस्तुत करके बैंक को संतुष्ट करना होगा और ऐसा करने में विफल रहने की स्थिति में, बैंक उनकी बोलियों को अस्वीकार करने का अधिकार सुरक्षित रखता है। बिना ईएमडी के निविदाएं किसी भी परिस्थिति में स्वीकार नहीं की जाएंगी।
- बैंक न्यूनतम निविदा को स्वीकार करने के लिए बाध्य नहीं है और किसी भी निविदा को पूर्ण या आंशिक रूप से स्वीकार करने का अधिकार सुरक्षित रखता है। बैंक बिना कोई कारण बताए सभी निविदाओं को अस्वीकार करने का अधिकार भी सुरक्षित रखता है।
- भविष्य में निविदा में कोई भी संशोधन/शुद्धिपत्र, यदि कोई हो, केवल ऊपर दिए गए आरबीआई वेबसाइट और एमएसटीसी वेबसाइट पर अधिसूचित किया जाएगा और समाचार पत्र में प्रकाशित नहीं किया जाएगा।

क्षेत्रीय निदेशक
भारतीय रिजर्व बैंक
जयपुर



RESERVE BANK OF INDIA
JAIPUR

Request for Quotation (RFQ) for Annual Contract for supply of medicines at Bank's dispensaries – April 01, 2024 – March 31, 2025

Important Dates

S. No.	Particulars	Date & Time
1.	Date of issue of Limited Tender	February 21, 2024 (Wednesday) 10:00 am onwards
2.	Last date/Time for Submission of Tender Application	March 13, 2024 (Wednesday) upto 10:00 am
3.	Last date for Submission of EMD deposit	March 13, 2024 (Wednesday) upto 10:00 am
4.	Date/Time for opening of Technical Bid	March 13, 2024 (Wednesday) at 11:00 am
5.	Date/Time for opening of Price Bid (RFQ)	March 13, 2024 (Wednesday) at 12:00 noon

Contact Person:

1. **Shri Rohit Sharma, Manager** - **Mob. No. 9460227127**
2. **Shri Nitesh Yadav, Assistant Manager** - **Mob No. 9460259007**
3. **Ms. Preeti katariya, Assistant** - **Mob. No. 8769579073**

The valid firms for RFQ (Request for Quotation):

1. M/s Shri Ram Medical Agencies, Opp. Godown No.5, 22 godam, Near Voltas Office, Ind. Area, Jaipur-302006
2. M/s Zeus Distributors, Semi-basement floor, A-7 Bais Godam Industrial Area, Jaipur-302006
3. M/s Bajrang Pharmaceuticals, Shop No.8, Sunny Paradise, Tonk Road, Jaipur-302018
4. M/s Medihealth Inc. Medical & Departmental Store, A-5, Kardhani Shopping Centre, Hari Marg, Malviya Nagar, Jaipur-302017
5. M/s Apollo Pharmacies Limited, Basement Plot no.6J(B), Malviya Industrial Area, Malviya Nagar, Jaipur-302017

Madam/Dear Sir,

Sub: Request for Quotation (RFQ) for Annual Contract for supply of medicines at Bank's dispensaries – April 01, 2024 – March 31, 2025

In response to the Bank's advertisement for empanelment of chemists published in Rajasthan Patrika and Times of India on January 18, 2022, you had, applied for empanelment after agreeing to all the terms and conditions specified in the "Request for Empanelment" (RFE) document. The Bank enlisted your name in its panel of approved chemists for the panel year 2022-25.

2. We are interested to enter into an Annual Contract (AC) for supply of various medicines and drugs for the Financial Year- 2024-25. You are requested to please submit your best uniform discount rate on MRP for the tentative annual purchase of items as per list enclosed at **FORM I**

Sr. No.	Description of Item	Details
1	Annual Contract for supply of medicines, drugs to dispensaries of RBI Jaipur	As per enclosed list (FORM- I). Kindly note, the enclosed list is an indicative list which may be increased or decreased as per the administrative convenience.

Terms and Conditions

Terms and Conditions as specified in our "Request for Empanelment" document and agreed by you shall apply (Please also refer to detailed list as given in **FORM-II**) .

1. The expected annual procurement is ₹2,80,00,000/- (Rupees Two Crore Eighty Lakh only) **and Earnest Money Deposit (EMD) of ₹5,60,000/-** (Rupees Five Lakh Sixty Thousand only) (2% of expected annual procurement) must be submitted along with their Bids through NEFT or in the form of Demand Draft from a scheduled bank drawn in favour of Reserve Bank of India, Jaipur. Bids without EMD will not be considered and will be rejected. EMD of unsuccessful bidders will be returned within 07 days of awarding the Annual Contract to successful bidder. EMD of the bidders not honoring their commitment/quotations may be forfeited at the discretion of the Regional Director, Reserve Bank of India, Jaipur who is not bound to assign any reasons for his action.

2. The successful bidder has to submit a **Performance Bank Guarantee (PBG)** from a scheduled bank of **₹28,00,000/- (Rupees Twenty-Eight Lakh only)** (10% of expected annual procurement) in favor of Regional Director, Reserve Bank of India, Jaipur valid for a period beyond six months of the validity of AC (Annual Contract) within a period of thirty days from award of the Annual Contract. The EMD submitted along with the bid will be returned soon after receipt of the PBG. The format for PBG is given in **FORM III**.

3. The successful bidder will enter into an Annual Contract (AC) agreement with the Bank as per format in **FORM IV**. The AC will be valid for a period of one year from the date of AC orders and the uniform discount quoted by you shall remain firm and valid

for the period. The cost pertaining to the execution of the agreement shall be borne by the successful bidder.

4. Under no circumstances a request for alternation in the discount rate will be accepted/ considered.

5. Time is the essence of the contract; you have to make delivery at the Bank's specified dispensaries as per the delivery schedule given in each Purchase Order. The chemist must have their office at Jaipur to execute the order and replace the rejected material if any, on priority.

6. It should be noted that liability to pay any duties, levies or taxes leviable under the law would be that the chemist. The chemist will also have to bear all the expenses etc. connected with proper packaging, carting, transporting etc. in connection with supply to any place specified by the Bank. **The Bank will only pay the labeled MRP less discount allowed thereon as per your offer.**

7. Quotation (Bids) received without EMD and the details as per Sr. No.1 above will be summarily rejected. Any conditional quotations/offers will not be accepted.

8. Awarding of Annual work Contract: Firms are required to submit uniform discount offered by them in percentage on MRP. Example: If firm wants to give 25% discount they have to mention only 25 in the required field.

- a) In the event of there being more than one H1 (offering highest uniform discount on MRP) bidder, the entire work will be equally distributed among the H1 bidders.
- b) Otherwise, the entire work will split between H1, H2 and H3 in the percentage of 40:30:30, subject to the H2 and H3 bidder agreeing to accept the rates offered and accepted by H1 bidder. This is without any prejudice to the working capacity of H1 bidder and is only meant to reduce complete reliance on one supplier.
- c) In case H2 bidder is not agreeable to match H1 rate then H3, H4, etc. bidders in that order shall be given opportunity to match H1 rate for awarding the work in the ratio mentioned above.
- d) In case only one bidder from the H2, H3, or H4 agrees to work on H1 rates, Work will be distributed in percentage of 60:40 between H1 bidder and the bidder who agrees to work on H1 rates and
- e) If H2, H3, H4 etc. are not agreeable to match the offered rate of H1, then the balance estimated work will also be awarded to H1 bidder.
- f) All payment conditions and PBG will be made as per the value of work order awarded to each bidder.

9. **Fall Clause.** If the chemist with whom the Bank has entered into an annual purchase contract offers a higher discount or sells or even offers to sell medicines following conditions of sale similar to those of the Bank's contract, to any person or organization during the currency of the rate contract, the discount rate applicable to the Bank will be automatically increased with effect from the date for all the subsequent supplies under the contract and the contract amended accordingly. Other parallel contract holders, if any are also to be given opportunity to reduce their prices as well, by notifying the reduced price to them and giving them 15 days' time to intimate their

revised prices, if they so desire, in sealed cover to be opened in public on the specified date and time and further action taken as per standard practice.

10. Fulfilling the above terms and conditions and offering the highest discount does not necessarily mean qualifying for the award of the contract.

11. The Regional Director, Reserve Bank of India, Tonk Road, Jaipur reserves the right to accept or reject any or all the offers received without assigning any reason thereof. The Regional Director, also reserves the right to relax or alter any clauses mentioned in this document as seem appropriate to him/her in the interest of the Bank.

12. The Regional Director, Reserve Bank of India, Tonk Road, Jaipur reserves the right to terminate the Annual Contract at any point of time by giving one month's notice period without assigning any reason and without prejudice to any other remedies available to the Bank.

13. Any amendments / corrigendum to the tender, if any, issued in future will only be notified on the RBI Website and MSTC Website as given above and will not be published in the newspaper.

Regional Director
Reserve Bank of India
Jaipur

FORM I – Indicative List of Medicines

S.No.	MEDICINE NAME	COMPANY NAME
1	AB PHYLLINE 100	SUN
2	ALLEGRA 120	SANOFI
3	ALPRAX 0.25 TAB	TORRENT
4	ALTRADAY CAP	RANBAXY
5	AMLODAC 5 MG TAB	ZYDUS
6	ANDRE PLUS EYE DROP	INTAS
7	ANGISPAN-TR 2.5 CAP.	USV
8	ANGIZAAR 50 TAB	MICRO
9	ANGIZAAR H TAB	MICRO
10	ATENOVA 50 TAB	LUPIN
11	ANAFAST	OVERSEAS
12	AZEE 500	CIPLA
13	BAND AID STRIP	Jhonson & Jhonson
14	BECOSULE Z	PZIFER
15	BETADINE OINTMENT	WIN MEDICARE
16	BRIMOCOM DROPS	PZIFER
17	BIORYTHM	MOREPEN MULTIVITAMIN
18	BISONEXT AM	LUPIN
19	BISONEXT	LUPIN
20	CETANIL 5	ALEMBIC
21	CALPOL 500 TAB	GSK
22	CALPOL 650	GSK
23	CALPOL SYRUP	GSK
24	CARVIL 6.25 TAB	CADILA
25	CEFIX	CIPLA
26	CLEAR GEL -AP	HHPHARMA
27	CHESTON PLUS	CIPLA
28	CITROSOL	BENGAL CHEMICALS
29	CLOPITAB TAB	LUPIN
30	CLOPITAB CV GOLD	LUPIN
31	AUGMENTIN DUO SYRP	GSK
32	CONCOR	MERCK
33	COVERSYL	SERDIA
34	CREMALAX TAB	ABOTT
35	CREMALAX SYRUP	ABOTT
36	DRISE	USV
37	DAJIO	MICRO
38	DK GEL	hHPHARMA
39	DINLIP	LUPIN
40	DIATTAL D	USV
41	DERIPHYLLIN R 150	ZYDUS
42	DINLIP TRIO	LUPIN

43	DIGENE TAB	ABOTT
44	DIMICRONXR MET	SERDIA
45	DROTIN SYRP	WALTER BUSCHNER
46	DILZEM SR 90 TAB	TORRENT
47	DOLO GEL CT	DR.REDDY
48	DOMSTAL MT 10 TAB	TORRENT
49	DUET 625 TAB	LUPIN
50	DYTOR 10 MG TAB	CIPLA
51	EBAST 10	USV
52	ECOSPRIN 150 MG	USV
53	ECOSPRIN 75 TAB	USV
54	ECOSPRIN AV 75/10	USV
55	ELTROXIN 100 MCG	GSK
56	ELTROXIN 25 MCG	GSK
57	ELTROXIN 50 TAB	GSK
58	ELTROXIN 12.5	GSK
59	ESIFLO ROTA 250 CAP	LUPIN
60	ETOSHINE-MR	SUN
61	NUZORB	OVERSEAS
62	FEXO M KID SYRUP	HHPHARMA
63	FEXO -M	HHPHARMA
64	FEBREX PLUS	INDICO
65	FOL 5 TAB	ZYDUS
66	FORACORT ROTA 200 CAP	CIPLA
67	LCZ	
68	FUDIC OINTMENT	HHPHARM
69	GALVAS OD	NOVARTIS
70	GALVAS MET	NOVARTIS
71	GLADOR 1 MG TAB	LUPIN
72	GLADOR 2 MG TAB	LUPIN
73	GLUCONORM G1 TAB	LUPIN
74	GLADOR M FORTE	LUPIN
75	GLYCOMET GP 2	USV
76	GLYCOMET GP2 FORTE	USV
77	GLYCOMET SR 1 GM	USV
78	GLYCOMET SR 500 MG	USV
79	AZADUO	LUPIN
80	HIFENAC-D TAB	INTAS
81	HH FZHH	HHPHARMA
82	HUMALOG CART	INTAS
83	IDROFOS 150 TAB	SUN
84	IRONTHERAPY	UNIZA
85	ITRAMAC	MCLEODS
86	JALRA 50 MG TAB	USV

87	JANUMET 50/500 MG	MSD
88	LANOXIN 25 MG	GSK
89	LANTUS 3ML CARTRIDGE	SANOFI
90	L CIN	LUPIN
91	LINCTUS SYRUP	HHPHARMA
92	LEFNO TAB	IPCA
93	MONTAIR -FX	CIPLA
94	EZHH	HHPHARMA
95	LUPISULIN M 30/70	LUPIN
96	LUPISULIN R CARTRIDGE	LUPIN
97	MACPOD 200	MCLOEDS
98	MECOBION OD TAB	MEDLEY
99	MEDITREX 10MG	OVERSEAS
100	MEFTAL SPAS DS TAB	BLUE CROSS
101	METZOK 12.5	USV
102	METZOK 25 TAB	USV
103	METZOK 50 TAB	USV
104	MONTEK LC TAB	SUN
105	MOXICIP EYE DROP	CIPLA
106	NEOSPORIN OINT	GSK
107	NEUROBION FORTE	MERCK
108	NISE TABLET	DR REDDY
109	NODON	CADILA
110	NOVO RAPID 3 ML CARTRIDGE	NOVO
111	NOVOMIX 30	NOVO
112	OFLOX-OZ	CIPLA
113	OMEZ 20 TAB	DR REDDY
114	OD3	OVERSEAS
115	OROFER XT TABB	EMCURE
116	OTOREX EAR DROP	INDICO
117	PANTODAC 40	ZYDUS
118	PANTODEC -DSR	ZYDUS
119	PINOM 20 TAB	LUPIN
120	PINOM H20 TAB	LUPIN
121	PIONORM	MICRO
122	PRAZOPRESS XL 2.5 TAB	SUN
123	PROCTOSEDYL OINT	SANOFI
124	PROTERA L	LUPIN
125	PROPYGENTA NF CREAM	HHPHARMA
126	QUADRIDERM OINT	FULFORD
127	RABEMAC 20 TAB	MCLEODS
128	RAMISTAR 2.5 MG TAB	LUPIN
129	RAMISTAR 5 MG TAB	LUPIN
130	RANTAC MPS SYP	JB CHEMICALS

131	RABEMAC DSR	MCLEODS
132	RECLIDE XR	SERDIA
133	REFRESH TEAR DROP	ALLERGAN
134	REVLIN	ERIS
135	ROSEDAY A	USV
136	SMS PLUS	MOREPEN
137	SAAZ 1000 TAB	IPCA
138	SILOFAST 8 CAP.	CIPLA
139	UPRISE D3	DR REDDY
140	SOFRAMYCIN SKIN CREAM	SANOFI
141	SUPRACAL	PHARMED
142	SYRUP FEBREX PLUS	INDICO
143	STUGERONE	JANSSEN
144	TALMORE MT	MOREPEN
145	TAMSUKEM 0.4 TAB	ALEMBIC
146	TAMSUKEM-D TAB	ALEMBIC
147	TAZLOC 40 TAB	USV
148	TAZLOC CT 40 TAB	USV
149	TRFY OINT	HHPHARMA
150	TELISTA 40	LUPIN
151	TELISTA-H40	LU PIN
152	TENALI 20	CADILA
153	TONACT TG	LUPIN
154	TICASPAN 90	USV
155	TONACT 10 TAB	LUPIN
156	TONACT 20 MG TAB	LUPIN
157	TORIB	OVERSEAS
158	TRFY 250 TAB	HHPHARMA
159	TRIZULU TAB	UNICHEM
160	TURBOVAS	MICRO
161	UNIZIA F 10/20	UNIZA
162	ULTRACET	JANASSEN
163	VERTIN 16 TAB	ABBOTT
164	VIBACT DS CAP	USV
165	VIZYLAC CAP	UNICHEM
166	VOGLIKEM 0.3 MG	ALKEM
167	VOGLINORM GM 1	MICRO
168	VAGIKIT	
169	VOLITRA GEL 30 GM	RANBAXY
170	WIKORYL TAB	ALEMBIC
171	ZEDEX SF SYP	WOCKARDT
172	ZENTEL 400 TAB	GSK
173	PROPYSALIC NF6	HH PHARMA
174	ZOSERT 50 MG	SUN

175	TRAJENTA DUO	BOEHRINGER INGELHEIM
176	TRAJENTA	BOEHRINGER INGELHEIM
177	CETIL 250MG	LUPIN
178	SYRP NORMET	EMCURE
179	ECONORM SACHET	DR REDDYS
180	SYRP ZINCOVIT	APEX
181	SYRP IBUGESIC PLUS	CIPLA
182	SYRP DOMSTAL	TORRENT
183	FORACORT INHALER	CIPLA
184	SYRP CALCIMAX PLUS	MEYER
185	OTRIVIN S NASAL DROP	NOVARTIS
186	ZENTEL SYRP	GSK
187	VITANOVA D3 SYRP	ZUVENTUS
188	TENEBITE M	CORONA
189	VICTOZA INSULIN PEN	NOVO NORDISC
190	FLAVEDON MR	SERDIA
191	MUPI	HHPHARMA
192	SILOFAST D	CIPLA
193	OLMINTRIO	ERIS
194	JARDIANCE	BOEHRINGER INGELHEIM
195	ECOSPRIN GOLD	USV
196	ONDERO -MET	LUPIN
197	TELMED AM	MEDLEY
198	ARACHITOL NANO 60K	ABOTT

SCOPE OF WORK AND TERMS & CONDITIONS

1 DELIVERY OF SUPPLIES

The delivery of supplies in full will be made within the time and place specified in the respective Purchase Order (PO).

2 NON-SUBSTITUTION / CONFIRMATION WITH SCHEDULE M

In case of indent for specific brand of medicines, the brand shall not be substituted. In all other cases, medicines conforming to schedule M specifications only shall be supplied.

3 PACKED SUPPLIES

Supplies are required to be made in original packing of manufacturer. The packing should approximately be nearest to the total quantity demanded of any particular medicine/drug in the PO.

4 AUTHORITY SLIP

In case an Authorized Official of the Bank or the Bank's Medical Consultant/Officer in charge of the Dispensary concerned gives any 'By Hand' Authority Slip to a beneficiary, the medicines will be supplied immediately to the beneficiary for a period as mentioned in the slip.

5 LIFE PERIOD OF MEDICINES SUPPLIED

Every medicine has its own shelf-life period mentioned on the label of medicine. The shelf life of medicines supplied should not have passed more than half of its shelf life at the time of supply.

6 PRESENTATION OF BILLS:

(i) The bills should clearly indicate the details of the supplies made each day such as name of the item, name of manufacturer, batch No., date of manufacture & expiry date, prescription slip No. with date, rate, discount as per contract etc. and any other information required by the Bank.

(ii) The bill shall be supported by the original PO along with the certificate from the Bank's authorised official under his/her signature, with date, seal of the office for receipt of the items indented.

Incomplete bills not accompanied by any of the particulars mentioned in (i) and (ii) above will not be entertained.

7 PERFORMANCE SECURITY

The amount of Performance Security shall be liable to be forfeited if the medicines supplied by the authorized Chemist against the POs placed on them in pursuance of this contract are subsequently found as having been stolen from anywhere or are not conforming to quality. The Performance Security is also liable to be forfeited if the authorized chemist:

- Fails to adhere to the terms of the Contract or
- Supplies any sub-standard, spurious drugs or the substitute medicines.
- Delays supplies.
- Over charges

The Chemist should not stop the supplies of the medicines/drugs **without giving 30 days prior notice.**

8 DEDUCTIONS FOR DELAY/ DEFAULT

8.1 In case of indent for specific brand of medicines, the same shall not be substituted. If any such case is noticed during subsequent scrutiny after or before the payment, then chemist will be penalized for ₹1000 + cost of the specific brand of medicines for each such default.

8.2 The delivery of supplies in full will be made within the time and place specified in the respective Purchase Order (PO) at the opening hours of Bank's dispensary, at the premises of the dispensaries to which indenting the supplies or in case of emergency at the residence of the patients as directed by the Bank. In the event of non-supply of indented medicines in time as aforesaid, ₹500/- will be deducted from the bill of the Chemists for each day or part thereof for delay in respect of each item.

9 TERMINATION FOR DEFAULT

The Bank may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the bidder terminate the Contract in whole or part:

- a. If the bidder fails to provide any or all of the services within the period(s) specified in the Contract.
- b. If the bidder fails to perform any other obligation(s) under the Contract.
- c. If the bidder, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

10 RESERVATION OF RIGHT FOR APPOINTMENT OF MORE CHEMISTS

The Regional Director, Reserve Bank of India, Jaipur reserves the right to enter into annual contracts with any number of chemists. The Regional Director, RBI, Jaipur also reserves the right to allocate, reallocate the dispensaries, existing and new ones that may be set up during the currency of the contract. The Regional Director, RBI, Jaipur also reserves the right to decide which supplier shall normally serve which dispensary. Without prejudice to the right, emergency purchases can be preferred from any supplier irrespective of such allotment of dispensary to each Authorized Chemist/druggist/stockist for purchase of normal supplies.

11 SUPPLY OF MEDICINES

11.1 Sufficient stock of standard quality medicines at all times will have to be maintained by the chemist, to avoid inconvenience to the Bank's beneficiaries.

11.2 In case of failure or refusal on chemist's part to supply the medicines to the purchaser/ beneficiaries within the time as provided in the respective PO, the contract is liable to be terminated /cancelled at chemist's risk and cost. Any extra cost involved in arranging supply from alternative source will be recovered from the chemist. It is in addition and without prejudice to the deduction in clause 8 above and 11.4 below.

11.3 The chemist will indicate batch number, name of manufacturer, date of expiry in the bill/invoices at the time of supplying the medicines/drugs to the concerned Dispensaries.

11.4 (a) The medicines/drugs to be supplied will be of standard quality. In case it is found that any particular medicine's validity has expired or is near the date of expiry, found not of standard quality, substandard or spurious, chemist's (Appointed Authorized Chemist) firm will be liable to be debarred for a period of 3 years besides other legal action that may be initiated. In case the chemist fails to supply indented drugs/medicines, the Bank will be entitled to procure the same from other chemists and the chemist will be liable to reimburse in full the price paid by the Bank. However, the chemist will be allowed to claim what would be payable to him for the medicines as per the agreed terms and conditions.

11.5 Indented medicines for the beneficiaries shall be supplied in individual packets by the designated chemist.

12 INDEMNITY

The bidder shall indemnify the Bank against all actions such as any Legal Proceedings Civil/Criminal, Civil suits, claims and demands brought or made against it in respect of anything done or committed to be done by the bidder in execution of or in connection with the work of this contract and against any loss or damage to the Bank in consequence to any action or suit being brought against the bidder for anything done or committed to be done in the execution of this contract. The bidder will abide by the job safety measures prevalent in India and will free the Bank from all demands or responsibilities arising from accidents or loss of life, the cause of which is the bidder's negligence. The bidder will pay all indemnities arising from such incidents without any extra cost to Bank and will not hold the Bank responsible or obligated. The Bank may at its discretion and entirely at the cost of the bidder defend such suit, either jointly with the bidder or single in case the latter chooses not to defend the case.

13 PAYMENT

The authorized chemist shall claim for payment against invoices/ bills for the medicines supplied. Payment will be made electronically through NEFT within 15 working days from the date of presentation of the bill, for which the bidder has to provide the requisite bank account details. However, the authorized chemist shall make no claim from the Bank in respect of interest or damages in case the payment is delayed for any reasons.

14 ARBITRATION

The Contract is based on mutual trust and confidence. Both the parties agree to carry out the assignment in good faith. If any dispute or difference of any kind whatsoever (the decision whereof is not herein otherwise provided for) shall arise between the Bank and the Bidder in connection with or arising out of the Contract, whether during the contract period or completion and whether before or after the termination, abandonment or breach of the contract, shall be referred to and settled by sole arbitration by the Chief General Manager-in-Charge, Human Resources Development Department, Central Office, Reserve Bank of India, Mumbai who shall give written award of his decision to the Bidder. The decision of the Chief General Manager-in-Charge will be final and binding on the parties.

I/We have read the General Information, Scope of Work, Terms & Conditions explicitly mentioned above and accept the same to execute the contract, if awarded.

SIGNATURE & SEAL OF THE APPLICANT

(Please sign at the bottom of all pages)

Scanned copy (PDF format) must be uploaded while submitting e-tender online through MSTC E-Commerce portal.

PERFORMANCE BANK GUARANTEE FORM (For an amount of Rs. _____/-)

To

The Regional Director/Chief General Manager

Reserve Bank of India

Jaipur

WHEREAS _____ (Name of successful bidder) hereinafter called "Successful Bidder" has undertaken , Annual Contract No. _____ Dated _____ 2024 to _____ (Description of services) hereinafter called "the contract" in pursuance of Request for Empanelment Document dated _____ and Request for Quotation dated _____ issued by _____.

AND WHEREAS it is one the terms of the tender document that the successful bidder has to submit a performance bank guarantee by scheduled bank for entering into the contract.

AND WHEREAS it has been stipulated by you in the said contract that the successful bidder shall furnish you with a bank guarantee by a scheduled bank for the sum specified therein as security for the compliance with the successful bidder's performance obligations in accordance with the contract.

AND WHEREAS we have agreed to give guarantee for the successful bidder.

THEREFORE WE hereby affirm that we are guarantors and responsible to you upto a total sum of Rs. _____ only) and we undertake to pay you, upon your first written demand declaring the successful bidder to be in default under the contract and without demur cavil or argument, any sum or sums within the amount as aforesaid without your needing to prove or to show the grounds or reasons for your demand or the sum specified therein.

2. A letter from your office that the successful bidder has committed default in the due and faithful performance of all or any of its obligations under and in accordance with the contract shall be conclusive, final and binding on us. We further agree that you shall be the sole judge as to whether the successful bidder is in default in due and faithful performance of its obligations under the contract and your decision that he is in default shall be final and binding on us notwithstanding any differences between you and successful bidder or any disputes between you and him pending before an Arbitrator or any other court of tribunal or authority.

3. In order to give effect to this guarantee you shall be entitled to act as if we are the principal debtor and any change in our constitution or that of successful bidder shall not, in any way, or manner affect our liability or obligation under this guarantee.

4. You shall have liberty, without affecting in any manner our liability under this guarantee, to vary at any time, the terms and conditions of the contract or to extend the time or period for compliance or to postpone for any time the exercise of any of your rights or enforce or forbear from enforcing any of the terms and conditions of the contract and we shall not be released from our liability or obligation under this guarantee by any exercise of such liberty by you or other forbearance, indulgence, act or omission on your part.

5. We undertake not to revoke this guarantee during its currency.

6. Any notice by way of request, demand or otherwise hereunder may be sent by post addressed to us at above referred branch, which shall be deemed to have been duly authorized to receive such notice and to effect payment thereof forthwith, and if sent by post it shall be deemed to have been given at the time when it ought to have been delivered in due course of post and in proving such notice , when given by post , it shall be sufficient to prove that the envelope containing the notice was posted and a certificate signed by any of your officers that the envelope was so posted shall be conclusive.

7. This guarantee shall come into force with immediate effect and shall remain in force and effect for a period of one year or until it is released by you pursuant to the provisions of the contract.

Signed and sealed this day of 2024 at

SIGNED, SEALED AND DELIVERED

For and on behalf of

By:

(Signature)

(Name)

(Designation)

(Address)

ANNUAL CONTRACT FORM

THIS AGREEMENT made on the _____ day of _____, 20____

Between

(Name and address of purchaser)

hereinafter “the Purchaser” of the one part and

(Name and address of chemist)

Hereinafter called “the Supplier” of the other part:

WHEREAS the purchaser is desirous of purchasing certain medicines, drugs etc. on a discounted price and has accepted a bid by the Supplier for the supply of those goods.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz.:
 - 2.1 The Request for Empanelment document dated _____ submitted by the Supplier;
 - 2.2 The request for Quotation document through E-Tender No. **RBI/Jaipur Regional Office/Estate/19/ 23-24/ET/553 [Supply of Medicines RBI Jaipur]** submitted by the Supplier; Terms and conditions of the bid
 - 2.3 The Purchaser’s Notification of Award

3. In consideration of the payments to be made by the purchaser to Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the contract.

4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

5. Particulars of the goods and services which shall be supplied/ provided by the supplier are as enlisted in tender document condition.

For & on behalf of

Reserve Bank of India

(The Purchaser)

For & on behalf of

(The Supplier)

PART II

RBI/Jaipur Regional Office/Estate/19/23-24/ET/553[Supply of Medicines RBI Jaipur]

E-TENDER FOR SUPPLY OF MEDICINES AT RESERVE BANK OF INDIA, MAIN OFFICE BUILDING DISPENSARY, JAIPUR & Bajaj Nagar STAFF QUARTERS DISPENSARY, JAIPUR From:.....

.....
Ph No.- 0141-

Mobile No.

To: The Regional Director
Reserve Bank of India
Jaipur

Dear Sir,

Having fully read and understood the terms, conditions and other details mentioned in the Bank's RFQ document dated February 21 2024, I/We hereby offer to supply medicines/drugs to the Bank's dispensaries located at Jaipur for the period of April 01,2024 to March 31,2025 at the rate given below:-

1. Vendors are required to offer their Price Bid online while bidding on MSTC E-Procurement Portal. Price bid required to be submitted by vendors is the "Uniform Discount in percentage on the Printed Retail Price offered on all items of supply"

I/We hereby confirm that we have offered our Price Bid online on MSTC Procurement Portal as per aforementioned instructions.

2. I/We undertake to bear packing, cartage and transportation expenses and also bear all taxes (Centre as well as State), GST/VAT/Sales Tax/Levy/Cess/Octroi etc. as required or may be required under any other law for the purpose, on aforesaid supplies. Purchaser (the Bank) will pay only the Printed Retail Price less the above quoted discount. I will not charge any such taxes from the purchaser (the Bank). GST and TDS as applicable will be deducted by the Bank and remitted to Government account and I/We shall not claim any reimbursement from the Bank for the same as price/rate quoted is inclusive of all the taxes.

3. (a) I/We also undertake to keep the above quoted rate of discount on the Printed Retail Price on all items of supplies valid till duration of this contract.

(b) I/We shall pass on any additional discount in any form including any scheme for certain quantity of purchase given by the Manufacturer to the Bank. I/We undertake to keep the Bank informed of any such schemes that may be available/floated by any Manufacturer.

4. I/We also undertake that all the medicines shall be provided as per indent/purchase order and no Substitute medicines" shall be supplied.

Signature of the Proprietor/authorized representative of vendor/ firm

Name: Rubber Stamp Date:

Enclosures:

FORM-V

FINANCIAL BID

Note: The rates have to be filled in by the tenderer online in the MSTC portal only inclusive of GST

Kindly do not upload this document

In response to the above and in full agreement with the terms and conditions and the pre-qualification criteria as stipulated by you, I/We state as under -

S. No.	Description	Uniform discount rate in % form (to be quoted on MSTC) on the MRP ('a')	Total Cost (100-a)
1.	Cost of procurement of medicines/ drugs for Bank's dispensaries at Jaipur applicable on medicines/drugs/ medical items (Cost including packing, cartage and transportation expenses and also bear all taxes, GST/Sales Tax)		

Please note: Do not quote the rates here. Quote on (Column 'a') to be entered in MSTC website only. The total amount will be calculated automatically by the system.

PRICE BID (for reference only)

The Bidders have to fully read and understand, the terms, conditions and other details mentioned in the Bank's RFQ (Request for Quotation) document and offer to supply medicines/ drugs to the Bank's dispensaries located at Jaipur at the rate which is the Maximum Retail Price printed less the discount.

For Bidding, the chemists are requested to Enter the Uniform Discount (in % terms) offered on the Maximum Retail Price printed on Strip/Bottle/Unit packed in respect of all items of supplies to be made under the contract irrespective of the brand and manufacturer. Then the system will indicate the 'Total cost' as: "100 minus the offered Uniform Discount". The annual Contract shall be given to the chemist who offers the highest uniform discount percentage or in other words the lowest total cost.