



निविदा की अनुसूची (एसओटी)

नया रायपुर, छत्तीसगढ़-492018 के सेक्टर 24 स्थित बैंक के कार्यालय परिसर में स्टेयर लिफ्ट के डिजाइन, आपूर्ति, स्थापना, परीक्षण और कमीशनिंग (बाहरी प्रकार) के लिए प्रस्ताव (RFP) हेतु ई-टेंडर

भारतीय रिज़र्व बैंक, रायपुर ने अपने बैंक कार्यालय परिसर, सेक्टर 24, नया रायपुर, छत्तीसगढ़-492018 में सीढ़ी लिफ्ट के डिजाइन, आपूर्ति, स्थापना, परीक्षण और कमीशनिंग के लिए प्रस्ताव (RFP) आमंत्रित किया है। निविदा प्रक्रिया MSTC लिमिटेड के ई-टेंडरिंग पोर्टल (www.mstcecommerce.com/eprocn/index.jsp) के माध्यम से की जाएगी। सभी पात्र फर्मों / ठेकेदारों को निविदा प्रक्रिया में भाग लेने के लिए उपरोक्त वेबसाइट के माध्यम से MSTC लिमिटेड में पंजीकरण करना अनिवार्य है। ई-टेंडर का समय-सारणी निम्नलिखित है:

a	आरएफपी नाम	नया रायपुर, छत्तीसगढ़-492018, सेक्टर 24 में बैंक के कार्यालय परिसर में स्टेयर लिफ्ट के डिजाइन, आपूर्ति, स्थापना, परीक्षण और कमीशनिंग (बाहरी प्रकार) के लिए प्रस्ताव अनुरोध (RFP)
b	आरएफपी संख्या	RBI/RAIPUR REGIONAL OFFICE/Estate/2/25-26/ET/930[RFP for Stair Lift]
c	निविदा का माध्यम	ई-प्रोक्योरमेंट सिस्टम (ऑनलाइन भाग I - टेक्नो-कॉमर्शियल बोली और भाग II - मूल्य बोली के माध्यम से www.mstcecommerce.com/eprocn/index.jsp)
d	अनुमानित राशि रुपये में	वार्षिक ₹10.00 लाख
e	बैंक की वेबसाइट और MSTC पोर्टल पर SOT के प्रकाशन की तिथि और समय और MSTC पोर्टल पर टेंडर अपलोड करना	30.01.2026 को शाम 5:00 बजे
f	पार्टियों के लिए SOT डाउनलोड करने के लिए उपलब्ध तिथि और समय	20.02.2026 को 15:00 बजे
g	बोली पूर्व बैठक (समय एवं स्थान)	27.02.2026 को सुबह 1400 बजे, भारतीय रिज़र्व बैंक, पहली मंजिल, एस्टेट सेल, रायपुर कार्यालय, सेक्टर-24, नया रायपुर, रायपुर, छत्तीसगढ़-492018 में आयोजित की जाएगी।
h	ईमेल के माध्यम से प्री-बिड प्रश्न प्रस्तुत करने की अंतिम तिथि और समय	26.02.2026 को 14:00 बजे
i	बयाना जमाराशि	रु 20,000 (केवल रु बीस हजार) NEFT के माध्यम से - विवरण नीचे दिया गया है, साथ ही पार्ट I / तकनीकी - वाणिज्यिक बोली के साथ। प्राप्तकर्ता का नाम: भारतीय रिज़र्व बैंक IFSC: RBISORPPA01 (0=शून्य) खाता संख्या: 186003001
j	ईएमडी जमा करने की अंतिम तिथि	06.03.2026 तक 14:00 बजे ईएमडी हमारे खाते में अंतिम तिथि और समय (06.03.2026 तक 14:00 बजे) से पहले दिखाई देनी चाहिए। यही जानकारी ईमेल nikhilmahalle@rbi.org.in / avinashchoudhary@rbi.org.in पर भी साझा की जाती है। ऐसा कोई भी बोली जो ईएमडी के बिना प्राप्त होती है, उसे गैर-सत्यापित माना जाएगा और निविदा प्रक्रिया में भाग लेने से अस्वीकृत कर दिया जाएगा।

		एमएसई फर्मों को ईएमडी प्रस्तुत करने से छूट दी गई है, बशर्ते कि संबंधित प्रमाण पत्र प्रस्तुत किया जाए।
	ऑनलाइन टेक्नो-कमर्शियल बिड और प्राइस बिड जमा करने के लिए आरएफपी शुरू होने की तिथि www.mstcecommerce.com/eprocn/index.jsp पर	
k	टेक्नो-कॉमर्शियल बोली और मूल्य बोली की ऑनलाइन आरएफपी जमा करने की अंतिम तिथि	06.03.2026 तक 14:00 बजे
l	भाग-I (अर्थात् तकनीकी-व्यावसायिक बोली) का उद्घाटन दिनांक और समय	06.03.2026 को 15:00 बजे
	भाग-II (अर्थात् मूल्य बोली) का उद्घाटन दिनांक और समय	मूल्य बोलियों का उद्घाटन करने की तिथि और समय सभी पात्र बोलीदाताओं को बाद में अलग से सूचित किया जाएगा।
m	लेन-देन शुल्क	MSTC लिमिटेड के पक्ष में या एम/एस MSTC लिमिटेड द्वारा बताए अनुसार MSTC पेमेंट गेटवे/NEFT/RTGS के माध्यम से भुगतान किया जाना है।

नोट: फर्मों को एमएसटीसी भुगतान गेटवे को अनिवार्य अंतरण शुल्क का भुगतान एमएसटीसी लिमिटेड के पक्ष में करना होगा।

यदि उपरोक्त में से कोई भी गतिविधि शनिवार/रविवार/अवकाश के दिन पड़ रही है, तो उसे अगले कार्य दिवस पर आयोजित किया जाएगा।



Reserve Bank of India
Estate Cell
Raipur

Request for proposal (RFP) of Design, Supply, Installation,
Testing & Commissioning of the Stair lift (outdoor type) at
Bank's office complex at Sector 24, Naya Raipur, Chhattisgarh-
492018

Part I

Techno-Commercial Bid

Name of Bidder:.....

Address:.....

Telephone no:.....

Email Address:.....

Last Date and time of submission of bid/tender:

Note: Scanned and Signed copy of Part I need to be upload on MSTC website at relevant tender. Part II directly submit at MSTC.

Reserve Bank of India (RBI)		
Estate Cell		
Raipur		
E-Tender: Part I / Techno-commercial bid		
Section I : Commercial Conditions		
1.1	Name of work: RBI RAIPUR invites RFP of “Design, Supply, Installation, Testing & Commissioning of the Stair lift (outdoor type) at Bank’s office complex at Sector 24, Naya Raipur, Chhattisgarh” in two Parts from eligible bidders. It is RFP and service provider is MSTC. Refer Annexure I before proceeding further.	
1.1.1	Estimated cost of work: 10 lakh	
1.1.2	Earnest Money Deposit: Only successful bidder needs to be submitted EMD of Rs.20, 000/- However, MSE firms are exempted from submission of. Necessary MSE registration certificate is needed to be uploaded along with tender. EMD amount must be reflected in our account on and before last date and time of submission of tender.	
1.1.3	Time for completion of work: 100 days from the date of issue work order.	
1.1.4	Transaction fee of tender will be directly submitted at MSTC website	
1.1.5	Date of start of tender: 20.02.2026 at 15:00 Hrs.	
	Date of pre-bid meeting: 27.02.2026 at 14:00 Hrs.	
1.1.6	Last date and time of submission of tender: 06.03.2026 at 14:00 Hrs.	
1.1.7	Date and time of opening of Part I of tender: 06.03.2026 at 15:00 Hrs.	
1.1.8	Date and time of opening of Part II of the tender: Part II will be opened on the other date which will be communicated to successful bidders through email.	
1.1.9	Contact person for clarification: Shashi Sinha, Asst. Manager (Tech.), shashisinha@rbi.org.in Ph.- 8424058435	
1.1.10	Eligibility Criteria:	
	1	Duration of past experience
		Only the OEM (Original Equipment Manufacturer) or its authorized dealers with valid authorization certificate who have minimum 5 years (i.e., applicant should have undertaken works on or before December 31, 2025) of experience in the field of undertaking similar work i.e. "Supply, Installation, Testing & Commissioning of the Stair lift (outdoor type)” for large office buildings / commercial premises / industrial houses etc. Applicant should furnish their client list showing the details of work carried out by them. The list shall include details such as Name of the Client, Value of work executed, Date of Start and Finish of the work, Reasons of delay, if any, etc. The Applicant should submit documentary evidence in support of minimum experience of 5 years.
	2	Minimum value of each completed work (qualifying)
		Experience of having successfully completed similar works i.e. “Supply, Installation, Testing & Commissioning of the Stair lift (outdoor type)”

			during last 5 years ending December 31, 2025 should be either of the following: (a) Three completed works each costing not less than the amount equal to 40 % of the estimated cost or (b) Two completed works each costing not less than the amount equal to 50 % of the estimated cost or (c) One completed work costing not less than the amount equal to 80% of the estimated cost.
	3	Yearly Turnover	100% of estimated cost or more during the last three financial years ending 31 st March 2025.
	4	Solvency / Banker certificate	Banker's certificate of value not less than the estimated cost as per the pro forma given in Annexure-V
	5	Service setup	Full-fledged service setup should be available for the specified job at Raipur or near by Region to provide required quality after sales services.
	6	Experience	The Tenderer shall have installed Stair lift (with separate or combined work order for same or different clients) within last five years ending December 31, 2025.
1.2	<p>RFP Process: The RFP documents can be downloaded from MSTC website. All corrigendum, addendum and further communication shall be forwarded through email and MSTC website only. The RFP for the above work in two parts i.e. Part I contains Banks requirements & terms and conditions. Part II contains only rates of items.</p> <ol style="list-style-type: none"> After floating of the RFP, Bank shall made available the site for inspection and necessary measurement to the bidder. The pre-bid meeting shall be held at the Reserve Bank of India, 1st floor, Estate Cell, Raipur Office, Sector-24, Naya Raipur, Raipur, Chhattisgarh-492018 . It is necessary for all bidders to attend the pre-bid meeting so that all bidder can get acquainted with Banks requirements. Intended participant shall submit their request to attend Pre Bid meeting through email till ONE DAY before date of pre bid meeting up to 4 PM. All intended bidders are required to come with their proposal for captioned subject, consisting of the drawing, technical specification and submit the same to the Bank before the pre-bid meeting via email. After scrutinizing the drawing, technical specification submitted by the intended tenderer the Bank shall prepared add/delete technical specification as mentioned in the RFP document. The final revised technical specification shall be furnished to all intended tenderer through e-mail/website within 7 days from date of pre-bid meeting. Based on the technical specification finalized by the Bank, all bidders are requested to submit their quote on date as specified above on MSTC website. <p>Tender shall be submitted on MSTC website (refer Annexure I). Scan and Signed copy of Part I, corrigendum, pre-bid meeting notes will be uploaded on MSTC website and rates of Part II will be directly submitted at MSTC website. The work shall be awarded to the eligible lowest bidder (L1) as per Net Present Value (NPV) calculation. refer 1.24</p>		

1.3	<p>Part II (Financial bid): The Part-II may be opened on same date as date of opening of Part-I if documents submitted by all bidders are found as per Bank's specifications. In case of any change, the date of opening of the financial bid shall be intimated to all bidder by e-mail on later stage.</p> <p>If there are any changes in technical specification after opening of the Part I. Bank will ask all bidder to quote percentage above or below their quoted rates (On MSTC website) in sealed envelope to arrive at final rates before opening of the part II on MSTC website.</p>
1.4	<p>The rates quoted in Part II of tender shall be firm and shall include charges of GST, levies, consumables, labour, transport, insurance, removing of debris from the site etc. Bidders are advised to inspect the site before quoting. This is lump sum tender and all items are to be executed as directed by Technical officer deputed in the Bank.</p>
1.5	<p>Transaction fee: To be paid through MSTC Payment Gateway/NEFT/RTGS in favour of MSTC Limited or as advised by M/s MSTC Ltd. The EMD need to submit as shown above in A/c No. 186003001, Account name Reserve Bank of India, Raipur, IFSC Code: RBIS0RPPA01 (0=Zero) through NEFT/ Mobile Banking/ RTGS {Intimate/ forward the transaction details to estateraipur@rbi.org.in. Any such bid received without EMD shall be treated as non bonafide and shall be rejected from participating in the tender process. EMD will be interest free and shall be returned after completion of the work in all respect.</p> <p>EMD shall be forfeited if the Bidder:</p> <ul style="list-style-type: none"> (i) makes misleading or false representations in the forms, statements and attachments submitted, has suppressed any material information, details of any legal proceedings pending in the court which might otherwise have created any impact on the eligibility criteria; or (ii) withdraws his Bid during the period of Bid validity; or does not sign the contract after award of Contract. (iii) has been blacklisted by any Government agency and the blacklisting is still in force; (iv) If bidder fails to complete the work.
1.6	<p>Validity of RFP: The RFP shall be valid for acceptance by the Bank for a period of 90 days from the date of opening of Part I of tender.</p>
1.7	<p>Signing of Contract Agreement: Bank shall purchase non-judicial stamp paper of Rs.500/- The successful bidder shall be bound to implement the Contract from the date of work order. The cost of necessary stamp paper (Rs 500) for execution of the agreement shall be deducted from contractor payable.</p>
1.8	<p>Time Period: Entire work shall be completed as indicated above, failing which liquidated damages at the rate Rs.350/- per day to a maximum of 10% of the contract value will be recovered for delay beyond the contractual period of completion. The work is allowed to be carried out during office hours (9:30 AM to 5:30 PM). The successful bidder is required to make entry passes before start of work for their workers. Special permission is required for working on holidays/late ours apart from regular entry pass.</p>
1.9	<p>Extension of time: (before expiry of original date of completion)</p> <p>If the L1 bidders desire any extension of time for completion of work on grounds of there having been unavoidable hindrances in execution or any other ground, they shall apply in writing immediately after the occurrence of the hindrance. Such application shall contain complete details of hindrances, which hindered the contractors in the execution of the work and reference to record of entry in the Hindrance Register. The Bank will grant the extension of time, without prejudice to Bank's right to recover liquidated damages or compensation under relevant contract clause. The hindrance due to the Bank will not be the part of calculation of liquidated damages.</p>

1.10	<u>Safety and statutory measures:</u> The bidder shall take all safety measure during the execution of the work. The Bank will not accept any liability for any mishap / accident caused while working. The bidder shall indemnify and keep indemnified the Bank against all losses and claims, damages or compensation for breach of any provision of the Payment of Wages Act,1936 Minimum Wages Act 1948, Contract Labour (Regulation and Abolition) Act,1970, Payment of Bonus Act 1965 amended till date or any other labour law/statute in force in this regard.
1.11	<u>Cleanliness:</u> All debris shall be disposed of by the bidder as per the rules and regulation of local authorities concerned beyond the property limits and the site shall be kept free of safety/ fire hazards.
1.12	<u>Security Deposit:</u> Security deposit of 5% of contract amount (including GST, interest free) will be deducted from the bill and same will be returned after completion of one year of defect liability period (DLP). All defect will be rectified free of cost during one year of DLP. All Penalties, if any mentioned in the tender, will be recovered from security deposit account.
1.13	<u>Performance Bank Guarantee: NA</u>
1.14	<u>Non-Disclosure clause:</u> The Bidder shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Bidder during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Bidder shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Bidder shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Employer. The Bidder shall indemnify the Employer for any loss suffered by the Employer as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Bidder and the Employer shall be entitled to claim damages and pursue legal remedies. The Bidder shall take all appropriate actions with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. The Bidder's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reason.
1.15	The Bidder / Agency shall comply with the provisions of "the Sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act, 2013". In case of any complaint of sexual harassment against its employee within the premises of the bank, the complaint will be filed before the Internal Complaints Committee constituted by the Bidder / Agency and the Bidder/Agency shall ensure appropriate action under the said Act in respect to the complaint. The bidder shall be responsible for educating its employees about prevention of sexual Harassment at work place and related issues. (i)Any complaint of sexual harassment from any aggrieved employee of the bidder against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.
1.16	<u>Termination of Contract by the Employer</u> If the Contractor being an individual or a firm commits any "act of insolvency", or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official

Assignee of the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show the reasonable satisfaction of the Employer that he is able to carry out and fulfill the Contract and to give security therefor, if so required by the Employer.

Or if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor,

Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor,

Or shall assign or sublet this Contract without the consent in writing of the Employer first had obtained,

Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder,

Or if the Employer determine that the Contractor

- (i) has abandoned the Contract, or
- (ii) has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 14 days after receiving from the Employer notice to proceed, or
- (iii) has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or
- (iv) has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Employer under these Conditions or
- (v) has neglected or failed persistently to observe and perform all or any of the acts, matters or things by this Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same.

Then and in any of the said cases, the Employer may notwithstanding any previous waiver, after giving seven day's notice in writing to the Contractor, determine the Contract and liabilities of the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or on behalf of the Contractor and further, the Employer by his agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the premises or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete the works, and the Contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. when the works shall be completed or as soon thereafter as convenient, the Employer shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of

	<p>twenty days after receipt thereof by him, the Employer may sell the same by public auction, and give credit to the Contractor for the net amount realized. The Employer shall thereafter ascertain in writing under his hand what (if anything) shall be due or payable to, or by the Employer, for the value of the said plant and materials so taken possession of by the Employer and the expense or loss which the Employer shall have been put to in procuring the works to be completed, and the amount, if any, owing to the Contractor and the amount which shall thereupon be paid by the Employer to the Contractor or by the Contractor to the Employer, as the case may be, and the decision of the Employer shall be final and conclusive between the parties.</p>
1.17	<p><u>Termination of Contract by Contractor</u></p> <p>If payment of the amount payable by the Employer shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Employer or if the Employer shall repudiate the Contract, or if the works be stopped for three months under the order of the Employer or by any injunction or other order of any Court of Law, then and in any of the said cases, the Contractor shall be at liberty to determine the Contract by notice in writing to the Employer and he shall be entitled to recover from the Employer, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose of the Contract. In arriving at the amount of such payment, the net rates contained in the Contractor's original Tender shall be followed, or where the same may not apply, valuation shall be made in accordance with Clause 1.22 hereof.</p>
1.18	<p><u>Insurance:</u> The contractor shall take all insurances at his cost to cover all kinds of risks from the time the equipments/materials leave the manufacturer's works till handing over work to the Bank, in the joint names of the Bank and the contractor and it shall cover the following risks.</p> <ul style="list-style-type: none"> a) work man compensation for working men b) Third party liability (@10% of contract cost per accident maximum for 3 period) c) Contractor's all risk policies for contract value <p>Note: These policies shall be valid till the completion of the work and shall be submitted prior to obtaining any permission to work at site. If the contractor does not provide these policies, the Bank reserves the right to take the above insurance policies themselves and/or recover the cost thereof from the bill of the contractor.</p>
1.19	<p><u>Payment Condition:</u></p> <ul style="list-style-type: none"> (a) 60% of the contract value released after delivery of the entire material at site. (b) Rest 40% of the contract value after completion of work. (c) Security deposit of 5% of contract amount (including GST, interest free) will be deducted from the bill (indicated in the b) and same will be returned after completion of one year of defect liability period (DLP). All defect will be rectified free of cost during one year of DLP. All Penalties, if any mentioned in the tender, will be recovered from security deposit. (d) All bill is liable to deduct TDS@1% or 2% of contract amount (1% in case of individual firm and 2% for company) and 1% of contract value each of TDS on CGST and SGST or 2% of contract value for TDS on IGST. (e) Bill will be paid within 45 days from the date of submission to the Bank. (f) The Employer shall have power to withhold any payment if the works or any parts thereof are not being carried out to his satisfaction.

1.20	At any time after acceptance of the tender, the Employer shall, for any reasons whatsoever, not require the whole or any part of the works to be carried out, the Employer shall give notice in writing to the Contractor who shall have no claim to any payment of compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of the whole works.
1.21	Extra Item: If the quantity of any of the tender items increases 25% beyond the tender item quantity, such items shall be treated as Extra items and the rates of these shall be prepared on the basis of market rate analysis.
1.22	<p><u>Prices for extra etc. ascertainment of</u></p> <p>The Contractor may, when authorised by Employer, add to, omit from, or vary the works shown upon the drawings, or described in the Specification, or included in the Schedule of Quantities, but the Contractor shall make no addition, omission or variation without such authorization or direction. A verbal authority or direction by the Employer shall, if confirmed by him in writing within seven days, be deemed to have been given in writing</p> <p>No claim for any extra shall be allowed unless it shall have been executed with the concurrence of the Employer as herein mentioned. Any such extra is herein referred to as authorised extra and shall be made in accordance with the following provisions.</p> <p>(a) (i) The net rates or prices in the original tender shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced therein.</p> <p>(ii) Rates for all items, wherever possible, should be derived out of the rates given in the Priced Schedule of Quantities.</p> <p>(b) The net prices of the original tender shall determine the value of the items omitted, provided if omissions vary the conditions under which any remaining items of works are carried out, the prices for the same shall be valued under sub-clause (c) hereof.</p> <p>(c) Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items of works are carried out or if the amount of any omission or additions relative to the amount of the whole of the Contract works or to any part thereof shall be such that in the opinion of the Employer the net rate or price contained in the Priced Schedule of Quantities or tender or for any item of the works involves loss or expense beyond that reasonably contemplated by the Contractor or is by reason of such omission or addition rendered unreasonable or inapplicable, the Employer shall fix such other rate or price as in the circumstances he shall think reasonable and proper based on the rate analysis (with supporting documents) submitted by the contractor taking establishment costs, overheads and profit @ 15%.</p> <p>(d) Where extra work can not be properly measured or valued, the Contractor shall be allowed day work that in which the work has been executed. prices at the net rates in accordance with the local day work rates and wages for the district, provided that in either case vouchers specifying the daily time and materials employed, be delivered for verification to the Employer at or before the end of the week following.</p>
1.23	<p><u>Removal of improper works:</u></p> <p>The Employer shall, during the progress of the works, have power to order in writing from time to time the removal from the works within such reasonable time or times, as may be specified in the order, of any materials which in the opinion of the Employer are not in accordance with the Specifications or the instructions of the Employer, the substitution of proper materials, and the removal and proper re-execution of any work executed with</p>

	materials or workmanship not in accordance with the Drawings and Specifications or instruction, and the Contractor shall forthwith carry out such order at his own cost. In case of default on the part of the Contractor to carry out such order, the Employer shall have the power to employ and pay the other persons to carry out the same, and all expenses consequent thereon, or incidental thereto shall be borne by the Contractor, or may be deducted by the Employer from any moneys due, or that may become due, to the Contractor.															
1.24	<p><u>Evaluation of Tender</u></p> <ul style="list-style-type: none">Eligible Tenders (Those qualify in Part I of tender) will be evaluated on the basis of capital cost of the system and taking into account the effect of rates quoted for comprehensive service contract for a period of 9 years after the expiry of one year of defect liability / guarantee period.Tendered offers shall be evaluated on the basis of the Net Present Value (NPV) of owning the said System having 9 years of useful service life. The said NPV shall comprise: <table><tr><td>1.</td><td>Cost of DSITC staircase lift</td><td>Say (A)</td></tr><tr><td>2.</td><td>Comprehensive annual maintenance contract for one year after one year of defect liability period.</td><td>Say (B)</td></tr><tr><td></td><td>NPV of comprehensive annual maintenance Service contract charges for the period of 9 years after 1 year defect liability period shall be calculated assuming 5% increase in contract amount every year after first year of AMC, quarterly payment and with a discount rate of 8%. Thus, the Multiplying Factor (MF) for working out NPV of AMC for 9 years after (1 year guarantee period) shall be 6.971 Note: (i) AMC amount for calculating the NPV shall be taken as quoted in the Part II of the tender</td><td></td></tr><tr><td>3</td><td>Net Present Value (NPV) of Owning the hydraulic lift for 9 years of useful service life shall be worked out as</td><td>$C=(A+B \times 6.971$</td></tr><tr><td>4</td><td colspan="2">The work will be awarded for the lowest value of (C) above.</td></tr></table> <p><u>Total Cost of Ownership (TCO) = Capital Cost + 6.971*AMC Rate (one year)</u></p>	1.	Cost of DSITC staircase lift	Say (A)	2.	Comprehensive annual maintenance contract for one year after one year of defect liability period.	Say (B)		NPV of comprehensive annual maintenance Service contract charges for the period of 9 years after 1 year defect liability period shall be calculated assuming 5% increase in contract amount every year after first year of AMC, quarterly payment and with a discount rate of 8%. Thus, the Multiplying Factor (MF) for working out NPV of AMC for 9 years after (1 year guarantee period) shall be 6.971 Note: (i) AMC amount for calculating the NPV shall be taken as quoted in the Part II of the tender		3	Net Present Value (NPV) of Owning the hydraulic lift for 9 years of useful service life shall be worked out as	$C=(A+B \times 6.971$	4	The work will be awarded for the lowest value of (C) above.	
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4	The work will be awarded for the lowest value of (C) above.															
1.25	<p><u>Defect Liability Period and Comprehensive Annual Maintenance Contract renewal (CAMC):</u></p> <p>a) The equipment/system supplied shall be guaranteed against all types of defects for at least a period of one year (defect liability period/ DLP) from the date of handing over of the equipment/system to the Bank and also required to annual maintenance contract (AMC) for further period of 9 years.</p> <p>b) Successful bidder requires one time to sign and submit an Annual Maintenance Contract (AMC) (as per annexure II) after completion of work. The cost of stamp paper fee (Rs 500) will be borne by the successful bidder.</p> <p>c) Tenderer shall also indicate the service facility they can offer at the place of installation and the telephone number & address of their service center.</p>															

- d) Any defects in the system/sub-assemblies found within the guarantee period/DLP shall be rectified / replaced by the tenderer free of cost within 48 hours. This includes all consumable/ parts/electrical cables and battery also.
- e) During the said period of 12 months the contractor (successful tenderer) shall make periodical inspection of the working of the lift free of charge at least **four times** a year or as per OEM recommendation (whichever is higher), if required, including (cleaning of all components, lubrication, checking alignment, ARD testing, interlocking testing, checks as recommended by OEM etc.) and attending to ANY NUMBER of breakdown calls shall be carried out free-of-cost. This includes changing of the hydraulic oil as per OEM schedule.
- f) The tenderers shall also quote their charges separately for Annual comprehensive maintenance service contract after the expiry of the guarantee period/defect liability period as per the scope .This quoted rate for the service contract shall be valid for a period of one year after expiry of guarantee period/DLP i.e. one year from the date handing over the system.
- g) The tenderers shall also quote their charges separately for Annual comprehensive maintenance service contract after the expiry of the guarantee period/defect liability period as per the scope detailed in this document in financial bid .This quoted rate for the service contract shall be valid for a period of one year after expiry of guarantee period/DLP i.e. one year from the date handing over the system which will be further renewed as per the formula given in 'K' below.
- h) The AMC payment shall be made on **half yearly basis** on rendering satisfactory service. The service contract rate shall also take into account all the cost, including travel cost from the nearest service station, all parts, oil, consumable required etc. to run the system. However, battery is excluded from CAMC.
- i) The equipment supplied shall be guaranteed against all types of defects for at least a period of one year from the date of handing over of the equipment to the Bank. Any defects in the system/sub-assemblies found within the guarantee period shall be rectified/replaced by the tenderer free of cost. During this period, servicing at not less than FOUR servicing or as prescribed by the manufacturer and as mutually agreed to and attending to ANY NUMBER of breakdown calls, shall be carried out free-of-cost. Tenderer shall also indicate the service facility they can offer at the place of installation and the telephone number & address of their service vendor/resident engineer etc.. The tenderers shall also quote their charges separately for Annual comprehensive maintenance service contract after the expiry of the guarantee period as per the scope .This rate for the service contract shall be valid for a period of one years after expiry of guarantee period and payment shall be made on half yearly basis on rendering satisfactory service. The Comprehensive annual maintenance service contract rate shall include all the cost, including travel cost from the nearest service station. This being an emergency system, any fault in the system shall be rectified as per the rectification time given below failing which penalty shall be applied.

		Rectification time	Penalty
(a)	Any defects resulting in total failure of the system	48 hours	Rs.500/- per day
(b)	Any defects in independent devices, components, cables which may not result in total failure of the system	72 hours	Rs.100/- per day

	<p>j) The tenderers shall provide details of service center /resident engineer/any other arrangement etc from which the proposed systems at Raipur will be serviced, the staff strength at that center and the availability of spares for the system at that center.</p> <p>k) The Amount of service contract shall be renewed for an additional period of at least 8 years after two years (one year defect liability period and one year AMC on quoted rates). While renewing the contract amount will be arrived at based on following formula.</p> $A_c = \frac{A_p}{100} \left(50 \times \frac{M_{Pc}}{M_{Pp}} + 50 \times \frac{W_{Ic}}{W_{Ip}} \right)$ <p> A_c = The contract amount for the current year. A_p = The contract amount for the previous year. M_{Pc} = Wholesale Price Index for metal products 6 months prior to the commencement date of contract for the current year. M_{Pp} = Wholesale Price Index for metal products 6 months prior to the commencement date of contract for the previous year. W_{Ic} = Consumer Price Index for industrial workers (Respective Center) 6 months prior to commencement date of contract for the current year. W_{Ip} = Consumer Price Index for industrial workers (Respective Center) 6 months prior to commencement date of contract for the previous year. The rate shall be renewed in every Year in March and communicated through letter. </p> <p>l) If contractor fails to complete the 10 years of service contract from the date of handing over the system, the Bank has right to blacklist the firm for further participating in any other tender invited by the RBI.</p> <p>The tenderer should impart training to the Bank's staff for a period not less than one week on the system before handing over of the system without any charge to the Bank.</p>
1.26	<p><u>Scope of work during Comprehensive Annual Maintenance Contract (CAMC):</u></p> <p>a) Any defects in the system/sub-assemblies found within the guarantee CAMC period shall be rectified / replaced by the tenderer free of cost.</p> <p>b) During the said period of CAMC, the contractor (successful tenderer) shall make periodical inspection of the working of the lift free of charge at least four times a year or as per OEM recommendation (whichever is higher), including (cleaning of all components, lubrication, checking alignment, ARD testing, interlocking testing, checks as recommended by OEM etc.) and attending to ANY NUMBER of breakdown calls shall be carried out free-of-cost. This includes changing of hydraulic oil as per OEM schedule. No extra charges will be paid for consumables, oil etc. except battery.</p> <p>Tenderer shall also indicate the service facility they can offer at the place of installation and the telephone number & address of their service center.</p>
1.27	<p><u>Site Visit after opening of the part I:</u></p> <p>Banks representative may carryout the site inspection where firm has installed similar stair lift if required (minimum 1 site of each intended bidder) to check the quality, performance of product. Based on the site visit Bank may accept/reject the bidders if the product installed by the firm is found to be of poor quality or not satisfying Banks</p>

	<p>requirements. Or client reviews about product is found unsatisfactory. Firm part II will not be considered for opening.</p> <p>Cost of Inspection: The contractor shall provide, without any extra charge, all materials, tools, labour and assistance of every kind which the Bank's Engineer may demand of him for any test/inspection and examination which he shall require to be so made on the contractor's client premises and shall bear and pay all costs attendant thereon. However, cost of traveling, boarding and lodging, of Bank's Engineer (s) to the site of inspection shall be borne by the Bank.</p>
1.28	<p><u>Pre dispatch inspection:</u></p> <p>Before dispatching the equipment to site, the equipment may be inspected by the {Bank's Engineer} Bank's Technical officers in any grade at the manufacturer's site and then cleared for shipment. The contractor shall at his own expense, offer to the Inspector all reasonable facilities as may be necessary for satisfying himself, that the equipment/execution of work is being and/or have been manufactured/executed in accordance with specifications laid down in the particular specifications attached to this tender documents. The Bank's Engineer shall have full and free access at any time during the execution of the contract to the Contractor's works or site in case of execution of work for the purpose aforesaid, and he may require the contractor to make arrangements for inspection or work or any part thereof or any material at his premises or at any other place specified by the Bank's Engineer and if the contractor has been permitted to employ the service of a sub-contractor, reserve to the Bank's Engineer a similar right.</p> <p>This will however, not in any way absolve the contractor of his responsibility about proper performance of the system/components after erection & commissioning at the designated site.</p> <p>Cost of Inspection:- The contractor shall provide, without any extra charge, all materials, tools, labour and assistance of every kind which the Bank's Engineer may demand of him for any test/inspection and examination which he shall require to be so made on the contractor's premises and shall bear and pay all costs attendant thereon. However, cost of traveling, boarding and lodging, of Bank's Engineer (s) to the site of inspection shall be borne by the Bank.</p> <p>Method of Testing: - The Bank's Engineer shall have the right to put all the equipment and materials forming part of the same or any part thereof to such tests as he may think fit and proper. The contractor shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspector.</p> <p>Inspector Authority to certify performance: - The Bank's Engineer shall have the power:</p> <ol style="list-style-type: none"> Before any equipment or part thereof are submitted for inspection to certify that they or any portion thereof are not in accordance with the contract owing to adoption of any unsatisfactory method of manufacture; To reject any equipment or parts submitted as not being in accordance with the specification; To reject the whole of the equipment tendered for inspection, if after inspection of such portion thereof as he may in his discretion think fit, he is satisfied that the same is unsatisfactory; and To mark the rejected equipment or parts with a rejection mark so that it may easily be identified if re-submitted. <p>Consequence of rejection: If on the equipment or the equipment or its part thereof, being rejected by the Bank's Engineer the contractor fails to make satisfactory supplies</p>

	<p>or rectify the faulty work thus executed within the stipulated period of delivery/completion period, the Bank shall be at liberty to:</p> <ul style="list-style-type: none"> i) Allow the contractor to re-submit the equipment or parts in replacement of those rejected, within a time to be specified, the contractor bearing the cost of freight if any, on such replacement without being entitled to any extra payments on that account; or ii) Purchase/execute or authorise the purchase/execution of quantity/work of the equipment or parts rejected or others of a similar description (when equipment or parts exactly complying with specifications are not in the opinion of the Bank which shall be final, readily available) to the contractor at his risk and cost and without affecting the contractor's liability as regards supply under the contract; or iii) Cancel the contract and purchase/execute or authorise the purchase/execution of the equipment or others of a similar description (when equipment or parts exactly complying with specifications are not in the opinion of the Bank, which shall be final, readily available) at the risk and cost of the contractor. In the event of action being taken under such clause (b) above or this clause the provision of delivery clause apply as far as applicable. <p>Bank's Engineer decision as to rejection final: - The Bank's Engineer's decision as regards the rejection shall be final and binding on the contractor subject to contractor's appeal.</p>
Date	Signature of the firm
Place	(By a person holding the Authority/Power of Attorney)

Section-II
Details of Tenderers

A. Particulars of Firm:

Sr. No.	Particulars	To be filled by Tenderer
1.	Whether Original Equipment Manufacturer	
	Or Authorized Dealer (Please submit the certificate of authority)	Indicate Yes/No for certificate of authority)
2.	Composition of the firm (Whether partnership / proprietorship /Public Ltd.)	
3.	Names of the proprietor/ partners / Directors of the firm	
4.	GST Number	
5.	Address of the Firm	
	Telephone	
	Email	
	Fax	

B. The details of bankers are as below:

Sr. No.	Particulars (submit the crossed cancelled cheque)	To be filled by tenderer
1	Name of the Bank	
2	Branch Address	
3	Telephone and fax number	
4	Name of the contact person	
5	Credit facility / overdraft facility enjoyed by firm from the Bank	
6	The period from which the firm has been banking with Bank	

C. Prequalification Criteria :

Following are our Clients for whom we have executed "eligible" works during last 5 years as per the eligibility criteria (Please submit the documentary evidence in support of)

Sr. No.	Details	Client (1)	Client (2)	Client (3)
1	Name of the Client Organization / Firm:			
	Address :			
	Name of the Contact Person:			
	His/her Mobile No. :			
	His/her Fax No.:			
	His/her Telephone No/s.:			
	His/her e-mail ID:			
2	Name of the work with brief particulars.			
3	Work order No. and date			
4	Cost of the work as per work order / letter of award:			
5	Date of commencement			
6	Stipulated date of completion			
7	Actual date of completion			
8	Amount of compensation levied by the client for delayed completion, if any:			

Sr. No.	Details	Client (1)	Client (2)	Client (3)
9	Gross value of the work completed and paid for :			
10	Whether the tenderer has been engaged by the Client for maintenance under Annual Maintenance Contract (AMC) of the commissioned system (please state Yes or No)			

D. Service set up details in Raipur /Near by Region:

Note : All the details must be filled in the tender documents only no separate annexure will be accepted. Only Submit documents in support of details filled above.

Signature of Tenderer with stamp/Date

Section-III

	Request for proposal: Design, Supply, Installation, Testing commissioning of the stair lift (outdoor type) at Banks Main office building at Raipur.
	<p>Bank is desires to install staircase lift at main entrance of Banks Main office building at Raipur. Staircase is of approx.15 meter long with 1 mid landings.</p> <p>Load: 130 kg. Speed: 0.1m/s (minimum) Stops: 2 (two) (one each at ends) Power: Single phase 240Volt, 50 Hz/ three phase 410 Volt, 50 Hz AC supply Travelling length up to approx.15 meter Inclination: 0° - 60° Paint: Powder epoxy coated preferably white/as per OEM standard. Installation Type: Outdoor Safety feature: Overspeed protection, Safety belt for the passenger. Any additional safety protection shall be as per OEM standard as applicable Outdoor Railings</p> <p>Seat type Arm chair with ergonomically shaped seat for optimal sitting comfort and swivel option left or right. Materials Steel frame, seat and backrest in upholstery. All metal parts to be epoxy powder coated. Armrests: Cast aluminium armrests with PP plastic coverings mounted on cast aluminium armrest supports Switches Main switch and control switch are both integrated in one armrest. Start/Stop of chair lift shall be Soft without any jerk.</p> <p>FOOTREST Welded steel frame covered with anti-slip layer. Metal parts are epoxy powder coated. Folding: The folding of the footrest is manually operated. Safety: Bottom side to be provided with a safety panel, operating in both ways of direction of travel Remote Control: Wall mounted RF Controls at top and bottom of stairs or mobile remote control</p> <p>RAIL Rail shall be Epoxy powder coated. The rail shall be either floor or wall mounted as per site condition.</p> <p>Note: Bank will be revised technical specification after pre-bid meeting based to bring all bidder at par. After finalization of the technical specification Bank will issue corrigendum in this regards for quoting rates in Part II. Battery shall be provided in order to operate in case of power failure Stair lift should reach nearest landing by its own.</p>
Date	Signature of the firm
Place	(By a person holding the Authority/Power of Attorney)

Technical Specification

Description of product	Offered by tenderer
Make and model of the lift	
Motor Details	
Power supply	
Speed (min & max) in m/s with drive details	
Weight carrying capacity (in kg)	
Inclination angle (min & max)	
Battery specification	
Safety features	
Rail details with material size	
Chair dimension	

Please upload catalogue for offered product on MSTC website.

Signature of Tenderer with stamp/Date

Section-IV (Un-priced financial- bid/ Part-II)

Sr No	Description	Unit	Quantity
1	Design, Supply, installation, testing and commissioning of the Stair lift (outdoor type) with 2 stops as per data sheet along with detailed specifications and the scope of work in Part I and corrigendum.	Lumpsum	1
			Total Amount(A)
2	Comprehensive annual maintenance contract of Stair lift (outdoor type) including spares per annum after guarantee period as per terms and conditions specified in Part and corrigendum.	Year	1
			Total Amount(B)

Signature of Tenderer with stamp/Date

Annexure I**Important instructions regarding e-tender**

This is an e-procurement event of RBI. The e-procurement Service provider /Contractor is the MSTC Limited.

You are requested to read and understand the Notice Inviting Tender and subsequent corrigenda if any, before submitting your online tender.

Process of E-tender:

A) Registration: The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing and encryption type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. RBI is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE
SUBMITTED ON-LINE ONLY AT www.mstcecommerce.com/eproc/index.jsp

1) Vendors are required to register themselves online with

www.mstcecommerce.com/eproc/index.jsp

Register as Vendor -- Filling up details and creating own user id and password Submit.
For further details, go to Download Guide / Video / Registration

Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form. In case of any clarification, please contact MSTC/ RBI, (before the scheduled time of the e- tender).

Contact details:

a) Contact person (MSTC) For Vendors:

HO Central Help Desk: (For vendors)

Phone Number: 07969066600

helpdeskho@mstcindia.in (Please mention "HO Helpdesk" as subject while sending emails)

Availability: 9:30 AM to 5:00 PM on all working days for all Technical issues e-Tenders, System settings etc.

b) Contact person (MSTC)

i) Shri Raj Rohit Khalkho, Deputy Manager, Mobile- 9639656353 –

rrkhalkho@mstcindia.co.in

ii) Shri Kumaravel R, Assistant Manager, Mobile- 9946570940 –

kumaravelr@mstcindia.co.in, Office – 0771-2432481

c) Contact person at RBI (RO/TE)

1. Shri Avinash Kumar Choudhary, AGM (T-C); E-mail avinashchoudhary@rbi.org.in, Contact No. 7595858377

2. Shri Nikhil Mahalle (Assistant Manager), Email nikhilmahalle@rbi.org.in, contact No. 8275220901

1. System Requirement:

For details, vendor may refer to the DOWNLOAD SYSTEM SETTING GUIDE available <https://www.mstcecommerce.com/eprocn/>

2. Special Note towards Transaction fee: The vendors shall pay the transaction fee using "Transaction Fee Payment" Link against the specific tender in the "Bid Floor"/through the "Pay Transaction fee" in "Event catalog" through their login. Service Provider / Contractor / Vendor shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, Service Provider / Contractor / Vendor shall generate a challan by filling up a form. Service Provider / Contractor / Vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, Service Provider / Contractor / Vendor shall have the provision of making payment using its Credit / Debit

Card / Net Banking. Once the payment gets credited to MSTC's designated bank account, the transaction fee shall be auto authorized.

Transaction fee is non-refundable. A vendor will not have the access to online e-tender without payment of the transaction fee.

NOTE: Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid.

3. Information about tenders / corrigenda shall be sent by email only during the process till finalization of tender. Hence the vendors are required to ensure that their corporate email I.D. provided is valid and updated at the time of registration of vendor with the MSTC Ltd. Vendors are also requested to ensure validity of their class III signing and encryption type of DSC (Digital Signature Certificate).

4. E-tender cannot be accessed after the due date and time mentioned in NIT (Notice inviting tender).

5. Bidding in E-tender:

Note: Vendors are instructed to use Upload Documents link in My menu to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.

Once documents are uploaded in the library, vendors can attach documents through Attach Document link against the particular e-Tender. Please note that if the documents are not attached to any e-Tender, the same cannot be downloaded by RBI and it will be deemed that the vendor has not submitted the documents. For further assistance please follow instructions of vendor guide.

a) Bidder(s) need to submit necessary EMD, E-Tender fees (If ANY) and Transaction fee separately for the e-tender. Transaction fees if any are non-refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by RBI.

- b) The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.

The bidder(s) who have submitted the above fees can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → New Common Portal → Bid Floor Manager → live event → Selection of the live event → Transaction fee → Common terms → Attach Documents → Price Bid.

Please Note: The vendor after successful remittance of the transaction fees and EMD details, will get the attach documents and common terms tab enabled in their login. Post successful completion of this step, the vendors will be allowed to save the lot specific terms and submit their price bid against the lot through the portal or download and upload the excel file for submitting price bids, as the case may be. In case the attach documents and/or saving common terms step is unsuccessful, the tabs for saving lot specific terms and submitting price bid would be disabled. The status of whether the same is successful/pending would be displayed in the bid status button.

- c) First the vendor needs to fill up the Commercial specification if any and save it. Then the vendor should fill up the Techno-commercial bid. After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then bidder should click on "save" to record their price bid. Then once both the Techno-Commercial bid & price bid has been saved, the bidder can click on the "Final Submission" button to register their bid

NOTE: - After clicking the final submission "Delete bid" option would be shown. If the vendor wants to delete the bid after final submission and re-submit the bid, then he/she should click delete bid and resubmit the same and again click final submission.

- d) In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.

- e) During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.
- f) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
- g) All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply/work. Such successful tenderer shall be called hereafter SUPPLIER/CONTRACTOR.
- h) It is mandatory that all the bids are submitted with class III signing and encryption type of digital signature certificate otherwise the same will not be accepted by the system.
- i) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
- j) No deviation of the terms and conditions of the e-Tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the e-Tender.
- k) Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.

I/We hereby declare that I/we have read and understood the information provided in Schedule A to Schedule G above.

Place Signature of Tenderer with seal

Date

Annexure II

FORMAT FOR ARTICLES OF AGREEMENT (for successful bidder)

करार (सफल निविदाकार से)

ARTICLES OF AGREEMENT (for successful bidder)

(On the Rs.500/- stamp paper)

यह समझौता अनुबंध भारतीय रिजर्व बैंक, जयपुर) जिसके बाद बैंक कहा जाएगा और _____ के मध्य दिनांक _____ को) इसके बाद " ठेकेदार " कहा जाएगा(निष्पादित किया गया।

ARTICLES OF AGREEMENT made the _____ day of _____ between the Reserve Bank of India, Raipur (hereafter called "The Bank") of the one part and _____ (thereinafter called "the Contractor") of the other part.

जहां बैंक वांछित है,
(_____)
और किए गए कार्य का विशिष्ट वर्णन करें।

WHEREAS The Bank is desirous of
(_____) and has caused specifications describing the works to be done.

और उक्त विशिष्टताओं के अनुसार, मात्रा और रेखाचित्रों की अनुसूची पर या पार्टियों की ओर से हस्ताक्षर किए गए हैं।

AND WHEREAS the said specifications, the Schedule of Quantities and drawings have been signed by or on behalf of the parties hereto.

और ठेकेदार ने इसके आगे उल्लिखित शर्तों तथा परिणाम की अनुसूची तथा ठेके की शर्तों (जिन्हे) इसके आगे सामग्री रूप से "उक्त शर्तें" कहा गया है) के अधीन उक्त आरेखनों में दर्शाये गए और/या उक्त विनिर्देशों में वर्णित तथा परिणाम की अनुसूची में सम्मिलित निर्माण कार्य को उनमें निर्दिष्ट दरों के अनुसार हिसाब लगाई गयी कुल राशि पर या ऐसी अन्य राशि पर, जो उनके अधीन देय हो (जिसे इसके आगे "उक्त ठेके की राशि" कहा गया है) निष्पादित करना स्वीकार किया है।

AND WHEREAS the Contractor has agreed to execute upon the subject to the Conditions set forth herein and to the Conditions set forth in the Special Conditions and in the Schedule of Quantities and Conditions of Contract (all of which are collectively hereinafter referred to as "the said Conditions") the works shown upon the said drawings and/or described in the said specification and included in the Schedule of Quantities at the respective rates therein set forth amounting to the sum as therein

arrived at or such other sum as shall become payable thereunder (hereinafter referred to as 'the said Contract Amount')

अब इस बात पर निम्न तरह से सहमति है:

NOW IT IS HEREBY AGREED AS FOLLOWS:

1	उक्त शर्तों में निर्दिष्ट अवधियों में और प्रणाली से देय ठेके की राशि के बदले ठेकेदार उक्त शर्तों पर तथा उनके अधीन और उक्त आरेखनों में दर्शित तथा उक्त विनिर्देशों एवं परिमाणों की अनुसूची में उल्लिखित निर्माण कार्य निष्पादित करेगा और पूरा करेगा। In consideration of said Contract Amount to be paid at the times and in the manner set forth in the said conditions, the Contractor shall upon and subject to the said Conditions execute and complete the work shown upon the said Drawings and described in the said Drawings and described in the said Specifications and the Schedule of Quantities.
2	बैंक ठेकेदार को उक्त शर्तों में निर्दिष्ट अवधियों में तथा उनमें निर्दिष्ट प्रणाली से उक्त ठेके की राशि या ऐसी कोई अन्य राशि, जो देय हो जाए, अदा करेगा। The Bank shall pay the Contractor the said Contract Amount, or such other sum as shall become payable, at the times and in the manner specified in the said conditions.
3	उक्त शर्तों को और उनके परिशिष्ट को इस करार के भाग के साथ पढ़ा जाएगा तथा इस करार से संबन्धित पक्ष उक्त शर्तों का क्रपशः पालन करेंगे, अपने-आपको उनके अधीन मानेंगे तथा उसमें उल्लिखित शर्तों के अधीन अपनी और से करार का निष्पादन करेंगे। The said Conditions and Appendix thereto shall be read and construed as forming part of this agreement and the parties hereto shall respectively abide by, submit themselves to the said Conditions and perform the agreements on their part respectively in the said Conditions contained.
4	इसमें उल्लिखित नक्शे, करार और प्रलेख इस संविदा के आधार माने जायेंगे। The plans, agreement and documents mentioned herein shall form the basis of this Contract.
5	<p>यह संविदा न तो निर्धारित एकमुश्त राशि की संविदा है और न ही फूटकर कार्य की संविदा, परंतु यह सम्पूर्ण</p> <p>_____ " के संबंध में कार्य को पूरा करने की संविदा है जिसके लिए दरों की अनुसूची तथा संभाव्य परिमाणों में उल्लिखित दरों पर या उक्त शर्तों में निर्दिष्ट दरों पर वस्तुतः हिसाब लगायी गयी मात्राओं के अनुसार अदायगी की जाएगी। This Contract is neither a fixed/ Lump sum Contract nor a Piece work Contract but is a Contract to carry out the</p> <p>_____ " to be paid for according to actual</p>

	measured quantities at the rates contained in the Schedule of Rates and Probable quantities or as provided in the said Conditions.
6	<p>अनुबंध में दिये अनुसार ठेकेदार को सिविल संबंधी सभी कार्यों हेतु वाजिब सुविधा वहन करनी होगी एवं ऐसे कार्यों के पूरा होने के बाद दीवारों, फर्श आदि को हुये नुकसान को ठीक करना होगा। The Contractor shall afford every reasonable facility for the carrying out of all works relating to civil works and other ancillary works in the manner laid down in the said Conditions, and shall make good any damages done to walls, floors etc. after the completion of such works.</p>
7	<p>बैंक इस अनुबंध में बिना किसी पूर्वाग्रह के किए जानेवाले कार्य में किसी भी मद को जोड़ने या हटाने एवं ड्रॉइंग और कार्य की प्रकृति को बदलने का अधिकार रखता है। The Bank reserves to itself the right of altering the Drawings and nature of the work by adding to or omitting any items of work or having portions of the same carried out without prejudice to this contract.</p>
8	<p>समय को इस अनुबंध के महत्वपूर्ण कारक के रूप में माना जाएगा, और ठेकेदार साइट को सौंपने के तुरंत बाद या औपचारिक कार्य आदेश जारी होने के 7 दिनों के बाद जो भी बाद में हो दी गई शर्तों एवं समय विस्तार के प्रावधानों के अनुसार दी गई शर्तों के अनुसार कार्य पूर्ण करेगा एवं समय विस्तार के प्रावधानों के अधीन है। Time shall be considered as one of the important factor of this Contract, and the Contractor hereby agrees to commence the work soon after the site is handed over to him or from 14 day after the day of issue of formal works order as provided for in the said Conditions, whichever is later, and to complete the entire work as provided in said condition, subject nevertheless to the provisions for extension of time.</p>
9	<p>इस अनुबंध के तहत बैंक द्वारा सभी भुगतान केवल जयपुर में किए जाएंगे। All payments by The Bank under this Contract will be made only at Raipur.</p>
10	<p>इस समझौते से जुड़े या किसी भी तरह से उत्पन्न होने वाले सभी विवादों को जयपुर में उत्पन्न माना जाएगा और इनका निपटान केवल जयपुर में न्यायालयों के ही अधिकार क्षेत्र में होगा। All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Raipur and only Courts in Raipur shall have jurisdiction to determine the same.</p>
11	<p>इस संधि के विभिन्न अंशों को ठेकेदार ने पढ़ लिया है तथा उन्हें पूर्ण रूप से समझ लिया है। That the several parts of this Contract have been read by the Contractor and fully understood by the Contractor.</p>
12	<p>गैर-प्रकटीकरण खंड : ठेकेदार, बैंक के बुनियादी ढांचे/प्रणालियों/उपकरणों आदि की प्रत्यक्ष या अप्रत्यक्ष रूप से किसी भी जानकारी, सामग्री और विवरण का किसी तीसरे पक्ष को खुलासा नहीं करेगा, जो इस समझौते के संबंध में अपने संधिदात्मक दायित्वों के</p>

	<p>निर्वहन के दौरान ठेकेदार के कब्जे या ज्ञान के पास आ सकता है, और हर समय इस पर विश्वास रखेगा। ठेकेदार सिवाय इसके तहत दायित्वों को पूरा करने या लागू कानूनों का पालन करने के लिए आवश्यक सीमा के अलावा अनुबंध के विवरण को वैयक्त और गोपनीय मानेगा। ठेकेदार नियोक्ता की पिछली लिखित सहमति के बिना किसी भी व्यापार या तकनीकी पत्र या अन्य जगहों पर कार्यों के किसी भी विवरण का खुलासा, प्रकाशित होने की अनुमति नहीं देगा। ठेकेदार किसी भी गोपनीय जानकारी के प्रकटीकरण के परिणामस्वरूप नियोक्ता को होने वाले किसी भी नुकसान के लिए नियोक्ता को क्षतिपूर्ति करेगा। उपर्युक्त का पालन करने में विफलता को ठेकेदार की ओर से अनुबंध का उल्लंघन माना जाएगा और नियोक्ता नुकसान का दावा करने और कानूनी उपचारों को आगे बढ़ाने का हकदार होगा। ठेकेदार अपने कर्मचारियों के मध्य सभी उचित कार्रवाई करेगा ताकि यह सुनिश्चित किया जा सके कि इस समझौते के तहत गोपनीय सूचनाओं का प्रकटीकरण न करने के दायित्व पूरी तरह से संतुष्ट हों। गैर-प्रकटीकरण और गोपनीयता के संबंध में ठेकेदार के दायित्व किसी भी कारण से इस समझौते की समाप्ति या इस समझौते के टरमिनेशन के बाद भी बने रहेंगे।</p> <p>Non-Disclosure clause: The Contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Contractor during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Employer. The Contractor shall indemnify the Employer for any loss suffered by the Employer as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Contractor and the Employer shall be entitled to claim damages and pursue legal remedies. The Contractor shall take all appropriate actions with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. The Contractor's obligations with respect to non-disclosure and confidentiality will survive even after the expiry or termination of this agreement for whatever reason.</p>
13	<p>यौन उत्पीड़न की रोकथाम संबंधी उपबंध Prevention of Sexual harassment clause/ The contractor/Agency shall be solely responsible for full compliance with the provision of "the sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act 2013". In case of any complaint of sexual harassment against its employee within the premises of Bank, complaint will be filed before the Internal complaint committee constituted by the Contractor/Agency and the Contractor/Agency shall ensure appropriate action under the said Act in respect to the complaint. Any complaint of sexual harassment from any aggravated employee of</p>

	<p>the contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank. The Contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employee, if sexual violence by the employee of the contractor is proved. The contractor shall be responsible for educating its employee about prevention of sexual harassment at work place and related issue.</p> <p>ठेकेदार/एजेंसी कार्य स्थल) रोकथाम, निषेध और निवारण (अधिनियम 2013 में महिलाओं के यौन उत्पीड़न के प्रावधान के पूर्ण अनुपालन के लिए पूरी तरह जिम्मेदार होगी। बैंक के परिसर के भीतर अपने कर्मचारी के खिलाफ यौन उत्पीड़न की किसी भी शिकायत के मामले में ठेकेदार/एजेंसी द्वारा गठित आंतरिक शिकायत समिति के समक्ष शिकायत दर्ज की जाएगी और ठेकेदार/एजेंसी शिकायत के संबंध में उक्त अधिनियम के तहत उचित कार्रवाई सुनिश्चित करेगी। बैंक के किसी भी कर्मचारी के खिलाफ ठेकेदार के किसी भी गंभीर कर्मचारी से यौन उत्पीड़न की किसी भी शिकायत का बैंक द्वारा गठित क्षेत्रीय शिकायत समिति द्वारा संज्ञान लिया जाएगा। यदि ठेकेदार के कर्मचारी द्वारा यौन हिंसा साबित हो जाती है, तो ठेकेदार किसी भी मौद्रिक मुआवजे के लिए जिम्मेदार होगा, जिसे घटना में कर्मचारी शामिल होने की स्थिति में भुगतान करने की आवश्यकता हो सकती है। ठेकेदार अपने कर्मचारी को कार्यस्थल पर यौन उत्पीड़न की रोकथाम और संबंधित मुद्दे के बारे में शिक्षित करने के लिए जिम्मेदार होगा।</p>
यदि ठेकेदार एक भागीदारी या एक व्यक्ति है If the contract or is a Partnership or an Individual	<p>इसके साक्ष्य में बैंक तथा ठेकेदार ने इन दस्तावेजों तथा मूल प्रति पर इसके ऊपर उल्लेखित दिन और वर्ष में हस्ताक्षर किए हैं।</p> <p>IN WITNESS WHEREOF The Bank and the Contractor have set their respective hands to these presents and two duplicates hereof the day and year first hereinabove written.</p>
यदि ठेकेदार एक कंपनी है If the contract or is a Company	<p>इसके साक्ष्य में बैंक ने अपने विधिवत प्राधिकृत किये हैं और ठेकेदार ने इन पर तथा उक्त दोनों प्रतिलिपियों पर अपनी नियमित मोहर लगवाई है/इसके पहले उक्त दिनांक और वर्ष को अपनी ओर से इन दस्तावेजों तथा उक्त दो प्रतिलिपियों का निष्पादन करवाया है।</p> <p>IN WITNESS WHEREOF The Bank has set its hand to these presents through its duly authorized official and the Contractor has caused its common seal to be affixed hereunto and the said two duplicate/has caused these presents and the said two duplicates hereof to be executed on its behalf, the day and year first hereinabove written.</p>

Signature Clause

SIGNED AND DELIVERED by the Reserve Bank of India by the hand of
 Shri
 (name and designation)

.....
 in the presence of

(1)
 Address

(2)
 Address

.....

Witnesses

SIGNED AND DELIVERED BY If the part is a partnership firm or any individual
 should be signed by all or on behalf of all the
 partners.

(1)
 Address

.....

2)

.....
 ..

Address

.....

If the Contractor signs under its common Seal
 the signature clause should tally with their
 sealing clause in the Articles of Associations.

Witnesses

THE COMMON SEAL OF

Was hereunto affixed pursuant to
 the resolutions passed

By its Board of Directors at the
 meeting held on

.....

The Contractor is signing by the hand of power
 of attorney whether a company or individual.

..... The Contractor is signing by the hand of power
 of attorney whether a company or individual.

In the presence of

(1)

.....

.....
 (2)

.....

.....

Directors who have signed these
 presents in taken thereof in the
 presence of

(1)

.....
 (2)

.....

SIGNED AND DELIVERED BY the
 Contractor by the hand Of
 Shri

.....

and duly constituted attorney.

Annexure III

वार्षिक रखरखाव अनुबंध के लिए समझौता
(500 रुपये गैर न्यायिक स्टाम्प पेपर पर)

Articles Of Agreement for Annual Maintenance Contract
(On Rs 500 non judicial stamp paper)

यह समझौता अनुबंध भारतीय रिजर्व बैंक, रायपुर (जिसका केंद्रीय कार्यालय मुंबई है) और _____ के मध्य दिनांक _____ को) इसके बाद "नियोक्ता" और "ठेकेदार" कहा जाएगा (निष्पादित किया गया)।

जबकि नियोक्ता _____ (कार्य का नाम हेतु) (06 माह की अवधि के लिए वार्षिक रखरखाव अनुबंध का इच्छुक है और उसने किए जाने वाले कार्यों की विशिष्टताओं और मात्राओं के अनुरूप अपेक्षित कार्य के लिए हस्ताक्षरित अथवा पार्टियों द्वारा या इसके लिए हस्ताक्षरित किए गए हैं।

और जबकि ठेकेदार इस विषय के काम पर यहां निर्धारित शर्तों और विशेष शर्तों में उल्लिखित और अनुबंध की मात्राओं और शर्तों की अनुसूची में संशोधित करके अंततः दोनों पक्षों द्वारा स्वीकृति के लिए सहमति हुई है

)इन सभी सामूहिक रूप से इसके बाद "उक्त शर्तों" के रूप कहा जाएगा, (उक्त मानचित्रों पर दिखाए गए कार्यों और/या उक्त विनिर्देशों में वर्णित और संबंधित दरों में मात्रा की अनुसूची में शामिल है, उसके बाद निकाली गई राशि या अन्य राशि के रूप में इसके तहत देय) इसके बाद "उक्त अनुबंध राशि" के रूप में संदर्भित (होगा)।

ARTICLES OF AGREEMENT made the _____ day of _____ between the **Reserve Bank of India, Raipur** having its Central Office at Mumbai (hereinafter called "the Employer") of the one part and _____ (hereinafter called "the Contractor") on the other part.

WHEREAS the Employer is desirous of Annual Maintenance Contract for the _____ for _____ (Name of the work) and has caused specifications and Schedule of Quantities describing the works to be done which have been signed by or on behalf of the parties hereto.

AND WHEREAS the Contractor has agreed to execute upon the subject work to the conditions set forth herein and to the conditions set forth in the special conditions and in the schedule of quantities and conditions of Contract as modified and finally accepted by both the parties (all of which are collectively hereinafter referred to as "the said Conditions") the works shown upon the said drawings and/or described in the said Specifications and included in the Schedule of quantities at the respective rates therein set forth, amounting to the sum as therein arrived at or such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount").

यह एतद्वारा अब सहमति के साथ इस प्रकार है :

NOW IT IS HEREBY AGREED AS FOLLOWS :

1.	यह वार्षिक रखरखाव अनुबंध) अर्थात प्रणाली के सभी भाग(06 महीने की अवधि के लिए है। अनुबंध की दर को इस समझौते के उपबंध 7 के अनुसार नवीनीकृत किया जाएगा। This Annual maintenance contract (i.e. all parts of the system) for the period of _____. Rate of the contract shall be renewed as per the clause 7 of this agreement.
2.	बैंक _____ में _____ के रख रखाव कार्य- के निष्पादन हेतु फ़र्म को रु _____ के लिए भुगतान किया जाएगा। The firm will be paid Rs. _____ for _____ by the Bank for _____
3.	कार्य का दायरा :निविदा में उल्लेखित सभी कार्य ठेकेदार द्वारा किए जाएंगे। Scope of Work: Contractor has do all the work as mentioned in tender.
4.	भुगतान शर्त :सेवा अनुबंध के लिए यह दर संतोषजनक सेवा प्रदान करने पर अर्धवार्षिक आधार पर 06 माह के भुगतान की अवधि के लिए मान्य है। सेवा अनुबंध दर निकटतम सेवा स्टेशन से यात्रा लागत सहित सभी लागत के साथ होगी। Payment Condition: This rate for the service contract is valid for a period of 06 months and payment shall be made on half yearly basis on rendering satisfactory service. The service contract rate shall also take into account all the cost, including travel cost from the nearest service station.
5.	जुर्माना:- प्रणाली में किसी भी त्रुटि में सुधार निविदा में उल्लेखित निर्धारित समय के अनुसार किया जाएगा। इसमें कोई विचलन पाये जाने पर जुर्माना निविदा के अनुसार लागू किया जाएगा । Penalty: Any fault in the system shall be rectified as per the rectification time mentioned in the tender. Any deviation will lead to penalty as per tender.
6.	ब्लैकलिस्टिंग :यदि ठेकेदार सिस्टम सौंपने की तारीख से सेवा अनुबंध को निविदा में उल्लेखित वर्षों तक कार्य पूरा करने में विफल रहता है, तो बैंक को आरबीआई द्वारा आमंत्रित किसी अन्य निविदा में भाग लेने के लिए फ़र्म को काली सूची में डालने का अधिकार है और फ़र्म द्वारा दी गयी सुरक्षा जमा/बैंक गारंटी राशि भी जब्त कर ली जाएगी। Blacklisting: if contractor fails to complete the contract/assigned/tender work during the contract period(from date of handing over to till AMC period) ,the Bank reserve the right to blacklist the firm for further participating in any other tender invited by the RBI and security deposit amount/Bank Guarantee will also be forfeited.
7.	New Rate of AMC: While renewing the contract amount will be arrived at based on following formula. <div style="border: 1px solid black; padding: 5px; margin-top: 10px;">$A_C = A_P [\{ 0.30 \times (EPI_C / EPI_P + 0.70 \times (CPI_C) / CPI_P \}]$</div>

	A _C	The contract amount for the current year.
	A _P	The contract amount for the previous year.
	EPI _C	Wholesale Price Index for Electrical Apparatus, appliances & parts 6 months prior to the commencement date of contract for the current year
	EPI _P	Wholesale Price Index for Electrical Apparatus, appliances & parts 6 months prior to the commencement date of contract for the previous year
	CPI _C	Consumer Price Index for Industrial Workers (All India Average) 6 months prior to the commencement date of contract for the current year.
	CPI _P	Consumer Price Index for Industrial Workers (All India Average) 6 months prior to the commencement date of contract for the previous year.
The rate shall be renewed in every Year in March and communicated through letter.		
8.	<p>यदि ठेकेदार और बैंक पारस्परिक रूप से सहमत हैं तो एएमसी अवधि खंड 7 में उल्लिखित फार्मूले के अनुसार अगले वर्षों के लिए नवीनीकृत की जाएगी।</p> <p>If contractor and The Bank are mutually agreed then AMC period will further renew based on the formula mentioned in clause 7.</p>	
9.	<p>इस अनुबंध के तहत नियोक्ता द्वारा सभी भुगतान केवल जयपुर में किए जाएंगे। All payments by the Employer under this Contract will be made only at Raipur.</p>	
10.	<p>इस समझौते से जुड़े या किसी भी तरह से उत्पन्न होने वाले सभी विवादों को जयपुर में उत्पन्न माना जाएगा और केवल जयपुर की अदालतों को ही यह निर्धारित करने का क्षेत्राधिकार होगा।</p> <p>All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Raipur and only Courts in Raipur shall have jurisdiction to determine the same.</p>	
11.	<p>गैर-प्रकटीकरण खंड : बोलीकर्ता, बैंक के बुनियादी ढांचे/प्रणालियों/उपकरणों आदि की प्रत्यक्ष या अप्रत्यक्ष रूप से किसी भी जानकारी, सामग्री और विवरण का किसी तीसरे पक्ष को खुलासा नहीं करेगा, जो इस समझौते के संबंध में अपने संविदात्मक दायित्वों के निर्वहन के दौरान बोलीकर्ता के कब्जे या ज्ञान के पास आ सकता है, और हर समय इस पर विश्वास रखेगा। बोलीदाता सिवाय इसके तहत दायित्वों को पूरा करने या लागू कानूनों का पालन करने के लिए आवश्यक सीमा के अलावा अनुबंध के विवरण को वैयक्त और गोपनीय मानेगा। बोलीकर्ता नियोक्ता की पिछली लिखित सहमति के बिना किसी भी व्यापार या तकनीकी पत्र या अन्य जगहों पर कार्यों के किसी भी विवरण का खुलासा, प्रकाशित होने की अनुमति नहीं देगा। बोलीकर्ता, किसी भी गोपनीय जानकारी के प्रकटीकरण के परिणामस्वरूप नियोक्ता को होने वाले किसी भी नुकसान के लिए नियोक्ता को क्षतिपूर्ति करेगा। उपर्युक्त का पालन करने में विफलता को बोलीदाता की ओर से अनुबंध का उल्लंघन माना जाएगा और नियोक्ता नुकसान का दावा करने और कानूनी उपचारों को आगे बढ़ाने का हकदार होगा। बोलीकर्ता अपने कर्मचारियों के मध्य सभी उचित कार्रवाई करेगा ताकि यह सुनिश्चित किया जा सके कि इस समझौते के तहत गोपनीय सूचनाओं का प्रकटीकरण न करने के दायित्व पूरी तरह से संतुष्ट हों। गैर-प्रकटीकरण और गोपनीयता के संबंध में बोलीकर्ता के दायित्व किसी भी कारण से इस समझौते की समाप्ति या समाप्ति से बच जाएंगे।</p>	

	<p><u>Non-Disclosure clause:</u> The Bidder shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Bidder during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Bidder shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Bidder shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Employer. The Bidder shall indemnify the Employer for any loss suffered by the Employer as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Bidder and the Employer shall be entitled to claim damages and pursue legal remedies. The Bidder shall take all appropriate actions with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. The Bidder's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reason.</p>
12.	<p>यौन उत्पीड़न की रोकथाम संबंधी उपबंध Prevention of Sexual harassment clause/ ठेकेदार/एजेंसी कार्य स्थल) रोकथाम, निषेध और निवारण (अधिनियम 2013 में महिलाओं के यौन उत्पीड़न के प्रावधान के पूर्ण अनुपालन के लिए पूरी तरह जिम्मेदार होगी। बैंक के परिसर के भीतर अपने कर्मचारी के खिलाफ यौन उत्पीड़न की किसी भी शिकायत के मामले में ठेकेदार/एजेंसी द्वारा गठित आंतरिक शिकायत समिति के समक्ष शिकायत दर्ज की जाएगी और ठेकेदार/एजेंसी शिकायत के संबंध में उक्त अधिनियम के तहत उचित कार्रवाई सुनिश्चित करेगी। बैंक के किसी भी कर्मचारी के खिलाफ ठेकेदार के किसी भी गंभीर कर्मचारी से यौन उत्पीड़न की किसी भी शिकायत का बैंक द्वारा गठित क्षेत्रीय शिकायत समिति द्वारा संज्ञान लिया जाएगा यदि ठेकेदार के कर्मचारी द्वारा यौन हिंसा साबित हो जाती है, तो ठेकेदार किसी भी मौद्रिक मुआवजे के लिए जिम्मेदार होगा, जिसे घटना में कर्मचारी शामिल होने की स्थिति में भुगतान करने की आवश्यकता हो सकती है। ठेकेदार अपने कर्मचारी को कार्यस्थल पर यौन उत्पीड़न की रोकथाम और संबंधित मुद्दे के बारे में शिक्षित करने के लिए जिम्मेदार होगा। ठेकेदार अपने कर्मचारी की एक पूरी और अद्यतन सूची प्रदान करेगा जो बैंक के परिसर के भीतर तैनात हैं।</p> <p>The contractor/Agency shall be solely responsible for full compliance with the provision of “the sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act 2013”.In case of any complaint of sexual harassment against its employee within the premises of Bank, complaint will be filed before the Internal complaint committee constituted by the Contractor/Agency and the Contractor/Agency shall ensure appropriate action under the said Act in respect to the complaint.</p>

	<p>Any complaint of sexual harassment from any aggravated employee of the contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank</p> <p>The Contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employee, if sexual violence by the employee of the contractor is proved.</p> <p>The contractor shall be responsible for educating its employee about prevention of sexual harassment at work place and related issue.</p> <p>The contractor shall provide a complete and updated list of its employee who are deployed within the Bank's premises.</p>
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सेवा प्रदाता के हस्ताक्षर
सील सहित
Signature of service provider
(With seal)

बैंक प्रतिनिधि के हस्ताक्षर
सील सहित
Signature of Bank Representative
(With Seal)

On the Letter Head of
company/firm/organization

**Please always quote in your
correspondence**

Ref. No. _____

Date: _____

Regional Director
Reserve Bank of India
Estate Cell
Raipur-492018
Dear Sir,

Name of Work: _____

Client's Certificate regarding performance of the Contractor

We confirm that M/s. (Name of the contractor) _____ have carried out the following work/s for us. The firm may be considered sound for entrusting captioned costing up to Rs. 10 Lakh.

2. Other particulars are given below for your perusal and record:

Sr. No.	Particulars	Comments of the Client
1	Name of the eligible work with brief particulars	
2	Work order No. and date	
3	Project/work cost	
4	Date of commencement of work	
5	Stipulated date of completion	
6	Actual date of completion	
7	Details of compensation levied for delay (indicate amount), if any	
8	Gross amount of the work completed and paid for	
9	Performance Report :	Outstanding / Very Good / Good / Fair / Satisfactory / Poor
	(i) Quality of executed work (indicate grading)	

Sr. No.	Particulars	Comments of the Client
	(ii) If firm is maintaining the system under Annual maintenance Contract (AMC). Indicate grading for performance of AMC	
10	Comments of the Client on the capabilities of the M/s. (Indicate Grading): Outstanding / Very Good / Good / Fair / Satisfactory / Poor	
	(a) Technical proficiency	
	(b) Financial soundness	
	(c) Mobilization of Manpower	
	(d) General Behavior	
11	Any other information which you consider will help us in making our decision.	

Office Seal of the Client

Yours faithfully,

(Signature of the Responding Officer*)
For S.E.(E) / Executive Engineer (E)

Note:

* Responding Officer should be of the Rank of Superintending / Executive Engineer in respect of a Government/Semi- Government organization or a PSU

* Responding Officer should be of the Rank of General Manager in respect of Private organizations

* The matter written in italic not to be printed on the final Performance Certificate

FORMAT OF BANKERS' CERTIFICATE

(To be uploaded with the tender)

1. Composition of the firm (whether Partnership"/ Private Limited/ Proprietorship/ Public Limited.)
2. Name of the Proprietor/ Partners/ Directors of the firm.
3. Turnover of the firm for the last 3 financial years (year wise).
2024-25
2023-24
2022-23
4. Credit facility/ Overdraft facility enjoyed by the firm.
5. Dealings
6. The period from which the firm has been banking with your bank.
7. Any other remarks.

It may be noted that the above firm is considered financially sound to be entrusted with the Contract for works estimated to cost Rs. 10.00 Lakhs.

(Signature)
For the Bank

Note:- 1. Bankers' certificates should be on letter head of the Bank and addressed to Regional Director, Raipur Regional office, Sector 24, Naya Raipur, Chhattisgarh-4920182. In case of partnership firm, certificate should include names of all partners as recorded with the Bank