



भारतीय रिज़र्व बैंक / Reserve Bank of India  
संपदा विभाग / Estate Department  
चंडीगढ़ / Chandigarh

**ई-निविदा सूचना**

**भारतीय रिज़र्व बैंक, सैक्टर-17ए चंडीगढ़ के सुरक्षा क्षेत्र में प्रथम तल पर उठे हुये फ्लोरिंग / फाल्स एक्सैस फ्लोरिंग की व्यवस्था करने और लगाने के कार्य करने हेतु ई-निविदा**

भारतीय रिज़र्व बैंक, सैक्टर-17ए चंडीगढ़ के सुरक्षा क्षेत्र में प्रथम तल पर उठे हुये फ्लोरिंग / फाल्स एक्सैस फ्लोरिंग की व्यवस्था करने और लगाने के कार्य करने हेतु, पात्र और इच्छुक फर्मों से ई-निविदाएं आमंत्रित करता है। कार्य की अनुमानित लागत **₹16.90 लाख** मात्र (जी. एस. टी. सहित) है।

2. यह एक सीमित ई-निविदा है। केवल वे फर्म जो संपदा विभाग, भारतीय रिज़र्व बैंक, चंडीगढ़ में Civil Interior and Renovation works (Trade No. 3) में श्रेणी IV एवं श्रेणी V में सूचीबद्ध हैं, ई-निविदा प्रक्रिया में भाग ले सकेंगी। ई-निविदा दस्तावेज बैंक की वेबसाइट [www.rbi.org.in](http://www.rbi.org.in) पर डाउनलोड के लिए उपलब्ध है।

3. ई-निविदा दो भागों में ऑनलाइन प्रस्तुत की जाएगी। ई-निविदा के भाग-I में प्रस्तावित कार्य के लिए बैंक की मानक तकनीकी और वाणिज्यिक शर्तें होंगी, जिन पर निविदाकर्ता को सहमत होना होगा। ई-निविदा के भाग-II में बैंक की मात्राओं की अनुसूची निर्धारित की गयी है और निविदाकर्ता द्वारा मूल्य बोली ऑनलाइन प्रस्तुत की जाएगी।

4. पात्रता मानदंड को पूरा करने वाली फर्मों को कार्य के आवंटन के लिए विचार किए जाने हेतु **05 मई 2025 को पूर्वाह्न 11:00 बजे** तक या उससे पहले सभी आवश्यक दस्तावेजों को <https://www.mstcecommerce.com/eprocn> पर अपलोड करना होगा।

5. ई-निविदा के भाग-I को **05 मई 2025 को अपराह्न 03:00 बजे** MSTC Portal पर खोला जायेगा। ई-निविदा की समय-सारणी निम्न अनुसार है:

क	ई-निविदा सं.	RBI/Chandigarh Regional Office/Estate/4/25-26/ET/55
ख	निविदा प्रणाली	ई-प्रापण प्रणाली (ऑनलाइन <a href="https://www.mstcecommerce.com/eprocn">https://www.mstcecommerce.com/eprocn</a> पर भाग-I तकनीकी-वाणिज्यिक बोली तथा भाग-II मूल्य बोली)
ग	अनुमानित लागत	₹16.90 लाख मात्र (रुपए सोलह लाख नब्बे हजार मात्र) (जी. एस.टी. सहित)
घ	ई-निविदा दस्तावेज बैंक की वेबसाइट से डाउनलोड करने की प्रारम्भिक तिथि	25 अप्रैल 2025 को साँय 05:00 बजे से
ङ	<a href="https://www.mstcecommerce.com/eprocn">https://www.mstcecommerce.com/eprocn</a> पर ई-निविदा (ऑनलाइट तकनीकी-वाणिज्यिक बोली और मूल्य बोली) प्रारंभ होने की तारीख	25 अप्रैल 2025 को साँय 05:00 बजे से

च	बोली पूर्व बैठक की तिथि एवं समय	02 मई 2025 को पूर्वाह्न 11:00 बजे स्थान: संपदा विभाग, तृतीय तल, मुख्य कार्यालय भवन, भारतीय रिज़र्व बैंक, सेंट्रल विस्टा, सेक्टर-17, चंडीगढ़
छ	ई-निविदा (तकनीकी-वाणिज्यिक बोली एवं मूल्य बोली) बंद होने की तिथि	05 मई 2025 को पूर्वाह्न 11:00 बजे तक
ज	ई-निविदा का भाग I (अर्थात तकनीकी-वाणिज्यिक बोली) खोलने की तारीख	05 मई 2025 को अपराह्न 03:00 बजे यदि बोलीदाताओं द्वारा कोई विचलन प्रस्तुत नहीं किया गया तो भाग II उसी दिन खोला जाएगा। अन्यथा भाग II किसी अन्य तिथि पर खोला जाएगा जिसकी सूचना बोलीदाताओं को ईमेल के माध्यम से दी जाएगी।
झ	अंतरण फीस	अंतरण फीस का भुगतान एमएसटीसी भुगतान गेटवे / एनईएफटी माध्यम से एमएसटीसी लिमिटेड के पक्ष में किया जाएगा।

बैंक न्यूनतम निविदा को स्वीकार करने के लिए बाध्य नहीं है और किसी भी निविदा में पूर्ण या आंशिक रूप से स्वीकार करने का अधिकार सुरक्षित रखता है। बैंक बिना किसी कारण बताए सभी निविदाओं को अस्वीकार करने का अधिकार भी सुरक्षित रखता है।

कृते/-  
क्षेत्रीय निदेशक  
भारतीय रिज़र्व बैंक, चंडीगढ़



Reserve Bank of India  
Estate Department  
Chandigarh

भारतीय रिज़र्व बैंक, सेक्टर-17ए चंडीगढ़ के सुरक्षा क्षेत्र में प्रथम तल पर उठे हुये फ्लोरिंग / फाल्स एक्सैस फ्लोरिंग की व्यवस्था करने और लगाने के कार्य करने हेतु ई-निविदा

**Tender for**  
**Providing and fixing of False flooring 1st floor in Security Area, RBI Main Office Building,**  
**Chandigarh-160017**

**भाग- I (टेक्नो-कमर्शियल बोली)**  
**Part-I (Techno-Commercial Bid)**

**Tender No: RBI/Chandigarh Regional Office/Estate/4/25-26/ET/55**

बोलीदाता का नाम : .....

पता: .....

दूरभाष सं: .....

ईमेल-: .....

बोली पूर्व बैठक का समय एवं स्थान	02 मई 2025 को पूर्वाह्न 11:00 बजे <b>स्थान:</b> संपदा विभाग, तृतीय तल, मुख्य कार्यालय भवन, भारतीय रिज़र्व बैंक, सेंट्रल विस्टा, सेक्टर-17, चंडीगढ़
बोली प्रस्तुत करने की अंतिम तिथि:	05 मई 2025 को पूर्वाह्न 11:00 बजे तक
निविदा का भाग I अर्थात् तकनीकी-वाणिज्यिक बोली खोलने की तिथि:	05 मई 2025 को अपराह्न 3:00 बजे तक

**Note: This is an-e tender. Hence, signed & scanned Part I must be uploaded to MSTC website. Part II/price bid excel must be uploaded on the MSTC Portal separately.**

**Bidder/Contractor/Tenderer means those who are participating in the tendering process. Successful bidder/contractor/Tenders mean who quote Lowest rates after evaluating thePart I and Part II of tender.**

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## **अस्वीकरण/ DISCLAIMER**

भारतीय रिज़र्व बैंक, सम्पदा विभाग, चंडीगढ़ ने इच्छुक पक्षों को कार्य की पृष्ठभूमि की जानकारी देने के लिए यह दस्तावेज़ तैयार किया है। जबकि भारतीय रिज़र्व बैंक ने इसमें निहित जानकारी को तैयार करने में उचित सावधानी बरती है और इसे सटीक मानते हैं, न तो भारतीय रिज़र्व बैंक और न ही इसके किसी भी प्राधिकरण या एजेंसियों और न ही उनके संबन्धित अधिकारियों, कर्मचारियों, एजेंटों या सलाहकारों में से कोई भी इस दस्तावेज़ में निहित जानकारी की पूर्णता या सटीकता के संबंध में कोई वारंटी या नुमाइंदगी, व्यक्त या निहित प्रदान करता है।

Reserve Bank of India, Estate Department, Chandigarh, has prepared this document to give background information on the work to the interested parties. While Reserve Bank of India has taken due care in the preparation of the information contained herein and believe it to be accurate, neither Reserve Bank of India nor any of its authorities or agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

इस दस्तावेज़ का प्रयोजन सम्पूर्ण जानकारी प्रदान करने का नहीं है। इच्छुक पार्टियों से अपनी स्वयं की पूछताछ करना अपेक्षित है। इस ई-निविदा के प्रत्यर्थी को अपनी स्वयं की पूछताछ करने की आवश्यकता है और उन्हें केवल खाली ई-निविदा दस्तावेज़ों / फार्मों में निहित जानकारी पर भरोसा नहीं करना चाहिए। यदि उत्तरदाताओं द्वारा सम्यक उद्यम का पालन नहीं किया जाता है तो भारतीय रिज़र्व बैंक ज़िम्मेदार नहीं होगा।

The information is not intended to be exhaustive. Interested parties are required to make their own inquiries. Respondents to this tender are required to make their own inquiries and they should not rely solely on the information contained in the blank tender documents / forms. The Reserve Bank of India is not responsible if no due diligence is performed by the Respondents.

यह जानकारी इस आधार पर प्रदान की जाती है कि यह भारतीय रिज़र्व बैंक या इसके किसी भी प्राधिकरण या एजेंसियों या उनके संबन्धित अधिकारियों, कर्मचारियों, एजेंटों या सलाहकारों पर बाध्यकारी नहीं है।

The information is provided on the basis that it is non-binding on Reserve Bank of India or any of its authorities or agencies or any of their respective officers, employees, agents or advisors.

भारतीय रिज़र्व बैंक परियोजना के साथ आगे बढ़ने या परियोजना के विन्यास को बदलने, इस दस्तावेज़ में परिलक्षित समय सारिणी को बदलने या लागू होने वाली प्रक्रिया को बदलने का अधिकार सुरक्षित रखता है। यह रूचि व्यक्त करने वाले किसी भी पक्ष के साथ मामले पर आगे चर्चा करने से इनकार करने का अधिकार भी सुरक्षित रखता है। रूचि व्यक्त करने वाले व्यक्तियों या संस्थाओं को किसी भी प्रकार की लागत की प्रतिपूर्ति का भुगतान नहीं किया जाएगा।

Reserve Bank of India reserves the right not to proceed with the Project or to change the configuration of the Project, to alter the time table reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the matter further with any party expressing interest. No reimbursement of cost of any type will be paid to persons or entities expressing interest.

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भारतीय रिज़र्व बैंक / Reserve Bank of India  
संपदा विभाग / Estate Department  
चंडीगढ़ / Chandigarh

### ई-निविदा सूचना

#### **भारतीय रिज़र्व बैंक, सैक्टर-17ए चंडीगढ़ के सुरक्षा क्षेत्र में प्रथम तल पर उठे हुये फ्लोरिंग / फाल्स एक्सैस फ्लोरिंग की व्यवस्था करने और लगाने के कार्य करने हेतु ई-निविदा**

भारतीय रिज़र्व बैंक, सैक्टर-17ए चंडीगढ़ के सुरक्षा क्षेत्र में प्रथम तल पर उठे हुये फ्लोरिंग / फाल्स एक्सैस फ्लोरिंग की व्यवस्था करने और लगाने के कार्य करने हेतु, पात्र और इच्छुक फर्मों से ई-निविदाएं आमंत्रित करता है। कार्य की अनुमानित लागत **₹16.90 लाख** मात्र (जी. एस. टी. सहित) है।

2. यह एक सीमित ई-निविदा है। केवल वे फर्म जो संपदा विभाग, भारतीय रिज़र्व बैंक, चंडीगढ़ में Civil Interior and Renovation works (Trade No. 3) में श्रेणी IV एवं श्रेणी V में सूचीबद्ध हैं, ई-निविदा प्रक्रिया में भाग ले सकेंगी। ई-निविदा दस्तावेज बैंक की वेबसाइट [www.rbi.org.in](http://www.rbi.org.in) पर डाउनलोड के लिए उपलब्ध है।

3. ई-निविदा दो भागों में ऑनलाइन प्रस्तुत की जाएगी। ई-निविदा के भाग- I में प्रस्तावित कार्य के लिए बैंक की मानक तकनीकी और वाणिज्यिक शर्तें होंगी, जिन पर निविदाकर्ता को सहमत होना होगा। ई-निविदा के भाग- II में बैंक की मात्राओं की अनुसूची निर्धारित की गयी है और निविदाकर्ता द्वारा मूल्य बोली ऑनलाइन प्रस्तुत की जाएगी।

4. पात्रता मानदंड को पूरा करने वाली फर्मों को कार्य के आवंटन के लिए विचार किए जाने हेतु **05 मई 2025 को पूर्वाह्न 11:00 बजे** तक या उससे पहले सभी आवश्यक दस्तावेजों को <https://www.mstcecommerce.com/eprocn> पर अपलोड करना होगा।

5. ई-निविदा के भाग-I को **05 मई 2025 को अपराह्न 03:00 बजे** MSTC Portal पर खोला जायेगा। ई-निविदा की समय-सारणी निम्न अनुसार है:

क	ई-निविदा सं.	RBI/Chandigarh Regional Office/Estate/4/25-26/ET/55
ख	निविदा प्रणाली	ई-प्रापण प्रणाली (ऑनलाइन <a href="https://www.mstcecommerce.com/eprocn">https://www.mstcecommerce.com/eprocn</a> पर भाग- I तकनीकी-वाणिज्यिक बोली तथा भाग-II मूल्य बोली)
ग	अनुमानित लागत	₹16.90 लाख मात्र (रुपए सोलह लाख नब्बे हजार मात्र) (जी. एस.टी. सहित)
घ	ई-निविदा दस्तावेज बैंक की वेबसाइट से डाउनलोड करने की प्रारम्भिक तिथि	25 अप्रैल 2025 को साँय 05:00 बजे से

ड	<a href="https://www.mstcecommerce.com/eproc">https://www.mstcecommerce.com/eproc</a> पर ई-निविदा (ऑनलाइट तकनीकी-वाणिज्यिक बोली और मूल्य बोली) प्रारंभ होने की तारीख	25 अप्रैल 2025 को साँय 05:00 बजे से
च	बोली पूर्व बैठक की तिथि एवं समय	02 मई 2025 को पूर्वाह्न 11:00 बजे स्थान: संपदा विभाग, तृतीय तल, मुख्य कार्यालय भवन, भारतीय रिज़र्व बैंक, सेंट्रल विस्टा, सेक्टर-17, चंडीगढ़
छ	ई-निविदा (तकनीकी-वाणिज्यिक बोली एवं मूल्य बोली) बंद होने की तिथि	05 मई 2025 को पूर्वाह्न 11:00 बजे तक
ज	ई-निविदा का भाग I (अर्थात तकनीकी-वाणिज्यिक बोली ) खोलने की तारीख	05 मई 2025 को अपराह्न 03:00 बजे यदि बोलीदाताओं द्वारा कोई विचलन प्रस्तुत नहीं किया गया तो भाग II उसी दिन खोला जाएगा। अन्यथा भाग II किसी अन्य तिथि पर खोला जाएगा जिसकी सूचना बोलीदाताओं को ईमेल के माध्यम से दी जाएगी।
झ	अंतरण फीस	अंतरण फीस का भुगतान एमएसटीसी भुगतान गेटवे / एनईएफटी माध्यम से एमएसटीसी लिमिटेड के पक्ष में किया जाएगा।

बैंक न्यूनतम निविदा को स्वीकार करने के लिए बाध्य नहीं है और किसी भी निविदा में पूर्ण या आंशिक रूप से स्वीकार करने का अधिकार सुरक्षित रखता है। बैंक बिना किसी कारण बताए सभी निविदाओं को अस्वीकार करने का अधिकार भी सुरक्षित रखता है।

कृते/-  
क्षेत्रीय निदेशक  
भारतीय रिज़र्व बैंक, चंडीगढ़



भारतीय रिज़र्व बैंक / Reserve Bank of India  
संपदा विभाग / Estate Department  
चंडीगढ़ / Chandigarh

### E-Tender Notice

#### **Providing and fixing of False flooring 1st floor in Security Area, RBI Main Office Building, Chandigarh**

Reserve Bank of India, Chandigarh invites E-Tender from eligible and willing firms for undertaking "Providing and fixing of False flooring 1st floor in Security Area, RBI Main Office Building, Chandigarh". The estimated cost of work is **₹16.90 Lakh** (including GST) only.

2. It is a limited e-tender. Only those firms which are empaneled with Estate Department, Reserve Bank of India, Chandigarh in Civil Interior and renovation work (Trade No. 3) under Category IV and Category V are eligible to take part in the tender process. The tender document is available on the Bank's website [www.rbi.org.in](http://www.rbi.org.in) for download.

3. E-Tender shall be submitted online in two parts. Part-I of the e-tender will contain the Bank's standard technical and commercial conditions for the proposed work, which must be agreed to by the tenderers. Part-II of the e-tender will contain the Bank's schedule of quantities and tenderer's price bid to be submitted online.

4. The firms fulfilling the eligibility criteria should upload all the required documents at <https://www.mstcecommerce.com/eprocn> on or before **May 05, 2025, 11:00 AM** for consideration for the award of work.

5. Part-I of the e-tender will be opened on **May 05, 2025 at 03:00 PM** on MSTC website. The timeline of the e-tender is as follow:

A	E-Tender no	<b>RBI/Chandigarh Office/Estate/4/25-26/ET/55</b>	<b>Regional</b>
B	Mode of Tender	e-Procurement System  (Online Part I - Techno-Commercial Bid and Part II - Price Bid through MSTC portal <a href="https://www.mstcecommerce.com/eprocn">https://www.mstcecommerce.com/eprocn</a> )	
C	Estimated cost	₹16.90 Lakh (Rupees Sixteen Lakh Ninety Thousand only) (Including GST)	
D	Date of availability of E-Tender Document for download on RBI website	April 25, 2025 from 05:00 PM	



E	Starting Date of E-Tender for submission of Part-I (Techno-Commercial Bid) and Part-II (Price Bid) at <a href="https://www.mstcecommerce.com/eproc">https://www.mstcecommerce.com/eproc</a>	April 25, 2025 from 05:00 PM
F	Date and time of pre-bid meeting	May 02, 2025 at 11:00 AM  Venue: Estate Department, 3 <sup>rd</sup> Floor, Main Office Building, Reserve Bank of India, Central Vista, Sector-17, Chandigarh
G	Closing Date of e-tender for submission of Techno-Commercial Bid & Price Bid	May 05, 2025 till 11:00 AM
H	Date & time of opening of Part I (Techno-Commercial Bid)	May 05, 2025 at 03:00 PM  Part II will be opened on same day if no deviation is submitted by bidders. Otherwise, the Part II will be opened on any other date which will be communicated to bidders through email.
I	Transaction Fee	Payment of transaction fee through MSTC payment gateway / NEFT in favour of MSTC Ltd

The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender. The Bank also reserves the right to reject all the tenders without assigning any reason thereof.

-SD-  
Regional Director  
Reserve Bank of India, Chandigarh

**Form of Tender**Place \_\_\_\_\_  
Date \_\_\_\_\_

The Regional Director,  
Reserve Bank of India,  
Estate Department  
Chandigarh

Dear Sir / Madam,

We have carefully examined the specifications and schedule of quantities relating to the works specified in the memorandum hereinafter set out and have visited and examined the installation site of the works specified in the said memorandum and having acquired the requisite information relating thereto as affecting the tender. I/We hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached Schedule of Quantities and in accordance in all respects with specifications and instructions in writing referred to in the conditions of tender, Articles of Agreement, General Instructions to the tenderers and special conditions, conditions hereinbefore referred to, specifications and schedule of quantities and with such materials as are provided for, by and in all other respects, in accordance with such conditions so far as they may be applicable.

**MEMORANDUM**

1	<b>Description of work</b>	<b>Providing and fixing of False flooring 1st floor in Security Area, RBI Main Office Building, Chandigarh-160017</b>
2	<b>Estimated cost</b>	₹16.90 Lakh inclusive of GST
3	<b>EMD</b>	NIL
4	<b>Percentage, if any, to be deducted from bills</b>	5% of the bill amount
5	<b>Time allowed for completion of the work from Fourteenth day from date of award of work.</b>	70 days

2. We also agree that our tender will remain valid for acceptance by the Bank for 90 days from the date of opening of Part I of the tender and this period of validity can be extended for such period as may be mutually agreed between the Bank and us in writing. We also agree to keep the earnest money valid during the entire period of validity of tender.

3. Should this Tender be accepted, I/we hereby agree to abide by and fulfil all the terms and Conditions of the Tender and in default thereof, to forfeit and pay to you or your successors, or assignees or nominees such sums of money as are stipulated in the conditions contained in the tender together with the written acceptance of the Contract.

4. I/We understand that you reserve the right to accept or reject any or all the tender either in full or in part without assigning any reason therefor. Should we fail to execute the Contract when called upon to do so, we do hereby agree that this sum shall be forfeited by us to the Reserve Bank of India.

5. The Tender is to be submitted in two parts. Part I contains all commercial terms conditions and technical particulars and Part II contains only the price bid.

Dated this \_\_\_\_ day of \_\_\_\_\_ 2025

For and on behalf of M/s

(Signature with seal)

Name \_\_\_\_\_

Designation: \_\_\_\_\_

Place \_\_\_\_\_

Date \_\_\_\_\_

Certified true copy of the Power of Attorney of the above signatory should be enclosed).

Witnesses

(1) Signature with name, address and date \_\_\_\_\_

(2) Signature with Name, address and date \_\_\_\_\_

<b>Reserve Bank of India (RBI)</b>	
<b>Estate Department</b>	
<b>Chandigarh</b>	
<b>E-Tender: Part I / Techno- commercial bid</b>	
<b>Section I : Commercial Conditions</b>	
1.1	<b>Name of work:</b> RBI CHANDIGARH invites tender of “ <b>Providing and fixing of False flooring 1st floor in Security Area, RBI Main Office Building, Chandigarh-160017</b> ” in two Parts from eligible bidders. It is a limited e-tender and the service provider is MSTC. Refer <a href="#">Annexure I</a> before proceeding further.
1.1.1	<b>Estimated cost of work:</b> Rs. 16.90 Lakhs
1.1.2	<b>Earnest Money Deposit:</b> NIL.
1.1.3	<b>Time for completion of work:</b> <u>70 days from the 14<sup>th</sup> day from date of Work Order</u>
1.1.4	<b>Transaction fee of tender will be directly submitted at MSTC website</b>
1.1.5	Date of start of tender: April 25, 2025 from 05:00 PM
1.1.6	Last date and time of submission of tender: May 05, 2025 till 11:00 AM
1.1.7	Date and time of opening of Part I of tender: May 05, 2025 at 03:00 PM
1.1.8	Date and time of opening of Part II of the tender: Part II will be opened on same day if no deviation is submitted by bidders. Otherwise, the Part II will be opened on any other date which will be communicated to bidders through email.
1.1.9	<p>Contact Details:</p> <p>1) Sh. Nakul Nagde, (Manager, Civil),  Email: <a href="mailto:nakulnagde@rbi.org.in">nakulnagde@rbi.org.in</a>  Mobile: 9829589139</p> <p>2) Sh. Sudhansu Vikram, Assistant Manager (Civil)  Email: <a href="mailto:sudhansuv@rbi.org.in">sudhansuv@rbi.org.in</a>  Mobile: 9130111152</p> <p>Estate Department,  3<sup>rd</sup> Floor, RBI Chandigarh,  PIN – 160017  Email: <a href="mailto:estatecharo@rbi.org.in">estatecharo@rbi.org.in</a>  Phone Number: 0172-2722502  Contact person (MSTC Ltd.)</p> <p>1) MSTC help desk: 07969066600  2) Mr Keshav Arora, Deputy Manager, <a href="mailto:cdgopn1@mstcindia.in">cdgopn1@mstcindia.in</a>; 9830430434,  3) Mr Pankaj Kumar, Deputy Manager, <a href="mailto:cdgopn2@mstcindia.in">cdgopn2@mstcindia.in</a>, 7229068247  Google hangout ID- (for text chat)- <a href="mailto:mstceproc@gmail.com">mstceproc@gmail.com</a></p>
1.1.10	<b>Eligibility Criteria:</b>

	<p>Only those bidders, who satisfy the following eligibility criteria shall be eligible to participate in the e-tender:</p> <ol style="list-style-type: none"> <li>I. Empaneled contractor of RBI (The Bank) CHANDIGARH office in Civil trade No 3 of more than Rs 10.00 Lakh (Category IV and Category V).</li> <li>II. They should be in the valid empaneled Contractor list of RBI, Chandigarh under the appropriate category of works mentioned above.</li> <li>III. The Contractors should not have been banned for any reasons or any contract awarded to them should not have been terminated during the last 2 years on account of non-performance/ any other reasons decided by the Employer.</li> </ol>
1.2	<p><b><u>Tendering Process:</u></b> The tender documents can be downloaded from MSTC website. All corrigendum, addendum and further communication shall be forwarded through email and MSTC website only. The tenders for the above work in two parts i.e. Part I contains technical specifications &amp; terms and conditions. <u>Part II contains only rates of items which shall be inclusive of GST.</u> Tender shall be submitted on MSTC website.</p>
1.3	<p><b><u>Part II (Financial bid):</u></b></p> <ol style="list-style-type: none"> <li>I. Part I will be opened on the date and time mention above.</li> <li>II. The Employer discourages stipulation of any additional conditions by the tenderers. However, in case the tenderers wish to include any condition, it shall be addressed as a special remark. The condition(s), if any, will be examined and after discussions with all the tenderers, the conditions that are acceptable to the Employer will be intimated to all the tenderers.</li> <li>III. Part II will be opened for those bidders who qualified in Part I of the tender.</li> <li>IV. If no special conditions are put forth by the bidders, Part II (Price Bid) of the tender shall also be opened thereafter on the same day or else Part II (Price Bid) shall be opened on a subsequent date which shall be intimated to the bidders.</li> <li>V. Tenders shall remain valid for acceptance by the Employer for a period of three months from the date of opening of the Part-1 of the tender which period may be extended by mutual agreement and the bidder shall not cancel or withdraw the tender during this period.</li> <li>VI. Bidder with lowest quoted amount in the Part II will be declared L1 bidder/successful bidder and if the rates are found workable/reasonable by the Bank, the tender will be awarded to lowest bidder/successful bidder.</li> <li>VII. In case two or more bidders being lowest bidder, all those bidders can quote a percentage above or below their tendered amount already submitted in part II. The quoting of such as a percentage above or below their tendered amount shall have a definite bearing on the condition/s the tenderers have to withdraw or additional benefit liable to be received as per the condition accepted by the Bank. The letter containing the tenderer's quoting percentage above or below their quoted tendered amount should be submitted in sealed cover on or before date fixed to Estate Department, subsequently and advised to the tenderers. This letter together with already submitted tendered rate shall be called Part II, will be opened in presence of the representatives of firms on the due date advised.</li> </ol>
1.4	<p>The rates quoted in Part II of tender shall be firm and shall include charges of GST, levies, consumables, Material, labour, transport, insurance, sundries, removing of debris from the site, making good the damages etc. Bidders are advised to inspect the site before quoting. This is item rate tender and all items are to be executed as directed by Technical officer deputed in the Bank.</p>

1.5	<b><u>Validity of tender:</u></b> The tenders shall be valid for acceptance by the Bank for a period of 90 days from the date of opening of Part I of tender.
1.6	<b><u>Signing of Contract Agreement</u></b>  The successful bidder shall be bound to implement the Contract within 7 days from the date of work order. The cost of necessary stamp paper (Rs 100) for execution of the agreement shall be borne by the Bidder. The format of agreement is attached at <a href="#">annexure-II</a> .
1.7	<b><u>Time Period:</u></b> Entire work shall be completed as indicated above, failing which liquidated damages at the rate of 0.25% of the cost of work executed per week to a maximum of 10% of the accepted tender value will be recovered for delay beyond the contractual period of completion. The work shall be carried out during office hours (9:30 AM to 5:30 PM) and beyond office hours i.e. Round the clock, if required. The successful bidder is required to make entry passes before start of work for their workers. Special permission is required for working on weekends/holidays/late hours apart from regular entry pass.
1.8	<b><u>Extension of time: (before expiry of original date of completion)</u></b>  If the L1 bidder desires any extension of time for completion of work on grounds of there having been unavoidable hindrances in execution or any other ground, they shall apply in writing immediately after the occurrence of the hindrance. Such application shall contain complete details of hindrances, which hindered the contractors in the execution of the work and reference to record of entry in the Hindrance Register. The Bank will grant the extension of time, without prejudice to Bank's right to recover liquidated damages or compensation under relevant contract clause. The hindrance due to the Bank will not be the part of calculation of liquidated damages.
1.9	<b><u>Safety and statutory measures:</u></b> The bidder shall take all safety measure during the execution of the work. The Bank will not accept any liability for any mishap / accident caused while working. The bidder shall indemnify and keep indemnified the Bank against all losses and claims, damages or compensation for breach of any provision of the Payment of Wages Act,1936 Minimum Wages Act 1948, Contract Labour (Regulation and Abolition) Act,1970, Payment of Bonus Act 1965 amended till date, EPF / ESI contribution, etc. or any other labour law/statute in force in this regard.
1.10	<b><u>Cleanliness:</u></b> All debris/packaging material etc. shall be disposed of by the bidder as per the rules and regulation of local authorities concerned beyond the property limits and the site shall be kept free of safety/ fire hazards.
1.11	<b><u>Security Deposit:</u></b>  (a) <b>Retention Money</b> of 5% of the bill amount (including GST, interest free) will be deducted from all the bills including running and final bill i.e. 5% from each bill and same will be returned after completion of one year of defect liability period (DLP). All defect will be rectified free of cost during one year of DLP. All Penalties, if any mentioned in the tender, will be recovered from security deposit account!

	<p>b) <b>Performance Bank Guarantee (PBG):</b> A Performance Bank Guarantee (@ 5% of the contract value) in prescribed format (see <a href="#">Annexure III</a>)/ or amount equivalent to PBG through online mode (NEFT), or alternative mechanism like withholding of an amount equivalent to PBG amount from vendor's bill, with explicit written consent of vendor, till submission of PBG / completion of contractual obligations may also be considered, including charges / interest amount as detailed below in sub-para (a). This PBG shall be submitted by the successful tenderer(s) for due fulfilment of the contractual obligations which will be released after virtual completion of the work.</p> <p>(a) In case of delays, charge for delay in submission of Performance Bank Guarantee shall be recovered from the bills of the contractor at Bank rate.</p> <p><b>The vendor(s) has/have to extend the period of validity of PBG up to extended time in case any extension of time for completion of work is granted by the Bank. The Bank will not pay any charges for extending the validity of PBG for such extended period</b></p>
1.12	<p><b><u>Non-Disclosure Clause:</u></b> The Bidder shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Bidder during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Bidder shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Bidder shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Employer. The Bidder shall indemnify the Employer for any loss suffered by the Employer as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Bidder and the Employer shall be entitled to claim damages and pursue legal remedies. The Bidder shall take all appropriate actions with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. The Bidder's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reason.</p>
1.13	<p>The Bidder / Agency shall comply with the provisions of "the Sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act, 2013". In case of any complaint of sexual harassment against its employee within the premises of the bank, the complaint will be filed before the Internal Complaints Committee constituted by the Bidder / Agency and the Bidder/Agency shall ensure appropriate action under the said Act in respect to the complaint. The bidder shall be responsible for educating its employees about prevention of sexual Harassment at work place and related issues.</p> <p>(i) Any complaint of sexual harassment from any aggrieved employee of the bidder against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.</p>

**1.14 Termination of Contract by the Employer:**

If the Contractor being an individual or a firm commits any "act of insolvency", or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee of the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show the reasonable satisfaction of the Employer that he is able to carry out and fulfil the Contract and to give security therefor, if so required by the Employer.

Or if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor,

Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor,

Or shall assign or sublet this Contract without the consent in writing of the Employer first had obtained,

Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder,

Or if the Employer determine that the Contractor

(i) has abandoned the Contract, or

(ii) has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 7 days after receiving from the Employer notice to proceed, or

(iii) has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or

(iv) has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Employer under these Conditions or

(v) has neglected or failed persistently to observe and perform all or any of the acts, matters or things by this Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same.

Then and in any of the said cases, the Employer may notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract and liabilities of the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or on behalf of the Contractor and further, the Employer by his agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the premises or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete



	<p>the works, and the Contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. when the works shall be completed or as soon thereafter as convenient, the Employer shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of twenty days after receipt thereof by him, the Employer may sell the same by public auction, and give credit to the Contractor for the net amount realized. The Employer shall thereafter ascertain in writing under his hand what (if anything) shall be due or payable to, or by the Employer, for the value of the said plant and materials so taken possession of by the Employer and the expense or loss which the Employer shall have been put to in procuring the works to be completed, and the amount, if any, owing to the Contractor and the amount which shall thereupon be paid by the Employer to the Contractor or by the Contractor to the Employer, as the case may be, and the decision of the Employer shall be final and conclusive between the parties.</p>
1.15	<p><b><u>Termination of Contract by Contractor</u></b></p> <p>If payment of the amount payable by the Employer shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Employer or if the Employer shall repudiate the Contract, or if the works be stopped for three months under the order of the Employer or by any injunction or other order of any Court of Law, then and in any of the said cases, the Contractor shall be at liberty to determine the Contract by notice in writing to the Employer and he shall be entitled to recover from the Employer, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose of the Contract. In arriving at the amount of such payment, the net rates contained in the Contractor's original Tender shall be followed, or where the same may not apply, valuation shall be made in accordance with Clause 1.20.</p>
1.16	<p><b><u>Insurance:</u></b> The contractor shall take all insurances at his cost to cover all kinds of risks from the time the equipment /materials leave the manufacturer's works till handing over work to the Bank, in the joint names of the Bank and the contractor and it shall cover the following risks.</p> <ol style="list-style-type: none"> <li>1. Workmen Compensation Policy for working men</li> <li>2. Third party liability (@10% of contract cost of work per accident maximum for 3 period)</li> <li>3. Contractor's all risk policies for contract value</li> </ol> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1. These policies shall be valid for the entire period of currency of contract (or <b>minimum 06 Months</b>) and shall be submitted prior to obtaining any permission to work at site. If the contractor does not provide these policies, the Bank reserves the right to take the above insurance policies themselves and/or recover the cost thereof from the bill of the contractor.</li> <li>2. The vendor(s) need to extend the period of validity of all type of insurance up to extended time in case any extension of time for completion of work is granted by the Bank. Bank will not pay any charges for extending the validity of all type of insurance for such extended period.</li> </ol>

1.17	<p><b><u>Payment Condition:</u></b></p> <p>(a) There will be no interim payment. Full and final payment will be made after successful completion of work.</p> <p>(b) Final Bill will be paid after satisfactorily completion of work and within 45 days from the date of submission of all the required documents (2 nos. Computerised spiral bind measurement book, tax invoice, guarantee/warranty of item of work, supplier's bill (if required) etc for firm having valid registration under MSME.</p> <p>(c) <b>Security deposit</b> of 5% of total value of work (including GST, interest free) will be deducted from the bill and same will be returned after completion of one year of defect liability period (DLP). All defects will be rectified free of cost during one year of DLP. All Penalties, if any mentioned in the tender, will be recovered from security deposit.</p> <p>(d) All the bills are liable to deduct TDS@1% or 2% of contract amount (1% in case of individual firm and 2% for company) and 1% of contract value each of CGST and SGST on TDS.</p> <p>(e) The Employer shall have the power to withhold any payment if the works or any parts thereof are not being carried out to his satisfaction.</p>
1.18	<p>At any time after acceptance of the tender, the Employer shall, for any reasons whatsoever, not require the whole or any part of the works to be carried out, the Employer shall give notice in writing to the Contractor who shall have no claim to any payment of compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of the whole works.</p>
1.19	<p><b><u>Extra Item:</u></b> If the quantity of any of the tender items increases 25% beyond the tender item quantity, such items shall be treated as Extra items and the rates of these shall be prepared based on market rate analysis.</p>
1.20	<p><b><u>Prices for extra etc.:-</u></b></p> <p>The Contractor may, when authorized by the Employer, add to, omit from, or vary the works shown upon the drawings, or described in the Specification, or included in the Schedule of Quantities, but the Contractor shall make no addition, omission or variation without such authorization or direction. A verbal authority or direction by the Employer shall, if confirmed by him in writing within seven days, be deemed to have been given in writing</p> <p>No claim for any extra shall be allowed unless it shall have been executed with the concurrence of the Employer as herein mentioned. Any such extra is herein referred to as authorized extra and shall be made in accordance with the following provisions.</p> <p>(a) (i) The net rates or prices in the original tender shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced therein.</p> <p>(ii) Rates for all items, wherever possible, should be derived out of the rates given in the Priced Schedule of Quantities.</p> <p>(b) The net prices of the original tender shall determine the value of the items omitted, provided if omissions vary the conditions under which any remaining items of</p>

	<p>works are carried out, the prices for the same shall be valued under sub-clause (c) hereof.</p> <p>(c) Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items of works are carried out or if the amount of any omission or additions relative to the amount of the whole of the Contract works or to any part thereof shall be such that in the opinion of the Employer the net rate or price contained in the Priced Schedule of Quantities or tender or for any item of the works involves loss or expense beyond that reasonably contemplated by the Contractor or is by reason of such omission or addition rendered unreasonable or inapplicable, the Employer shall fix such other rate or price as in the circumstances he shall think reasonable and proper based on the rate analysis ( with supporting documents ) submitted by the contractor taking establishment costs, overheads and profit @ 15%.</p> <p>(d) Where extra work cannot be properly measured or valued, the Contractor shall be allowed day work that in which the work has been executed. prices at the net rates in accordance with the local day work rates and wages for the district, provided that in either case vouchers specifying the daily time and materials employed, be delivered for verification to the Employer at or before the end of the week following.</p>
1.21	<p><b><u>Removal of improper works:</u></b></p> <p>The Employer shall, during the progress of the works, have power to order in writing from time to time the removal from the works within such reasonable time or times, as may be specified in the order, of any materials which in the opinion of the Employer are not in accordance with the Specifications or the instructions of the Employer, the substitution of proper materials, and the removal and proper re-execution of any work executed with materials or workmanship not in accordance with the Drawings and Specifications or instruction, and the Contractor shall forthwith carry out such order at his own cost. In case of default on the part of the Contractor to carry out such order, the Employer shall have the power to employ and pay the other persons to carry out the same, and all expenses consequent thereon, or incidental thereto shall be borne by the Contractor, or may be deducted by the Employer from any moneys due, or that may become due, to the Contractor.</p>
1.22	<p><b><u>Special Conditions of contract:</u></b></p> <ol style="list-style-type: none"> <li>1. Quantity of the material to be procured is responsibility of the vendor. Bank is not responsible for excess/shortage for quantity of material procured and same will not be considered for the cause of delay.</li> <li>2. Vendor need to submit/execute sample of work for each item of work for approval regarding the basic price, specifications, shade/color/pattern of each of the item before procurement and execution of work.</li> <li>3. All the material should be of approved make and specifications.</li> </ol>

4. Dismantling work should be planned in consultation with the Bank's engineer
5. Removal of debris/cleaning of the work area and its adjacent area should be done on **daily basis**. On intimation (verbal or written) by the Bank to remove the debris, it should be get removed immediately and in case of failure, penalty of Rs. 500/- (including GST) per instance will be levied on.
6. Vendor(s) need to get their work checked by the Bank's designated official at each stage of work.
7. Safety of workmen should be insured by providing proper and required PPE's to them.
8. Vendor(s) need to ensure the implementation of Covid-19 guidelines issued by Government time to time.
9. The tenderer is advised to inspect the proposed site of work to understand the scope of work. The rates shall be quoted considering the site conditions/Undulations of the work area, distance between designated storage area and working site, condition of existing surface/substrate and other factors. Any claim regarding the variation of the quantity of item / sub item of the work due to non-consideration of the above factors will not be entertained and will be rejected.
10. Proper care should be taken during the demolition and disposal of debris.
11. Area under consideration for work will be handed over to the successful bidder only for said work. Contractor should get the approval of the brand and specification of material before start of work. Contractor is advised to isolate the area of work from the remaining area by suitable barricading and partitioning before start of work. Extreme care should be taken to see that the existing structures/fittings/finishes in nearby area or within the Bank premises are not damaged/ defaced due to the work. Any damages caused during the execution of the work shall be made good at the cost and responsibility of the contractor.
12. The work should be carried out with the co-ordination with Bank's Engineer/care taker before start of work. Vendor need to inform the caretaker to ensure that all the goods kept in the nearby area have been removed.
13. All the electrical fittings and fixtures are to be covered. Any damages to the fixtures and fittings will be recovered from the bill of the contractor.
14. The successful tenderer must co-operate with the other Contractors appointed by the Employer so that the work shall proceed smoothly with the least possible disturbance / delay

15. Contractors shall acquaint themselves of the security procedures of Reserve Bank of India, Chandigarh. They shall make necessary arrangements to obtain prior permissions and passes. Any delays in work on account of delay in obtaining such passes/permissions; required for working shall be accounted as delay on Contractor's part.

16. Work shall be executed using makes / brands of materials / chemicals stipulated in the tender. Wherever contractors propose to use equivalent make, the same shall be done with prior approval of Banks Engineer in writing. In such cases the contractor shall submit necessary documents / test reports and carry out necessary tests as required by the Bank's Engineer to prove that the proposed materials conform to the technical parameters, basic rate stipulated in the tender. Any additional expenditure and time due to this (without prior written approval from Bank) shall be solely on contractor's account and no claims whatsoever shall be entertained in this regard

17. The contractor shall submit a properly planned & prepared work program to the Employer before commencement of the work so as to enable the Employer to intimate other agencies in advance for smooth working, progress and coordination and the time schedule in the work program should be strictly adhered to.

18. It is the Contractor's responsibility to ensure that the materials delivered on site within the specified timelines and the delivered material is safeguarded from the time of its purchase until work is handed over in a finished form. It is recommended to store the materials in a pre-decided, location on clean and dry surface.

**19. The validity of PBG and insurance policies shall be minimum of 06 months or of Duration of work, whichever is more.**

20. Price adjustment will be made only on the actual quantity measured. The price adjustment will be made for the difference between the basic rate and the actual market / material purchase rate and 15% profit thereon in the rate quoted for respective item in the e-tender. Basic rate indicates cost of material at site excluding GST, transportation charges, sales tax, excise/custom duty, VAT, SAT, Octroi or any other tax and duty or other levy charged by the Central Government or State Government or local authority as applicable.

21. "Quality of work should be best in class. In case of improper work, contractor need to get it rectified at their risk and cost. Materials shall be of the best-approved quality obtainable and they shall comply with the respective IS specifications (for those materials covered by BIS), wherever applicable."

Vendor shall submit the catalogue along with basic rate of the materials (Basic rate of each of available shades/ pattern) for approval of colour/shade/pattern and finish

and basic rate. Hence vendor shall ensure that before placing the order of the materials and after approval of the color/shade/pattern for which basic rate has been mentioned; basic rates of the approved material and its variation from Basic rate (if any, from the basic rate of material as mentioned in tender) has been approved. If the vendor submits only the catalogue but not the basic rate; and material got approved; by default, Bank will assume that the basic rate of the approved material is either less than or equal to the basic rate mentioned in the tender. It will be vendor's responsibility to get the approval of the basic rate of the approved material, in case basic rate of the approved material is higher than the basic rate mentioned in the tender.

**Adjustment in rates in case of difference in Basic price of material**

If there is difference in Basic price of material, the quoted rates for item including fixing / installation / laying etc. of that items, will be adjusted as below - For each Rs. 1.00 (One rupee) variation in basic rates of per unit of that material, there will be Rs. 1.357 (Multiplying factor) for adjustment in the rates.

**Revised rates =**

**Rates quoted in the tender + (Actual basic rate of approved material – basic rates mentioned in the tender) X CPOH @ 15% X GST @ 18 %**

**Note:**

- CPOH @ 15 % is the 15 % of the difference in basic prices of material
- GST @ 18 % is the 18% of the the difference in basic prices of material
- Necessary documents for verification of the rates need to be supplied before commencement of work at site.

Date	Signature of the firm
Place	(By a person holding the Authority/Power of Attorney)

## Section - II (Scope of the work)

	<p><b><u>Name of work:</u> Providing and fixing of False flooring 1st floor in Security Area, RBI Main Office Building, Chandigarh-160017</b></p>		
	<p><b><u>Scope of Work:</u></b></p> <ol style="list-style-type: none"> <li>1) Approval of Materials for make/model/shade/color/pattern and approval of Basic price of each of the material.</li> <li>2) Supplying of False flooring panels only and stacking at Designated place.</li> <li>3) Supplying of False flooring panels along with supporting frame and stacking at Designated place.</li> <li>4) Removing the False flooring panels only for and laying/installing the new panels</li> <li>5) Dismantling the false flooring panels along with the Supporting Frame and Fixing the frame and panels</li> <li>6) Taking away the dismantled items (after approval from the Bank) and disposal of debris</li> </ol> <p><b><u>List of approved makes / manufacturers of materials:</u></b></p> <ol style="list-style-type: none"> <li>1. All materials to be used in the work shall strictly conform to the detailed technical specifications under each item.</li> <li>2. If the approved brands mentioned are not available in the market, equivalent material with written approval of the Bank's Engineer only shall be used in the work. Wherever the contractor proposes to use equivalent makes (i.e. other than those specified), the same shall be done with prior approval of the Bank's Engineer. In such cases, it is the responsibility of the contractor to prove, to the satisfaction of the Bank's Engineer, with necessary technical data / documents / tests reports that the equivalent materials proposed to be used in the work conform to all the technical specifications / parameters stipulated in the specifications. Any additional expenditure and time on account of this shall be solely on contractor's account and no claims whatsoever shall be entertained by the Employer in this regard.</li> </ol>		
	<p><b><u>S. No</u></b></p>	<p><b><u>Description of material</u></b></p>	<p><b><u>Approved make</u></b></p>
	1.	Access Raised Flooring system	Unitile, Flexi Access Floor, Unifloor or approved equivalent
	2.	Chemical	Sika, Fosroc, Pidilite or approved equivalent
	3.	Non- Shrink grout	Fosroc, Thermax, MCON RASAYAN or Approved Equivalent
Date	Signature of the firm		

### **Section-III**

#### **Technical Specification of the work**

##### **GENERAL**

The carriage and stacking of materials shall be done as directed by the Bank's Engineer. Any tools and plants, required for the work shall be arranged by the Contractor.

##### **Responsibility for loss or damage**

Loading, carriage, unloading and stacking shall be done carefully to avoid loss or damage to the materials. In case of any loss or damage, recovery shall be effected from the Contractor at twice the Departmental issue rates of the materials. If the departmental issue rates of the materials are not available then the recovery shall be effected at twice the prevailing market rates as determined by the Bank's Engineer.

##### **Mode of carriage**

Depending upon the feasibility and economy, the Bank's Engineer shall determine the mode of carriage viz. whether by mechanical transport or manual labour.

#### **GENERAL CONSIDERATION FOR STACKING AND STORAGE**

##### **Planning of Storage Layout**

For any site, there should be proper planning of the layout for stacking and storage of different materials, components and equipment's with proper access and proper maneuverability of the vehicles carrying the material. While planning the layout, the requirements of various materials, components and equipment at different stages of construction shall be considered. For further details, refer IS- 4082.

Material shall be stored in such a manner as to prevent deterioration or intrusion of foreign matter and to ensure the preservation of their quality and fitness for the work.

##### **Protection against atmospheric agencies**

Materials stored at site, depending upon the individual characteristics, shall be protected from atmospheric actions, such as rain, sun, winds and moisture to avoid deterioration.

##### **Protection against fire and other hazards**



Materials like timber, coal, paints, etc. shall be stored in such a way that there may not be any possibility of fire hazards. Inflammable materials like kerosene and petrol, shall be stored in accordance with the relevant rules and regulations so as to ensure the desired safety during storage. Stacks shall not be piled so high as to make them unstable under fire fighting conditions and in general they shall not be more than 4.5 m in height. The provisions given in IS 13416 (part 5) shall be followed.

### Materials

Materials shall be of the best-approved quality obtainable and they shall comply with the respective IS specifications (for those materials covered by BIS). Samples of all materials shall be got approved before placing an order and the approved sample shall be deposited in the Bank.

1. Materials shall be of the best approved quality obtainable and they shall comply with the respective latest IS specification.
2. Samples of all materials shall be got approved before placing an order and the approved sample shall be deposited with the Bank.
3. In case of non-availability of materials in metric sizes, the nearest size in FPS units shall be provided with the prior approval of the Engineer for which neither extra will be paid nor any rebate shall be recovered.
4. Under Exceptional circumstances, when bank may in the opinion to test any of the material from third party, below mentioned for the independent test shall be followed:
5. Any of the material may be tested in any government/ NABL certified testing laboratory approved by the Assistant Manager/ Manager (Tech), as per the testing guidelines issued by the Employer, which can be perused by the Contractor from the Bank. Results of such tests in original issued by the laboratory shall be submitted to the Bank with Assistant Manager/ Manager (Tech). The entire charges connected with such testing including for repeated tests if ordered by the Engineer shall be borne by the Contractor.
6. The frequency, the procedure for the testing and acceptance criteria will be as stated in the respective I.S codes. The Contractor shall at his own expenses supply and deliver to a Testing House or Analyst such materials as may be directed by the Engineer. Should the result of any test be unsatisfactory to the Engineer or his Representative, the materials represented will be rejected. The costs of all the tests shall be borne by the contractor.

### Quality

All materials for incorporation into the works shall be of the best quality of their respective kinds as specified herein and shall comply strictly with the tests prescribed hereinafter or, where tests are not laid down in list Specification, with the requirements of the latest edition of the relevant Indian Standards approved by the Engineer.

### Samples

Samples of all materials proposed to be used or incorporated in the works and to be supplied by the Contractor may be called for at any time by the Engineer or his Representative.

#### Approval of Samples, Handling of material:

1. Submit manufacturer's standard size sample of sections of all size that are to be used to the work.
2. Submit samples that are large enough to exhibit the technical specifications color and other properties.
3. Deliver materials to site in original factory wrappings and containers, clearly labeled with identification of manufacturer, brand name,
4. Store materials in original undamaged packages and containers, inside well-ventilated area protected from weather, moisture, soiling, extreme temperatures, humidity; laid flat, blocked off ground to prevent sagging and warping.
5. Do not stack packages higher than recommended by manufacturer.

### Mode of measurement

The method of measurement for various items in the tender shall be generally in accordance with the IS: 1200 unless otherwise specifically stipulated in this tender document.

### **Removable raised/false access flooring of 300 mm Finished Floor Height (FFH)**

**Supporting Framework:** Providing at required spacing to form modular framework, pedestals made out of GI tube of thickness minimum 2 mm and 25 mm outer diameter, fully welded on to the G.I. Base plate of size 100mm x 100mm x 3mm at the bottom of the pedestal tube, G.I. pedestal head of size 75mmx75mmx3.5 mm welded with GI fully threaded stud 16mm outer diameter with two GI Check nuts screwed on the stud for level adjustment upto 50mm, locking and stabilizing the pedestal head in position at the required level. The pedestals shall be fixed to the subfloor (base) through base plate using epoxy based adhesive of approved make or the machine screw with rawl plug.

Stringers system in all steel construction hot dipped galvanized of rectangular size 590x20x30x0.80mm thick having holes at both ends for securing the stringers on to the

pedestal head using fully threaded screws ensuring maximum lateral stability in all directions, the grid formed by the pedestal and stringer assembly shall receive the floor panel, this system shall provide adequate solid, rigid support for access floor panel, the system shall provide a 300mm Finished floor height as specified and as directed by the Bank's Engineer. Pedestals shall support an axial load without permanent deflection and an ultimate load as laid out in System Performance requirement.

**False Flooring Panels:** Access Floor panel of 600x600x35 mm heavy grade Filled Steel anti static high pressure Lamination of 2000H grade (FS2000H). Access Floor panel shall be steel welded construction with an enclosed bottom pan with uniform pattern of 64 hemispherical cones. The panel should be Corroresist epoxy coated for lifetime rust protection and cavity formed by the top and bottom plate is filled with Pyrogrip noncombustible Portland cementitious core mixed with lightweight foaming compound. The access floor shall be factory finished with Anti-static High Pressure laminate with Non Warp technology upto 1mm thickness for superior adhesion and Surface flatness within 0.75mm.

The panel is to withstand a Concentrated Load of 907 kgs applied on area 25mm x 25mm without collapse in the centre of the panel which is placed on four steel blocks.

The panel will withstand and Uniformly Distributed Load (UDL) minimum 3600 kg/sqm, Rolling Loads of Minimum 425 kg and Soft body impact test on the system shall be with a load of 40 kgs dropped form a height of 1000 mm and shall comply to all the performance as per the approved manufacturers specification and as per the direction of Bank's Engineer

### **Making good to damages**

For making good the damage to the under mentioned items of work, the specifications as given in the following paras shall apply, unless directed otherwise.

(a) Masonry Work: The masonry work shall be made good by using the same class of bricks, tiles or stones as was damaged during the execution of the work. The mortar used shall be cement mortar 1:5 (1 cement: 5 fine sand) or as directed by the Engineer-in-Charge.

(b) Plain Concrete Work : Concrete work for sub-grade of the flooring, foundations and other plain concrete works shall be cement concrete 1:2:5 (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size). A coat of neat cement slurry shall be applied at the junction with old work, before laying fresh concrete.

(c) Cement Concrete Flooring and R.C.C. Work: Cement concrete 1:2:4 (1 Cement : 2 Coarse sand : 4 graded stone aggregate 20 mm nominal size) shall be used after applying

a coat of neat cement slurry at the junction with old work, and the surface finished to match with the surrounding surface.

(d) Plastering: Cement plaster 1:4 (1 cement: 4 sand) shall be used. The sand shall be fine or coarse, as used in the original work. The surface shall be finished with two or more coats of white wash, colour wash, distemper or painting as required, but where the surface is not to be white washed, colour washed, distempered or painted, it shall be finished as required to match with the surrounding surface.

(e) Other Items: Damage to any other item shall be made good as directed by the Engineer-in Charge.

Note: In all the above operations the damaged portion shall be cut in regular geometric shape and cleaned before making good the same.

### **Electricity, Water and Storage**

Bank will provide the electricity and water at free of cost to the Vendor only for the intended use. However contractor should make his own arrangement for drawing the power and tapping the water from the existing source of power and water supply to the work site like power cable of suitable length and capacity and water supply flexible pipe of suitable length and capacity etc. Vendor is strictly advised to utilize the electricity and water judiciously. The materials should be stored at designated places which may be at any location inside the premises of the Bank.

### **Wastage**

The vendor should analyze the BOQ (in terms of quantity and specifications), carry out three market survey for availability and size available so that it conforms to the technical specifications and aesthetic, visit the site and understand the quantum of work, including the wastage material to meet the specifications of the work, labor part and quote his/her rate (inclusive GST) accordingly. Contractors need to plan his work to minimize the wastage. No claim regarding non-consideration of the factors as per site conditions and technical specification will be entertained by the Bank.

**Signature of Tenderer:**

**Date:**

**Name & address**

## SAFETY CODE

1. There shall be maintained in a readily accessible place, first aid appliance including adequate supply of sterilized dressings and cotton wool. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
  2. Suitable and strong scaffolds should be provided for workmen for all work that cannot safely be done from ground.
  3. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm. (clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used an extra labour shall be engaged for holding the ladder.
  4. Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing; minimum height shall be one meter.
  5. No floor, roof or other part of the structure shall be so overloaded with debris of materials as to render it unsafe.
  6. Workers employed on mixing and handling material such as asphalt, cement mortar or concrete shall be provided with protective footwear and rubber hand-gloves.
  7. Those engaged in welding works shall be provided with welder's protective eye-shields and gloves.
  8. No paint containing lead or lead products shall be used except in the forms of paste or readymade paint.
  9. Suitable face masks shall be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped. Overalls shall be supplied by the Contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during the period of cessation of work.
  10. Hoisting machines and tackle used in the works, including their attachments, anchorage and support shall be in perfect condition.
- The ropes used in hoisting or lowering material, or a means of suspension shall be of durable quality and adequate strength and free from defects.

**Place:**

**Signature of Contractor with Seal**

**Name & Address**

**Date:**

**FIRE SAFETY CODE**

- a) Cutting / drilling machine and other electrically operated equipment used at site shall be plugged into correctly rated electrical outlets.
- b) Only ISI marked 3-pin plug and other appliances and equipment shall be used.
- c) Electrical power cables/wires used shall not have any joints and shall be properly rated.
- d) All electrical appliances, i.e., welding, drilling, cutting machine etc. shall be safely and securely earthed to prevent leakage current while in operation.
- e) Two buckets of water and sand shall be kept in an easily accessible area on the site.
- f) Fire extinguishers recommended shall be kept on the site. Used paint drums shall be stored in specified store only after closing them properly.
- g) Personal protective equipment such as safety shoes, hand gloves, welder's mask, ear plug etc. depending upon the requirement of the work shall be provided by the contractor to the workmen to prevent occupational health hazards.
- h) The safety belt shall be provided by the contractor and used by the workmen while working from height for more than 10 feet from Ground level.
- i) None of the passages near lift lobby and staircases lobby shall be used for stacking / dumping any kind of materials/waste.
- j) None of the fire extinguishers shall be removed/shifted from its designated location.
- k) Power supply shall be switched off from the mains when equipment is not in use.
- l) Any debris generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner.

**Place:****Date:****Signature of the tenderer:****Address:**

## Annexure I

### Important instructions regarding e-tender

This is an e-procurement event of Reserve Bank of India, CHANDIGARH. The e-procurement service provider is MSTC Limited.

You are requested to read and understand the Notice Inviting E-Tender and subsequent Corrigendum, if any, before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1.	<p><b>Process of E-Tender:</b></p> <p><b>A) Registration:</b> The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC/RBI, CHANDIGARH is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p><b>SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE ONLY AT <a href="http://www.mstcecommerce.com/eproc/">www.mstcecommerce.com/eproc/</a></b></p> <p>1). Vendors are required to register themselves online with <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> → e-Procurement → PSU / Govt depts. → RBI CHANDIGARH → Register as Vendor Filling up details and creating own user id and password → Submit.</p> <p>2). Vendors will receive a system generated mail confirming their registration in their email which has been provided while filling the registration form.</p> <p>In case of any clarification, please contact MSTC/RBI, CHANDIGARH, (before the scheduled time of the e- e-Tender).</p> <p><b>Contact details:</b></p> <p><b><u>a) Contact person (MSTC Ltd.) for Vendors:</u></b></p> <p>(i) HO Central Help Desk: Phone Number :07969066600 <a href="mailto:helpdeskho@mstcindia.in">helpdeskho@mstcindia.in</a> (Please mention "HO Helpdesk" as subject while sending emails)</p> <p><b>Availability</b></p> <p>9:30 AM to 5:00 PM on all working days for all Technical issues e-Tenders, System settings etc.</p> <p>ii) Mr Keshav Arora, Deputy Manager, <a href="mailto:cdgopn1@mstcindia.in">cdgopn1@mstcindia.in</a>; 9830430434,</p>
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iii) Mr Pankaj Kumar, Deputy Manager, [cdgopn2@mstcindia.in](mailto:cdgopn2@mstcindia.in),  
7229068247  
Google hangout ID- (for text chat)- [mstceproc@gmail.com](mailto:mstceproc@gmail.com).

**b) Contact person at RBI (RO/TE)**

**Contact person (RBI):**

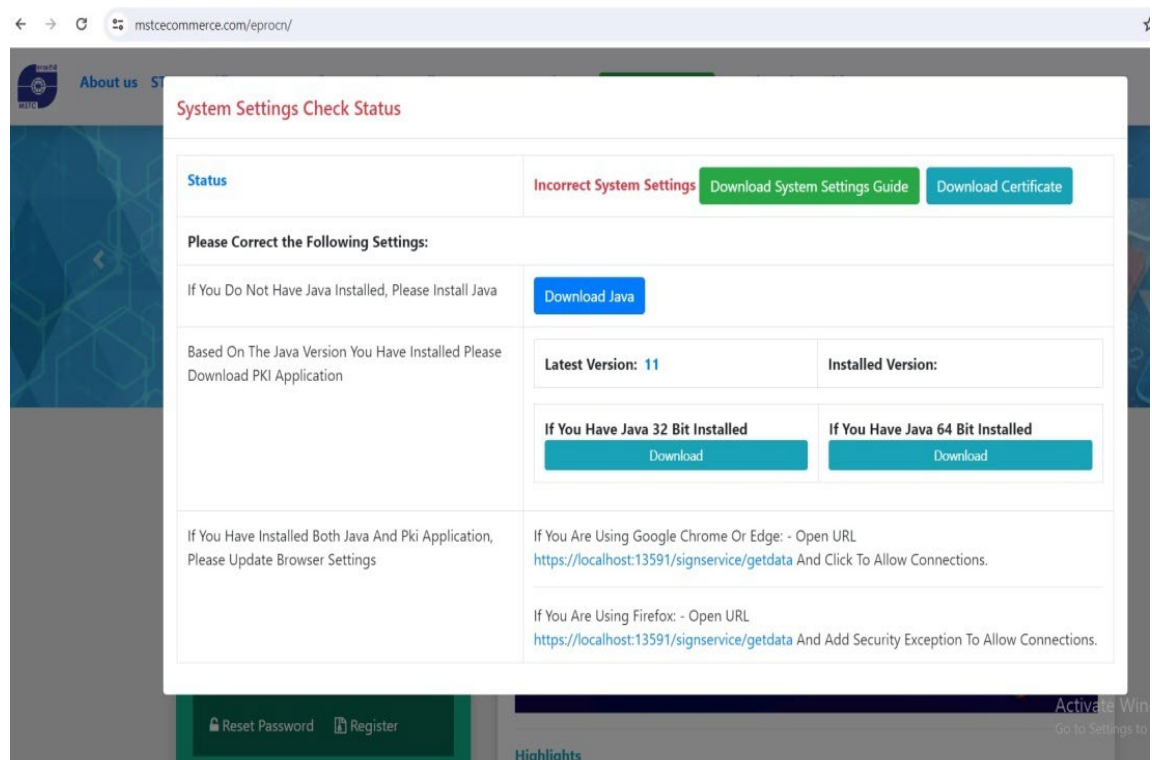
- i) Sh. Nakul Nagde (Manager, Civil) 9829589139, ([nakulnagde@rbi.org.in](mailto:nakulnagde@rbi.org.in)).
- ii) Sh. Sudhanshu Vikram (AM, Civil): 9130111152 ([sudhansuv@rbi.org.in](mailto:sudhansuv@rbi.org.in)).

**B) System Requirement:**

- i) Windows XP-SP3 & above/Windows 7 Operating System
- ii) IE-7 and above Internet browser.
- iii) Signing type digital signature
- iv) JRE 7 update 9 and above software to be downloaded and installed in the system.

To enable ALL active X controls and disable 'use pop up blocker' under Tools→Internet Options→ custom level

For details, vendor may refer to the **DOWNLOAD SYSTEM SETTING GUIDE** available <https://www.mstcecommerce.com/eprocn/>



2. (A) Part I Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT.



	<p>(B) Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by RBI, CHANDIGARH. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid email confirmed by them.</p> <p><b>Note:</b></p> <p>The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However, in case the lowest rate appears to be reasonable considering the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.</p>
3.	<p>All the entries in the e-tender should be entered in online Technical &amp; Commercial Formats without any ambiguity.</p>
4.	<p><b>Special Note towards Transaction fee:</b> The vendors shall pay the transaction fee using “Transaction Fee Payment” Link against the specific tender in the “Bid Floor”/through the “Pay Transaction fee” in “Event catalog” through their login. Service Provider / Contractor / Vendor shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, Service Provider / Contractor / Vendor shall generate a challan by filling up a form. Service Provider / Contractor / Vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, Service Provider / Contractor / Vendor shall have the provision of making payment using its Credit / Debit Card / Net Banking. Once the payment gets credited to MSTC’s designated bank account, the transaction fee shall be auto authorized.</p> <p><b>Transaction fee is non-refundable.</b> A vendor will not have the access to online e-tender without payment of the transaction fee.</p> <p><b>NOTE:</b> Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid. Vendors are advised not to deposit cash in bank as it becomes difficult to ascertain the details of the remitter from such cash transactions.</p> <p>Bidders may please note that the transaction fee should be deposited by debiting the account of the bidder only; transaction fee deposited from or by debiting any other party’s account will not be accepted.</p> <p>In case of failure to make payment towards Transaction fee for any reason, the vendor, in term, will not have the access to online e-tender.</p>
5.	<p>Vendors are instructed to use <b>Upload Documents</b> link in My menu to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.</p> <p>Once documents are uploaded in the library, vendors can attach documents through <b>Attach Document</b> link against the particular e-Tender. Please note that</p>

	if the documents are not attached to any e-Tender, the same cannot be downloaded by RBI CHANDIGARH and it will be deemed that the vendor has not submitted the documents. For further assistance please follow instructions of vendor guide.
6.	All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of e-Tender by RBI, CHANDIGARH as well as by MSTC (e-procurement service provider). Hence the bidders are required to ensure that their email address provided is valid and updated at the stage of registration of vendor with MSTC (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
7.	<p>(i) Please note that there is no provision to take out the list of parties downloading the e-Tender document from the web site mentioned in NIT. As such, bidders are requested to see the web site once again before the due date of e-Tender opening to ensure that they have not missed any corrigendum uploaded against the said e-Tender after downloading the e-Tender document. The responsibility of downloading the related corrigenda, if any, will be of the bidders only.</p> <p>(ii) No separate intimation in respect of corrigendum to this NIT (if any) will be sent to tenderer (s) who have downloaded the documents from web site. Please see website <a href="http://www.mstcecommerce.com/eprocn">www.mstcecommerce.com/eprocn</a> of MSTC Ltd.</p>
8	E-tender cannot be accessed after the due date and time mentioned in NIT.
9.	<p><b><u>Bidding in E-tender:</u></b></p> <p>a) Bidder(s) need to submit necessary EMD, E-Tender fees (If ANY) and Transaction fee separately for the e-tender. Transaction fees if any are non-refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by RBI.</p> <p>b) The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.</p> <p>The bidder(s) who have submitted the above fees can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> → e-procurement → New Common Portal → Bid Floor Manager → live event → Selection of the live event → Transaction fee-&gt;Common terms-&gt;Attach Documents-&gt;Price Bid.</p> <p>Please Note: The vendor after successful remittance of the transaction fees and EMD details, will get the attach documents and common terms tab enabled in their login. Post successful completion of this step, the vendors will be allowed to save the lot specific terms and submit their price bid against the lot through the portal or download and upload the excel file for submitting price bids, as the case may be. In case the attach documents and/or saving common terms step is unsuccessful, the tabs for saving lot specific terms and submitting price bid would be disabled. The status of whether the same is successful/pending would be displayed in the bid status button.</p>

c) First the vendor needs to fill up the Commercial specification if any and save it. Then the vendor should fill up the Techno-commercial bid. After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then bidder should click on "save" to record their price bid. Then once both the Techno-Commercial bid & price bid has been saved, the bidder can click on the "Final Submission" button to register their bid

**NOTE:** - After clicking the final submission "Delete bid" option would be shown. If the vendor wants to delete the bid after final submission and re-submit the bid, then he/she should click delete bid and resubmit the same and again click final submission.

d) In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.

e) During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.

f) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.

**g)** All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply/work. Such successful tenderer shall be called hereafter **SUPPLIER/CONTRACTOR**.

h) It is mandatory that all the bids are submitted with class III signing and encryption type of digital signature certificate otherwise the same will not be accepted by the system.

i) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.

j) No deviation of the terms and conditions of the e-Tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the e-Tender.

k) Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.

l) All the above Eligibility criteria papers duly signed and sealed on all pages shall be uploaded on MSTC site and same will be downloaded at the time of opening Part-I of tender for examination by the Bank. Further, the contractor should submit the original of the documents to the Bank when demanded for further tendering process.

m) The Bank will evaluate the said reports before evaluation of price bid of the tenders. If any tenderer is not found to possess the required eligibility for participating in the tendering process at any point of time, the Bank reserves the

	<p>right to reject his offer even after opening of Part-I of the tender. The Bank is not bound to assign any reason for doing so</p> <p>n) The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender. The Bank also reserves the right to reject all the tenders without assigning any reason there for.</p>
10.	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
11.	No deviation to the technical and commercial terms & conditions are allowed.
12.	RBI, CHANDIGARH has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13	The online e-Tender should be submitted strictly as per the terms and conditions and procedures laid down in the website <a href="http://www.mstcecommerce.com/eprocn/rbind">www.mstcecommerce.com/eprocn/rbind</a> of MSTC Ltd.
14.	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
15	The bid will be evaluated based on the filled-in technical & commercial formats.
16.	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.

Regional Director  
Reserve Bank of India  
Chandigarh

## Annexure II

### करारनामा का प्रारूप / Draft Articles of Agreement

(₹100/- स्टाम्प पेपर पर) / (On Rs. 100/- stamp paper)

(केवल सफल बोलीकर्ता हेतु) / (Only for successful bidder)

यह करार वर्ष **2025** के ..... माह के ..... वें दिन एक पक्ष के तौर पर भारतीय रिज़र्व बैंक, चंडीगढ़ (जिसे इसके बाद "बैंक" कहा गया है) और दूसरे पक्ष \_\_\_\_\_ (जिन्हें इसके बाद "संविदाकर्ता" कहा गया है) के बीच निष्पादित किया गया।

ARTICLES OF AGREEMENT made **the** \_\_\_\_\_ **day of** \_\_\_\_\_ **2025** between the Reserve Bank of India, Chandigarh (hereafter called "The Bank") of the one part and M/s \_\_\_\_\_ (thereinafter called "the Contractor") of the other part.

जबकि बैंक "भारतीय रिज़र्व बैंक, सैक्टर-17ए चंडीगढ़ के सुरक्षा क्षेत्र में प्रथम तल पर उठे हुये फ्लोरिंग / फाल्स एक्सैस फ्लोरिंग की व्यवस्था करने और लगाने के कार्य" कार्य कराने का इच्छुक है और विनिर्देश तैयार किए हैं जिसमें किए जाने वाले कार्यों का उल्लेख है।

और जबकि उक्त विनिर्देश, मात्राओं की अनुसूची पर उनके द्वारा अथवा पक्षकारों की ओर से हस्ताक्षर किए गए हैं।

WHEREAS the Bank is desirous of getting the work "**Providing and fixing of False flooring 1st floor in Security Area, RBI Main Office Building, Chandigarh**" and has caused specifications describing the works to be done.

AND WHEREAS the said specifications, the Schedule of Quantities have been signed by or on behalf of the parties hereto.

और जबकि बोलीकर्ता इसमें निर्धारित की गई शर्तों और संविदा की विशेष शर्तों और मात्रा अनुसूची में उल्लिखित की गई शर्तों तथा यथा संशोधित एवं अंतिम रूप से दोनों पक्षकारों द्वारा सहमत संविदा की शर्तों (जिन्हें समग्रतः इसके बाद "कथित शर्तें" कहा गया है) में निहित शर्तों के अधीन बैंक की उक्त अपेक्षा और /अथवा कथित विनिर्देश में उल्लिखित कार्य और मात्रा-अनुसूची में शामिल कार्य को निष्पादित करने हेतु सहमत है जिसे वह उक्त में तय की गई राशि के अनुसार अथवा उसके अधीन देय होने वाली राशि के अनुसार निर्धारित दर (जिसे इसके बाद 'कथित संविदा राशि' कहा गया है) पर करेगा।

AND WHEREAS the Contractor has agreed to execute upon the subject to the Conditions set forth herein and to the Conditions set forth in the Special Conditions and in the Schedule of Quantities and Conditions of Contract (all of which are collectively hereinafter referred to as "the said Conditions") the works shown upon the said drawings and/or described in the said specification and included in the Schedule of Quantities at the respective rates therein

set forth amounting to the sum as therein arrived at or such other sum as shall become payable there-under (hereinafter referred to as 'the said Contract Amount')

**NOW IT IS HEREBY AGREED AS FOLLOWS:**

अब इस बात पर निम्न तरह से सहमति है:

1	<p>उक्त शर्तों में निर्दिष्ट अवधियों में और प्रणाली से देय ठेके की राशि के बदले ठेकेदार उक्त शर्तों पर तथा उनके अधीन और उक्त आरेखनों में दर्शित तथा उक्त विनिर्देशों एवं परिमाणों की अनुसूची में उल्लिखित निर्माण कार्य निष्पादित करेगा और पूरा करेगा।</p> <p>In consideration of said Contract Amount to be paid at the times and in the manner set forth in the said conditions, the Contractor shall upon and subject to the said Conditions execute and complete the work shown upon the said Drawings and described in the said Drawings and described in the said Specifications and the Schedule of Quantities.</p>
2	<p>बैंक ठेकेदार को उक्त शर्तों में निर्दिष्ट अवधियों में तथा उनमें निर्दिष्ट प्रणाली से उक्त ठेके की राशि या ऐसी कोई अन्य राशि, जो देय हो जाए अदा करेगा।</p> <p>The Bank shall pay the Contractor the said Contract Amount, or such other sum as shall become payable, at the times and in the manner specified in the said conditions.</p>
3	<p>उक्त शर्तों को और उनके परिशिष्ट को इस करार के भाग के साथ पढ़ा जाएगा तथा इस करार से संबन्धित पक्ष उक्त शर्तों का क्रमशः पालन करेंगे, अपने-आपको उनके अधीन मानेंगे तथा उसमें उल्लिखित शर्तों के अधीन अपनी और से करार का निष्पादन करेंगे।</p> <p>The said Conditions and Appendix thereto shall be read and construed as forming part of this agreement and the parties hereto shall respectively abide by, submit themselves to the said Conditions and perform the agreements on their part respectively in the said Conditions contained.</p>
4	<p>इसमें उल्लिखित नक्शे, करार और प्रलेख इस संविदा के आधार माने जायेंगे।</p> <p>The plans, agreement and documents mentioned herein shall form the basis of this Contract.</p>
5	<p>यह संविदा न तो निर्धारित एकमुश्त राशि की संविदा है और न ही फूटकर कार्य की संविदा, परंतु यह सम्पूर्ण "<b>भारतीय रिजर्व बैंक, सैक्टर-17ए चंडीगढ़ के सुरक्षा क्षेत्र में प्रथम तल पर उठे हुये फ्लोरिंग / फाल्स एक्सैस फ्लोरिंग की व्यवस्था करने और लगाने के कार्य</b>" के संबंध में कार्य को पूरा करने की संविदा है जिसके लिए दरों की अनुसूची तथा संभाव्य परिमाणों में उल्लिखित दरों पर या उक्त शर्तों में निर्दिष्ट दरों पर वस्तुतः हिसाब लगायी गयी मात्राओं के अनुसार अदायगी की जाएगी।</p> <p>This Contract is neither a fixed/ Lump sum Contract nor a Piece work Contract but is a Contract to carry out the "<b>Providing and fixing of False flooring 1st floor in Security Area, RBI Main Office Building, Chandigarh</b>" to be paid for according to actual measured quantities at the rates contained in the Schedule of Rates and Probable quantities or as provided in the said Conditions.</p>
6	<p>अनुबंध में दिये अनुसार ठेकेदार को सिविल संबंधी सभी कार्यों हेतु वाजिब सुविधा वहन करनी होगी एवं ऐसे कार्यों के पूरा होने के बाद दीवारों, फर्श आदि को हुये नुकसान को ठीक करना होगा।</p> <p>The Contractor shall afford every reasonable facility for the carrying out of all works relating to civil works and other ancillary works in the manner laid down in the said</p>

	Conditions, and shall make good any damages done to walls, floors etc. after the completion of such works.
7	<p>बैंक इस अनुबंध में बिना किसी पूर्वाग्रह के किए जानेवाले कार्य में किसी भी मद को जोड़ने या हटाने एवं डॉइंग और कार्य की प्रकृति को बदलने का अधिकार रखता है।</p> <p>The Bank reserves to itself the right of altering the Drawings and nature of the work by adding to or omitting any items of work or having portions of the same carried out without prejudice to this contract.</p>
8	<p>समय को इस संविदा का सबसे महत्वपूर्ण कारक माना जाएगा और संविदाकर्ता इसके द्वारा औपचारिक कार्यदिश जारी होने के <b>14वें दिन</b> से जैसा कि उक्त शर्तों में प्रावधान है, कार्य प्रारंभ कर देने और पूरा विनिर्दिष्ट कार्य <b>70 दिन</b> के भीतर पूर्ण कर देने पर सहमत है, तथापि यह समय विस्तार के प्रावधान के अधीन होगा।</p> <p>Time shall be the essence of this Contract and the Contractor hereby agrees to commence the work soon after the site is handed over to him or from <b>fourteenth</b> day after the date of issue of formal work order as provided for in the said conditions whichever is later and to complete the entire work within <b>70</b> days subject nevertheless to the provisions for extension of time.</p>
9	<p>कार्य, अनुबंध की निर्धारित अवधि के दौरान, सम्यक उद्यम के साथ किया जाएगा और यदि ठेकेदार निर्दिष्ट अवधि के भीतर काम पूरा करने में विफल रहता है, तो वह परिसमापन हर्जाने का भुगतान करने के लिए उत्तरदायी होगा। परिसमापन हर्जाने की वसूली निष्पादित कार्य की राशि का 0.25% प्रति सप्ताह (या उसके भाग) होगी तथा अधिकतम स्वीकृत निविदा राशि का 10% होगी और नियोक्ता ठेकेदार को देय किसी भी धन से ऐसे नुकसान की कटौती कर सकता है।</p> <p>The work shall, throughout the stipulated period of the contract, be preceded with all the diligence and if the contractor fails to complete the work within the specified period, he shall be liable to pay liquidated damages. The recovery of Liquidated Damages shall be 0.25% of the cost of work executed per week (or part thereof) and subject to a maximum 10% of the accepted tender amount and the Employer may deduct such damages from any money due to the Contractor.</p>
10	<p>इस अनुबंध के तहत बैंक द्वारा सभी भुगतान केवल चंडीगढ़ में किए जाएंगे।</p> <p>All payments by the Bank under this Contract will be made only at Chandigarh.</p>
11	<p>इस समझौते से जुड़े या किसी भी तरह से उत्पन्न होने वाले सभी विवादों को चंडीगढ़ में उत्पन्न माना जाएगा और इनका निपटान केवल चंडीगढ़ में न्यायालयों के ही अधिकार क्षेत्र में होगा।</p> <p>All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Chandigarh and only Courts in Chandigarh shall have jurisdiction to determine the same.</p>
12	<p>इस संविदा के विभिन्न अंशों को ठेकेदार ने पढ़ लिया है तथा उन्हें पूर्ण रूप से समझ लिया है।</p> <p>That the several parts of this Contract have been read by the Contractor and fully understood by the Contractor.</p>
13	<p><b>गैर-प्रकटीकरण खंड:</b> ठेकेदार, बैंक के बुनियादी ढांचे/प्रणालियों/उपकरणों आदि की प्रत्यक्ष या अप्रत्यक्ष रूप से किसी भी जानकारी, सामग्री और विवरण का किसी तीसरे पक्ष को खुलासा नहीं करेगा, जो इस समझौते के संबंध में अपने संविदात्मक दायित्वों के निर्वहन के दौरान ठेकेदार के कब्जे या ज्ञान के पास आ सकता है, और हर समय इस पर विश्वास रखेगा। ठेकेदार सिवाय इसके तहत दायित्वों को पूरा करने या लागू कानूनों का पालन करने के लिए आवश्यक सीमा के अलावा</p>

	<p>अनुबंध के विवरण को वैयक्त और गोपनीय मानेगा। ठेकेदार नियोक्ता की पिछली लिखित सहमति के बिना किसी भी व्यापार या तकनीकी पत्र या अन्य जगहों पर कार्यों के किसी भी विवरण का खुलासा, प्रकाशित होने की अनुमति नहीं देगा। ठेकेदार किसी भी गोपनीय जानकारी के प्रकटीकरण के परिणामस्वरूप नियोक्ता को होने वाले किसी भी नुकसान के लिए नियोक्ता को क्षतिपूर्ति करेगा। उपर्युक्त का पालन करने में विफलता को ठेकेदार की ओर से अनुबंध का उल्लंघन माना जाएगा और नियोक्ता नुकसान का दावा करने और कानूनी उपचारों को आगे बढ़ाने का हकदार होगा। ठेकेदार अपने कर्मचारियों के मध्य सभी उचित कार्रवाई करेगा ताकि यह सुनिश्चित किया जा सके कि इस समझौते के तहत गोपनीय सूचनाओं का प्रकटीकरण न करने के दायित्व पूरी तरह से संतुष्ट हों। गैर-प्रकटीकरण और गोपनीयता के संबंध में ठेकेदार के दायित्व किसी भी कारण से इस समझौते की समाप्ति या इस समझौते के टर्मिनेशन के बाद भी बने रहेंगे।</p> <p><b>Non-Disclosure clause:</b> The Contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Contractor during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Employer. The Contractor shall indemnify the Employer for any loss suffered by the Employer as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Contractor and the Employer shall be entitled to claim damages and pursue legal remedies. The Contractor shall take all appropriate actions with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. The Contractor's obligations with respect to non-disclosure and confidentiality will survive even after the expiry or termination of this agreement for whatever reason.</p>
14	<p><b>यौन उत्पीड़न की रोकथाम संबंधी उपबंध / Prevention of Sexual harassment clause</b></p> <p>ठेकेदार / एजेंसी कार्य स्थल (रोकथाम, निषेध और निवारण) अधिनियम 2013 में महिलाओं के यौन उत्पीड़न के प्रावधान के पूर्ण अनुपालन के लिए पूरी तरह जिम्मेदार होगी। बैंक के परिसर के भीतर अपने कर्मचारी के खिलाफ यौन उत्पीड़न की किसी भी शिकायत के मामले में ठेकेदार / एजेंसी द्वारा गठित आंतरिक शिकायत समिति के समक्ष शिकायत दर्ज की जाएगी और ठेकेदार/एजेंसी शिकायत के संबंध में उक्त अधिनियम के तहत उचित कार्रवाई सुनिश्चित करेगी। बैंक के किसी भी कर्मचारी के खिलाफ ठेकेदार के किसी भी गंभीर कर्मचारी से यौन उत्पीड़न की किसी भी शिकायत का बैंक द्वारा गठित क्षेत्रीय शिकायत समिति द्वारा संज्ञान लिया जाएगा। यदि ठेकेदार के कर्मचारी द्वारा यौन हिंसा साबित हो जाती है, तो ठेकेदार किसी भी मौद्रिक मुआवजे के लिए जिम्मेदार होगा, जिसे घटना में कर्मचारी शामिल होने की स्थिति में भुगतान करने की आवश्यकता हो सकती है। ठेकेदार अपने कर्मचारी को कार्यस्थल पर यौन उत्पीड़न की रोकथाम और संबंधित मुद्दे के बारे में शिक्षित करने के लिए जिम्मेदार होगा।</p> <p>The contractor / Agency shall be solely responsible for full compliance with the provision of "the sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act 2013". In case of any complaint of sexual harassment against its employee within the premises of Bank, complaint will be filed before the Internal complaint committee constituted by the Contractor / Agency and the Contractor / Agency shall ensure appropriate action under the said Act in respect</p>



	<p>to the complaint. Any complaint of sexual harassment from any aggravated employee of the contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank. The Contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employee, if sexual violence by the employee of the contractor is proved. The contractor shall be responsible for educating its employee about prevention of sexual harassment at workplace and related issue.</p>
15	<p>संविदाकार निम्न के संबंध में भारतीय रिज़र्व बैंक के पक्ष में बीमा करवाएगा/संबन्धित दस्तावेज़ जमा करेगा और उसे लागू रखेगा:</p> <p>i) कार्य के निष्पादन से व्यक्ति या संपत्ति को हुये नुकसान से / दौरान होने वाली तीसरी पार्टी के नुकसान / उत्पन्न कोई भी दावा;</p> <p>ii) कार्य के निष्पादन के दौरान संविदाकार द्वारा नियोजित श्रमिकों को होने वाली हानि/क्षति से उत्पन्न होने वाला कोई भी दावा।</p> <p>iii) लागू पीएफ/श्रम कानूनों, ईएसआई, विनियमों आदि के गैर-अनुपालन के कारण कोई भी दावा।</p> <p>The Contractor shall indemnify and keep indemnified the RESERVE BANK OF INDIA against:</p> <p>i) Any claim arising out of third-party loss/ damage to life or property caused by/during execution of the work.</p> <p>ii) Any claim arising out of loss/ damage to the workmen engaged by the contractor during execution of the work.</p> <p>iii) Any claim due to non-compliance of applicable PF/ Labour laws, ESI, regulations etc.</p>
16	<p>संविदाकार को कार्य शुरू करने से पहले पहली पार्टी के रूप में भारतीय रिज़र्व बैंक के नाम पर सभी आवश्यक बीमा कवर अर्थात संविदाकार की सम्पूर्ण जोखिम पॉलिसी, श्रमिक क्षतिपूर्ति पॉलिसी, तृतीय पक्ष देयता आदि, जो भी लागू हो) लेना होगा।</p> <p>The contractor shall take necessary insurance covers (i.e. Contractor All Risk Policy, Workmen Compensation Policy, Third Party Liability etc as applicable) with Reserve Bank of India as the first name, at their cost, before commencement of the work.</p>
17	<p><b>अनुबंध की समाप्ति / Termination of Contract:</b></p> <p>यहां ऊपर दी गई बातों पर प्रतिकूल प्रभाव डाले बिना, बैंक अपने एकमात्र और पूर्ण विवेक पर, बिना कोई कारण बताए और बिना किसी मुआवजे के भुगतान के इस समझौते को तुरंत समाप्त करने का हकदार होगा, यदि बैंक की राय में (जिसे नहीं बुलाया जाएगा) ठेकेदार द्वारा प्रश्न और ठेकेदार पर बाध्यकारी होगा) :-</p> <p>Without prejudice to what is contained hereinabove, the Bank shall at its sole and absolute discretion, be entitled to terminate this agreement forthwith without assigning any reason and without payment of any compensation, if in the opinion of the bank (which shall not be called into question by the contractor and shall be binding on the contractor):-</p> <p>(i) संविदाकर्ता बैंक की संतुष्टि के अनुसार इस समझौते को लागू करने में विफल रहता है या मना कर देता है। यदि ठेकेदार निविदा शर्तों के अनुसार फ्लैट/फ्लैट में सेवा देने से बचता रहता है या काम नहीं करता है।</p>

	<p>The contractor fails or refuses to implement this agreement to the Bank's satisfaction. If the contractor keeps on avoiding or non-performing the service in flats/flat as per the tender conditions.</p> <p><b>and/or</b></p> <p>ii. यदि संविदाकर्ता का व्यक्ति/कर्मचारी किसी कदाचार में पाया जाता है जैसे कि निवासी के हस्ताक्षर की जालसाजी, ड्यूटी के दौरान शराब पीना। If contractor's person/workers found in any malpractice such as forgery of resident signature, drinking of alcohol while in duty.</p> <p><b>and/or</b></p> <p>iii संविदाकर्ता इस अनुबंध के किसी भी नियम और शर्तों का उल्लंघन करता है। The contractor commits a breach of any terms and conditions of this agreement.</p> <p><b>and/or</b></p> <p>iv. संविदाकर्ता को दिवालिया घोषित कर दिया गया है या उसके द्वारा अपने लेनदारों के साथ समझौता किया गया है या यदि संकट या निष्पादन या अन्य प्रक्रिया पर लगाया गया है या ठेकेदार की संपत्ति या संपत्ति के किसी हिस्से का रिसीवर नियुक्त किया गया है। The contractor is adjudged an insolvent or a compromise is entered by him with his creditors or if distress or execution or other process is levied upon or receiver is appointed of any part of the assets or property of contractor.</p> <p><b>and/or</b></p> <p>v. किसी भी कारण से, संविदाकर्ता इस समझौते के तहत अपने दायित्वों को पूरा करने के लिए कानूनन अयोग्य हो जाता है। For any reason whatsoever, the contractor becomes disentitled in law to perform his obligations under this agreement.</p> <p><b>and/or</b></p> <p>vi. संविदाकर्ता या उसके व्यवसाय के स्वामित्व/साझेदारी या प्रबंधन में इस तरह के बदलाव के लिए बैंक की लिखित पूर्व अनुमति के बिना कोई भिन्नता है। There is any variation in the ownership/partnership or management of the contractor or his business without the prior approval in writing of the Bank to such variation.</p>
18.	<p><b>न्यूनतम वेतन अधिनियम, 1948, वेतन भुगतान अधिनियम, 1936, अनुबंध श्रम (विनियमन और उन्मूलन) अधिनियम, 1970 आदि:</b> <b>Minimum Wages Act, 1948, Payment of Wages Act, 1936, Contract Labour (Regulation and Abolition) Act, 1970 etc.:</b></p> <p>ठेकेदार को अपने कर्मियों को न्यूनतम वेतन अधिनियम के तहत निर्धारित प्रचलित दर पर न्यूनतम वेतन का भुगतान करना चाहिए। मुख्य श्रम आयुक्त (केंद्रीय) इस शर्त का किसी भी उल्लंघन पर अनुबंध समाप्त करने के लिए उत्तरदायी होंगे और तदनुसार कार्रवाई की जाएगी। इसके अलावा, मौजूदा नियमों के अनुसार ठेकेदार द्वारा हर महीने प्रति व्यक्ति ESI और PF का भुगतान किया जाना चाहिए और भुगतान किए गए नकद चालान की प्रतियां हर महीने बैंक में जमा की जानी चाहिए। The Contractor should pay to their personnel a minimum wage at the prevailing rate as fixed under Minimum Wages Act. The Chief Labour Commissioner (Central) any breach of this condition will be liable for termination of the contract and the same would be dealt with accordingly. Besides, ESI and PF per head at the current rate should be paid by the contractor every month as per the existing rules and copies of paid cash challans should be submitted every month to the Bank.</p>

	<p>इन भुगतानों को करने के लिए लिखित रूप में आवश्यक रिकॉर्ड और कर्मचारियों की वेतन पर्चियां इसके सत्यापन के लिए मासिक अंतराल पर बैंक को प्रस्तुत की जाएंगी। ये रिकॉर्ड बैंक के अधिकारियों की उपस्थिति में ठेकेदार के कर्मचारियों द्वारा विधिवत हस्ताक्षरित/प्रमाणित किए जाएंगे।</p> <p>Necessary records in writing for having made these payments and wage slips of employees will be submitted to the Bank at monthly intervals, for its verification. These records will be duly signed/attested by the employees of the contractor in the presence of Bank's Officials.</p> <p>ठेकेदार कर्मियों को उनके लिए लागू अवकाश वेतन, बोनस, ग्रेच्युटी आदि सहित मासिक वेतन के भुगतान के लिए जिम्मेदार है।</p> <p>The contractor is responsible for payment of monthly salary including leave salary, bonus, gratuity etc., to the personnel as applicable to them.</p> <p>ठेकेदार को यह सुनिश्चित करना चाहिए कि वेतन के विलंबित भुगतान पर कर्मियों की ओर से किसी भी शिकायत की कोई गुंजाइश न हो। ठेकेदार द्वारा नियुक्त कर्मचारी केवल ठेकेदार के रोजगार में होंगे, भारतीय रिज़र्व बैंक के नहीं। ठेकेदार कर्मचारी भविष्य निधि और विविध प्रावधान अधिनियम, 1952 और कर्मचारी राज्य बीमा अधिनियम, 1948 के प्रावधानों के अनुसार भविष्य निधि और कर्मचारी राज्य बीमा निधि के संबंध में नियोक्ता के योगदान का भुगतान करेगा।</p> <p>The contractor should ensure that there is no scope for any grievance from the personnel on delayed payment of wages. The employees engaged by the Contractor will be in the employment of the Contractor only and not of the Reserve Bank of India. The contractor shall pay the employer's contribution with regard to provident fund and employees' state insurance fund as per the provisions of the employees' Provident fund and miscellaneous provisions act, 1952 and employees' state insurance act, 1948.</p> <p>किसी भी परिस्थिति में ठेकेदार और उसके कर्मचारियों/कर्मचारियों के बीच विवाद के कारण उत्पन्न होने वाले किसी भी जुर्माने या दावे के लिए ठेकेदार पूरी तरह से जिम्मेदार होगा। यदि ठेकेदार और उसके कर्मचारियों/कर्मचारियों के बीच विवाद के कारण कोई दावा या जुर्माना बैंक के लिए कानूनी रूप से बाध्यकारी है, तो उसे ठेकेदार से वसूला जाएगा।</p> <p>The contractor will be solely responsible for any penalty or claim arising due to dispute between the contractor and its employee/es under any circumstance. If any claim or penalty is legally binding to the Bank due to the dispute between contractor &amp; its employee/es, same shall be recovered from the contractor</p>
<p>यदि ठेकेदार एक भागीदारी या एक व्यक्ति है If the contractor is a Partnership or an Individual</p>	<p>इसके साक्ष्य में बैंक तथा ठेकेदार ने इन दस्तावेज़ों तथा मूल प्रति पर इसके ऊपर उल्लेखित दिन और वर्ष में हस्ताक्षर किए हैं। IN WITNESS WHEREOF the Bank and the Contractor have set their respective hands to these presents and two duplicates hereof the day and year first hereinabove written.</p>
<p>यदि ठेकेदार एक कंपनी है If the contractor is a Company</p>	<p>इसके साक्ष्य में बैंक ने अपने विधिवत प्राधिकृत किये हैं और ठेकेदार ने इन पर तथा उक्त दोनों प्रतिलिपियों पर अपनी नियमित मोहर लगवाई है/इसके पहले उक्त दिनांक और वर्ष को अपनी ओर से इन दस्तावेज़ों तथा उक्त दो प्रतिलिपियों का निष्पादन करवाया है।</p>

		IN WITNESS WHEREOF The Bank has set its hand to these presents through its duly authorized official and the Contractor has caused its common seal to be affixed hereunto and the said two duplicate/has caused these presents and the said two duplicates hereof to be executed on its behalf, the day and year first hereinabove written.
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Signature Clause

SIGNED AND DELIVERED by the Reserve Bank of India by the hand of

Shri ..... (name and designation)

in the presence of

(1)

Address

(2)

Address

For and on behalf of Contractor

SIGNED AND DELIVERED BY .....

in the presence of

(1)

Address

(2)

Address

**Annexure- III****PROFORMA OF BANK GUARANTEE for PERFORMANCE SECURITY DEPOSIT/  
Retention Money**

*(On Non-Judicial Stamp Paper of appropriate value purchased in the name of the issuing Bank)*

Place:

Date:

The Regional Director  
Reserve Bank of India,  
Chandigarh

Dear Sir,

**Name of the work: Providing and fixing of False flooring 1st floor in Security Area, RBI  
Main Office Building, Chandigarh-160017**

**Bank Guarantee for PERFORMANCE SECURITY DEPOSIT / Retention Money**

WHEREAS

Reserve Bank of India, Chandigarh having its Central Office at Shahid Bhagat Singh Road, Mumbai, (hereinafter called "the RBI") has awarded the Contract for the captioned project (hereinafter called the "Contract") to M/s \_\_\_\_\_ (*Name of the Contractor*) (hereinafter called "the said Contractor" which expression shall include its successors and assigns).

AND Whereas the Contractor is bound by the said Contract to submit to RBI a Performance Security for a total amount of ₹\_\_\_\_\_ (Rupees \_\_\_\_\_ only) (Amount in figures and words) for the due fulfilment by the said contractor of the terms and conditions contained in the contract. We \_\_\_\_\_ Name of the Bank), (hereinafter called "the Bank"), at the request of M/s \_\_\_\_\_ the contractor, do hereby undertake to pay to the RBI an amount not exceeding ₹\_\_\_\_\_ as Performance Guarantee for due fulfilment of the terms and conditions of the contract.

NOW THIS GUARANTEE WITNESSETH

1. We \_\_\_\_\_ (Name of the Bank) do hereby agree with and undertake to RBI, their Successors, Assigns that in the event of the RBI coming to the conclusion that the Contractor has not performed his obligations under the said conditions of the contract or have committed a breach thereof, which conclusion shall be binding on us as well as the

said contractor; we shall on demand by the RBI, pay without demur to the RBI, a sum of ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only) or any lower amount that may be demanded by the RBI. Our guarantee shall be treated as equivalent to the Performance Guarantee Amount for the due performance of the obligations of the Contractor under the said Contract, provided, however, that our liability against such sum shall not exceed the sum of ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only).

2. We also agree to undertake to and confirm that the sum not exceeding ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the RBI on receipt of a notice in writing stating that the amount is due to them and we shall not ask for any further proof or evidence and the notice from the RBI shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. The Bank shall pay to RBI any money so demanded notwithstanding any dispute/disputes raised by the Contractor in any suit or proceedings pending before any Court, Tribunal or Arbitrator/s relating thereto and the liability under this guarantee shall be absolute and unequivocal. We undertake to pay the amount claimed by the RBI within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the RBI under this guarantee shall be independent of the agreement or agreements or other understandings between the RBI and the Contractor.

4. This guarantee shall not be revoked by us without prior consent in writing of the RBI.

We hereby further agree that –

a) Any forbearance or commission on the part of the RBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said Contract and/or hereunder or granting of any time or showing of any indulgence by the RBI to the Contractor or any other matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Contractor of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only).

b) Our liability under these presents shall not exceed the sum of ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only).

c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents/clients or their obligations thereunder or by dissolution or change in the constitution of our said constituents.

d) This guarantee shall remain in force up to \_\_\_\_\_ (60 days beyond the Defect liability period) provided that if so desired by the RBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

e) Our liability under these presents will terminate unless these presents are renewed as provided hereinabove on the \_\_\_\_\_ or on the day when our said constituents

comply with their obligations, as to which a certificate in writing by the RBI alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within \_\_\_\_\_ or any extended period, all the rights of the RBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder.

In witness whereof I/We of the Bank have signed and sealed this guarantee on the \_\_\_\_\_ day of \_\_\_\_\_ (Month) (Year) being herewith duly authorized.

For and on behalf of \_\_\_\_\_ (Name of the Bank)

Signature of authorized Bank official

Name:

Designation

Stamp/ Seal of the Bank

Signed, sealed and delivered for and on behalf of the Bank by the above named in the presence of:

Witness 1

Signature .....

Name .....

Address .....

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

**Undertaking regarding declaration of debarment by public institution(s)**

*(To be submitted by the tenderer on their letterhead)*

**Name of work: Providing and fixing of False flooring 1st floor in Security Area, RBI Main Office Building, Chandigarh-160017**

1. I / We ..... (Name of the bidder) declares that

- (a) I / We or any of our allied firm\* is / are not debarred / suspended / blacklisted by any public institution / entity in India or any other country as on ..... (last date of submission of bid).
- (b) I / We or any of our allied firm\* have not made any transgression in respect of the code of integrity (as mentioned in the tender) with any public institution / entity in India or any other country in last three years as on ..... (last date of submission of bid).
- (c) I / We will inform the Bank in writing, in case, I / we or any of our allied firm\* is / are debarred / suspended / blacklisted by any public institution / entity in India or other country on or before award of work for the captioned work.

2. I / We ..... (Name of the bidder) declare that I /we or our allied firm\* ..... (Name of the allied firms(s)) is / are debarred / suspended / blacklisted by ..... (Name and address of public institution in India or any other country) and the same effective up to ..... (date). A copy of such letter is attached for your information and record.

(Seal and Signature of the bidder)

Date:

Place:

(Note: Strike out one of the above two declarations which is not applicable)

\*Allied firm: A firm would be termed as "allied firm" if the management is common, or substantial or majority shares are owned by the banned / suspended firm and by virtue of this it has a controlling voice. Further all successor firms will also be considered as allied firms.



**Proforma for Indemnifying the Employer against Contract Labour Rules / Regulations**

*(To be submitted by the successful tenderer on their letterhead)*

To,  
Regional Director,  
Reserve Bank of India  
Estate Department,  
Chandigarh- 160017

Madam / Dear Sir,

**Providing and fixing of False flooring 1st floor in Security Area, RBI Main Office Building, Chandigarh-160017**

We, M/s ..... (Name of contractor), hereby undertake that we shall comply with all the statutory rules/ regulations with regard to the employment of contract labour and their payment.

We also hereby fully indemnify and keep indemnified the Employer, i.e., Reserve Bank of India, against payments to be made to the contract labour and for the observance of the laws in this regard without prejudice to our right to claim indemnity from our sub-contractors.

Yours faithfully,

For \_\_\_\_\_

Authorized Signatory

Name and address of the Contractor:

Seal of the Contractor:

Date:

Place:



**Reserve Bank of India  
Estate Department  
Chandigarh**

**भारतीय रिज़र्व बैंक, सैक्टर-17ए चंडीगढ़ के सुरक्षा क्षेत्र में प्रथम तल पर उठे हुये फ्लोरिंग / फाल्स एक्सैस फ्लोरिंग की व्यवस्था करने और लगाने के कार्य करने हेतु ई-निविदा**

**Tender for  
Providing and fixing of False flooring 1st floor in Security Area, RBI Main Office Building,  
Chandigarh-160017**

**भाग-II (मूल्य बोली)  
Part-II (Price Bid)**

**Tender No: RBI/Chandigarh Regional Office/Estate/4/25-26/ET/55**

बोलीदाता का नाम : .....

पता: .....

दूरभाष सं: .....

ईमेल:- .....

बोली पूर्व बैठक का समय एवं स्थान	02 मई 2025 को पूर्वाह्न 11:00 बजे <b>स्थान:</b> संपदा विभाग, तृतीय तल, मुख्य कार्यालय भवन, भारतीय रिज़र्व बैंक, सेंट्रल विस्टा, सैक्टर-17, चंडीगढ़
बोली प्रस्तुत करने की अंतिम तिथि:	05 मई 2025 को पूर्वाह्न 11:00 बजे तक
निविदा का भाग I अर्थात् तकनीकी-वाणिज्यिक बोली खोलने की तिथि:	05 मई 2025 को पूर्वाह्न 3:00 बजे तक

**Note: This is an-e tender. Hence, signed & scanned Part I must be uploaded to MSTC website. Part II/price bid excel must be uploaded on the MSTC Portal separately.**

**Bidder/Contractor/Tenderer means those who are participating in the tendering process. Successful bidder/contractor/Tenders mean who quote Lowest rates after evaluating thePart I and Part II of tender.**

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Reserve Bank of India

Estate Department

Chandigarh

BOQ

**Providing and fixing of False flooring 1st floor in Security Area, RBI Main Office Building, Chandigarh**

(Note: Rates and Amount are to mentioned in the Price Bid Excel on MSTC only)

S. N.	Description of items	UoM	Quantity
1.0	<p>Providing and fixing removable raised/false access flooring of <b>300 mm Finished Floor Height (FFH)</b> with system and its components of approved make for different plenum height with possible height adjustment upto 50 mm, comprising modular load bearing floor panels supported on G.I. rectangular stinger frame work and G.I. Pedestal etc. all complete, as per the architectural drawings, as specified and as directed by Bank's Engineer consisting of:</p> <p>(a) Providing at required spacing to form modular framework, pedestals made out of GI tube of thickness minimum 2 mm and 25 mm outer diameter, fully welded on to the G.I. Base plate of size 100mm x 100mm x 3mm at the bottom of the pedestal tube, G.I. pedestal head of size 75mmx75mmx3.5 mm welded with GI fully threaded stud 16mm outer diameter with two GI Check nuts screwed on the stud for level adjustment upto 50mm, locking and stabilizing the pedestal head in position at the required level. The pedestals shall be fixed to the subfloor (base) through base plate using epoxy based adhesive of approved make or the machine screw with rawl plug.</p> <p>(b) Stringers system in all steel construction hot dipped galvanized of rectangular size 590x20x30x0.80mm thick having holes at both ends for securing the stringers on to the pedestal head using fully threaded screws ensuring maximum lateral stability in all directions, the grid formed by the pedestal and stringer assembly shall receive the floor panel, this system shall provide adequate solid, rigid support for access floor panel, the system shall provide a 300mm Finished floor height as specified and as directed by the Bank's Engineer. Pedestals shall support an axial load without permanent deflection and an ultimate load as laid out in System Performance requirement.</p> <p>(c) Providing and fixing Access Floor panel of 600x600x35 mm heavy grade Filled Steel anti static high pressure Lamination of</p>	SqM	20.00

	<p>2000H grade (FS2000H). Access Floor panel shall be steel welded construction with an enclosed bottom pan with uniform pattern of 64 hemispherical cones. The panel should be Corroresist epoxy coated for lifetime rust protection and cavity formed by the top and bottom plate is filled with Pyrogrip noncombustible Portland cementitious core mixed with lightweight foaming compound. The access floor shall be factory finished with Anti-static High Pressure laminate with Non Warp technology upto 1mm thickness for superior adhesion and Surface flatness within 0.75mm. The panel is to withstand a Concentrated Load of 907 kgs applied on area 25mm x 25mm without collapse in the centre of the panel which is placed on four steel blocks. The panel will withstand and Uniformly Distributed Load (UDL) minimum 3600 kg/sqm, Rolling Loads of Minimum 425 kg and Soft body impact test on the system shall be with a load of 40 kgs dropped form a height of 1000 mm and shall comply to all the performance as as per the approved manufacturers specification and as per the direction of Bank's Engineer.</p> <p>NB.: Grade/specification must be printed on the side of the panel to ensure the quality of the product.</p>		
<b>2.0</b>	Supplying Modular Load Bearing Access Floor Panel (without framework) of size 600x600x35 mm with tender specifications and stacking the same at MOB Premises all complete and as directed by Bank's Engineer.	Each	665
<b>3.0</b>	Removing Old (Existing) Access Floor panel and Fixing in position Access Floor panel of size 600x600x35 mm with specifications as detailed in item no. 1 as above including alignment/suitable repairs of framework, if required; carriage to site, viz., at the firstt floor of Cash Area all complete as directed by Bank's Engineer. NB.- Rate Quoted shall include cost of stacking the old materials at location as directed by Bank's Engineer before taking away as salvage item as per item no. 4.0 as below.	Each	665
<b>4.0</b>	Rebate for taking away old (existing) Access Floor panel from Bank's Premises all complete and as directed by Bnak's Engineer.	L.S.	1

Name and address of the Contractor:

Seal of the Contractor: