



निविदा आमंत्रण सूचना

भारतीय रिज़र्व बैंक (आरबीआई), हैदराबाद, बैंक के कार्यालय परिसर, चेरलापल्ली मिंट (आरबीआई वॉल्ट) और विभिन्न आवासीय कॉलोनियों में कीट नियंत्रण उपचार के लिए व्यापक वार्षिक रखरखाव अनुबंध के लिए एमएसटीसी के माध्यम से ई-निविदा आमंत्रित करता है। विस्तृत निविदा सूचना के साथ ई-निविदा एमएसटीसी लिमिटेड के ई-निविदा पोर्टल (<https://www.mstcecommerce.com/eproc>) पर अंतर्गत भी उपलब्ध है।

२. सभी इच्छुक और पात्र कंपनियों/फर्मों (केवल ठेकेदारों) को निविदा प्रक्रिया में भाग लेने के लिए उपर्युक्त वेबसाइट के माध्यम से एमएसटीसी के साथ खुद को पंजीकृत करना होगा।

३. ई-टेंडर की अनुसूची इस प्रकार है:

ई-निविदा संख्या	आरबीआई/हैदराबाद क्षेत्रीय कार्यालय/एस्टेट/16/२6-२7/ईटी/107
कार्य का वर्णन	भारतीय रिज़र्व बैंक, हैदराबाद, बैंक के कार्यालय परिसर, चेरलापल्ली मिंट (आरबीआई वॉल्ट) और विभिन्न आवासीय कॉलोनियों में कीट नियंत्रण उपचार के लिए व्यापक वार्षिक रखरखाव अनुबंध
निविदा का तरीका	ई-निविदा ऑनलाइन भाग I - तकनीकी-वाणिज्यिक बोली और भाग II - मूल्य बोली (https://www.mstcecommerce.com/eproc) के माध्यम से
अनुमानित लागत	₹17,40,000/- (रुपये सत्रह लाख चालीस हजार मात्र)
एनआईटी की तिथि (निविदा आमंत्रण सूचना) पार्टियों के लिए डाउनलोड हेतु उपलब्ध है	14.00 बजे मई 21, 2026 से आगे।
बोली-पूर्व बैठक (ऑफ़लाइन)	पूर्वहन 11.30 बजे जून 01, 2026 (स्थान: भारतीय रिज़र्व बैंक, संपदा विभाग, पहली मंजिल, सचिवालय रोड, सैफाबाद, हैदराबाद – ५००००४)। नोट: प्रतिभागियों को आवश्यक व्यवस्था करने के लिए एक दिन पहले ईमेल आईडी estatehyderabad@rbi.org.in , srparshuramkar@rbi.org.in और asboralkar@rbi.org.in पर अपनी भागीदारी की पुष्टि करनी होगी।
बयाना राशि जमा (ईएमडी)	सभी निविदाकारों को जून 08, 2026 को 14:00 बजे तक या उससे पहले भारतीय रिज़र्व बैंक, हैदराबाद के पक्ष में एनईएफटी/डिमांड ड्राफ्ट के माध्यम से ₹34,800/- की बयाना राशि (ईएमडी) जमा करनी होगी। एनईएफटी लेनदेन के लिए खाता विवरण इस प्रकार हैं: लाभार्थी का नाम: आरबीआई हैदराबाद IFSC: RBISONEFTHY (0 शून्य है) खाता संख्या: 8614038 बोलीदाताओं को यह भी सलाह दी जाती है कि वे लेन-देन संख्या (स्कैन की गई कॉपी) के साथ धन प्रेषण का प्रमाण estatehyderabad@rbi.org.in पर भेजें। जिस निविदा के साथ ऐसी ईएमडी नहीं होगी उस पर विचार नहीं किया जाएगा। ईएमडी पर कोई ब्याज नहीं दिया जाएगा। सफल निविदाकर्ता की ईएमडी सुरक्षा जमा के विरुद्ध बैंक के पास रखी जाएगी और प्रदर्शन बैंक गारंटी जमा करने के बाद वापस कर दी जाएगी।
प्रदर्शन बैंक गारंटी	अनुबंध मूल्य का 5%
ईएमडी जमा करने की अंतिम तिथि	14.00 बजे जून 08, 2026 को
ऑनलाइन तकनीकी-वाणिज्यिक बोली और	मई 21, 2026

मूल्य बोली जमा करने के लिए ई-निविदा शुरू होने की तिथि	
तकनीकी-वाणिज्यिक बोली और मूल्य बोली जमा करने के लिए ऑनलाइन ई-निविदा बंद होने की तिथि	१४:०० बजे जून 08, 2026 को
भाग-1 (तकनीकी-वाणिज्यिक बोली) खोलने की तिथि	१५:०० बजे जून 08, 2026 को
भाग-2 खोलने की तिथि (मूल्य बोली)	पात्र निविदाकर्ताओं को सूचित किया जाएगा।

4. पात्रता/पूर्व योग्यता मानदंड:

- i. निविदाकर्ता के पास समान कार्य* निष्पादित करने का न्यूनतम 5 वर्ष का अनुभव होना चाहिए। निविदाकर्ता को 5 वर्ष के न्यूनतम अनुभव के समर्थन में दस्तावेजी साक्ष्य (कार्य के दायरे और मूल्य का संकेत) प्रस्तुत करना होगा।
- ii. निविदाकर्ता के पास अप्रैल 30,2026 को समाप्त होने वाले पिछले 5 वर्षों के दौरान समान कार्य को संतोषजनक ढंग से पूरा करने का अनुभव होना चाहिए, तथा निम्नलिखित में से कोई एक शर्त पूरी करनी चाहिए:
 - (a) तीन समान कार्य*, प्रत्येक की लागत अनुमानित लागत के 40% के बराबर राशि से कम नहीं होनी चाहिए या
 - (b) दो समान कार्य*, प्रत्येक की लागत अनुमानित लागत के **50%** के बराबर राशि से कम नहीं होनी चाहिए।

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- (c) एक समान कार्य*, जिसकी लागत अनुमानित लागत से 80% के बराबर राशि से कम नहीं थी।
- iii. बोलीदाता का 31 मार्च 2026 को समाप्त होने वाले पिछले 3 वित्तीय वर्षों के दौरान प्रति वर्ष अनुमानित लागत के 100% या उससे अधिक के बराबर वार्षिक वित्तीय कारोबार होना चाहिए।
- iv. निविदाकर्ता को अनुमानित लागत के बराबर राशि के लिए काम के उद्देश्य से निविदाकर्ता के बैंकर द्वारा जारी सॉल्वेंसी प्रमाणपत्र प्रस्तुत करना होगा।
- v. हैदराबाद/सिकंदराबाद में निर्दिष्ट कार्य के लिए पूर्ण सेवा सेटअप उपलब्ध होना चाहिए, जहां से आवश्यक गुणवत्ता वाली बिक्री के बाद की सेवाएं नियमित रूप से प्रदान की जा सकें।

5. निविदाकर्ताओं को अपनी पात्रता के बारे में संतुष्ट करने के लिए और बैंक द्वारा जांच के लिए एमएसटीसी साइट पर निम्नलिखित जानकारी/दस्तावेज अपलोड करने होंगे:

(ए)	फर्म/संगठन की संरचना	निविदाकर्ता को अनुलग्नक I में जानकारी भरनी चाहिए और निम्नलिखित सहायक दस्तावेजों के साथ जमा करना चाहिए। <ol style="list-style-type: none"> (i) पंजीकरण प्रमाणपत्र की प्रति (ii) एसोसिएशन ऑफ आर्टिकल्स / पावर ऑफ अटॉर्नी / अन्य प्रासंगिक दस्तावेजों की प्रतियां (iii) पैन कार्ड, टिन, वस्तु एवं सेवा कर (जीएसटी) पंजीकरण प्रमाणपत्र की प्रतियां
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		(iv) एमएसएमई फर्मों के लिए एमएसएमई पंजीकरण प्रमाणपत्र की प्रतियां (यदि लागू हो)
(बी)	पिछले अनुभव की अवधि	<p>(i) निविदाकर्ता को अनुलग्नक II में जानकारी भरनी चाहिए जिसमें ग्राहक-वार समान कार्यों के नाम*, दिए गए कार्य और वास्तविक लागत, अनुबंध में निर्धारित पूर्णता तिथि और पूर्णता तिथि की वास्तविक तिथि आदि का उल्लेख हो और समान कार्य(कार्यों) को पूरा करने के न्यूनतम 5 वर्षों के अनुभव के प्रमाण के रूप में दस्तावेजी साक्ष्य के साथ प्रस्तुत करना चाहिए अर्थात्, विस्तृत कार्य आदेश/पूर्णता प्रमाणपत्र की प्रतियां और निजी कंपनियों के लिए निष्पादित कार्यों के लिए ग्राहक द्वारा जारी स्रोत पर कर कटौती (टीडीएस) प्रमाण पत्र।</p> <p>ii) बोलीदाता को समान कार्यों* के बारे में जानकारी भी भरनी चाहिए और सहायक दस्तावेजों के साथ (जैसे की, प्रगतिरत कार्य(कार्यों) के लिए ग्राहक(ओं) द्वारा जारी किए गए कार्य की वस्तुओं के विवरण के साथ कार्य आदेश(ओं) की प्रतियां) जमा करना चाहिए</p> <p>(iii) किसी भी केंद्र में भारतीय रिज़र्व बैंक के लिए कार्य करने के पिछले अनुभव, यदि कोई हो, के दस्तावेजी साक्ष्य के साथ विवरण भी दिया जाना चाहिए।</p>
(सी)	निर्दिष्ट अवधि के दौरान प्रत्येक पूर्ण किए गए समान कार्य(कार्यों)* (कालीफाइंग) का न्यूनतम मूल्य	<p>निविदाकर्ता को अनुलग्नक III में जानकारी भरनी चाहिए और समान कार्य (कार्यों) को सफलतापूर्वक पूरा करने के प्रमाण के रूप में निम्नलिखित दस्तावेजों के साथ जमा करना चाहिए।</p> <p>(i) सरकारी/सार्वजनिक क्षेत्र की कंपनियों के लिए निष्पादित कार्यों के मामले में -अर्हता प्राप्त कार्यों के लिए ग्राहक(ओं) द्वारा जारी विस्तृत कार्य आदेश(आदेशों) की प्रतियां जिसमें पुरस्कार की तारीख, अनुबंध राशि, काम पूरा करने के लिए दिया गया समय आदि दर्शाया गया हो और संबंधित समापन प्रमाण पत्र(ओं) में पूरा होने की वास्तविक तारीख और निष्पादित समान कार्य का वास्तविक मूल्य दर्शाया गया हो</p> <p>(ii) अनुलग्नक III के अनुसार प्रत्येक अर्हता प्राप्त कार्य के लिए ग्राहक प्रमाण पत्र।</p>
(डी)	वार्षिक वित्तीय कारोबार	<p>बोलीदाता को अनुलग्नक I में जानकारी भरनी चाहिए और निम्नलिखित दस्तावेजों के साथ जमा करना चाहिए</p> <p>(i) वित्तीय वर्षों के टर्नओवर को दर्शाते हुए चार्टर्ड अकाउंटेंट द्वारा विधिवत प्रमाणित निविदाकर्ता व्यवसाय के ऑडिट किए गए वित्तीय विवरण / खातों की प्रतियां।</p> <p>(ii) निविदाकर्ता की उधार पात्रता और टर्नओवर के प्रमाण के रूप में चार्टर्ड अकाउंटेंट द्वारा विधिवत प्रमाणित आयकर क्लियरेंस प्रमाणपत्र / आयकर मूल्यांकन आदेशों की प्रतियां।</p>
(ई)	सॉल्वेंसी और बैंकर प्रमाण पत्र	<p>i) बोलीदाता को अपने बैंकर से सॉल्वेंसी प्रमाणपत्र भी जमा करना होगा।</p> <p>ii) बैंकर्स के नाम और पते के साथ-साथ संपर्क अधिकारियों (यानी जिन व्यक्तियों से संपर्क किया जा सकता है) के पूरे विवरण, जैसे नाम, डाक पते, ई-मेल आईडी, टेलीफोन (लैंडलाइन और मोबाइल) नंबर,</p>

		फैक्स नंबर आदि। बैंक द्वारा उनके बैंकरो का कार्यालय, यदि आवश्यक हो तो) प्रस्तुत किया जाना चाहिए
(एफ)	सेवा सेटअप	निविदाकर्ताओं को हैदराबाद/सिकंदराबाद में सेवा केंद्र, कर्मचारियों की संख्या, संपर्क नंबर और सिस्टम के लिए स्पेयर की उपलब्धता का विवरण बताना चाहिए।

***समान कार्य का अर्थ होगा " (i) न्यूनतम 3-सितारा होटल, (ii) अंतर्राष्ट्रीय/घरेलू हवाई अड्डे, (iii) प्रतिष्ठित/सार्वजनिक/निजी क्षेत्र के बैंक/उद्यम या उनकी आवासीय संपत्तियों (iv) प्रतिष्ठित संस्थान/संगठन आदि में प्रदान किए गए कीट नियंत्रण उपचार के कार्यों का उल्लेख होगा।**

ए) ₹34800/- की ईएमडी प्रेषण का प्रमाण

बी) संबंधित अधिकारी/व्यक्ति को निविदा पर हस्ताक्षर करने और भाग लेने के लिए अधिकृत करने वाली फर्म से प्राधिकरण पत्र

सी) शिकायत वृद्धि मैट्रिक्स

डी) भारत के साथ भूमि सीमा साझा करने वाले देश के संबंध में बोलीदाता द्वारा वचनबद्धता/घोषणा/प्रमाण पत्र

ई) सार्वजनिक संस्थानों द्वारा निषेध का वचन/घोषणा

नोट (ग्राहक प्रमाणपत्र के संबंध में):

- सरकारी विभागों/सार्वजनिक क्षेत्र के उपक्रमों के संबंध में कार्य प्रमाणपत्रों पर संबंधित कार्यकारी अभियंता या समकक्ष या उच्च पद के अधिकारी द्वारा हस्ताक्षर किए जाने चाहिए।
- सरकारी विभागों/सार्वजनिक क्षेत्र के उपक्रमों को छोड़कर अन्य विभागों के संबंध में उपर्युक्त प्रमाण-पत्रों के अलावा निष्पादित कार्य से संबंधित भुगतान से संबंधित टीडीएस प्रमाण-पत्र भी संलग्न किए जाने चाहिए।

6. यदि निविदाकर्ता अपने पास आवश्यक पात्रता के समर्थन में दस्तावेजी साक्ष्य के साथ बैंक को संतुष्ट करने में विफल रहता है, तो बैंक को निविदा प्रक्रिया में अपनी भागीदारी से इनकार करने का अधिकार सुरक्षित है।

7. इच्छुक निविदाकारों की बोली-पूर्व बैठक (ऑफ़-लाइन मोड) **जून 01, 2026 को पूर्वाह्न 11.30 बजे** संपदा विभाग, मुख्य कार्यालय भवन, भारतीय रिज़र्व बैंक, हैदराबाद में आयोजित की जाएगी। **सभी संभावित निविदाकारों को इस निविदा के संबंध में दायरे को समझने/स्पष्टीकरण, यदि कोई हो, के लिए बोली-पूर्व बैठक में भाग लेना आवश्यक है।** निविदा में उल्लिखित बैंक के नियमों और शर्तों में कोई विचलन स्वीकार नहीं किया जाएगा। विधिवत भरे हुए निविदा दस्तावेज **जून 08, 2026 को अपराह्न 14:00 बजे तक एमएसटीसी साइट पर अपलोड रहेंगे।**

8. बैंक न्यूनतम निविदा को स्वीकार करने के लिए बाध्य नहीं है और किसी भी निविदा को पूर्ण या आंशिक रूप से स्वीकार करने का अधिकार सुरक्षित रखता है। बैंक बिना कोई कारण बताए सभी निविदाओं को अस्वीकार करने का भी अधिकार सुरक्षित रखता है।

9. इसके अलावा, यदि कोई शुद्धिपत्र/परिशिष्ट होगा तो उसे केवल बैंक की वेबसाइट पर ही अपलोड किया जाएगा।

हैदराबाद

दिनांक: मई 21, 2026

**क्षेत्रीय निदेशक
भारतीय रिज़र्व बैंक
हैदराबाद**



**RESERVE BANK OF INDIA
ESTATE DEPARTMENT
HYDERABAD**

TENDER

for

Comprehensive Annual Maintenance Contract for Pest Control Services in the Bank's Office Premises, Cherlapally Mint (RBI Vault) and various residential colonies at Hyderabad

RBI/Hyderabad Regional Office/Estate/16/26-27/ET/107

Issued To: _____

Date of Notice for Inviting Tender : May 21, 2026
Date of Starting Tender Submission : May 21, 2026, 14.00 hrs.
Date of Pre-bid Meeting : June 01, 2026, 11.30 hrs.
Date of Closing Tender for submission : June 08, 2026, 14.00 hrs.
Date & time of opening Part-I of Tender : June 08, 2026, 15.00 hrs.

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अस्वीकरण

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भारतीय रिज़र्व बैंक, हैदराबाद ने इच्छुक पक्षों को काम की पृष्ठभूमि की जानकारी देने के लिए यह दस्तावेज़ तैयार किया है। हालांकि भारतीय रिज़र्व बैंक ने यहां निहित जानकारी की तैयारी में उचित सावधानी बरती है और इसे व्यवस्थित माना है, न तो भारतीय रिज़र्व बैंक और न ही इसके किसी भी प्राधिकरण और न ही उनके संबंधित अधिकारियों और कर्मचारियों में से कोई भी इस दस्तावेज़ में निहित जानकारी की पूर्णता या सटीकता के बारे में कोई वारंटी देता है या कोई अभ्यावेदन देता है।

The information is not intended to be exhaustive. Interested parties are required to make their own inquiries and they will be required to confirm in writing that they have done so and they do not rely only on the information provided by Reserve Bank of India in submitting the Tender. The information is provided on the basis that it is non-binding on Reserve Bank of India or any of its authorities or agencies or any of their respective officers and employees. Reserve Bank of India reserves the right not to proceed with the work or to change the configuration of the work, to alter the time table reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the matter further with any party expressing interest. No reimbursement of cost of any type will be paid to persons or entities expressing interest.

यह जानकारी संपूर्ण होने का इरादा नहीं है। इच्छुक पार्टियों को अपनी जांच करने की आवश्यकता होती है और उन्हें लिखित में पुष्टि करने की आवश्यकता होगी कि उन्होंने ऐसा किया है और वे निविदा प्रस्तुत करने में केवल भारतीय रिज़र्व बैंक द्वारा प्रदान की गई जानकारी पर भरोसा नहीं करते हैं। सूचना इस आधार पर प्रदान की जाती है कि यह भारतीय रिज़र्व बैंक या उसके किसी भी प्राधिकरण या एजेंसी या उनके किसी भी संबंधित अधिकारी और कर्मचारी के लिए गैर-बाध्यकारी है। भारतीय रिज़र्व बैंक कार्य के साथ आगे न बढ़ने या कार्य के विन्यास को बदलने, इस दस्तावेज़ में दर्शाए गए समय सारणी को बदलने या लागू की जाने वाली प्रक्रिया या प्रक्रिया को बदलने का अधिकार सुरक्षित रखता है। यह रुचि व्यक्त करने वाले किसी भी पक्ष के साथ मामले पर आगे चर्चा करने से इनकार करने का अधिकार भी सुरक्षित रखता है।

IMPORTANT INSTRUCTIONS FOR e-TENDER

This is an e-procurement event of RBI. The e- procurement Service Provider/Contractor is the MSTC Limited.

You are requested to read and understand the Notice Inviting Tender and subsequent corrigenda if any, before submitting your online tender.

Process of E-tender:

A) Registration: The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing and encryption type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. RBI is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE ONLY AT www.mstcecommerce.com/eprocn (Version 3)

1) Vendors are required to register themselves online with

www.mstcecommerce.com/eprocn

Register as Vendor -- Filling up details and creating own user id and password Submit. For further details, go to Download Guide / Video / Registration

Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form. In case of any clarification, please contact MSTC/ RBI, (before the scheduled time of the e-tender).

Contact details:

a) Contact person (MSTC) For Vendors:

HO Central Help Desk: (For vendors)

Phone Number :07969066600

helpdeskho@mstcindia.in (Please mention "HO Helpdesk" as subject while sending emails)

Availability:

9:30 AM to 5:00 PM on all working days for all Technical issues e-Tenders, System settings etc.

b) Contact person (MSTC)

(Telangana Regional Office) Phone Number: (040) 23301039

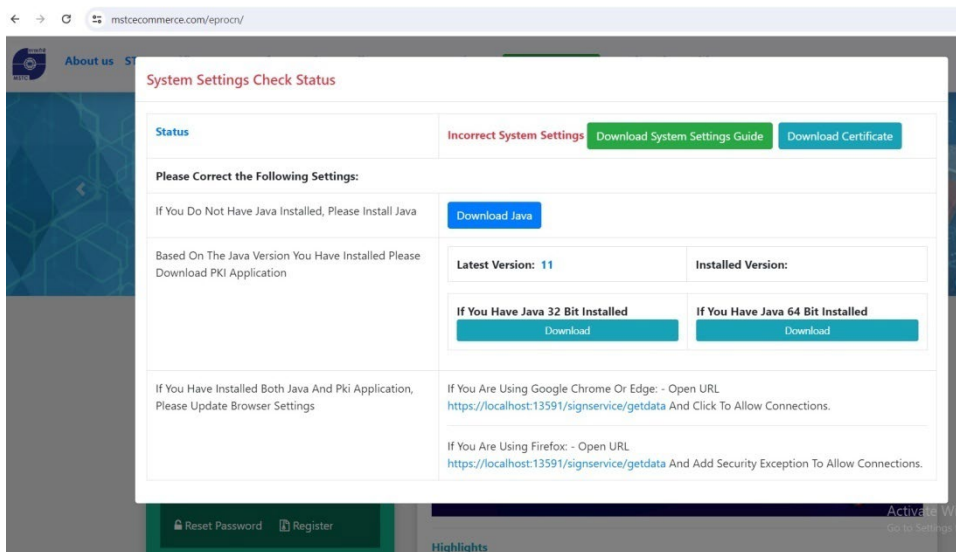
e-mail id: mstchyd@mstcindia.in

Contact person (RBI) for tender related queries:

1. Shri Murli Mohan Pathak, AGM, Estate Department, 040-2326 7103
2. Shri Ajinkya S. Boralkar, AM, Estate Department, 040-2326 7123
3. Smt. Shital R. Parshuramkar, AM, Estate Department, 040- 2326 7106

B) System Requirement:

For details, vendor may refer to the **DOWNLOAD SYSTEM SETTING GUIDE** available <https://www.mstcecommerce.com/eprocn/>



1. **Special Note towards Transaction fee:** The vendors shall pay the transaction fee using “Transaction Fee Payment” Link against the specific tender in the “Bid Floor”/through the “Pay Transaction fee” in “Event catalog” through their login. Service Provider / Contractor / Vendor shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, Service Provider / Contractor / Vendor shall generate a challan by filling up a form. Service Provider / Contractor / Vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, Service Provider / Contractor / Vendor shall have the provision of making payment using its Credit / Debit Card / Net Banking. Once the payment gets credited to MSTC’s designated bank account, the transaction fee shall be auto authorized.

Transaction fee is non-refundable. A vendor will not have the access to online e-tender without payment of the transaction fee.

NOTE: Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid.

- 2 Information about tenders / corrigenda shall be sent by email only during the process till finalization of tender. Hence the vendors are required to ensure that their corporate email I.D. provided is valid and updated at the time of registration of vendor with the MSTC Ltd. Vendors are also requested to ensure validity of their class III signing and encryption type of DSC (Digital Signature Certificate).
- 3 E-tender cannot be accessed after the due date and time mentioned in NIT (Notice inviting tender).
- 4 Bidding in E-tender:

Note: Vendors are instructed to use *Upload Documents* link in My menu to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.

Once documents are uploaded in the library, vendors can attach documents through *Attach Document* link against the particular e-Tender. Please note that if the documents are not attached to any e-Tender, the same cannot be downloaded by RBI and it will be deemed that the vendor has not submitted the documents. For further assistance please follow instructions of vendor guide.

- a) Bidder(s) need to submit necessary EMD & E-Tender fees (If ANY) and Transaction fee separately for the e-tender. Transaction fees if any are non-refundable. No interest will be paid on EMD.

The account details of RBI, Hyderabad for NEFT transactions are as follows

Beneficiary Name: Reserve Bank of India

IFSC: RBIS0NEFTHY (0 is zero)

Account No: 8614038

Proof of remittance with transaction number (scanned copy) shall be sent to estatehyderabad@rbi.org.in.

- b) The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.

The bidder(s) who have submitted the above fees can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → New Common Portal → Bid Floor Manager → live event → Selection of the live event → Transaction fee → Common terms → Attach Documents → Price Bid.

Please Note: The vendor after successful remittance of the transaction fees and EMD details, will get the attach documents and common terms tab enabled in their login. Post successful completion of this step, the vendors will be allowed to save the lot specific terms and submit their price bid against the lot through the portal or

download and upload the excel file for submitting price bids, as the case may be. In case the attach documents and/or saving common terms step is unsuccessful, the tabs for saving lot specific terms and submitting price bid would be disabled. The status of whether the same is successful/pending would be displayed in the bid status button.

- c) First the vendor needs to fill up the Commercial specification if any and save it. Then the vendor should fill up the Techno-commercial bid. After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to filled up and then bidder should click on "save" to record their price bid. Then once both the Techno-Commercial bid & price bid has been saved, the bidder can click on the "Final Submission" button to register their bid

NOTE: - After clicking the final submission "Delete bid" option would be shown. If the vendor wants to delete the bid after final submission and re submit the bid, then he/she should click delete bid and resubmit the same and again click final submission.

- d) In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.
- e) During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.
- f) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
- g) All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply/work. Such successful tenderer shall be called hereafter SUPPLIER/CONTRACTOR.
- h) It is mandatory that all the bids are submitted with class III signing and encryption type of digital signature certificate otherwise the same will not be accepted by the system.
- i) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
- j) No deviation of the terms and conditions of the e-Tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the e-Tender.

Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document

Vendors are requested to quote rates inclusive of GST.

**RESERVE BANK OF INDIA
ESTATE DEPARTMENT, HYDERABAD**

TENDER

for

**Comprehensive Annual Maintenance Contract for Pest Control Treatment in
the Bank's Office Premises, Cherlapalli Mint (RBI Vault) and various
residential colonies of the Bank at Hyderabad for the period July 01, 2026 to
June 30, 2027**

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ई-निविदा आमंत्रित करने की सूचना
NOTICE INVITING e-TENDER

भारतीय रिजर्व बैंक, हैदराबाद (जिसे बाद में बैंक के रूप में संदर्भित किया गया है) ठेका श्रम (विनियमन और उत्सादन) अधिनियम, 1970 के तहत वैध लाइसेंस रखने वाले पंजीकृत ठेकेदारों/एजेंसियों से बैंक के कार्यालय परिसर, चेरलापल्ली मिनट (आरबीआई वॉल्ट) और विभिन्न आवासीय कॉलोनियों में कीट नियंत्रण उपचार के लिए व्यापक वार्षिक रखरखाव अनुबंध के लिए ई-निविदाएं आमंत्रित करता है। निविदा एमएसटीसी लिमिटेड (<https://www.mstcecommerce.com/eprocn>) के ई-टेंडरिंग पोर्टल के माध्यम से की जाएगी। निविदा प्रक्रिया में भाग लेने के लिए सभी इच्छुक कंपनियों/फर्मों/एजेंसियों को उपर्युक्त वेबसाइट के माध्यम से एमएसटीसी लिमिटेड के साथ अपना पंजीकरण कराना होगा। ई-निविदा के "भाग 1 - तकनीकी बोली" और "भाग 2 - वित्तीय बोली" दोनों को निविदा पोर्टल पर प्रस्तुत किया जाना है।

Reserve Bank of India, Hyderabad (hereinafter referred to as the 'Bank') invites e-tenders from registered contractors/agencies holding valid licenses under Contract Labour (Regulation and Abolition) Act, 1970 for providing **Comprehensive Annual Maintenance Contract for Pest Control Treatment in the Bank's Office Premises, Cherlapalli Mint (RBI Vault) and various residential colonies, Reserve Bank of India, Hyderabad**. The tendering would be done through the e-Tendering portal of MSTC Ltd. (<https://www.mstcecommerce.com/eprocn>). All interested companies/ firms/ agencies must register themselves with MSTC Ltd. through the above- mentioned website to participate in the tendering process. Both **"Part I -Technical Bid"** and **"Part II - Financial bid"** of the e-tender is to be submitted on tendering portal.

2. ई-निविदा जमा करने की अंतिम तिथि और समय जून 08, 2026 को 14:00 बजे है। ई-निविदाओं की तकनीकी बोली जून 08, 2026 को 15:00 बजे खोली जाएगी। ई-निविदा दस्तावेज बैंक की वेबसाइट www.rbi.org.in "निविदा" लिंक के तहत भी उपलब्ध है। सभी शुद्धिपत्र केवल www.rbi.org.in/tender पर अपलोड किए जाएंगे।

Last date & time for submission of e-tender is **June 08, 2026 at 14:00 hours**. Technical bids of e-Tenders will be opened on **June 08, 2026 at 15:00 hours**. The e-tender document is also available at the Bank's website www.rbi.org.in under the link "Tender". All Corrigendum's will be uploaded on www.rbi.org.in/tender only.

3. बैंक बिना कोई कारण बताए किसी भी या सभी निविदाओं/कोटेशन को स्वीकार या अस्वीकार करने का अधिकार सुरक्षित रखता है।

The Bank reserves the right to accept or reject any or all the tenders/quotations without assigning any reason thereof.

क्षेत्रीय निदेशक /Regional Director
भारतीय रिजर्व बैंक /Reserve Bank of India
हैदराबाद /Hyderabad

Schedule of Tender

1	Description of Works	Comprehensive Annual Maintenance Contract for Pest Control Treatment in the Bank's Office Premises, Cherlapalli Mint (RBI Vault) and various residential colonies, Reserve Bank of India, Hyderabad
2	Estimated Cost	₹17,40,000/-(including GST)
3	Earnest Money Deposit	<p>All tenderers shall deposit Earnest Money Deposit (EMD) of ₹34,800/- by NEFT/ Demand Draft in favour of Reserve Bank of India, Hyderabad on or before June 08, 2026 by 14:00 hrs. Account details for NEFT transaction are as follows:</p> <p>Beneficiary Name: RBI Hyderabad IFSC: RBIS0NEFTHY (0 is Zero) Account number: 8614038</p> <p>The bidders are also advised to send the proof of remittance with transaction number (scanned copy) to estatehyderabad@rbi.org.in and asboralkar@rbi.org.in. A tender which is not accompanied by such EMD will not be considered. No interest will be paid on EMD.</p> <p>EMD of the successful Tenderer shall be retained with the Bank against Security Deposit and shall be refunded after submitting Performance Bank Guarantee.</p>
5	Performance security	<p>Successful tenderer shall submit Performance Security in the form of Bank Guarantee for a value equal to 5% of the total quoted amount in the prescribed format (Annex-D) within 14 days from the date of award of work. The Performance Bank Guarantee (PBG) shall be valid for a period of 60 days beyond the date of completion of the work. The PBG deposited by the successful Tenderer shall be invoked in the event of unsatisfactory performance of the Tenderer and / or loss/ damage if any sustained by the Bank on account of failure or negligence of the workers deployed by service provider or in the event of breach of the terms and conditions of the agreement. In case the contract gets extended/ renewed, the contractor shall get the validity of Performance Guarantee extended to cover such extended time for completion of work. After satisfactory completion of performance by the contractor and certified by the Officer-in-Charge, Protocol and Security Cell/Engineer-in-charge, the performance guarantee shall be returned to the contractor, without any interest.</p>
6	Mode of Tender	e-Procurement System (Online Part I - Technical-Bid and Part II - Financial Bid) through https://www.mstcecommerce.com/eproc
7	E-Tender No.	RBI/Hyderabad/Estate/16/26-27/ET/107

8	Date of NIT available (viewing of Tender) to parties for download	May 21, 2026
10	Schedule of offline Pre-bid meeting (offline)	<p>June 01, 2026 at 11:30 hrs at first floor, Meeting Room, Reserve Bank of India, Hyderabad, Telangana- 500 004.</p> <p>E-Tenderers requiring any clarification of this document shall contact the Bank in writing at the email address estatehyderabad@rbi.org.in and asboralkar@rbi.org.in not later than one day before the date of the pre-Bid meeting; or raise enquiries during the pre-Bid meeting.</p> <p>Non-attendance at the pre-Bid meeting will not be a cause for disqualification of a tenderer.</p>
11	Date of Starting of e-Tender for Online submission on MSTC website	May 21, 2026
12	Last Date of Submission of EMD and tender documents	June 08, 2026 at 14:00 hrs
13	Opening of Part -I (Technical Bid) of the Tender	June 08, 2026 at 15:00 hrs
14	Opening of Part -II (Financial Bid)	Will be intimated to the eligible tenderers

FORM OF TENDER

Place:

Date:

Regional Director
Reserve Bank of India
Estate Department
Saifabad
Hyderabad-500004.

Dear Sir,

Having examined the specifications and **Schedule of Quantities** relating to the works specified in the memorandum hereinafter set out and having visited and examined the site of the works specified in the said memorandum and having acquired the requisite information relating thereto as affecting the tender, I/we hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached **Schedule of Quantities** and in accordance in all respects with the specification and instructions in writing referred to in conditions of tender, the Articles of Agreement, Special Conditions, Schedule of Quantities and conditions of contract and with such materials as are provided for by and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

a)	Name of work	Annual Maintenance Contract for Pest Control Treatment in the Bank's Office Premises, Cherlapalli Mint (RBI Vault) and various residential colonies, Reserve Bank of India, Hyderabad from July 01, 2026 to June 30, 2027.
b)	Contract Period	One year
c)	Total Estimated Cost	₹17,40,000/-
d)	Earnest Money Deposit (EMD)	₹ 34,800/- (@2% of estimated cost)
e)	Performance Bank Guarantee/ Security Deposit	Successful tenderer shall submit Performance Security in the form of Bank Guarantee for a value equal to 5% of the total quoted amount by NEFT/RTGS or in the prescribed format (Annex-D) within 14 days from the date of award of work. The Performance Bank Guarantee (PBG) shall be valid for a period of 60 days beyond the date of completion of the work. The PBG deposited by the successful Tenderer shall be invoked in the event of unsatisfactory performance of the Tenderer and/ or loss/ damage if any sustained by the Bank on account of failure or negligence of the workers deployed by service provider or in the event of breach of the terms and conditions of the agreement. In case the contract gets extended/ renewed, the contractor shall get the validity of Performance

		Guarantee extended to cover such extended time for completion of work. After satisfactory completion of performance by the contractor and certified by the Officer-in-Charge, Protocol and Security Cell or Engineer-in-charge, the performance guarantee shall be returned to the contractor, without any interest.
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2. The required number of persons (semi-skilled) will be deployed by the vendor for satisfactory execution of the work. The cost will be borne by the vendor.

3. We also agree that our tender will remain valid for acceptance by the Bank for 90 days from the date of opening of the tender Part-I and this period of validity can be extended for such period as may be mutually agreed between the Bank and us in writing. We agree to keep the EMD or Bank Guarantee towards EMD valid during the entire period of validity of tender.

4. Should this tender be accepted, I/we hereby agree to abide by and fulfill the terms and provisions of the said Conditions of Contract annexed hereto so far as they may be applicable or in default thereof to forfeit and pay to the Reserve Bank of India the amount mentioned in the said conditions.

5. Our Bankers are:

(i)

(ii)

The names of partners of our firm are:

(i)

(ii)

Name of the partner of the firm authorized to sign

Or

Name of person having Power of Attorney to sign the contract. (Certified true copy of the Power of Attorney should be attached)

Yours faithfully,

SIGNATURE OF TENDERER

(Signatures and addresses of witnesses)

(1)

(2)

General Instructions to Contractors

1. E-Tenders for the work of “**Tender for Annual Maintenance Contract for Pest Control Treatment in the Bank’s Office Premises, Cheralapalli Mint (RBI Vault) and various residential colonies at Hyderabad from July 01, 2026 to June 30, 2027**” should be addressed to Regional Director, Reserve Bank of India, Estate Department, 6-1-56, Secretariat Road, Hyderabad - 500004 and submitted not later than **14:00 hrs on June 08, 2026**.

2. No tender will be received after **14.00 hrs on June 08, 2026** under any circumstances whatsoever.

3. E-Tenders shall be opened at **15:00 hrs on June 08, 2026** at the Office of Regional Director, Reserve Bank of India, Secretariat Road, Hyderabad in the presence of tenderers or their authorized representatives (**with authority letter**) who choose to be present. Tenders shall remain valid for acceptance by the Bank for a period of 90 days from the date of opening the tender which period may be extended by mutual agreement and the tenderer shall not cancel or withdraw the tender during this period.

4. **ELIGIBILITY/PRE-QUALIFICATION CRITERIA:**

The Bidder who fulfils the following minimum **pre-qualification criteria** shall be eligible to participate in tendering process. (Contractor shall submit Pre-Qualification Criteria documents along with Part - I of the tenders. All prospective bidders shall expedite the submission of PQC documents within the given time limit).

1.	Composition of the firm/ organization	<p>Details of Registration of the firm /organisation-whether Sole Proprietorship /Partnership firm /Private Limited/ Limited or Cooperative Body etc. - Name of Registering Authority, Date, and Registration number, etc.</p> <hr/> <p>The Bidder should have valid Goods and Service Tax registration</p> <hr/> <p>Applying firm should have all the necessary legal / statutory approvals to conduct pest control services business in Hyderabad/Secunderabad Telangana.</p>	<p>Bidder should fill up information in given in <u>Annexure A</u> hereto and submit along with the following supporting documents.</p> <p>(i) Copy of registration certificate.</p> <p>(ii) Copy of the Articles of Association/ Power of Attorney/ other relevant documents</p> <p>(iii) Copy of Goods and Service Tax registration certificate</p> <p>(iv) Details of registration of labour along with EPF and ESI documents, if any.</p> <p>(v) The intending bidder should be a registered member of Indian Pest Control Association (IPCA). Copy of Certificate of registration shall be uploaded, along with Part I</p>
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			<p>of the tender.</p> <p>(vi) The intending bidder shall have license, issued by the Government of Telangana, for 'Commercial Pest Control Work', Copy of the 'License' shall be uploaded, along with Part I of the tender</p>
2.	Duration of experience	<p>Should have minimum 5 years of experience of executing similar works during last 5 years, i.e., up to April 30, 2026. Applicant should furnish their client list showing the details of work carried out by them during the last 5 years. The list shall include details such as Name of the Client, Value of work executed, Date of Start and Finish of the work, Reasons of delay, if any, etc. The Applicant should submit documentary evidence in support of minimum experience of 5 years.</p>	<p>i) Bidder should fill up the information in Annexure B hereto indicating client-wise names of similar work(s), awarded and actual cost(s), completion date stipulated in contract and actual date of completion date, etc. and should submit along with the documentary evidence as proof of minimum 5 years of experience of completed similar work/s * viz. copies of detailed work order/s for qualifying works indicating date of award, contract amount, time given for completing the work, etc. and the corresponding completion certificate(s) indicating actual date of completion and actual value of executed similar work/s issued by the client(s) for works shall be accepted only when the same is signed by an official of the rank of Executive engineer/ Superintendent Engineer or equivalent in respect of a Government/Semi Government organization or a PSU and they are supported by adequate proof of payment received by the contractor for the work done by him. The client's certificate issued by the private organizations shall also accompany Tax Deducted at Source (TDS) certificates. The Bank shall have the right to independently verify these</p>

			<p>certificates.</p> <p>ii) Bidder should also fill up the information about similar work/s* in-progress in the format given in Annexure B1.</p> <p>(iii) The details along with documentary evidence of previous experience, if any, of carrying out works for the Reserve Bank of India at any centre, should also be given.</p>
3.	Minimum value of each completed work (qualifying)	<p>Experience of having successfully completed similar works during last 5 years, i.e., up to April 30, 2026 should be either of the following:</p> <p>i) Three similar completed works each costing not less than the amount equal to 40% of the estimated cost.</p> <p>Or</p> <p>ii) Two similar completed works each costing not less than the amount equal to 50% of the estimated cost.</p> <p>Or</p> <p>iii) One similar work costing not less than the amount equal to 80% of the estimated cost.</p>	<p>Bidder should fill up the information in Annexure C and submit following documents as proof of having successfully completed similar work/s.</p> <p>(i) Copies of detailed work order/s for qualifying works indicating date of award, contract amount, time given for completing the work, etc. and the corresponding completion certificate(s) indicating actual date of completion and actual value of executed similar work/s issued by the client(s) for works executed for government /public sector/ private limited companies and copies of work order, work completion certificate along with Tax Deducted at Source (TDS) certificate(s) issued by the client(s) for works.</p>
4.	Annual turnover	<p>Should have an annual turnover of amount equal to 100% of estimated cost or more during the last three consecutive financial years ending April 30, 2026.</p>	<p>Bidder should submit the following documents:</p> <p>(i) Copies of Audited financial statements/ accounts of the business of the bidder duly certified by a Chartered Accountant indicating the turnover for last three financial years.</p> <p>(ii) Copies of the Income Tax Clearance Certificates / Income Tax Assessment orders duly certified by a Chartered Accountant as a proof creditworthiness for last</p>

			three financial years.
5.	Solvency	Bidder should furnish latest solvency certificate issued by the Applicants banker, for the work, for an amount equal to estimated cost of the work.	Bidder should submit Banker's /Solvency certificate as per Annexure E hereto from their Banker.
6.	Service set up/ local office address in Hyderabad/ Secunderabad	Written information about the local service set up address, telephone number, e-mail ID of the service executive at Hyderabad/ Secunderabad. The proof of service setup, such as local electricity bill / telephone bill / Rental Agreement etc.	

5. **The tenderer should use the documents and forms uploaded by the Bank.** Any addition/ alteration in the text of the tender form made by the tenderer shall not be valid and shall be treated as null and void.
6. The tender form must be filled in Hindi/English and all entries must be made. If any of the documents is missing or unauthorized/ unsigned, the Bank in its discretion may consider the tender invalid.
7. Rates should be quoted in figures and words in columns specified. Altering of tender forms is not permitted, failure to comply with either of these conditions will render the tender void at the Bank's option. No advice of any change in rate or of conditions after the opening of the tender will be entertained.
8. Each of the tender documents should be signed and uploaded by the person or persons submitting the tender and is taken at his/their having acquainted himself/ themselves with the general conditions of the contract, specifications, special conditions, etc. as laid down.
9. The e-Tender submitted on behalf of a firm shall be signed by all the partners of the firm or by a partner who has the necessary authority (**copy of power of attorney/ authorization letter shall be uploaded**) on behalf of the firm to enter into the proposed contract. **Copy of power of attorney/ authorization letter shall be uploaded.** Otherwise, the Bank may reject the tender.
10. **For due fulfilment of the contract by the contractor, 5% of the value of the work done will be deducted by the employer from each payment to be made to the contractor toward the retention of the money. Retention money deposit will be released by the Bank after successful completion of the Contract Period. The amount retained by the Bank shall not bear any interest.**

11. The Reserve Bank of India does not bind itself to accept the lowest of any tender and reserves to itself to accept or reject any or all the tenders, either in whole or in part, without assigning any reason for doing so.
12. The Reserve Bank of India reserves the right to sub-divide the work mentioned in the tender, amongst two or more contractors at its own discretion and the contractor will have to execute orders for part of the items placed with them at the quoted rates. The Reserve Bank of India also reserves the right to increase or decrease the quantities and even omit any item of work after the order is placed and the contractor shall execute the same. In this context, the rates quoted for each item must be self-supporting and relevant.
13. Contract agreement: on receipt of intimation from the Bank of the acceptance of his/their tender, the successful tenderer shall be bound to implement the contract from the dates specified. The successful tenderer shall sign an agreement in accordance with the draft agreement and the schedule of the conditions but the written acceptance by the Reserve Bank of India of a tender will constitute a binding contract between the Reserve Bank of India and the person so tendering whether such formal is or is not subsequently executed.
14. The contractor shall not assign the contract: He shall not sublet any portion of the contract except with the written consent of the Bank. In case of breach of these conditions, the bank may serve a notice in writing on the contractor rescinding the contract whereupon the security deposit shall stand forfeited to the Bank, without prejudice to his other remedies against the contractor.
15. A schedule of probable quantities in respect of each work and specifications accompany these special conditions. The schedule of probable quantities is liable to alteration by omissions, deductions or addition at the discretion of the Bank. Each tender should contain not only the rates but also the value of each items of work entered in a separate column and all the items should be totaled in order to show the aggregate value of the entire tender.
16. The tenderer must obtain for himself, on his own responsibility and at his own expenses, all the information which may be necessary for the purpose for making a tender and for entering into a contract and must examine the drawings and must inspect the site of the work and acquaint himself with all local conditions, means of access to work, nature of work and all matters appertaining thereto.
17. **Evaluation of tenders:** The Techno-Commercial Bid (Part-I) shall be evaluated as per the procedure indicated in Eligibility criteria. After evaluation of the Techno-Commercial Bid, the Financial Bid of only shortlisted Bidders will be opened. The decision of the Bank on technical suitability of the offer shall be final and shall not be called into question
The Part-II of the tender will be evaluated based on the rates submitted by the prospective tenders in terms of submissions in the schedule of quantities forming Part-II of the tender document.

18. On receipt of the intimation from the Bank of the acceptance of his/their tender, the successful tenderer shall be bound to implement the contract and within ten days thereof the successful tenderer shall sign an agreement in accordance with the draft agreement and the schedule of conditions but the written acceptance by the Reserve Bank of India of a tender will constitute a binding contract between the Reserve Bank of India and the person so tendering, whether such formal agreement is or is not subsequently executed.

19. Prices of extras etc. and ascertainment:

The contractor may, when authorized and shall, when directed in writing by the Employer add to, omit from or vary the works described in the Specifications, or included in the Schedule of Quantities, but the Contractor shall make no addition, omission or variation without such authorization or direction. A verbal authority or direction by the Employer shall if, confirmed in writing within seven days, be deemed to have been given in writing. No claim for an extra shall be allowed unless it is executed with the written approval of the Employer. Any such extra is herein referred to as 'Authorized extra' and payment shall be made in accordance with the following provisions;

- i) The net rates or prices in the original tender shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced therein. Rates for all items wherever possible shall be derived out of the rates given in the Priced Schedule of Quantities.
- ii) The net prices of the original tender shall determine the value of the items omitted, provided if omissions vary the conditions under which any remaining items of works are carried out, the prices for the same shall be valued under sub-clause (iii) hereof
- iii) Where the extra works are not of similar character and/ or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items of works are carried out or if the amount of any omissions or additions relative to the amount of the whole of the Contract works or to any part thereof shall be such that in the opinion of the Bank's Engineer/caretaker, the net rate or price contained in the Price Schedule of Quantities or tender or for any item of the works involves loss or expense beyond that reasonably contemplated by the Contractor or is by reason of such omission or addition rendered unreasonable or inapplicable, the Bank's Engineer/caretaker shall fix such other rate or price as in the circumstances he shall think reasonable and proper.
- iv) Where extra work cannot be properly measured or valued the Contractor shall be allowed day work prices as the net rates stated in the tender or the Priced Schedule of Quantities if not so stated, then in accordance with the local day work rates and wages for the district provided that in either case vouchers specifying the daily time (and if required by the Employer, the workmen's names) and materials employed be delivered for verification to the Employer or his representative at or before the end of the week following that in which the work has been executed. It is further clarified that for all such authorized extra items where rates cannot be derived from tender, the contractor shall submit rates supported by rate analysis worked on the

'actual cost basis', plus 15% towards establishment charges, contractor's overheads and profit. Such items will not be eligible for escalation.

20. **Liquidated damages for delayed completion:** "If the Contractor fails to maintain the required progress of the works by the completion time stipulated in the Contract or within any extended time under time extension Clause and the employer certifies in writing that in his opinion the same ought reasonably to have been completed, the Contractor shall pay the Employer the sum named as "Liquidated Damages" for the period during which the said works shall so remain incomplete and the Employer may deduct such damages from any moneys due to the Contractor.
21. The Contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing the work, whatever the cause of delays may be including delays arising out of modifications to the work entrusted to him or in any sub-contract connected therewith or delays in awarding contracts for other trader of the projector in commencement or completion of such works or in procuring Government controlled or other building materials or in obtaining water and power connections for construction purpose or for any other reason whatsoever and the employer shall not be liable for any claim in respect therefore. The Employer does not accept liability for any sum besides the tender amount, subject to such variations as are provided for herein.
22. The successful tender is bound to carry out any items of work necessary for the completion of the job even though these items are not included in the quantities and rates. The Employer will issue schedule of instructions in respect of such additional items and their quantities in writing.
23. **Force Majeure:** The Bidder/ Successful Bidder shall not be liable for forfeiture of its EMD/ Security Deposit (Performance Bank Guarantee - PBG) or for payment of Penalty or termination for default, if the delay in performance or other failure to perform its obligations under the contract is a result of an event of Force Majeure. For purposes of the clause, "Force Majeure" means an event beyond the control of the Bidder/Successful Bidder and not involving the Bidder's/Successful Bidder's fault or negligence and not foreseeable. Such events may include wars or revolutions, fires, floods, epidemics, quarantine restrictions, freight embargoes etc. The Bank will decide whether delay or failure on the part of the Bidder/Successful Bidder was the result of an event beyond his control or not. The decision of the Bank in this regard should be final and binding on the Bidder/Successful Bidder and will not be open to question before any court / forum in any proceedings.
24. The successful tenderer must co-operate with the other contractors appointed by the Employer so that the work shall proceed smoothly with the least possible delay and to the satisfaction of the Employer.
25. **The rate quoted by the contractor shall comply with the Minimum Wages Act of Government of India. The contractor has to note this while quoting for the work. The tender will be rejected if the rates quoted do not comply**

with the Minimum Wages Act. If at any point of time, it is found by the Bank that the contractor does not pay minimum wages to the laborers engaged by him/them, Bank has every right to terminate the contract. The tenderer should credit the salary directly to the bank account of the staff and submit monthly bank statements of the firm as well as individual statements of the workers showing payment of the salary in their accounts along with invoice.

26. The successful tenderer shall carry out each item of work given in this schedule of quantities and get the same approved from Bank's Engineer/ caretaker before going for full execution of work given in the order. Any minor modifications/ changes suggested by the Bank's Engineer/ caretaker should be affected without any extra cost.
27. The Contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing the work, whatever the cause of delays may be, including delays arising out of modifications to the work entrusted to him or in any sub-contract connected therewith or delays in awarding contracts for other trades of the projects or in commencement or completion of such works or in procuring Government controlled or other building materials or in obtaining water and power connections for construction purposes or for any other reason whatsoever and the employer shall not be liable for any claim in respect thereof. The employer does not appear liability for any sum besides the tender amount, subject to such variations as are provided for herein.
28. The successful tenderer must co-operate with the other contractors appointed by the Employer so that the work shall proceed smoothly with the least possible delay and to the satisfaction of the Bank's Engineer.
29. The contractor must bear in mind that all the work shall be carried out strictly in accordance with the specifications and in compliance of the requirement of the legal public authorities and no deviation on any account will be permitted.
30. The successful tenderer should make with own arrangements to obtain all materials required for the work.
31. The water and electricity required for the work shall be provided by the Bank at one place free of cost, the contractor shall have to make his own arrangements by providing the wire from electrical point to working place.
32. The Contractor shall strictly comply with the provision of safety code annexed hereto.
33. The Contractor shall be deemed to have carefully examined the work and sited conditions including labour, the general and special conditions, the specifications, schedules and drainage and shall be deemed to have visited the site of work, to have fully informed himself regarding the local conditions and carried out his own investigations to arrive at the rates quoted in the tender. In

this regard he will be given necessary information available with the department but without any guarantee about its accuracy.

34. The Contractor shall be responsible for all injury or damage to persons, animals or things and for all damage to property which may arise from any factor omission on the part of the Contractor or any Sub-Contractor or any nominated Sub-Contractor or any of their employees. The liability under this clause shall cover also inter-alia any damage to roads, streets, footpath, bridges as well as damage caused to the building and other structures and works forming the subject matter of this contract. The Contractor shall also be reasonable for any damage caused to the buildings and other structures and works forming the subject matter of this contract due to rain, wind, frost or other inclemency of weather. The Contractor shall indemnify and indemnified the employer and hold him harmless in respect of all and any loss and expenses arising of any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any statute or otherwise and also in respect of any award or compensation or damage consequent upon such claims. The Contractor shall, at his own expense, effect and maintain till issue of the virtual completion certificate under this contract, with an insurance company approved by the employer, an all risks policy for insurance for the full amount of the contract including earthquake risk in the joint names of the employer and the contractor (the name of the former being placed first in the policy) against all risks as per the standard all risk policy for contractors and deposit such policy or policies with the employer before commencing the works.
35. The Contractor shall reinstate all damage of every sort mentioned in the clause so as to do delivery of the whole of the works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage for property or third parties.
36. The contractor shall also indemnify and indemnified the employer against all claims which may be made against the employer by any person in respect of anything which may arise in respect of works or in consciousness thereof and shall at his own expense, effect and maintain until the completion of the contract with an insurance company approved by the employer, a policy of insurance in the joint name of the employer and contractor (name of the former being placed first in the policy) against such risks and deposit such policy before commencement of the work.
37. The minimum limit of the coverage under policy shall be Rs.2 lakhs per person for any one accident or occurrence and Rs. 5 lakhs in respect of damage to property for any one accident or occurrence. The contractor shall also indemnify the employer against all claims which may be made upon the employer, whether under the Workmen's Compensation Act or any other statute in force, during the currency of this contract or at common law in respect of any employee of the contractor or sub-contractor and shall be at his own expense effect and maintain until the virtual completion or the contract with an insurance company approve by the employer a policy of insurance against such risks and deposit such policy or policies with the employer from time to time during the currency of the contract.

38. In default of the contractor insuring as provided above, the employer may so insure and may deduct the premiums paid from any money due or which may become due to the contractor.
39. The contractor shall be responsible for any liability which may not be covered by the insurance policies referred to above and also for all other damages to any person, animal or defective carrying out of this contract, whatever may be the reasons due to which the damage shall have been caused.
40. The Contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause, proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be entitled to any further payment in respect of the expenditure incurred for rebuilding or repairing of the materials or goods destroyed or damaged.
41. The Contractor, in case of re-building or reinstatement after damage shall be entitled to such extension of time for completion as the Engineer may deem fit, but shall, however, not be entitled to reimbursement by the employer of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein.
42. Without prejudice to his liability under this clause, the contractor shall also because all nominated sub-contractors to effect, for their respective portions of the works similar policies of insurance in accordance with the provisions of this clause and shall produce or caused to produce to the employer such policies. The Contractor shall not permit a nominated sub-contractor to commence work at the site unless said insurance policies are submitted. In the event of failure, of the sub-contractor to take out such policy or policies of insurance before commencing the works at the site, the Contractor shall be responsible for any claim or damage attributable to the said sub-contractor.
43. Please note that the quoted rates are inclusive of GST and other applicable taxes, etc. if any and rate shall be inclusive of miscellaneous items like Teflon tapes, shellac, threads, screws, clamps etc. and cost of other replaced items will be paid as per the Bank's standard approved rates.
44. The successful tenderer shall employ only reliable workers and furnish their complete details with their two photographs. In case of any dispute, default like theft or burglary on the part of worker, the Contractor will be totally responsible and initiate action to set it right.
45. The Contractor shall ascertain the scope of work before quoting the rates. After opening the quotation, the award of contract for various properties will be decided by the Bank based on the lowest rate, previous performance of contractor and scope of work at different properties. The Bank is not bound to accept the lowest or any tender.

46. The Bank reserves the right to split and award the work to different agencies, Bank reserves the right to accept either in full or part of any tender. The Bank also reserves the right to reject all the tenders without assigning any reason therefore.

47. **The Contractor should submit the AMC agreement in bilingual format only. In case of any dispute arises, agreement clauses in English will be considered valid.**

48. **Renewal of contract:** At the sole discretion of the employer, the AMC shall be considered for further renewal for the years 2027-28 and 2028-29 on same terms and conditions with requisite increase/ decrease in rates based on the applicable minimum wages provided by the employer finds the services of the contractor satisfactory. The decision of the employer in this regard shall be final and binding. In addition to this, the maximum permissible increase in the service charges, if any, will be decided by the Bank.

49. **Maintenance of attendance register:**

1. An attendance register must be maintained with the Caretaker/ Assistant Caretaker and the employees engaged by the contractor should duly sign the same in the presence of the Caretaker/ Assistant Caretaker.
2. A separate complaint register has to be maintained by contractor with complete details of the complaints registered.
3. A photocopy of the pages of the complaint register so maintained should be submitted to the respective Assistant Caretaker/ Engineer/ Caretaker/ Security Officer along with the monthly bill and the same should be duly certified by the Bank official concerned.

50. **List of documents to be submitted along with the monthly bill:**

Copy of following documents for a month duly certified by the contractor to be submitted along with monthly bill for payment:

1. Original Invoice certified by Officer-in-Charge, Protocol and Security Cell
2. Statement of complaints received/ attended
3. Copy of attendance register. In case of absence of regular employees, a separate column has to be maintained for the additional/ replacement employees.
4. Statement showing the pest control services rendered duly certified by the Caretaker.
5. Any other log books/ document as directed by the Estate Department In charge.
6. Bank statement showing payment of minimum wages to the workmen employed.

51. **successful tenderer must submit a certificate every month by certifying the following**

- a) ESI contribution relating to workers amounting to Rs. _____ was deposited on _____ (proof to be enclosed) (If applicable)
- b) EPF Contribution relating to workers amounting to Rs. _____ was deposited on _____ (Proof to be enclosed)

52. In case of any deficiency in pest control services, non-use of approved materials is observed or brought to notice of the office, an amount Rs.2000/- from the monthly bill will be deducted as penalty for deficiency in services and in any case, it will not be refunded to the contractor, in future.
53. Damages caused during the work the same shall be replaced at contractor's risk and cost immediately. Bank shall be entitled to obtain forced possession without any further notice to the contractor at the contractor's cost and risk.
54. As the arrangement is by way of special assignment on a contractual basis for a fixed period, the contractor and his service personnel will not be eligible for any benefit like provident fund, Gratuity etc. available to the staff of the Bank.
55. Bank has right to terminate the contract by issuing one-month notice for failure in rendering the services mentioned in the schedule/ scope of work.
56. The successful tenderer shall take "**Workmen Compensation Policy**" for the workers engaged in the work for one-year renewable thereafter, if the contract is renewed by the Bank. The Contractor shall indemnify the Bank for any loss or damage that occurs to persons or building or any third party. Workman Compensation Insurance Policy for all the staff deployed shall also be taken with a minimum coverage of minimum wages or actual salary paid per employee. Copies of the same shall be submitted to the Bank.
57. The Contractor shall indemnify and keep indemnified the RESERVE BANK OF INDIA against:
- i. Any claim arising out of third part loss/ damage to life or property caused by/ during the execution of the work
 - ii. Any claim arising out of loss/ damage to the workmen engaged by the contractor during the execution of the work
 - iii. Any claim due to non-compliance of the applicable PF/ Labor laws, ESI, regulations etc.
58. The Contractor shall take necessary insurance covers (Workmen Compensation Policy), third party/ public liability with an insurance company approved by the employer a policy of insurance in the joint names of the employer and the contractor (name of the former being placed first in the policy) against such risks and deposit such policy or policies before commencement of the works. The minimum cover under (Workmen Compensation Policy) shall be to the extent of wages paid to the workmen deployed for the fulfillment of the contract. The minimum cover under third party/ public liability shall be for a minimum of Rs. 2 lakhs.

Note: These policies shall be valid till the completion of the work. If the contractor does not provide these policies, the Bank reserves the right to take the above insurance policies themselves and recover the cost thereof from the bill of the contractor with additional penalty amounting to twice the premium.

59. **Police verification of all workmen/ supervisors/officials for entering in to the Bank's residential premises**

The successful tenderer shall submit the necessary police verification certificate of each deployed workman/supervisors/officials from local police authorities about his/ her identity records within 60 days of awarding the contract. Any change of deployment also needs to be submitted for the above provision without any lapses.

- 60. The successful tenderer should make with own arrangements to obtain all materials required for the work.
- 61. Part-II of the tender will contain Bidder's Price Bid only.
- 62. **Currency of Bid: Bid prices shall be quoted in Indian Rupees only. Rates quoted should also include chemicals, equipment, labour charges, insurance, uniform, transportation, license/membership fee, profit, levies, cess and all taxes (including GST) etc.**
- 63. **If any item of the price schedule not filled/uploaded on MSTC portal, then the tender of the respective Bidders shall be treated as unresponsive and will be summarily rejected by the Bank at its own discretion**
- 64. The Contractor shall strictly comply with the provision of safety and fire safety code annexed hereto.
- 65. The security deposit of the successful tenderer will be forfeited if he fails to comply with any of the conditions of the contract.
- 66. I/We hereby declare that I/we have read and understood the above instructions, terms and conditions for the guidance of tenderers.
- 67. Rates shall be quoted based on the consumption of the chemicals for treating servicing the respective areas as per the coverage given for the individual items and no plea regarding the ignorance for:-
 - (a) The scope of work
 - (b) Not being able to calculate the area for the purpose of consumption of the actual quantity of the chemical
 - (c) Consumption of chemical required for the work
 - (d) The number of services / treatments to be done

Signature of the Contractor _____

Name & address of the Contractor Seal with date _____

Date: _____

Place: _____

Commercial Conditions
(To be filled –in by the Tenderer & uploaded along with Part-I)

S. No.	Description	Bank's Terms	Acceptance (Yes/ No)
1.	Validity of Bid	90 days from opening of tender part-I	
2.	EMD	Rs. 34,800/-	
3.	Prices	Shall remain firm and fixed for the first year	
4.	Terms of Payment	Payment shall be made on monthly basis after submission of bill with supporting documents.	
5.	Technical /commercial specifications	As per specifications in Part I of the tender	
6.	Termination of contract & Penalties	As per specifications the Scope of work- Special conditions	
7.	Performance Bank Guarantee	5% of Annual Contract amount in the form of Bank Guarantee in Banks format given in Annexure D	
8.	Insurance Clause Accepted	Para 36 of General Instructions to Contractors	
9.	PF and ESI compliance	Registration certificate for PF & ESI other statutory compliance	
10.	Police verification	Police verification certificate for all the workers deputed in Office Premises	

Part II should not contain any terms and conditions but only priced bill of quantity. Terms and conditions, if any, incorporated in Part II, will not be valid or considered.

Place: Signature and seal of the Tenderer

Date:

Name:

Address:

Email:

Mobile no:

करार की शर्तें / Articles of Agreement

यह करार भारतीय रिज़र्व बैंक अधिनियम 1934 के प्रावधानों के अंतर्गत एक ओर भारतीय रिज़र्व बैंक, हैदराबाद जिसका केंद्रीय कार्यालय मुंबई 400 001 में है (जिसे इसके बाद बैंक कहा गया है) और इसका पंजीकृत कार्यालय हैदराबाद में है _____ कंपनी (जिसे इसके बाद " ठेकेदार " कहा गया है) और मेसर्स _____ के बीच _____दिन, वर्ष _____ को किया गया।

This Agreement is made on this _____ day of (month), (year) between M/s. _____ having its Registered Office at _____ Hyderabad, (hereinafter called "The Contractor") of the One Part And the Reserve Bank of India, Hyderabad, having its Central Office at Mumbai, constituted under the provisions of the Reserve Bank of India Act, 1934 (Hereinafter called the "The Bank") of the other part,

जबकि भारतीय रिज़र्व बैंक, हैदराबाद के मुख्य कार्यालय परिसर, चेर्लापल्ली टकसाल (आरबीआई वॉल्ट) और विभिन्न आवासीय कॉलोनियाँ में किट नियंत्रण उपचार के लिए व्यापक वार्षिक रखरखाव अनुबंध के प्रावधान के लिए बैंक इच्छुक है।

WHEREAS the Bank is desirous of provision of regular operation, Break-down/ Preventive/ regular Annual Maintenance Contract for Pest Control Treatment in the Bank's Office Premises, Cherlapally Mint (RBI Vault) and various residential colonies, Reserve Bank of India, Hyderabad.

और जबकि ठेकेदार ने मूल एएमसी में निर्धारित शर्तों के अधीन निष्पादित करने के लिए सहमति व्यक्त की है और काम के दायरे में विस्तृत और बाद में परिवर्धन/ विलोपन द्वारा बढ़ाया / घटाया गया है, मूल रूप से स्पष्ट रूप से और निहित रूप से सहमति व्यक्त की गई है और एएमसी की में स्वाभाविक रूप से शामिल है (जिनमें से सभी को सामूहिक रूप से इसके बाद "शर्तों" के रूप में संदर्भित किया गया है) एएमसी दर पर कार्य के उक्त दायरे में वर्णित कार्य इसके तहत देय हो जाएंगे (यहां एएमसी अनुबंध राशि के रूप में संदर्भित)।

AND WHEREAS THE CONTRACTOR HAS AGREED TO execute upon and subject to the conditions set forth in the original AMC entered into and detailed in the scope of work and as amplified /curtailed by subsequent additions/deletions mutually agreed upon, originally agreed both expressly and impliedly and also naturally flowing out of the nature of AMC (all of which are collectively hereinafter referred to as the said "CONDITIONS") the works described in the said scope of work at the AMC rate as shall become payable thereunder (hereunder referred to as the said AMC contract amount).

अब इस बात पर निम्न तरह से सहमति है:

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. उक्त शर्तों/एएमसी अवार्ड लेटर में निर्धारित तरीके से भुगतान की जाने वाली उक्त एएमसी अनुबंध राशि को ध्यान में रखते हुए, ठेकेदार उक्त शर्तों के अधीन कार्य के उक्त दायरे में वर्णित कार्य को निष्पादित और पूरा करेगा।

In consideration of the said AMC contract amount to be paid in the manner set forth in the said conditions/AMC Award Letter, the Contractor shall upon and subject to the said conditions execute and complete the work described in the said scope of work.

2. बैंक ठेकेदार को उक्त अनुबंध राशि का भुगतान उक्त शर्तों में निर्दिष्ट समय और तरीके से करेगा।

The Bank shall pay the Contractor the said contract amount at the times and in the manner specified in the said conditions.

3. बैंक समय-समय पर प्रदान किए गए आयकर विभाग के मौजूदा दिशानिर्देशों के अनुसार उचित दर पर स्रोत पर कर कटौती (टीडीएस) काटेगा और किसी अन्य कानून के तहत ऐसी अन्य कटौती और गैर-कटौती के लिए उपयुक्त प्रमाण पत्र प्रस्तुत करने का दायित्व, जैसा कि संबंधित कानून में समय सीमा के भीतर सूचना के माध्यम से प्रदान किया गया है और इस तरह के कर और अन्य ऐसी कटौती बैंक द्वारा की जा रही है, ठेकेदार पर होगा।

The Bank shall deduct Tax deducted at Source (TDS) at the appropriate rate as per extant guidelines of the Income Tax department provided from time to time and such other deduction under any other statute and the onus of producing appropriate certificate for non-deduction as provided in the relevant statute by way of intimation within the time limit and before such tax and other such deduction is being made by the bank shall be on the contractor.

4. महाप्रबंधक/उप महाप्रबंधक/सहायक महाप्रबंधक, संपदा विभाग, हैदराबाद बैंक की ओर से अधिकृत प्राधिकरण है।

The General Manager/ Deputy General Manager/Assistant General Manager, Estate Department, Hyderabad is the Authority authorized on behalf of The Bank.

5. यहां उल्लिखित एएमसी पुरस्कार पत्र, अनुबंध और निविदा दस्तावेज इस अनुबंध का आधार होंगे।

The AMC award letter, agreement and tender document mentioned herein shall form the basis of this contract.

6. यह अनुबंध रुपये की दर से है। (रुपये मात्र) और 01 जुलाई 2026 से 30 जून 2026 तक की अवधि के लिए वैध है।

This contract is at the rate of ₹ _____ (Rupees _____ only)
and valid for one year from July 01, 2026 to June 30, 2026.

7. ठेकेदार अपने द्वारा नियोजित व्यक्तियों के कार्यों/चूक के कारण या इस अनुबंध के

निष्पादन के दौरान अपने कार्यों/चूक के कारण बैंक को हुई किसी भी क्षति/नुकसान की भरपाई करेगा।

The CONTRACTOR shall make good for any damages/loss caused to the Bank due to the actions/omissions of persons employed by him or because of his actions/omissions during the execution of this contract.

8. भारत सरकार द्वारा समय-समय पर अधिसूचित मजदूरी में किसी भी वृद्धि पर विचार करते हुए ठेकेदार न्यूनतम मजदूरी अधिनियम, 1948 के अनुसार अपने कर्मचारियों को वेतन देने के लिए सहमत होगा। मजदूरी की न्यूनतम दरों (प्लस वीडिए) को मुख्य श्रम आयुक्त (केंद्रीय), श्रम एवं रोजगार मंत्रालय द्वारा समय-समय पर जारी अधिसूचना के अनुसार संशोधित किया जाएगा अर्थात् हर साल 1 अप्रैल और 1 अक्टूबर।

The Contractor shall agree to pay salary to his employees in accordance with Minimum Wages Act, 1948 and considering any escalation in wages as notified from time to time by the Government of India. Minimum rates of wages (plus VDA) will be revised as per the Notification issued by the Chief Labour Commissioner (Central), Ministry of Labour & Employment from time to time i.e. 1st April and 1st October every year.

9. अनुबंध की अवधि July 01,2026 to June 30, 2027 तक है, जो संतोषजनक प्रदर्शन के अधीन है, जब तक कि बैंक द्वारा सेवा की कमी, उपयोग की गई सामग्री की घटिया गुणवत्ता के कारण इसे कम या समाप्त नहीं किया जाता है, और अनुबंध का उल्लंघन, काम की आवश्यकता में कमी या समाप्ति पायी जाती है। अनुबंध की समाप्ति पूर्व सूचना जारी कर की जाएगी। ऐसे मामले में ठेकेदार को एक माह की नोटिस अवधि दी जाएगी और जमानत राशि वापस नहीं की जाएगी।

The period of contract is from July 01,2026 to June 30, 2027 subject to satisfactory performance, unless it is curtailed by or terminated by the Bank owing to deficiency of service, sub-standard quality of the materials used, and breach of contract, reduction or cessation of the requirement of the work. Termination of the contract shall be made by issuing a prior notice. In such case a notice period of one month will be given to the contractor and the security deposit shall not be refunded.

10. अनुबंध की समाप्ति पर या अनुबंध की समाप्ति पर, ठेकेदार बैंक के परिसर को खाली कर देगा और बैंक से संबंधित सभी वस्तुओं / सामग्री / संपत्ति को सौंप देगा या वापस कर देगा।

On termination of the Contract or on expiry of the Contract, the Contractor shall vacate the Premises of The Bank and shall hand over or return all the articles/ Material/ property pertaining to the Bank.

11. इस अनुबंध के तहत बैंक द्वारा सभी भुगतान केवल हैदराबाद में किए जाएंगे।

All payment by the Bank under this contract will be made only at Hyderabad.

12. इस समझौते से जुड़े या किसी भी तरह से सभी विवादों को हैदराबाद में उत्पन्न माना जाएगा और केवल हैदराबाद की अदालतों के पास ही इसे निर्धारित करने का अधिकार क्षेत्र होगा।

All disputes out of or in any way connected with this agreement shall be deemed to have arisen at Hyderabad and only courts in Hyderabad shall have jurisdiction to determine the same.

13. गैर-प्रकटीकरण खंड: यह सलाह दी जाती है कि ठेकेदार प्रत्यक्ष या अप्रत्यक्ष रूप से

किसी भी जानकारी, सामग्री और बैंक के बुनियादी ढांचे / प्रणालियों / उपकरणों आदि के विवरण का खुलासा नहीं करेगा, जो कि पाठ्यक्रम के दौरान ठेकेदार के कब्जे या ज्ञान में आ सकता है। इस समझौते के संबंध में किसी भी तीसरे पक्ष को अपने संविदात्मक दायित्वों का निर्वहन करने के लिए और हर समय इसे पूरे विश्वास में रखेगा। इसके तहत दायित्वों को पूरा करने या लागू कानूनों का पालन करने के लिए आवश्यक सीमा को छोड़कर, ठेकेदार अनुबंध के विवरण को निजी और गोपनीय मानेगा। ठेकेदार नियोक्ता की पिछली लिखित सहमति के बिना किसी भी व्यापार या तकनीकी पेपर या अन्य जगहों पर कार्यों के किसी भी विवरण को प्रकाशित, प्रकाशित करने की अनुमति या खुलासा नहीं करेगा। ठेकेदार किसी भी गोपनीय जानकारी के प्रकटीकरण के कारण नियोक्ता को हुए किसी भी नुकसान के लिए नियोक्ता को क्षतिपूर्ति करेगा। उपरोक्त का पालन करने में विफलता को ठेकेदार की ओर से अनुबंध के उल्लंघन के रूप में माना जाएगा और नियोक्ता नुकसान का दावा करने और कानूनी उपायों का पीछा करने का हकदार होगा। ठेकेदार यह सुनिश्चित करने के लिए अपने कर्मचारियों के संबंध में सभी उचित कार्रवाई करेगा कि इस समझौते के तहत गोपनीय जानकारी के गैर-प्रकटीकरण के दायित्व पूरी तरह से संतुष्ट हैं। गैर-प्रकटीकरण और गोपनीयता के संबंध में ठेकेदार के दायित्व किसी भी कारण से इस समझौते की समाप्ति या समाप्ति तक बने रहेंगे।

Non-Disclosure Clause: It is advised that the contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the contractor during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Employer. The Contractor shall indemnify the Employer for any loss suffered by the Employer because of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Contractor and the Employer shall be entitled to claim damages and pursue legal remedies. The Contractor shall take all appropriate actions with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. The Contractor's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reason.

14. उक्त शर्तों को इस समझौते के भाग के रूप में पढ़ा और समझा जाएगा और इसके पक्षकार क्रमशः उक्त शर्तों का पालन करेंगे और खुद को प्रस्तुत करेंगे और निहित शर्तों में क्रमशः अपने हिस्से के समझौते का पालन करेंगे।

The said conditions shall be read and construed, as forming part of this agreement and the parties hereto shall respectively abide by and submit themselves to the said conditions and perform the agreement of their part respectively in the said conditions contained.

15. इस अनुबंध के कई हिस्सों को ठेकेदार द्वारा पढ़ा गया है और ठेकेदार द्वारा पूरी तरह से

समझा गया है, जिसके साक्षी में ठेकेदार ने अपनी मुहर (यदि कोई हो) लगाई है और बैंक प्रस्तुतियों के माध्यम से इस करार में शामिल हुआ है इसके विधिवत अधिकृत अधिकारी और उक्त दो डुप्लीकेट्स ने इन प्रस्तुतियों को अपनी ओर से पहले दिन, महीने और साल में ऊपर लिखा है।

That the several parts of this contract have been read by the Contractor and fully understood by the Contractor, in witness whereof the Contractor has caused its seal (if any) to be affixed hereunto and The Bank has set its hands to these presents through its duly authorized official and the said two duplicates has caused these presents hereof to be executed on its behalf the day, month and year first here above written.

16. बिलों का भुगतान **मासिक** आधार पर किया जायेगा। बिल में निम्नलिखित शामिल होना चाहिए:

Payment of the bills will be made on **Monthly** basis. The bill must contain:

- Original Invoice certified by Officer-in-Charge, Protocol and Security Cell
- केयरटेकर/असिस्टेंट केयरटेकर द्वारा विधिवत प्रमाणित उपस्थिति रजिस्टर की प्रति।
Copy of Attendance Register duly certified by Caretaker/Assistant Caretaker.
- ठेकेदार द्वारा किए गए रखरखाव कार्य का विस्तृत रिकॉर्ड संबंधित केयरटेकर/सहायक केयरटेकर द्वारा विधिवत प्रमाणित।
Detailed record of the maintenance job carried out by the contractor duly certified by respective Caretaker/Asst. Caretaker.
- ठेका श्रम अधिनियम और न्यूनतम मजदूरी अधिनियम के अनुपालन के लिए घोषणा।
Declaration for compliance of Contract Labour Act & Minimum Wages Act.
- कर्मचारियों को भुगतान किए गए वेतन की विस्तृत अनुसूची/विवरण स्पष्ट रूप से संबंधित सांविधिक भुगतान (न्यूनतम वेतन, बोनस, ईपीएफ और ईएसआई) को प्रेषित करता है।
Detailed schedule/breakup of salary paid to employees clearly stating respective statutory payments (Minimum Wages, Bonus, EPF and ESI, if applicable) remitted.
- ठेकेदार को वेतन सीधे अपने कर्मचारियों के बैंक खाते में जमा करना चाहिए और मासिक बैंक विवरण (दस्तावेजी साक्ष्य) जमा करना चाहिए जिसमें तैनात कर्मियों को किए गए वेतन (बोनस सहित) का भुगतान चालान के साथ किया गया हो।
The contractor should credit the salary directly to the bank a/c of their staff and submit monthly Bank statement (documentary evidence) showing payment of salary (inclusive of bonus) made to deployed personnel along with invoice.
- भारतीय स्टेट बैंक के ई-पे ऑर्डर जैसे किसी अनुसूचित बैंक के माध्यम से कर्मचारी भविष्य निधि संगठन (ईपीएफओ) को कर्मचारी भविष्य निधि के लिए ठेकेदार द्वारा किए गए भुगतान की प्राप्ति की एक प्रति।

A copy of receipt of payment made by the contractor towards Employees Provident Fund to the Employees Provident Fund Organization (**EPFO**) through any scheduled bank, like e-Pay Order of the State Bank of India.

- कर्मचारी राज्य बीमा निगम (ईएसआईसी) को कर्मचारी बीमा के लिए ठेकेदार द्वारा किए गए भुगतान की प्राप्ति की एक प्रति।

A copy of receipt of payment made by the contractor towards Employees insurance to the Employees' State Insurance Corporation (**ESIC**), if applicable.

- संपदा विभाग के प्रभारी द्वारा निर्देशित कोई अन्य लॉग बुक/दस्तावेज।
Any other logbooks/document as directed by Estate Dept. in charge.
- उपरोक्त दस्तावेजों के बिना जमा किए गए बिलों को भुगतान के लिए संसाधित नहीं किया जाएगा।
The bills submitted without the above said documents shall not be processed for payment.

17. अनुबंध में निर्दिष्ट डिग्री की कारीगरी और आरबीआई की संतुष्टि के लिए आवश्यक प्रगति और गुणवत्ता की दर को बनाए रखने के लिए ठेकेदार पर्याप्त संख्या में अपने श्रम को नियोजित करेगा। ठेकेदार कार्यों के संबंध में किसी ऐसे व्यक्ति को नियुक्त नहीं करेगा जिसने अठारह वर्ष की आयु पूरी नहीं की है।

The Contractor shall employ its labour in sufficient numbers to maintain the required rate of progress and of quality to ensure workmanship of the degree specified in the Contract and to the satisfaction of the RBI. The Contractor shall not employ in connection with the Works any person who has not completed Eighteen years of age.

18. ठेकेदार द्वारा तैनात सभी कर्मचारियों को ठेकेदार के कर्मचारी के रूप में माना जाएगा और भारतीय रिजर्व बैंक का ऐसे श्रमिकों / कर्मचारियों के संबंध में किसी भी प्रकार का कोई दायित्व नहीं होगा।

All the workers or employees deployed by the contractor shall be considered as the employees of contractor and Reserve Bank of India shall not have any liability whatsoever in nature regarding such workers/employees.

19. ठेकेदार अपने द्वारा नियोजित श्रमिकों को सीधे न्यूनतम मजदूरी अधिनियम 1948, भारत सरकार द्वारा निर्धारित न्यूनतम मजदूरी से कम का भुगतान नहीं करेगा। The Contractor shall pay to labour employed by him, directly wages not less than Minimum wages as prescribed by Minimum Wages Act 1948, Government of India.

20. ठेकेदार अपने द्वारा नियोजित श्रम के संबंध में उसमें प्रदान किए गए सभी मामलों के संबंध में अनुबंध श्रम विनियमन का अनुपालन करवाएगा।

The Contractor shall in respect of labour employed by him cause to be complied with the Contract Labour Regulation regarding all matters provided therein.

21. ठेकेदार वेतन भुगतान अधिनियम, 1936, न्यूनतम मजदूरी अधिनियम, 1948, नियोक्ता दायित्व अधिनियम, 1938 कामगार क्षतिपूर्ति अधिनियम, 1923, औद्योगिक विवाद अधिनियम, 1947, मातृत्व लाभ अधिनियम, 1970, का यौन उत्पीड़न के प्रावधानों कार्यस्थल पर महिला (रोकथाम, निषेध और निवारण) अधिनियम, 2013, या उसमें कोई संशोधन या उससे संबंधित कोई अन्य कानून और समय-समय पर उसके तहत बनाए गए नियम का अनुपालन करेगा।

The contractor shall comply with the provisions of the payment of Wages Act, 1936, Minimum Wages Act, 1948, Employers Liability Act, 1938 Workmen's compensation Act, 1923, Industrial Disputes Act, 1947, Maternity Benefit Act, 1970, Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013, or any modification there of or any other law relating thereto, and rules made there under from time to time.

22. ठेकेदार भारतीय रिज़र्व बैंक को निम्नलिखित के विरुद्ध क्षतिपूर्ति करेगा और क्षतिपूर्ति करता रहेगा:

The Contractor shall indemnify and keep indemnified the Reserve Bank of India against:

a) कार्य के निष्पादन के दौरान तीसरे पक्ष के नुकसान/जीवन या संपत्ति की क्षति से उत्पन्न होने वाला कोई भी दावा

Any claim arising out of third-party loss/ damage to life or property caused by during execution of the work

b) कार्य के निष्पादन के दौरान ठेकेदार द्वारा लगाए गए कामगारों के नुकसान/क्षति से उत्पन्न होने वाला कोई भी दावा।

Any claim arising out of loss/ damage to the workmen engaged by the contractor during execution of the work.

c) लागू वेतन, पीएफ/श्रम कानूनों, ईएसआई, विनियमों आदि का पालन न करने के कारण कोई दावा।

Any claim due to non-compliance of applicable Wages, PF/ Labour laws, ESI, Regulations etc.

23. ठेकेदार आवश्यक बीमा कवर (कर्मचारी मुआवजा नीति), तृतीय पक्ष/सार्वजनिक देयता नियोक्ता द्वारा अनुमोदित बीमा कंपनी के साथ नियोक्ता और ठेकेदार के संयुक्त नामों में बीमा की एक पॉलिसी लेगा (पहले का नाम पॉलिसी में पहले रखा जा रहा है) ऐसे जोखिमों के खिलाफ और काम शुरू होने से पहले ऐसी पॉलिसी जमा करें। (कर्मचारी मुआवजा नीति और ठेकेदार की सभी जोखिम नीति) के तहत न्यूनतम कवर अनुबंध की पूर्ति के लिए तैनात कामगार को भुगतान की गई मजदूरी की सीमा तक होगा। तीसरे पक्ष/सार्वजनिक दायित्व के तहत न्यूनतम कवर कम से कम 2 लाख रुपये का होगा।

The contractor shall take necessary insurance covers (Workmen Compensation Policy Contractor's All Risk Policy and Third Party/ Public Liability) with an Insurance Company approved by the Employer, a policy of Insurance in the joint names of the Employer and the Contractor (name of the former being placed first in the policy) against such risks and deposit such policy or policies before commencement of the works. The Minimum cover under (Workmen Compensation Policy) shall be to the extent of wages paid to the workman deployed for the

fulfilment of the contract. The Minimum cover under third party / public liability shall be for a minimum of **Rs.2 lakh**.

24. ठेकेदार अनुबंध श्रम (विनियमन और उन्मूलन) अधिनियम, 1970 के प्रावधानों का पालन करेगा। अंतिम बिल जारी करने से पहले, ठेकेदार को इस आशय का एक प्रमाण पत्र प्रस्तुत करना होगा कि उसने वास्तव में सभी प्रकार के श्रमिकों को पूरे बकाया का भुगतान किया है। उनके द्वारा इस कार्य को उस दर पर पूरा करने के लिए, जो न्यूनतम मजदूरी अधिनियम, 1949 के तहत निर्धारित दर से कम नहीं है और अनुबंध श्रमिकों को आवश्यक सुविधाएं प्रदान करने के संबंध में सीएलआरए अधिनियम के प्रावधानों का अनुपालन किया है।

The Contractor shall comply with the provisions of Contract Labour (Regulation & Abolition) Act, 1970. Before release of final bill, the contractor shall submit a certificate to the effect that he has actually paid the entire dues to the labourers of all descriptions engaged by him, for completion of this work at the rate, which is not less than the one prescribed under the Minimum Wages Act, 1949 and has complied with the provisions of CLRA Act with regard to providing the essential amenities to the Contract Labour.

25. ठेकेदार / एजेंसी "कार्य स्थल पर महिलाओं का यौन उत्पीड़न (रोकथाम, निषेध और निवारण) अधिनियम, 2013" के प्रावधानों के पूर्ण अनुपालन के लिए पूरी तरह से जिम्मेदार होगा, यदि उसके कर्मचारी के खिलाफ यौन उत्पीड़न की कोई शिकायत होती है बैंक के परिसर में, शिकायत ठेकेदार एजेंसी द्वारा गठित आंतरिक शिकायत समिति के समक्ष दर्ज की जाएगी और ठेकेदार/एजेंसी शिकायत के संबंध में उक्त अधिनियम के तहत उचित कार्रवाई सुनिश्चित करेगी।

The Contractor / Agency shall be solely responsible for full compliance with the provisions of "the Sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act, 2013", In case of any complaint of sexual harassment against its employee within the Premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the Contractor Agency and the Contractor/Agency shall ensure appropriate action under the said Act in respect to the complaint.

26. बैंक के किसी भी कर्मचारी के खिलाफ ठेकेदार के किसी भी पीड़ित कर्मचारी से यौन उत्पीड़न की किसी भी शिकायत पर बैंक द्वारा गठित क्षेत्रीय शिकायत समिति द्वारा संज्ञान में लिया जाएगा।

Any complaint of sexual harassment from any aggrieved employee of the contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.

27. ठेकेदार उन सामग्रियों/ब्रांडों का उपयोग करने के लिए सहमत है जो सर्वोत्तम गुणवत्ता के होंगे। बैंक ठेकेदार द्वारा समय-समय पर उपयोग की जाने वाली सामग्रियों की गुणवत्ता ऑडिट जांच करने का अधिकार सुरक्षित रखते हैं।

The Contractor agrees to utilize materials/brands which will be of the best quality. Banks reserves the right to conduct quality audit checks of the materials used by the Contractor on a periodical basis.

28. यदि घटना में ठेकेदार के कर्मचारी शामिल हैं, उदाहरण के लिए, बैंक के कर्मचारी को

कोई मौद्रिक राहत, यदि ठेकेदार के कर्मचारी द्वारा यौन हिंसा साबित हो जाती है, तो किसी भी मौद्रिक मुआवजे के लिए ठेकेदार जिम्मेदार होगा, जिसे भुगतान करने की आवश्यकता हो सकती है।
The contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the contractor, for instance any monetary relief to Bank's employee, if sexual violence by the Employee of the contractor is proved.

29. कार्यस्थल पर यौन उत्पीड़न की रोकथाम और संबंधित मुद्दों के बारे में अपने कर्मचारियों को शिक्षित करने के लिए ठेकेदार जिम्मेदार होगा।

The contractor shall be responsible for educating its employees about prevention of sexual harassment at work place and related issues.

30. ठेकेदार अपने कर्मचारियों की एक पूर्ण और अद्यतन सूची प्रदान करेगा जो बैंक के परिसर में तैनात हैं।

The contractor shall provide a complete and updated list of its employees who are deployed within the Bank's premises.

31. **जोखिम खंड:** मौजूदा व्यवस्था की किसी भी विफलता के मामले में ठेकेदार के पास अनुबंध के तहत काम करने के लिए हमेशा स्टैंडबाय व्यवस्था होगी। बैंक किसी भी समय एक महीने की लिखित सूचना देकर अनुबंध को समाप्त करने का अधिकार सुरक्षित रखता है, यदि सेवाएं असंतोषजनक पाई जाती हैं और किसी अन्य चयनित निविदाकार को ठेकेदार की लागत, जोखिम और जिम्मेदारियों पर अनुबंध देने का भी अधिकार है और इस पर किए गए अतिरिक्त व्यय की वसूली भारतीय रिजर्व बैंक, हैदराबाद द्वारा ठेकेदार की जमानत राशि या लंबित बिल से या एक अलग वसूली दावा करके की जाएगी।

Risk Clause: The Contractor shall always have standby arrangements for carrying out the work under the Contract in case of any failure of the existing arrangement. The Bank reserve the right for termination of the contract at anytime by giving one month written notice, if the services are found unsatisfactory and also has the right to award the contract to any other selected tenderer at the cost, risk and responsibilities of Contractor and excess expenditure incurred on account of this will be recovered by the RBI, Hyderabad from the Contractor's Security Deposit or pending bill or by raising a separate recovery claim.

32. **विवाद निपटान:** यह पारस्परिक रूप से सहमत है कि इस समझौते से या इसके संबंध में उत्पन्न होने वाले सभी मतभेदों और विवादों को आपसी चर्चा और बातचीत से सुलझाया जाएगा यदि ऐसे विवादों और मतभेदों को चर्चा और बातचीत से सुलझाया और हल नहीं किया जा सकता है तो वही होगा बैंक द्वारा नियुक्त एकमात्र मध्यस्थ को संदर्भित किया जाता है जिसका निर्णय अंतिम और दोनों पक्षों पर बाध्यकारी होगा और कोई भी कानूनी विवाद केवल हैदराबाद क्षेत्राधिकार के अधीन होगा।

Dispute Settlement: It is mutually agreed that all differences and disputes arising out of or in connection with this Agreement shall be settled by mutual discussions and negotiations if such disputes and differences cannot be settled and resolved by discussions and negotiations then the same shall be referred to the Sole

Arbitrator appointed by the Bank whose decision shall be final and binding on both the parties and any legal dispute will be subject to Hyderabad Jurisdiction only.

33. अनुबंध का नवीनीकरण: बैंक के विवेकाधिकार पर, एएमसी को 2027-28 और 2027-28 के वर्षों के लिए आगे के नवीनीकरण के लिए समान नियमों और शर्तों के आधार पर दरों में लागू वृद्धि / कमी के साथ विचार किया जाएगा। प्रचलित न्यूनतम मजदूरी, बशर्ते बैंक, ठेकेदार की सेवाओं को संतोषजनक पाता है। इस संबंध में बैंक का निर्णय अंतिम और बाध्यकारी होगा। इसके अलावा, सेवा शुल्क में अधिकतम अनुमत वृद्धि बैंक द्वारा तय किए गए सीपीआई और डब्ल्यूपीआई सूचकांकों पर आधारित होगी।

Renewal of contract: At the sole discretion of the Bank, the AMC shall be considered for further renewal for the following years, 2027-28 and 2027-28, on same terms and conditions with applicable increase / decrease in rates, based on the prevailing Minimum Wages, provided the Bank, finds the services of the Contractor satisfactory. The decision of the Bank, in this regard shall be final and binding. In addition to this, the maximum permissible increase in the Service Charges will be based on CPI and WPI indices, as decided by the Bank.

34. हस्ताक्षर खंड: द्वारा हस्ताक्षरित और वितरित किया गया।
SIGNATURE CLAUSE: SIGNED AND DELIVERED BY

<p>ठेकेदार Contractor</p> <p>हस्ताक्षर मुहर Signature seal</p> <p>पता Address</p>	<p>भारतीय रिज़र्व बैंक के प्राधिकृत अधिकारी Authorized Signatory of RBI</p> <p>पदनाम व पता Designation & Address</p>
<p>साक्षी Witness</p> <p>हस्ताक्षर Signature</p> <p>नाम व पता Name and Address</p>	<p>साक्षी Witness</p> <p>हस्ताक्षर Signature</p> <p>नाम व पता Name and Address</p>

**RESERVE BANK OF INDIA
ESTATE DEPARTMENT
HYDERABAD**

Name of work: Annual Maintenance Contract for Pest Control Treatment in the Bank's Office Premises, Cheralapalli Mint (RBI Vault) and various residential colonies at Hyderabad

SCOPE OF WORK – SPECIAL CONDITIONS

1. **Description of Work:** This work is for providing services of Fogging treatment, Pest control, Gel baiting, Rodent treatment, Reptile treatment etc. to eliminate / alleviate / control pests / insects like ants, centi/millipedes, cockroaches, moths, house flies, silverfish, lizards, mosquitoes, rodents, snakes, other general / common pests etc., at Main Office Premises of Reserve Bank of India, Cheralapalli Mint (RBI Vault) and all five residential colonies at Hyderabad..
2. **Duty hour:** The visiting hours for operation shall be during daytime i.e., 10:00 am to 06:00 pm. However, the timings can be modified as per the discretion of Caretaker / Bank's Engineer/ P& S Officer. 24 hour activated mobile phone facility should be available with the contractor and its manpower.
3. **Area of work:** Closed of the Bank's Main Office premises, IG Mint and five residential colonies which includes Bank's Main Office Building, Annex buildings, Substation, DG Set rooms, Cooperative Society, Residential flats with single rooms / double rooms, gymnasium, dispensary, community hall, welfare office, caretaker's office, pump room, water tank, VOF, THH flats, Medical flats, Security Guard posts, Porta cabin and any covered area under any roof within the boundary walls of the premises.
Open areas of the Bank's premises and five residential colonies which includes all area excluding closed areas.
4. **Pesticide Regulations in India:** The Insecticides Act, 1968 and Insecticides Rules, 1971 regulate the import, registration process, manufacture, sale, transport, distribution, and use of insecticides (pesticides) with a view to prevent risk to human beings or animals and for all connected matters, throughout India. All insecticides (pesticides) have to necessarily undergo the registration process with the Central Insecticides Board & Registration Committee (CIB & RC) before they can be made available for use or sale. Thus, technically all insecticides (pesticides) in India are those substances that are listed on the "Schedule" of the Insecticides Act, 1968. The Registration Certificate mandates that a label be put on the packaging, which clearly indicates the nature of the insecticide (Agricultural or Household use), composition, active ingredient, target pest(s), recommended dosage, caution sign and safety precautions. **Therefore, a pesticide labelled for agriculture should not be used in a household.**
5. **Materials:** All the pesticides, insecticides, rodent repellents, reptile repellents, gel baiting other required materials and equipment will be provided by the contractor. The Central Insecticides Board and Registration Committee scrutinizes and periodically reviews all

pesticides and their usage - some are banned from registration itself. Sometimes a pesticide can be banned even after registration when it causes serious environmental and public health concerns. Some pesticides are meant for "Restricted Use" which means that they can be used only for prescribed purposes and by authorized personnel by obtaining the appropriate Government license. A list of chemicals has been provided in [Annexure - E](#), which shall not be employed for Pest control services to be provided to the Employer. **The successful bidder must submit the annexure undertaking to non-utilization of the listed/banned material for any work of the Employer.**

6. The work shall be carried out in such a manner that there shall be minimum disruption to the office / occupants. A program shall be drawn in consultation with the Bank's Caretaker/ Assistant Caretaker or any other Bank's official deputed for this purpose.
7. The contractor must bear in mind that all the work shall be carried out strictly in accordance with the specifications and in compliance of the requirement of the legal public authorities and no deviation on any account will be permitted.
8. All the chemicals may be mixed with water/ kerosene oil/ or any other solvent as per the specifications given in the relevant I.S./manufacturers specifications or literature.
9. Chemicals are to be brought at site in sealed containers. Mixing with solvent will be done in the presence of Bank's Caretaker/ Assistant Caretaker or any other Bank's official deputed for the work.
- 10. Rates shall be inclusive of all materials, labor (minimum wage, EPF, etc), machines, tools and tackles, transportation, taxes, supervision over heads, dresses, frequency of work as per the details mentioned in Price bid, etc. Bank may ask rate analysis for abnormally low rates.**
- 11. Payment Conditions:** The payment for the works to be executed under this contract shall be made on a monthly basis through NEFT on receipt of bill from the contractor and no variation in the mode of payment will be acceptable to the Reserve Bank of India. The amount payable will be on actuals/ pro-rata basis subject to satisfactory service, net of any recoveries for deficiency in services, imposed as per the provisions of this contract. The bill should be submitted as per GST format. Copy of following documents for a particular month duly certified by the firm to be submitted along with bill for payment a record giving full details of pest control treatment done duly signed by 1. Department Admin/ Vault Custodian- in case of Departments/ Vaults in Main Office Building and IG Mint. 2. Residents- in case of occupied flats in colonies (flat wise) 3. Caretaker of the concerned premise- in case of common areas of office/ colonies and vacant flats in colonies (flat wise).
Note: Payment of monthly bills will be paid through NEFT within 45 days on submission of correct invoice along with requisite documents as mentioned in the tender. Certificate of Compliance of payment as per Minimum Wages Act & provision of amenities as per CLRA Act: Before release of its payment a contractor has to submit a certificate that he has actually paid all the dues of all the worker engaged by him for completion of the warded job/ work at the rate which is not less than the one prescribe under the Minimum Wages Act 1948 and he has complied with the provisions of CLRA Act with regard to providing the essential amenities to the contract labour. The veracity of such certificate may be

verified by the Assistant Manager/ Manager nominated and authorized by the Bank as his/ her representative to verify actual disbursement of wages by the contractor.

12. No storage space shall be provided by the Bank.
13. The containers/ spraying equipment etc shall not be left unattended.
14. The preference should be given to use herbal pesticides or any other pesticide which causes least harm to the users to the environment.
15. Treatment has to be done with great care so as not to cause any inconvenience to the occupants and Bank's staff.
16. No area should be left untreated. If, any area or flat is found locked, the same shall be reported to the concerned caretaker or any other staff deputed by the Bank and got treated at a later date.
17. The contractor shall maintain a register for getting acknowledgement from the occupants after carrying out treatment in the respective flats.
18. The payment will be made on **monthly** basis for the flats/ areas treated. Contractor will produce the register with each bill. The bill will be settled on notional basis for the areas actually treated and duly supported by the acknowledgement.
19. The Caretaker/ Assistant Caretaker of the respective colony and at office premises shall put his signatures in the above-mentioned register for common areas, pump room, office, etc. However, for Cherlapalli Mint (RBI vault), the acknowledgement in the register may be got done by the Manager or any other staff of the Issue Department.
20. The work shall be carried out efficiently in a workman like manner.
21. The successful tenderer shall employ only reliable workers and furnish their complete details along with two photographs to obtain identity card from the Bank and the same shall be returned to the Bank after expiry of the contract period. The workers employed in security area of the Bank will have their antecedents verified from the police authorities and certified to this effect has to be produced.
22. The work shall be carried out to the satisfaction of the occupants or Bank's Caretaker/ Assistant Caretaker or any other person deputed by the Bank.
23. In case, treatment in any area is found/ observed in effective, the contractor shall repeat the treatment without charging any extra cost as and when called for.
24. If the treatment is found unsatisfactory, the contract may be terminated without prejudice by giving seven days' notice in writing, on expiry of which, the contract will automatically stand terminated.
25. As per the requirement, the Bank may advise the vendors to increase the frequency in particular area or the entire area. The same will be reimbursed on a pro-rata basis.

26. As per the requirement, the Bank may advise the vendors to supply Rat glue pads/traps; mosquito/ insect repellent sprays if the treatment done by the vendor found unsatisfactory. No extra payment will be made for supply of such items, bidder has to consider the same while quoting the rates.
27. If the firm does not stand the work within specified time in the work order or due to unacceptable reason, the agreement will be terminated without assigning any reason. Three such terminations of the work will result in delisting of the firm.
28. **Penalty:** The contractor will be required to maintain a **complaint/feedback register in addition to the attendance register** at the site, easily available to all the Security Officers (P&SE) and Caretakers/ authorized officials of the Bank. The complaint/feedback register should be attended to on an ongoing basis, and it should be ensured that complaints in the register are resolved without any delay. In case it is found that the complaints have not been rectified/ resolved despite entry in the complaint register, Penalty terms are as follows:

Sl.No.	Description	Penalty amount in ₹
1	Failure to deploy adequate Staff as per the scope of work or fails to provide substitute staff for the absentee, without suitable justification acceptable to Bank.(-)	A penalty amount of minimum wage component quoted and applicable charges of statutory wages, if claimed, of the absent personnel(s) and additionally ₹500/- per person per day* shall be deducted from the contractor's pending/subsequent bill. of the total numbers of absentees shall be imposed on the Contractor.
2	Failure to comply with applicable statutory laws like non-payment of wages within prescribed timelines, payment of wages less than minimum wages, non-payment of EPF, ESI, if applicable etc. (-)	A penalty amount of ₹5000/- per instance shall be imposed. For repetition of the same, the Bank may consider termination of the contract by giving one calendar months' notice in writing / e-mail. However, the Contractor shall continue to discharge its/his obligations during the notice period unless dispensed by the Bank. Further, the Bank may also consider debarring the firm from future participation in any tender floated by RBI.
3	Quality of the services, chemicals, equipment used if found not satisfactory by the Bank.	₹300/- per instance and other action as the Bank may deem fit.
4	Delay in addressing the complaints lodged by the residents of the colonies/ any officials of the Bank beyond 24 hrs from the time of lodgement	₹300/- per instance and other action as the Bank may deem fit.

	of the complaint	
5	If the sample of compositions, chemicals used by the vendor is not found as per the standards approved by Competent Authorities	₹1000/- per instance and other action as the Bank may deem fit.
6	Requisite number of services (frequency) as mandated by the Bank are not carried out.	Rs.300/- per instance and other action as the Bank may deem fit.

***The penalty amount imposed by the Bank on the contractor shall not be levied on the workmen by the contractor. The decision of the Bank to impose or waive off the penalty for any discrepancy shall be final, in this regard.**

29. In case of clarifications, if any, the same may be got clarified from the Estate Department or Protocol and Security Cell of the Bank during office working hours.
30. The brand names indicated in the schedule of the quantities are only indicative. The intending firms may specify the brand of chemical pesticide they intend to use for the various types of treatments as specified. They may ensure that brands of chemical pesticides to be used by them are allowable by the Bureau of Indian Standards or any other competent authority for the respective types of treatments as mentioned in the schedule of the quantities. The firm has also to indicate the dosage, coverage area, mixing details, process of application as per the manufacturers or relevant IS specifications for those brands of IS approved equivalent chemical pesticides they intend to use in place of those indicated in the schedule of the quantities as a separate annexure to be opened prior to the opening of the price bid.
31. The quotations shall be submitted in sealed covers containing terms and conditions, brands of chemicals/ pesticides which the firms propose to be used and schedule of quantities containing rates and amount in figures and words.
32. Failure to observe any of the instructions will lead to the rejection of the quotation.
33. The contractor shall arrange to open manhole covers and carry out pest control treatment inside the manholes, inspection chambers, drains, gully traps etc. at no extra cost.
34. The contractor shall arrange to carry out a thorough pest control treatment immediately after being awarded the contract and the performance will be reviewed. Thereafter, as a regular follow up the contractor has to carry out pest control treatment as per the bill of quantities/ schedule of quantities.

Signature of the Contractor _____

Name & address of the Contractor Seal with date _____

Date: _____

Place: _____

CHECKLIST OF DOCUMENTS TO BE UPLOADED

Signed copies of the following documents (with appropriate stamp of the companies) as given below along with this checklist form needs to be scanned and uploaded on MSTC website.

Sl. No.	Documents to be uploaded.	Uploaded (Yes / No)
1	Annexure A - Basic Information.	
2	PAN Card.	
3	Documents showing GST Registration number.	
4	Address proof of registered local office.	
5	Annexure B – Details of the work executed during the last five years to meet eligibility criteria.	
6	Work orders in support of the works executed during the last five years to meet eligibility criteria.	
7	Annexure C - Client's certificate as per format from their clients for whom they have carried out 'eligible works'	
8	Audited Annual Financial Statements showing an average minimum turnover of ₹17,40,000/- during the last 3 years.	
9	Annexure E - Solvency Certificate of ₹17,40,000/-	
10	Proof of remittance of Earnest Money Deposit.	

NOTE: Format of [Annexures A](#), [B](#), [C](#) and [E](#) mentioned above have been enclosed with the tender document. Bidders are advised to fill in the of the Annexures in the format exactly as provided by the Bank. The Bank shall have the right to independently verify the above specified documents.

The Bank shall evaluate the said reports before opening of price bid of the tenderers. If any tenderer is not found to possess the required eligibility for participating in the tendering process at any point of time and/or his performance reports received from his clients and/or his bankers are found unsatisfactory, the Bank reserves the right to reject his offer even after opening of Part-I of the tender. The Bank is not bound to assign any reason for doing so.

(Bidder's Signature) along-with seal

Annexure A
BASIC INFORMATION

Sl. No	Description	
1.	Name of the applicant/ organization and address of the registered office alongwith the Contact details (mobile numbers and email ids).	
2.	Type of Organization- (Whether Sole Proprietorship/Partnership/Private/Limited /Limited or Co-operative Body etc.) Please enclose related documents.	
3.	Name of the Proprietor/Partners/ Directors of the organization/Firm	(a) (b) (c) (d)
4.	Details of Registration (whether partnership firm, company etc.)- Registering Authority, Date, Registration Number etc. mentioning the business/activity of the Firm.	
5.	Experience in the respective field of work Please, enclose documents in support thereof.	----- Years
6	Whether financially sound to undertake works costing up to ₹17,40,000/- (Rupees Seventeen lakh forty thousand only). If so, enclose Audited Annual Financial Statements for last three years. FY 2023-24 FY 2024-25 FY 2025-26	
7.	Yearly turnover of the firm/contractor during the last three years FY 2023-24 FY 2024-25 FY 2025-26 (duly certified by a Chartered Accountants)	
8	Income Tax Returns of for the last three Financial years: FY 2023-24 FY 2024-25 FY 2025-26	
9.	PAN number (copy should be uploaded)	

10.	GST Registration No (Copy should be uploaded)	
11.	MSME Registration Certificate for MSME firms.	
12.	EPF Registration Number (copy should be uploaded)	
13.	ESI Registration Number (copy should be uploaded)	
14.	Whether registered with Labour Department under the Contract Labour (R & A) Act, 1970 and Contract Labour (Regulation and Abolition) Central Rules, 1971 for providing Pest control services. If yes, indicate the date of registration and number. (A copy of Certificate/ Registration to be submitted).	
15.	Registration No. / License No. Under Contract Labour (R & A) Act 1970 of any other employer for whom the agency is currently undertaking the work through contract labour for providing Pest control services.	
16.	Name and Address of the existing clients along with full details where tenderer is currently executing a similar work.	
17.(a)	Whether having registered local office within the jurisdiction limits of Telangana? If yes, mention the address of the local office (A copy of trade license for the service set-up in Hyderabad as an address proof for registered local office to be uploaded)	
17.(b)	Whether working with any of the Government/ Semi-Government, Undertaking/s as approved contractors and if so, furnish details.	
18.	Work Experience – Details of work experience as per the requirement in the Eligibility Criteria and Terms and Conditions supported by work orders, documents and certificates. (The tender shall stipulate in the tender notice, to be given on the website that the tenderers have to invariably furnish details along with documentary evidence of previous experience, if any, of carrying out works for the Reserve Bank of India)	Attach a separate sheet.

19	The Bank Account (IFSC Code and Account Number) where payments would be received by the organization	
20.	Name and Address of the Banker. The Solvency Certificate regarding financial standing of the Tenderer is to be given by the banker on its letter head.	
21.	Whether any Civil Suit/ Litigation/disputes/ suspension/ penalty arisen in the contracts executed during the last 5 years ending on April 30, 2026 / being executed. If yes, please furnish the name of the project, employer, nature of work, contact value, work order and date and brief details of litigation otherwise mention "Nil"	Attach a separate sheet if required.
22.	Any other disputes with statutory authorities are pending otherwise mention "Nil"	
23.	Any bank having declared any loan of the tenderer as NPA in the last three years if any otherwise mention "Nil"	
24.	NEFT of ₹34,800/- (Rupees Thirty-Four Thousand Eight Hundred only) deposited in favour of RBI, Hyderabad, representing Earnest Money Deposit.	
25.	Any other document/s required to be submitted, as mentioned above or as demanded by the Bank.	

Note: The Bank reserves the right to call for proof/ verification of any of the above-mentioned.

Date:

Signature of the contractor/firm

Place:

DECLARATION:

1. The above information is true to the best of my/our knowledge and if any information is found untrue or false, I/We may be debarred from the tender process/being given the contract.
2. I/We agree to abide by the terms and conditions stipulated by the Bank.
3. I/We also agree that my/our Tender will remain valid for acceptance by the Bank for 90 days from the date of opening of **Part I (Technical Bid)** of the tender and this period of validity can be extended for such period as may be mutually agreed in writing between the Bank and tenderer. I/We also agree to keep the earnest money during the entire period of validity of tender.
4. I/We understand that the Bank reserves the right to accept or reject any or all the tender either in full or in part without assigning any reason therefore.

Date:

Place:

Signature of the contractor/firm
Name and seal of the TENDERER

Annexure B
Details of the work executed during the last 5 years ending on April 30,2026
as per the eligibility criteria

Sl. No.	Name of the work & location	Nature & Description of work	Name & address of the owner for whom work was carried out (Details of contact person with Phone number shall be furnished).	The name and full address of the officer under whom the work was carried out.	Value of the work in ₹	Whether work completed in time. If not reason for the delay	Date of start and completion - Proof for satisfactory completion of the work should be attached (signed by the competent person)
1	2	3	4	5	6	7	8

Place and Date:

Signature of
the contractor/firm with name and address & Seal

[Scanned copy (in pdf format) of this Annexure duly filled, to be uploaded with tender

Annexure B1

List of important works in hand (in progress)

Sr No.	Name of the work and location	Nature of work/items of work involved in the contract	Name of the Architect Whether Government or Semi-Government or Private Body with full postal address	Contract Amount in ₹	Completion Period		Present stage of work with reasons if the work is getting delayed	Any other relevant information
					Stipulated	Expected		

Date:

Place:

Signature of the contractor with seal & address

Annexure – C
CLIENT's CERTIFICATE
PERFORMANCE OF CONTRACTOR

To
Regional Director for Telangana
Estate Department
Reserve Bank of India
Secretariat Road, Saifabad
Hyderabad-500004

Name & address of the client:

Details of Works executed by /M/s

1	Name of work with brief particulars	
2	Agreement No. and date	
3	Agreement amount	
4	Date of commencement of work	
5	Stipulated date of completion	
6	Actual date of completion	
7	Details of compensation levied for delay (indicate amount) if any	
8	Gross amount of the work completed and paid	
9	Name and address of the authority under whom works executed	
10	Whether the contractor employed qualified Engineer/Overseer during execution of work?	
11	i) Quality of work (indicate grading)	Outstanding/Very Good/ Good/Satisfactory/poor
	ii) Amt. of work paid on reduced rates, if any.	
12	i) Did the contractor go for arbitration?	
	ii) If yes, total amount of claim	
	iii) Total amount awarded	
13	Comments on the capabilities of the contractor.	
	a) Technical proficiency	Outstanding/Very Good/ Good/Satisfactory/poor
	a) Financial soundness	Outstanding/Very Good/ Good/Satisfactory/poor
	c) Mobilization of adequate T&P	Outstanding/Very Good/ Good/Satisfactory/poor
	d) Mobilization of manpower	Outstanding/Very Good/ Good/Satisfactory/poor
	e) General behavior	Outstanding/Very Good/ Good/Satisfactory/poor

Note: All columns should be filled in properly counter signed by Reporting Officer or executive engineer/Superintending Engineer or equivalent.

The performance/completion certificates obtained from clients can be in any format other than the one specified above, but the certificates should mandatorily contain the information sought above. If the certificates uploaded are not able to establish the information sought above, those will not be accepted.

Annexure: D

Proforma for Performance Bank Guarantee in Lieu of Security Deposit

(On Non-Judicial Stamp Paper of appropriate value purchased in the name of the Issuing Bank)

Place.....

Date.....

To
Regional Director for Telengana
Estate Department
Reserve Bank of India
Secretariat Road, Saifabad
Hyderabad-500004

Madam,

WHEREAS Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai, through its office at Reserve Bank of India, Secretariat Road, Saifabad, Hyderabad 500004 (hereinafter called "the RBI") has awarded the Contract for the captioned work (hereinafter called the "Contract") to M/s _____ (Name of the Contractor) (hereinafter called "the said Contractor", which expression shall include its successors and assigns).

AND

Whereas the Contractor is bound by the said Contract to submit to Reserve Bank of India, Hyderabad a Performance Bank Guarantee for a total amount of ₹ _____ for the due fulfilment by the said Contractor of the terms and conditions contained in the contract. We, _____ (Name of the Bank), (hereinafter called "the Bank"), at the request of M/s _____, the Contractor, do hereby undertake to pay to the Reserve Bank of India, an amount not exceeding ₹ _____ as Performance Guarantee for due fulfilment of terms and conditions of the contract.

NOW THIS GUARANTEE WITNESSETH

We (Name of the Bank) do hereby agree with and undertake to RBI, their Successors, Assigns that in the event of the RBI coming to the conclusion that the Contractor has not performed his obligations under the said conditions of the Contract or have committed a breach thereof, which conclusion shall be binding on us as well as the said Contractor; we shall on demand by the RBI, pay without demur to the RBI, a sum of ₹ _____ or any lower amount that may be demanded by the RBI. Our guarantee shall be treated as equivalent to the Performance Guarantee Amount for the due performance of the obligations the Contractor under the said Contract, provided, however, that our liability against such sum shall not exceed the sum of ₹ _____

1. We also agree to undertake and confirm that the sum not exceeding ₹ _____ as aforesaid shall be paid by us without any demur or protest, merely on demand from the RBI on receipt of a notice in writing stating that the amount is due to them and we shall not ask for any further proof or evidence and the notice from the RBI shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. The Bank shall pay to RBI any money so demanded notwithstanding any dispute/disputes raised by the Contractor in any suit or proceedings pending before any Court, Tribunal or Arbitrator/s relating thereto and the liability under this guarantee shall be absolute and unequivocal. We undertake to pay the amount claimed by the RBI within a period of one week from the date of receipt of the notice as aforesaid.

2. We confirm that our obligation to the RBI under this guarantee shall be independent of the agreement or agreements or other understandings between the RBI and the Contractor.

3. This guarantee shall not be revoked by us without prior consent in writing of the RBI.

We hereby further agree that:

a) Any forbearance or commission on the part of the RBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said Contract and/or hereunder or granting of any time or showing of any indulgence by the RBI to the Contractor or any other matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Contractor of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding ₹

b) Our liability under these presents shall not exceed the sum of ₹

c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents/clients or their obligations thereunder or by dissolution or change in the constitution of our said constituents.

d) This guarantee shall remain in force up to Sixty (60) days beyond the contract period, i.e., upto August 31, 2027 for this contract provided that if so desired by the RBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

Our liability under these presents will terminate unless these presents are renewed as provided hereinabove on the or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the RBI alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within or any extended period, all the rights of the RBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder.

In witness whereof, I/We of the Bank have signed and sealed this guarantee on the _____ day of _____(Month) (Year) being herewith duly authorized.

For and on behalf of (Name of the Bank)

Signature and Seal of authorized Bank official Name:

Designation

Stamp/ Seal of the Bank

Signed, sealed and delivered for and on behalf of the Bank by the above named in the presence of:

Witness 1

Signature

Name

Address

(NB: This Performance Bank Guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

Annexure E
Details of Bankers
(To be given on Tenderer's letter head)

Particulars	Banker
Account No	
Type of Account:	
Name of the Bank and complete postal address:	
IFS Code	
Name and Job-title of the Contact Person	
Telephone No(s) and Email ID etc.	
Whether Credit Facility/Overdraft facility availed by the agency.	
The period from which the agency has been banking with the Banker.	
Any other information which the vendor may like to furnish about its Banker.	

Date:

Authorized Signatory:

(With Name/Designation & Seal)

Annex- F
LIST OF PESTICIDES WHICH ARE BANNED, REFUSED REGISTRATION
AND RESTRICTED IN USE: (As on 31.03.2024)

I. PESTICIDES / FORMULATIONS BANNED IN INDIA

Pesticides Banned for manufacture, import and use.	
1.	Alachlor (Vide S.O. 3951 (E), dated 08.08.2018)
2.	Aldicarb (vide S.O. 682 (E) dated 17th July 2001)
3.	Aldrin
4.	Benzene Hexachloride
5.	Benomyl (vide S.O 3951(E) dated 8th August, 2018)
6.	Calcium Cyanide
7.	Carbaryl (vide S.O 3951(E) dated 8th August, 2018)
8.	Chlorbenzilate (vide S.O. 682 (E) dated 17th July 2001)
9.	Chlordane
10.	Chlorofenvinphos
11.	Copper Acetoarsenite
12.	Diazinon (vide S.O 3951(E) dated 8th August, 2018)
13.	Dibromochloropropane (DBCP) (vide S.O. 569 (E) dated 25th July 1989)
14.	Dichlorovos (Vide S.O. 3951 (E), dated 08.08.2018)
15.	Dicofol (S.O. 4294(E) dated 3 rd October, 2023)
15.	Dieldrin (vide S.O. 682 (E) dated 17th July 2001)
16.	Endosulfron (vide ad-Interim order of the Supreme Court of India in the Writ Petition (Civil) No. 213 of 2011 dated 13th May, 2011 and finally disposed of dated 10th January, 2017)
17.	Endrin
18.	Ethyl Mercury Chloride
19.	Ethyl Parathion
20.	Ethylene Dibromide (EDB) (vide S.O. 682 (E) dated 17th July 2001)
21.	Fenarimol (vide S.O 3951(E) dated 8th August, 2018)
22.	Fenthion (vide S.O 3951(E) dated 8th August, 2018)
23.	Heptachlor
24.	Lindane (Gamma-HCH)
25.	Linuron (vide S.O 3951(E) dated 8th August, 2018)
26.	Maleic Hydrazide (vide S.O. 682 (E) dated 17th July 2001)
27.	Menazon

	28.	Methoxy Ethyl Mercury Chloride (vide S.O 3951(E) dated 8th August, 2018)
	29.	Methyl Parathion (vide S.O 3951(E) dated 8th August, 2018)
	30.	Metoxuron
	31.	Nitrofen
	32.	Paraquat Dimethyl Sulphate
	33.	Pentachloro Nitrobenzene (PCNB) (vide S.O. 569 (E) dated 25th July 1989)
	34.	Pentachlorophenol
	35.	Phenyl Mercury Acetate
	36.	Phorate (Vide S.O. 3951 (E), dated 08.08.2018)
	37.	Phosphamidon (Vide S.O. 3951 (E), dated 08.08.2018)
	38.	Sodium Cyanide (banned for Insecticidal purpose only vide S.O 3951(E) dated 8 th August, 2018)*
	39.	Sodium Methane Arsonate
	40.	Tetradifon
	41.	Thiometon (vide S.O 3951(E) dated 8th August, 2018)
	42.	Toxaphene(Camphechlor) (vide S.O. 569 (E) dated 25th July 1989)
	43.	Triazophos (Vide S.O. 3951 (E), dated 08.08.2018)
	44.	Tridemorph (vide S.O 3951(E) dated 8th August, 2018)
	45.	Trichloro acetic acid (TCA) (vide S.O. 682 (E) dated 17th July 2001)
	46.	Trichlorfon (Vide S.O. 3951 (E), dated 08.08.2018)
	47.	Dicofol (Vide S.O. 701(E), dated 15.02.2023)
	48.	Dinocap (Vide S.O. 701(E), dated 15.02.2023)
	49.	Methomyl (Vide S.O. 701(E), dated 15.02.2023)
	Pesticide formulations banned for import, manufacture and use	
B.	1.	Carbofuron 50% SP (vide S.O. 678 (E) dated 17th July 2001)
	2.	Methomyl 12.5% L
	3.	Methomyl 24% formulation
	4.	Phosphamidon 85% SL
	Pesticide / Pesticide formulations banned for use but continued to manufacture for export	
C.	1.	Captafol 80% Powder (vide S.O. 679 (E) dated 17th July 2001)
	2.	Dichlorvos (vide S.O. 1196 (E) dated 20th March 2020)
	3.	Nicotin Sulfate (vide S.O. 325 (E) dated 11th May 1992)
	4.	Phorate (vide S.O. 1196 (E) dated 20th March 2020)
	5.	Triazophos (vide S.O. 1196 (E) dated 20th March 2020)

D.	Pesticides withdrawn (Withdrawal may become inoperative as soon as required complete data as per the guidelines is generated and submitted by the Pesticides Industry to the Government and accepted by the Registration Committee. (S.O 915(E) dated 15th Jun, 2006)	
	1.	Dalapon
	2.	Ferbam
	3.	Formothion
	4.	Nickel Chloride
	5.	Paradichlorobenzene (PDCB)
	6.	Simazine
	7.	Sirmate (S.O. 2485 (E) dated 24th September 2014)
	8.	Warfarin (vide S.O. 915 (E) dated 15th June 2006)

* Regulation to be continued in the extant manner for non-insecticidal uses

II. PESTICIDES REFUSED REGISTRATION

S. No.	Name of Pesticides
1.	2,4, 5-T
2.	Ammonium Sulphamate
3.	Azinphos Ethyl
4.	Azinphos Methyl
5.	Binapacryl
6.	Calcium Arsenate
7.	Carbophenothion
8.	Chinomethionate (Morestan)
9.	Dicrotophos
10.	EPN
11.	Fentin Acetate
12.	Fentin Hydroxide

13.	Lead Arsenate
14.	Leptophos (Phosvel)
15.	Mephosfolan
16.	Mevinphos (Phosdrin)
17.	Thiodemeton / Disulfoton
18.	Vamidothion

III. PESTICIDES RESTRICTED FOR USE IN THE COUNTRY

S. No.	Name of Pesticides	Details of Restrictions
1.	Aluminium Phosphide	<p>The Pest Control Operations with Aluminium Phosphide may be undertaken only by Govt./Govt. undertakings / Govt.Organizations / pest control operators under the strict supervision of Govt. Experts or experts whose expertise is approved by the Plant Protection Advisor to Govt. of India except ¹Aluminium Phosphide 15 % 12 g tablet and ²Aluminum Phosphide 6% tablet. [RC decision circular F No. 14-11(2)-CIR-II (Vol. II) dated 21-09-1984 and G.S.R. 371(E) dated 20th May 1999]. ¹Decision of 282nd RC held on 02-11-2007 and, ²Decision of 326th RC held on 15-02-2012.</p> <p>The production, marketing and use of Aluminium Phosphide tube packs with a capacity of 10 and 20 tablets of 3 g each of Aluminium Phosphide are banned completely. (S.O.677 (E) dated 17thJuly, 2001)</p>
2.	Captafol	<p>The use of Captafol as foliar spray is banned. Captafol shall be used only as seed dresser. (S.O.569 (E) dated 25thJuly, 1989)</p> <p>The manufacture of Captafol 80 % powder for dry seed treatment (DS) is banned for use in the country except manufacture for export. (S.O.679 (E) dated 17thJuly, 2001)</p>
3.	Cypermethrin	<p>Cypermethrin 3 % Smoke Generator is to be used only through Pest Control Operators and not allowed to be used by the General Public. [Order of Hon,ble High Court of Delhi in WP(C) 10052 of 2009 dated 1407- 2009 and LPA-429/2009 dated 08-09-2009]</p>

4.	Dazomet	The use of Dazomet is not permitted on Tea. (S.O.3006 (E) dated 31st Dec, 2008)
5.	Dichloro Diphenyl Trichloroethane (DDT)	The use of DDT for the domestic Public Health Programme is restricted up to 10,000 Metric Tonnes per annum, except in case of any major outbreak of epidemic. M/s Hindustan Insecticides Ltd., the sole manufacturer of DDT in the country may manufacture DDT for export to other countries for use in vector control for public health purpose. The export of DDT to Parties and State non- Parties shall be strictly in accordance with the paragraph 2(b) article 3 of the Stockholm Convention on Persistent Organic Pollutants (POPs). (S.O.295 (E) dated 8th March, 2006)
		Use of DDT in Agriculture is withdrawn. In very special circumstances warranting the use of DDT for plant protection work, the state or central Govt. may purchase it directly from M/s Hindustan Insecticides Ltd. to be used under expert Governmental supervision. (S.O.378 (E) dated 26thMay, 1989)
6.	Fenitrothion	The use of Fenitrothion is banned in Agriculture except for locust control in scheduled desert area and public health. (S.O.706 (E) dated 03rdMay, 2007)
7.	Methyl Bromide	Methyl Bromide may be used only by Govt./Govt. undertakings/Govt. Organizations / Pest control operators under the strict supervision of Govt. Experts or Experts whose expertise is approved by the Plant Protection Advisor. [G.S.R.371 (E) dated 20thMay, 1999 and earlier RC decision]
8.	Monocrotophos	Monocrotophos is banned for use on vegetables. (S.O.1482 (E) dated 10thOct, 2005)
9.	Trifluralin	(i) The Registration, import, manufacture, formulation, transport, sell and its all uses except use in wheat shall be prohibited and completely banned from 8th August, 2018. (ii) (ii) A cautionary statement has to be incorporated in the label and leaflet that it is toxic to aquatic organism, hence should not be used near water bodies, aquaculture or pisciculture area. (vide S.O 3951(E) dated 8th August, 2018)
10.	Carbofuran	All other formulations of Carbofuran except Carbofuran three percent encapsulated granule (CG) along with the crop labels may be stopped from use. (Vide S.O. 701(E), dated 15.02.2023)
11.	Malathion	Sorghum, pea, soybean, castor, sunflower, bhindi, brinjal, cauliflower, radish, turnip, tomato, apple, mango and grape crops to be omitted from approved usage. (Vide S.O. 701(E), dated 15.02.2023)

12.	Monocrotophos	All other formulations of this pesticide except Monocrotophos fifteen percent water soluble granules (SG) may be stopped from use in respective label crops. (Vide S.O. 701(E), dated 15.02.2023)
13.	Quinalphos	Jute, Cardamom, and Sorghum crops to be omitted from approved usage. (Vide S.O. 701(E), dated 15.02.2023)
14.	Mancozeb	Guava, Jowar, and Tapioca crops to be omitted from approved usage. (Vide S.O. 701(E), dated 15.02.2023)
15.	Oxyfluorfen	Potato and groundnut crops to be omitted from approved usage. (Vide S.O. 701(E), dated 15.02.2023)
16.	Dimethoate	Label deletion of fruits and vegetables that are consumed as raw food items. (Vide S.O. 701(E), dated 15.02.2023)
17.	Chlorpyriphos	Ber, citrus and tobacco crops to be omitted from approved usage. (Vide S.O. 701(E), dated 15.02.2023)

I, as a tenderer to this tender, undertake to not utilize the above listed material for any work of the employer.

Name and Address of the Contractor:

Sign & Seal of the Contractor:

Date:

Place:

DO NOT UPLOAD THE RATES FOR THE SAID WORK ALONG WITH THE TENDER DOCUMENT

**RESERVE BANK OF INDIA
ESTATE DEPARTMENT
HYDERABAD**

Name of work: Annual Maintenance Contract for Pest Control Treatment in the Bank's Office Premises, Cheralapalli Mint (RBI Vault) and various residential colonies at Hyderabad

Part II- SCHEDULE OF QUANTITIES (For reference only to be uploaded on MSTC website)

Sl. No.	Description of the items	Frequency of service	No. of services per year	Rate per service per flat (Rs.) Incl. GST	Yearly Amount per flat (Rs.) Incl. GST	Yearly amount for all flats (Rs.) Incl. GST
1.	<p><u>PEST CONTROL TREATMENT</u> For the internal areas of all the residential buildings for all flats at all heights and all floors:- Providing and spraying "NUVAN" (DICHLORVOS 76%) or any other IS approved equivalent Chemical pesticide and "Cythion" (Malathion 50% EC) or any other IS approved equivalent chemical pesticide (as per the manufacturer's or relevant IS specifications) alternatively by rotation (i.e. 1st service to be done by DICHLORVOS 76% followed with the next service to be done by Malathion 50% EC and so on) to have an effective pest control for :- Heavy Cockroaches, Bugs, small cockroaches spiders, silver fish, Rodents (rat & mice) , reptiles, lizards, etc. in the following areas of the Bank's various residential buildings and Office Premises as per the</p>					

<p>details given below:- For a coverage of 500 sq.ft. (i) If DICHLORVOS 76% is used then 30 ML of the Chemical shall be mixed with the prescribed quantity of water and sprayed. (ii) If Malathion 50% EC is used then 40 ML of the Chemical shall be mixed with the prescribed quantity of water and sprayed. (iii) Gel Baiting- All office premises, residential colonies and IG Mint, Cherlaply.</p> <p><u>RODENT CONTROL TREATMENT including Supply of Mouse/Rat Glue/traps</u> For the internal areas of all the residential buildings for all flats and at all floors :-</p>					
<p>Providing, applying, spraying, fumigating, baiting as required, Zinc Phosphide/ "Recumin" or any other I.S. approved equivalent chemical pesticide as per the manufacturer's or relevant I.S. Specifications.</p> <p><u>For a coverage of 500 sq.ft.:</u> (i) If Zinc Phosphide is used then 5 mg of zinc phosphide is to be mixed with 100 gm of bait (dry fish, atta, banana etc. or as approved) and applied.</p> <p>(ii) If "Recumin" is used then 10 gm of "Recumin" may be applied to have an effective Rodent Control for rats (small and big) and mice; reptiles, etc.(In place of above mentioned chemical pesticides, if other I.S. approved equivalent chemical pesticides are proposed to be</p>					

	<p>used then their dosage, coverage area, mixing particulars alongwith their application as per the manufacturer's or relevant IS specifications shall be mentioned by the contractor, while quoting).Treatment shall be done in the following residential colonies as per details given below:-</p> <p><u>(A). Ameerpet Officers' Quarters including Senior Officers' Quarters, Manjeera</u></p>					
(i)	<p>Senior Officers' flats at Manjeera Regional Director's flat (Admeasuring approx. 216 Sq.m.) – 01, Grade D and above Officers' flats (Admeasuring approx. 145 Sq.m.) – 13 flats, Visiting Officers' flats (Ad measuring approx. 95 Sq.m.) – 05 flats and Community hall and its attached washrooms.</p>	Monthly	12			
(ii)	<p>Grade "B/C" Officers' flats (Block H,I,J,K) (Admeasuring approx. 78 Sq.m. per flat) - 44 flats including Gymnasium, Dispensary, etc.</p>	Monthly	12			
(iii)	<p>Grade "A" Officers' flats (Admeasuring approx. 60 Sq.m. per flat) - 76 flats including Community Hall, VOF's, Common Dining Room Caretaker's room, Store, Dispensary etc.</p>	Monthly	12			
(iv)	<p>Caretaker's Building Consisting (a) Caretaker Room + Caretaker Office – 1 Flat (Admeasuring approx. 60 Sq.m. per flat). (b) Class IV Flats – 2 Flats (Admeasuring approx. 33</p>	Monthly	12			

(v)	Sq.m. per flat) Security post, Pump room, Electrical meter room, Stilt parking, Car parking shed, Staircases of all the building, etc. (payment will be made on monthly basis.)	Twice in a week	104 or 106			
Sub-Total (A)						
<u>B. Begumpet Officers' /Staff Quarters:-</u>						
(i)	Officers' flats (Admeasuring approx. 90 sq.m. per flat) including Transit Holiday Homes - 29 flats	Monthly	12			
(ii)	Class III flats (Admeasuring approx. 45 sq.m. per flat) including single room accommodation, Recreation Room, Caretaker Room, Common Dining Room, - 116 flats	Monthly	12			
(iii)	Security post, Pump room, Lift /Shafts, Lift's, Community Hall with toilets, Parking shed, Welfare association Room, Stilt Parking, Stair cases, Meter Rooms of all the buildings, etc- (payment will be made on monthly basis.)	Twice in a week	104 or 106			
Sub-Total (B)						
<u>C. Yellareddyguda Staff Quarters :-</u>						
(i)	Class IV Flats (Admeasuring approx. 33 Sq.m. per flat) including Community Hall, Dispensary, Caretaker Room, Gym room, Games rooms, RWA Office etc.- 104 flats	Monthly	12			
(ii)	Security post, Pump room, Stilt Parking, Parking shed, Stilt Parking, Stair cases, Meter Rooms of all the buildings, Etc- (payment will be made on	Twice in a week	104 or 106			

	monthly basis.)					
	Sub-Total (C)					
	<u>D. Musheerabad Staff Quarters:-</u>					
(i)	Class III flats (Admeasuring approx. 52 sq.m. per flat - 102 flats	Monthly	12			
(ii)	Class IV flats (Admeasuring approx. 33 sq.m. per flat - 39 flats	Monthly	12			
(iii)	Security post, Pump room, Care taker room, Dispensary, Welfare Association Room, School Buildings, Community Hall with attached toilets, pantry etc, Stilts parking, Parking shed, Stair cases, Meter Rooms of all the buildings, Etc- (payment will be made on monthly basis.)	Twice in a week	104 or 106			
	Sub-Total (D)					
	<u>E. Red Hills Senior Officers' Quarters:-</u>					
(i)	Senior Officer Flats Flats (Admeasuring approx. 110 Sq.m. per flat) including VOF, Single room Accommodation..- 16 flats	Monthly	12			
(ii)	Pump room, Generator Room, Stilt Parking, Stair cases, Gym room, Meter Rooms of all the buildings, Etc- (payment will be made on monthly basis.)	Twice in a week	104 or 106			
	Sub-Total (E)					
(i)	<u>F. Office Premises :-</u> Main Office Building + Annex Building: - payment will be made Monthly.	weekly	52			
(ii)	Security Officers Flats– 2 Flats (Admeasuring approx. 103 Sq.m. per flat)	Monthly	12			
	Caretakers Flat – 1 Flat					

(iii)	(Admeasuring approx. 52 Sq.m. per flat)	Monthly	12			
(iv)	Class IV Flats- 6 Flats (Admeasuring approx. 33 Sq.m. per flat)	Monthly	12			
(v)	Pump Rooms, Car Parking Sheds, Covered Car Parking areas, scooter sheds, cycle stand, bullion Van Garrage, Car Carrages, A.C. Plant, sub-stations, generator rooms, lift pits etc. (payment will be made on Monthly basis)	Twice in a week	104 or 106			
	Sub-Total (F)					
(i)	<u>G. Cherlapally Mint (RBI Vault)</u> Banks Leased Premises (G+First Floor, Admeasuring approx 1070 Sqmt) - Treatment has to be done one in 15-days. (payment will be made on monthly basis)	Fortnightly	24			
	Sub-Total (G)					
2.	For the external areas of the Residential colonies/buildings i.e. entire open area inside the compound wall of Bank's premises.					
A)	For the periphery of the buildings. Providing, applying, spraying, fumigating as required "Lindane dust 6.5 WP chemical pesticide or any other I.S. approved equivalent Chemical pesticide (as per the manufacturer's or relevant IS specifications) If "Lindane" dust 6.5 WP is used then for coverage of 200 R. mtr. a mixture of 100 gm of "Lindane" dust 6.5 WP in 10 ltrs. of water shall be sprayed. If any other IS approved equivalent chemical pesticide					

	<p>are proposed to be used, then its dosage/ coverage area and the mixing particulars along with its application as per the manufacturers or relevant IS specification shall be mentioned by the contractors, while quoting)</p> <p>Treatment shall be done twice in a week but payment will be made on monthly basis and has to be carried out for the following areas.</p> <p>(a) Ameerpet Officers' Quarters including Senior Officers' Quarters, Manjeera</p> <p>(b) Begumpet Officers'/ Staff Quarters</p> <p>(c) Yellareddyguda Staff Quarters.</p> <p>(d) Musheerabad Staff Quarters.</p> <p>(e) Red Hills Senior Officers' Quarters.</p> <p>(f) Main Office Building + Annexe Building.</p> <p>(g) Cherlapally Mint (RBI Vault)</p>	<p>Twice in a week</p> <p>Twice in a week</p> <p>Twice in a week</p> <p>Twice in a week</p> <p>Twice in a week</p> <p>Twice in a week</p> <p>Twice in a week</p>	<p>104</p> <p>104</p> <p>104</p> <p>104</p> <p>104</p> <p>104</p> <p>104</p>			
	Sub-Total					
B)	<p>For sewage pipes, waste pipes, drainages, Manhole covers, inspection chambers, Yard Gulleys, etc. Providing and applying/spraying/ fumigating as required "Lindane" dust 6.5 WP chemical pesticide or any other approved equivalent Chemical pesticide (as per the manufacturer's or relevant IS specifications)</p> <p>If "Lindane" dust 6.5 WP is</p>					

	<p>used then for a coverage of 100 R.mtr. mixture of 100 gm of "Lindane" dust 6.5 WP in 5 ltrs. of water shall be sprayed. (If any other IS approved equivalent chemical pesticide is used then its dosage/ coverage area and the mixing details along with its application as per the manufacturer's or relevant IS specification shall be mentioned)</p> <p>Treatment shall be done twice in a week but payment will be made on monthly basis and has to be carried out for the following areas.</p> <p>(a) Ameerpet Officers' Quarters including Senior Officers' Quarters, Manjeera</p> <p>(b) Begumpet Officers'/ Staff Quarters</p> <p>(c) Yellareddyguda Staff Quarters.</p> <p>(d) Musheerabad Staff Quarters.</p> <p>(e) Red Hills Senior Officers' Quarters.</p> <p>(f) Main Office Building + Annexe Building</p> <p>(g) Cherlapally Mint (RBI Vault)</p>	<p>Twice in a week</p> <p>Twice in a week</p> <p>Twice in a week</p> <p>Twice in a week</p> <p>Twice in a week</p> <p>Twice in a week</p> <p>Twice in a week</p>	<p>104</p> <p>104</p> <p>104</p> <p>104</p> <p>104</p> <p>104</p> <p>104</p>			
	Sub-Total					
C)	<p>Carrying out fogging treatment by using kerosene or any other approved chemical in the entire premises of the Bank on Fortnightly interval to kill mosquitoes, insects etc as and when required at the following areas. However, the payment will be at monthly interval.</p>					

(a) Ameerpet Officers' Quarters including Senior Officers' Quarters, Manjeera	Twice in a week	104			
(b) Begumpet Officers'/ Staff Quarters	Twice in a week	104			
(c) Yellareddyguda Staff Quarters	Twice in a week	104			
(d) Musheerabad Staff Quarters	Twice in a week	104			
(e) Red Hills Senior Officers' Quarters	Twice in a week	104			
(f) Main Office Building + Annexe Building	Twice in a week	104			
(g) Cherlapally Mint (RBI Vault)	Twice in a week	104			
TOTAL Including GST					

Signature of the Contractor _____

Name & address of the Contractor Seal with date _____

Date: _____

Place: _____

Important Instructions

A. Bidders are required to quote rate per operation including GST and system will automatically calculate with number of frequency and provide the total value against every individual item as well as final Total.

B. Rates quoted should also include chemicals, equipment, labour charges, insurance, uniform, transportation, license/membership fee, profit/Service charge component (minimum 3% of labor component(minimum wage+ EPF)) , levies, cess and all taxes (including GST) etc.

C. The bidders shall satisfy themselves about the correctness of the quantity. The bidders are advised to visit the site to acquaint with the site conditions /

understand the scope of work prior to submit their Price Bid.

D. Bidders offering “zero” quotes shall be liable for disqualification. Further, in case of abnormally low/high bids (- / + 25% of estimate value of the Bank for individual item), the Bank may seek written clarifications from the Bidder, for a detailed price analysis of its Bid price. If reasons found reasonable only the Bank will award the work. There will not be any changes to the quoted rates.

E. No Enclosure should be enclosed with i.e., Part-II (Price Bid).

F. No conditions, separate conditional notes etc. should be added in Part-II (Price Bid).

G. Please use only the format supplied on MSTC portal. H. No charges other than the total bid amount quoted above will be paid by the Bank.

I. Total Bid price should be quoted up to two places of decimal.

J. All the terms and conditions as mentioned in Technical Bid (Part-I) will be part and parcel of the Price Bid. Therefore, the bidders are advised to quote their rates accordingly.

K. Please note that frequency of services may increase/ decrease as per Bank's requirement and payment would be made as per actuals. The rate quoted for each item remains same during the period of contract.