

## निविदा की अनुसूची (एसओटी)

1. कार्य का नाम:	अहमदाबाद स्थित बैंक के मुख्य कार्यालय भवन के भूतल पर प्रवेश लॉबी का नवीनीकरण
2. ई-निविदा संख्या	RBI/Ahmedabad/Estate/68/23-24/ET/106
3. निविदा का प्रकार	e-Procurement System (Part I – Techno- Commercial Bid and Part II - Financial Bid) through MSTC website <a href="https://www.mstcecommerce.com/eprochome/rbi/">https://www.mstcecommerce.com/eprochome/rbi/</a>
4. वेबसाइट पर ई-निविदा शुरू होने की तिथि उपलब्ध NIT की तारीख	19 मई 2023 को शाम 6:00 बजे से
5. प्री बिड मीटिंग (ऑफलाइन) की तिथि और स्थान	29 मई 2023 को शाम 4:00 बजे  (बैठक भारतीय रिजर्व बैंक, अहमदाबाद के मुख्य कार्यालय भवन में चतुर्थ तल पर स्थित सभा कक्ष में आयोजित की जाएगी। इच्छुक प्रतिभागी उक्त स्थान एवं समय पर उपस्थित रहकर इस प्री-बिड मीटिंग में भाग ले सकते हैं)
6. i) कार्य की अनुमानित लागत  ii) बयाना राशि जमा (ईएमडी)	₹24 लाख (रुपए चौबीस लाख मात्र)  ₹48,000/- (रुपए अड़तालीस हजार मात्र) को भारतीय रिजर्व बैंक, अहमदाबाद के पक्ष में एनईएफटी से जमा किया जाए। <b>एमएसएमई सदस्यों को कोई छूट नहीं दी जाएगी।</b> (सभी बोलीदाताओं द्वारा निविदा के भाग-I के साथ यह राशि एनईएफटी/ किसी अनुसूचित बैंक द्वारा भारतीय रिजर्व बैंक के पक्ष आहरित डिमांड ड्राफ्ट के माध्यम से जमा की जानी है।) एनईएफटी के लिए बैंक के ब्योरे इस प्रकार हैं:-  खाते का नाम : Reserve Bank of India, Ahmedabad खाता संख्या : 186003001 आईएफएस कोड : RBISOAHPA01 (कृपया आईएफएससी कोड के 5 <sup>वें</sup> और 10 <sup>वें</sup> अक्षर को "शून्य" के रूप में पढ़ें)  लेनदेन शुल्क सीधे एमएसटीसी वेबसाइट पर जमा किया जाए। लेनदेन शुल्क वापसी योग्य नहीं है। <b>लेन-देन शुल्क का भुगतान एमएसटीसी पेमेंट गेटवे के माध्यम से या तो एनईएफटी/आरटीजीएस द्वारा चालान के माध्यम से या एमएसटीसी लिमिटेड के पक्ष में नेट बैंकिंग/डेबिट कार्ड/क्रेडिट कार्ड के माध्यम से ऑनलाइन किया जाए।</b> भुगतान प्राप्त होने पर, सिस्टम स्वचालित रूप से भुगतान को अधिकृत कर देगा।
iii) लेनदेन शुल्क  महत्वपूर्ण लेख:	

	एमएसटीसी लिमिटेड के पक्ष में ऑनलाइन भुगतान द्वारा किया जा सकता है। भुगतान प्राप्त होने पर, सिस्टम स्वचालित रूप से भुगतान को अधिकृत कर देगा।
7. ईएमडी के लिए एनईएफ़टी जमा करने की अंतिम तिथि	09 जून 2023 को दोपहर 2:00 बजे तक
8. ऑनलाइन ई-टेंडर शुरू होने की तारीख जो की टेक्नो-कमर्शियल बिड और फाइनेंशियल बिड जमा करने के लिए <a href="https://www.mstcecommerce.com/eprochome/rbi">https://www.mstcecommerce.com/eprochome/rbi</a>	19 मई 2023 को शाम 6:00 बजे से
9. तकनीकीवाणिज्यिक बोली और मूल्य बोली जमा करने के लिए ऑनलाइन ई-निविदा के बंद होने की तिथि	09 जून 2023 को दोपहर 2:00 बजे तक
10. तकनीकीवाणिज्यिक बोली और मूल्य बोली खोलने की तिथि और समय	09 जून 2023 को दोपहर 3:00 बजे



Part - I

भारतीय रिजर्व बैंक  
RESERVE BANK OF INDIA

**RBI/Ahmedabad/Estate/68/23-24/ET/106**

ई निविदा  
अहमदाबाद स्थित बैंक के मुख्य कार्यालय भवन के भूतल पर प्रवेश लॉबी का नवीनीकरण

**E - TENDER FOR  
RENOVATION OF ENTRANCE LOBBY AT GROUND FLOOR OF THE BANK'S MAIN  
OFFICE BUILDING IN AHMEDABAD**

निविदाकर्ता का नाम /

Name of the Tenderer: \_\_\_\_\_

पता / Address: \_\_\_\_\_

**Last Date of Submission: June 09, 2023 by 02:00 p.m.**

यह दस्तावेज भारतीय रिजर्व बैंक (आरबीआई) की संपत्ति है। उक्त प्रयोजन के लिए आरबीआई को जवाब देने के उद्देश्य को छोड़कर, आरबीआई की लिखित अनुमति के बिना इसे इलेक्ट्रॉनिक या अन्य किसी भी माध्यम पर कॉपी, वितरित या रिकॉर्ड नहीं किया जा सकता है। इस दस्तावेज की सामग्री का उपयोग, यहां तक कि अधिकृत कर्मियों / एजेंसियों द्वारा यहां निर्दिष्ट उद्देश्य के अलावा किसी अन्य उद्देश्य के लिए, सख्ती से निषिद्ध है और कॉपीराइट उल्लंघन के बराबर होगा और इस प्रकार, भारतीय कानून के तहत दंडनीय होगा।

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## अस्वीकरण

भारतीय रिज़र्व बैंक, संपदा विभाग, अहमदाबाद ने इच्छुक पार्टियों को इस परियोजना की पृष्ठभूमि की जानकारी देने के लिए यह दस्तावेज़ तैयार किया है। जबकि भारतीय रिज़र्व बैंक ने इसमें निहित जानकारी को तैयार करने में उचित सावधानी बरती है और वह इसे सही मानता है, पर न तो भारतीय रिज़र्व बैंक और न ही इसका कोई प्राधिकारी या एजेंसी और न ही उनके संबंधित अधिकारी, कर्मचारी, एजेंट या परामर्शदाता इस दस्तावेज़ में निहित जानकारी या ऐसी कोई भी जानकारी जो इसके सहयोग से प्रदान की गई हो, उसकी पूर्णता या सटीकता के बारे में कोई वारंटी या किसी प्रतिनिधित्व, व्यक्त या निहित के बारे में कोई घोषणा करते हैं।

इस जानकारी के संपूर्ण होने का आशय नहीं है। इच्छुक पार्टियों को अपनी स्वयं की पृष्ठताछ करने की आवश्यकता होती है और उत्तरदाताओं को लिखित रूप में यह पुष्टि करनी होगी कि उन्होंने ऐसा किया है और वे ई-निविदा प्रस्तुत करने में केवल भारतीय रिज़र्व बैंक द्वारा प्रदान की गई जानकारी पर ही आश्रित नहीं हैं। जानकारी इस आधार पर प्रदान की गई है कि यह भारतीय रिज़र्व बैंक या उसके किसी भी प्राधिकारी या एजेंसी या उनके संबंधित अधिकारियों, कर्मचारियों, एजेंटों या परामर्शदाता पर गैर-बाध्यकारी है।

भारतीय रिज़र्व बैंक के पास अनुबंध के साथ आगे बढ़ने या अनुबंध के विन्यास को बदलने, इस दस्तावेज़ में परिलक्षित समय सारिणी को बदलने या लागू होने वाली प्रक्रिया या प्रक्रिया को बदलने का अधिकार सुरक्षित है। यह किसी भी पक्ष द्वारा रुचि व्यक्त करने के साथ इस मामले पर आगे चर्चा करने से इनकार करने का अधिकार भी सुरक्षित रखता है। रुचि व्यक्त करने वाले व्यक्तियों या संस्थाओं को किसी भी प्रकार की लागत की कोई प्रतिपूर्ति नहीं की जाएगी।

## **DISCLAIMER**

Reserve Bank of India, Estate Department, Ahmedabad, has prepared this document to give background information on the Project to the interested parties. While Reserve Bank of India has taken due care in the preparation of the information contained herein and believe it to be in order, neither Reserve Bank of India nor any of its authorities or agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

The information is not intended to be exhaustive. Interested parties are required to make their own inquiries and respondents will be required to confirm in writing that they have done so and they do not rely only on the information provided by RBI in submitting the Tender. The information is provided on the basis that it is non - binding on Reserve Bank of India or any of its authorities or agencies or any of their respective officers, employees, agents or advisors.

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## INDEX

<b>Sr No</b>	<b>Description</b>	<b>Page No.</b>
1	निविदा आमंत्रण सूचना Notice Inviting Tender	5 to 8
2	निविदा प्रारूप एवं ज्ञापन Form of Tender and Memorandum	9 to 13
3	भाग I : ई-निविदा से संबंधित महत्वपूर्ण अनुदेश Section I : Important instructions regarding E-tender	14 to 17
4	करार की शर्तें Articles of Agreement	18 to 28
5	भाग II : ठेकेदारों के लिए साधारण अनुदेश एवं विशेष शर्तें Section II : General instructions to Contractors and Special Conditions	29 to 33
6	सुरक्षा कोड Safety Code	34
7	भाग III : संदर्भित होने से पहले अंतर्निहित शर्तें Section III : The Condition Herein Before Referred to	35 to 50
8	परिशिष्ट Appendix	51
9	विशेषताएँ एवं विशेष शर्तें Specifications and special condition	52 to 66
10	अनुमोदित सामग्री/ब्रांड की सूची List of Approved Materials/Brands	67 to 68
11	अनुलग्नक-I बयाना जमाराशि के लिए बैंक गारंटी का मसौदा Annex-I Draft of Bank Guarantee for Earnest Money Deposit	69 to 71
12	अनुलग्नक II कांट्रैक्ट के निष्पादन के लिए बैंक गारंटी का प्रारूप Annex-II Proforma of Bank Guarantee for Performance of the contract	72 to 74
13	अनुलग्नक III सम्बद्ध मात्रा एमबी (मात्रा बही) का प्रारूप Annex-III Format of Bound Volume MBs	75
14	भाग II Part-II	76
15	भूमिका : बोलिकर्ताओं के लिए विशेष अनुदेश Preamble: Special Instruction to bidders	77 to 78
16	मात्राओं की अनुसूची Schedule of Quantities	79 to 100

**भारतीय रिजर्व बैंक  
संपदा विभाग  
अहमदाबाद**

निविदा आमंत्रण सूचना (एनआईटी)  
(केवल ई-खरीद के माध्यम से)  
निविदा की अनुसूची (एसओटी)

1. कार्य का नाम:	अहमदाबाद स्थित बैंक के मुख्य कार्यालय भवन के भूतल पर प्रवेश लॉबी का नवीनीकरण
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4. वेबसाइट पर ई-निविदा शुरू होने की तिथि उपलब्ध NIT की तारीख	19 मई 2023 को शाम 6:00 बजे से
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6. i) कार्य की अनुमानित लागत	₹24 लाख (रुपए चौबीस लाख मात्र)
ii) बयाना राशि जमा (ईएमडी)	₹ 48,000/- (रुपए अड़तालीस हजार मात्र) को भारतीय रिजर्व बैंक, अहमदाबाद के पक्ष में एनईएफटी से जमा किया जाए। <b>एमएसएमई सदस्यों को कोई छूट नहीं दी जाएगी।</b> (सभी बोलीदाताओं द्वारा निविदा के भाग-I के साथ यह राशि एनईएफटी/ किसी अनुसूचित बैंक द्वारा भारतीय रिजर्व बैंक के पक्ष आहरित डिमांड ड्राफ्ट के माध्यम से जमा की जानी है।) एनईएफटी के लिए बैंक के ब्योरे इस प्रकार हैं:-  खाते का नाम : Reserve Bank of India, Ahmedabad खाता संख्या : 186003001 आईएफएस कोड : RBIS0AHPA01 (कृपया आईएफएससी कोड के 5 <sup>वें</sup> और 10 <sup>वें</sup> अक्षर को "शून्य" के रूप में पढ़ें)
iii) लेनदेन शुल्क	लेनदेन शुल्क सीधे एमएसटीसी वेबसाइट पर जमा किया जाए। लेनदेन शुल्क वापसी योग्य नहीं है।
महत्वपूर्ण लेख:	लेन-देन शुल्क का भुगतान एमएसटीसी पेमेंट गेटवे के माध्यम से या तो एनईएफटी/आरटीजीएस द्वारा चालान के माध्यम से या एमएसटीसी लिमिटेड के पक्ष में नेट बैंकिंग/डेबिट कार्ड/क्रेडिट कार्ड के माध्यम से ऑनलाइन किया जाएगा। भुगतान प्राप्त होने पर, सिस्टम स्वचालित रूप से भुगतान को अधिकृत कर देगा।

	एमएसटीसी लिमिटेड के पक्ष में ऑनलाइन भुगतान द्वारा किया जा सकता है। भुगतान प्राप्त होने पर, सिस्टम स्वचालित रूप से भुगतान को अधिकृत कर देगा।
7. ईएमडी के लिए एनईएफ़टी जमा करने की अंतिम तिथि	09 जून 2023 को दोपहर 2:00 बजे तक
8. ऑनलाइन ई-टेंडर शुरू होने की तारीख जो की टेक्नो-कमर्शियल बिड और फाइनेंशियल बिड जमा करने के लिए <a href="https://www.mstcecommerce.com/eprochome/rbi">https://www.mstcecommerce.com/eprochome/rbi</a>	19 मई 2023 को शाम 6:00 बजे से
9. तकनीकीवाणिज्यिक बोली और मूल्य बोली - जमा करने के लिए ऑनलाइन ई-निविदा के बंद होने की तिथि	09 जून 2023 को दोपहर 2:00 बजे तक
10. तकनीकीवाणिज्यिक बोली और मूल्य बोली - खोलने की तिथि और समय	09 जून 2023 को दोपहर 3:00 बजे



**RESERVE BANK OF INDIA**  
ESTATE DEPARTMENT  
AHMEDABAD

NOTICE INVITING TENDER (NIT)  
(Only through e-procurement)  
SCHEDULE OF TENDER (SOT)

1. Name of Work:	<b>Renovation of Entrance Lobby at Ground Floor of the Bank's Main Office Building in Ahmedabad</b>
2. E-Tender No	<b>RBI/Ahmedabad/Estate/68/23-24/ET/106</b>
3. Mode Of Tender	e-Procurement System (Online Part I - Techno-Commercial Bid and Part II - Price Bid through <a href="http://www.mstcecommerce.com/eprochome/rbi">www.mstcecommerce.com/eprochome/rbi</a> of MSTC Ltd.)
4. Date of NIT available in MSTC portal for viewing of e-Tender	<del>May 19, 2023 from 6:00 pm onwards</del>
5. Date and Time of the Pre-Bid Meeting (Online)	<b>May 29, 2023 at 4:00pm</b> (The meeting shall be held at Meeting Room on 4 <sup>th</sup> floor of The Bank's Main Office Building in Ahmedabad. Participants who are willing to attend the Pre-Bid meeting are requested to remain present at aforementioned venue and date & time)
6. i) Estimated Cost of Work ii) Earnest Money Deposit (EMD)	<b>₹24 lakhs</b> (Rupees Twenty-four lakhs)  <b>₹ 48,000/-</b> (Rupees Forty-eight thousand only) deposited through NEFT in favour of Reserve Bank of India, Ahmedabad. <b>No exemption will be given to MSME members.</b> (To be deposited by the all bidders with Part-I of tender in the form of NEFT/Bank Demand Draft by a Scheduled Bank drawn in favour of the Reserve Bank of India) The Bank details for NEFT are as under:  A/c Name: Reserve Bank of India, Ahmedabad A/c Number: 186003001 IFS Code: RBIS0AHPA01 (Please read 5 <sup>th</sup> and 10 <sup>th</sup> character of IFSC Code as "Zero") Transaction fee is to be submitted directly at MSTC website. Transaction fee is non-refundable. <b>Payment of transaction fee through MSTC payment gateway either by NEFT/RTGS through challan or by Online payment through Net banking/Debit card/Credit card in favour of MSTC LIMITED. Upon receipt of payment, system will automatically authorize the payment.</b>
iii) Transaction Fee <b>Important Note:</b>	

7. <b>Last date</b> of submission of <b>Earnest Money Deposit (EMD)</b> through NEFT.	June 09, 2023 by 2:00pm
8. Date of Starting of e-Tender for submission of online Techno-Commercial Bid and price Bid at <a href="http://www.mstcecommerce.com/eprochome/rbind">www.mstcecommerce.com/eprochome/rbind</a>	May 19, 2023 from 6:00 pm onwards
9. Date of closing of online e-tender for submission of Techno-Commercial Bid & Price Bid.	June 09, 2023 by 2:00pm
10. Date & time of opening of Techno-Commercial Bid & Price Bid.	June 09, 2023 at 3:00pm

## निविदा फॉर्म

स्थान \_\_\_\_\_  
दिनांक \_\_\_\_\_

सेवा में,

क्षेत्रीय निदेशक  
भारतीय रिज़र्व बैंक  
संपदा विभाग  
अहमदाबाद

महोदय/महोदया,

हमने कथित निर्धारित ज्ञापन में निर्दिष्ट कार्यों से संबंधित विनिर्देशों और मात्राओं की अनुसूची की सावधानीपूर्वक जांच की है और उक्त ज्ञापन में निर्दिष्ट कार्यों के स्थापना स्थल का दौरा किया है और जांच की है और निविदा को प्रभावित करने वाली आवश्यक जानकारी प्राप्त की है। हम एतद्वारा उक्त ज्ञापन में निर्दिष्ट कार्यों को उक्त ज्ञापन में निर्दिष्ट समय के भीतर मात्रा की संलग्न अनुसूची में उल्लिखित दरों पर और करार की शर्तों में निर्दिष्ट विनिर्देशों और निर्देशों, निविदाकारों को सामान्य निर्देश और विशेष शर्तें, यहां निर्दिष्ट शर्तें, विनिर्देश, डेटा शीट और मात्रा की अनुसूची और ऐसी सामग्री के साथ, जो अन्य सभी मामलों में, जहां तक वे लागू हो सकते हैं, के अनुसार सभी तरह से निष्पादित करने की पेशकश करते हैं।

### ज्ञापन

(a)	कार्यों का विवरण	अहमदाबाद स्थित बैंक के मुख्य कार्यालय भवन के भूतल पर प्रवेश लांबी का नवीनीकरण
(b)	अनुमानित लागत	₹24 लाख (रुपए चौबीस लाख मात्र)
(c)	भुगतान की शर्तें	₹12 लाख का काम पूरा होने के बाद एक आर. ए. बिल
(d)	बयाना राशि	₹ 48,000/-हज़ार (रुपए अड़तालीस हज़ार मात्र) (एमएसएमई सदस्यों को कोई छूट नहीं दी जाएगी।)
(e)	निष्पादन बैंक गारंटी	अनुबंध मूल्य का 5%
(f)	प्रतिधारण राशि(रु)	निष्पादित मूल्य का 5%
(g)	कार्यदिश जारी होने की तारीख के 10 दिन बाद से कार्य पूर्ण करने की समय सीमा।	60 दिन

2. हम इस बात से भी सहमत हैं कि निविदा के भाग II के खुलने की तारीख से 90 दिनों तक बैंक द्वारा स्वीकृति के लिए हमारी निविदा वैध रहेगी और वैधता की इस अवधि को उस अवधि तक बढ़ाया जा सकता है जिस पर बैंक और हमारे बीच पारस्परिक रूप से लिखित सहमति हो। हम संलग्न प्रोफार्मा (अनुलग्नक II) के अनुसार, निविदा की वैधता की पूरी अवधि के दौरान बयाना राशि की बैंक गारंटी को वैध रखने के लिए भी सहमत हैं।

3. यदि यह निविदा स्वीकार कर ली जाती है, तो मैं/हम निविदा के सभी नियमों और शर्तों का पालन करने और उन्हें पूरा करने के लिए सहमत हैं और इसके डिफ़ॉल्ट रूप से, निविदा में निहित शर्तों के साथ अनुबंध की लिखित स्वीकृति सहित आपको या आपके उत्तराधिकारियों, या समनुदेशितियों या नामितियों को ऐसी राशि जम्मा करने और भुगतान करने के लिए सहमत हैं।

4. मैं/हम समझते हैं कि आप बिना कोई कारण बताए किसी या सभी ई-निविदा को पूर्ण या आंशिक रूप से स्वीकार या अस्वीकार करने का अधिकार सुरक्षित रखते हैं। हमने ₹ 48,000/- की राशि बयाना राशि के रूप में भारतीय रिज़र्व बैंक के पास जमा कर दी है, जिस पर कोई ब्याज देय नहीं है। यदि अनुबंध के लिए कहे जाने पर हम इसे निष्पादित करने में विफल रहते हैं, तो हम इस बात से सहमत हैं कि हमारी यह राशि भारतीय रिज़र्व बैंक जम्मा कर लेगा।

5. निविदा केवल एमएसटीसी पोर्टल की ई-खरीद के माध्यम से प्रस्तुत की जाए।

तारीख - 2023.

कृते और मैसर्स --- की तरफ से

(मुहर सहित हस्ताक्षर)

नाम:

पदनाम

स्थान :

तारीख :

(उपरोक्त हस्ताक्षरकर्ता की पावर ऑफ अटॉर्नी की प्रमाणित सच्ची प्रतिलिपि एमएसटीसी पोर्टल में अपलोड की जानी चाहिए)।

साक्षी

(1) नाम, पता एवं तारीख सहित हस्ताक्षर:

(2) नाम, पता एवं तारीख सहित हस्ताक्षर:

## Form of Tender

Date: \_\_\_\_\_

Place: \_\_\_\_\_

To,  
The Regional Director  
Reserve Bank of India  
Estate Department  
Ahmedabad

Dear Sir / Madam,

We have carefully examined the specifications and schedule of quantities relating to the works specified in the memorandum hereinafter set out and having visited and examined the installation site of the works specified in the said memorandum and having acquired the requisite information relating thereto as affecting the tender. We hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached Schedule of Quantities and in accordance in all respects with specifications and instructions in writing referred to in articles of agreement, general instructions to the Tenderers and special conditions, conditions hereinbefore referred to, specifications, data sheet and schedule of quantities and with such materials as are provided for, by and in all other respects, in accordance with such conditions so far as they may be applicable.

### **MEMORANDUM**

(a)	Description of works	<b>Renovation of Entrance Lobby at Ground Floor of the Bank's Main Office Building in Ahmedabad</b>
(b)	Estimated cost	<b>₹ 24 Lakh</b> (Rupees Twenty Four Lakh Only)
(c)	Terms of payment	One R.A. bill after completion of work of Rs.12 Lakh.
(d)	Earnest Money	<b>₹ 48,000/-</b> (Rupees Forty-Eight thousand only) <b>(No exemption will be given to MSME members.)</b>
(e)	Performance Bank Guarantee	5 % of contract value
(f)	Retention Money (Rs.)	5% of executed value
(g)	Time allowed for completion of work from tenth day from the date of issue of work order.	60 days

2. We also agree that our tender will remain **valid for acceptance by the Bank for 90 days from the date of opening of Part II of the tender** and this period of validity can be extended for such period as may be mutually agreed between the Bank and us in writing. We also agree to keep the Bank Guarantee towards earnest money valid during the entire period of validity of tender, as per enclosed proforma ([Annexure II](#)).

3. Should this tender be accepted, I/we hereby agree to abide by and fulfil all the Terms and Conditions of the tender and in default thereof, to forfeit and pay to you or your successors, or assignees or nominees such sums of money as are stipulated in the

conditions contained in the tender together with the written acceptance of the Contract.

4. I/We understand that you reserve the right to accept or reject any or all the e- Tender either in full or in part without assigning any reason therefor. We have deposited a sum of ₹ 48,000/- as earnest money with the Reserve Bank of India, which amount is not to bear any interest. Should we fail to execute the Contract when called upon to do so, we do hereby agree that this sum shall be forfeited by us to the Reserve Bank of India.

5. The tender submitted will be only through e-procurement of MSTC Portal.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

For and on behalf of M/s \_\_\_\_\_

\_\_\_\_\_  
(Signature with seal)

Name \_\_\_\_\_

Designation \_\_\_\_\_

Place \_\_\_\_\_

Date \_\_\_\_\_

(Certified true copy of the Power of Attorney of the above signatory should be uploaded in MSTC portal).

Witnesses

(1) Signature with \_\_\_\_\_

Name, address and date \_\_\_\_\_

\_\_\_\_\_

(2) Signature with \_\_\_\_\_

Name, address and date \_\_\_\_\_

\_\_\_\_\_

## **Section I**

### **Important Instructions Regarding E-tender**

This is an e-procurement event of Reserve Bank of India, Ahmedabad. The e-procurement service provider is MSTC Limited.

You are requested to read and understand the Notice Inviting Tender and subsequent Corrigendum, if any, before submitting your online tender.

1.

#### **Process of E- Tender :**

**A) Registration:** The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC/RBI, AHMEDABAD is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

**SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE ONLY AT**

**<http://www.mstcecommerce.com/eprochome/rbi>**

1).Vendors are required to register themselves online with [www.mstcecommerce.com](http://www.mstcecommerce.com) → e-Procurement → PSU/Govt.Depts → RBI Register as Vendor Filling up details and creating own user id and password → Submit.

2).Vendors will receive a system generated mail confirming their registration in their email which has been provided while filling the registration form.

In case of any clarification, please contact MSTC/RBI, AHMEDABAD, (before the scheduled time of the e- tender).

#### **1. Contact person (MSTC): MSTC Vadodara**

Ms. Megha Sinha,  
[megha@mstcindia.co.in](mailto:megha@mstcindia.co.in)  
Ph-0265-2960354/0265-  
2960379/0265-2960385; extension  
205, 7044067736

Shri Marut Saha, Manager  
[vadpn3@mstcindia.co.in](mailto:vadpn3@mstcindia.co.in)  
Ph-0265-2960354/0265-2960379/0265-  
2960385; extension 204,  
8420178283

#### **Contact person (RBI Ahmedabad):**

Pravin M S, Manager  
[mspravin@rbi.org.in](mailto:mspravin@rbi.org.in)  
079-27548414

M. M. Pathak, Manager  
[mmpathak@rbi.org.in](mailto:mmpathak@rbi.org.in)  
079 - 27548424 / 9619515013

#### **B) System Requirement:**

- i) Windows XP-SP3 & above/Windows 7 Operating System
- ii) IE-7 and above Internet browser.
- iii) Signing type digital signature
- iv) JRE 7 update 9 and above software to be downloaded and installed in the system.



	<p>To enable ALL active X controls and disable 'use pop up blocker' under Tools→Internet Options→ custom level</p> <p>For more details, vendor may refer to the <b>Vendor Guide</b> and <b>FAQ</b> available at <a href="http://www.mstcecommerce.com/eprhome">www.mstcecommerce.com/eprhome</a>.</p>
2.	<p>Part I Techno-Commercial bid and Part II Price bid will be opened electronically on specified date and time as given in the NIT.</p> <p><b>Note:</b></p> <p>The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.</p>
3.	<p>All entries in the tender should be entered in online Technical &amp; Commercial Formats without any ambiguity.</p>
4.	<p><b>Special Note towards Transaction fee:</b> Payment of Transaction fee by NEFT in favour of MSTC Limited. The Bank details, format etc., for sending Transaction fee by NEFT to MSTC is detailed below.</p> <p>After making the payment for transaction fee, the vendor should enter the transaction fee details by using the "Transaction Fee entry" Link under "My Menu" in the vendor login. Here the vendor may select the particular tender in which they want to participate by clicking on the tick box at the right and then Clicking on the "Submit" Button at the bottom of the page. Then the page appears where the vendors are required to fill up the transaction details, namely the UTR No, Date of Transaction, And the Remitting Bank in the given fields and then clicking on the "Confirm" Button.</p> <p><b>NOTE :</b> The bidders should submit the transaction fee well in advance before the last date of submission of tender as they will be activated for bid submission only after receipt of transaction fee by MSTC.</p> <p>Vendors are advised not to deposit cash in bank as it becomes difficult to ascertain the details of the remitter from such cash transactions.</p> <p>Bidders may please note that the transaction fee should be deposited by debiting the account of the bidder only; transaction fee deposited from or by debiting any other party's account will not be accepted. <b>Transaction fee is non-refundable.</b></p> <p>In case of failure to make payment towards Transaction fee for any reason, the vendor, in term, will not have the access to online e-tender.</p>
5.	<p>Bidder(s) are advised to make remittance of tender fee and EMD if any to Reserve Bank of India, Ahmedabad as advised in the NIT.</p> <p>Vendors are instructed to use <b>Upload Documents</b> link in My menu to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.</p> <p>Once documents are uploaded in the library, vendors can attach documents through <b>Attach Document</b> link against the particular tender. Please note that if the documents are not attached to any tender, the same cannot be downloaded by RBI Ahmedabad and it will be deemed that the vendor has not submitted the documents. For further assistance please follow instructions of vendor guide.</p>
6.	<p>All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by RBI, AHMEDABAD as well as by MSTC (e-procurement service provider). Hence the bidders are required to ensure that their email address provided is valid and updated at the stage of registration of vendor with MSTC</p>

	(i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
7.	<p>(i) Please note that there is no provision to take out the list of parties downloading the tender document from the web site mentioned in NIT. As such, bidders are requested to see the web site once again before the due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. <b>The responsibility of downloading the related corrigenda, if any, will be of the bidders only.</b></p> <p>(ii) No separate intimation in respect of corrigendum to this NIT (if any) will be sent to tenderer (s) who have downloaded the documents from web site. Please see website <a href="http://www.mstcecommerce.com/eprochome/rbind">www.mstcecommerce.com/eprochome/rbind</a> of MSTC Ltd.</p>
8	E-tender cannot be accessed after the due date and time mentioned in NIT.
9.	<p><b><u>Bidding in e-tender</u></b></p> <p>a) Bidder(s) need to submit necessary EMD and Transaction fee separately for the e-tender. Transaction fees are non-refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by RBI, AHMEDABAD immediately after award of work.</p> <p>b) The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.</p> <p>c) The bidder(s) who have submitted the above fees can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> → e-procurement → PSU /Govt. Depts →RBI Login →My menu→ Auc Floor Mgr.→ live events →Selection of the live event→ Techno Commercial Bid.</p> <p>d) The bidder should allow to run an application namely enApple by accepting the risk and clicking on run. This exercise has to be done twice immediately after reaching the bid floor. If this application is not run then the bidder will not be able to save/submit his bid. (For details refer vendor guide&amp; FAQ).</p> <p>e) First the vendor needs to fill up the Commercial specification if any and save it. Then the vendor should fill up the Techno-commercial bid. After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to filled up and then bidder should click on "save" to record their price bid. Then once both the Techno-Commercial bid &amp; price bid has been saved, the bidder can click on the "Final Submission" button to register their bid</p> <p><b>NOTE:</b> - After clicking the final submission two more options will show up, "Withdraw bid" and "Delete bid". If the vendor wants to withdraw its bid permanently then they should click withdraw bid link. He/she will not be able to bid again. If the vendor wants to delete the bid after final submission and re submit the bid then he/she should click delete bid and resubmit the same and again click final submission</p> <p>f) In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>g) During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.</p> <p>h) The e-tender floor shall remain open from the pre-announced date &amp; time and for as much duration as mentioned above.</p> <p>i) All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer</p>

	<p>and the Bidder for execution of supply/work. Such successful tenderer shall be called hereafter <b>SUPPLIER / CONTRACTOR</b>.</p> <p>j) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.</p> <p>k) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>l) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms &amp; conditions for the tender.</p> <p>m) Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.</p>
10.	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
11.	No deviation to the technical and commercial terms & conditions are allowed.
12.	RBI, AHMEDABAD has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website <a href="http://www.mstcecommerce.com/eprochome/rbind">www.mstcecommerce.com/eprochome/rbind</a> of MSTC Ltd.
14.	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
15	The bid will be evaluated based on the filled-in technical & commercial formats.
16.	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.

## करार की शर्तें

### Articles of Agreement

यह करार एक पक्ष के रूप में भारतीय रिज़र्व बैंक 001 400 -जिसका केंद्रीय कार्यालय मुंबई, में है (कहा गया है "नियोक्ता" जिसे इसके बाद) ..... और दूसरे पक्ष के रूप में के बीच (जिसे इसके बाद ठेकेदार कहा गया है) दिन निष्पादित किया गया ..... के .....

जबकि नियोक्ता "अहमदाबाद स्थित बैंक के मुख्य कार्यालय भवन के भूतल पर प्रवेश लॉबी का नवीनीकरण" के लिए इच्छुक है तथा किए जाने वाले कार्य की विशिष्टताओं को दर्शाया है। तथा कार्य को दर्शाने और कार्य का वर्णन करने वाले विनिर्देशों और मात्राओं की अनुसूची पर पक्षकारों द्वारा या उनकी तरफ से हस्ताक्षर किए गए हैं।

तथा जबकि ठेकेदार शर्तों के अधीन आगे इसमें निर्धारित शर्तों और विशेष शर्तों में निर्धारित शर्तों और काम की मात्रा की अनुसूची और संविदा की शर्तों, यथासंशोधित एवं अंतिम रूप से दोनों पक्षों का मान्य, (जिन्हें इसके बाद सामूहिक रूप से "उक्त शर्तें" कहा जाएगा) के अनुसार कार्य को, जो उक्त ड्राइंग तथा/अथवा उक्त विनिर्देश में वर्णित है और काम की मात्रा की अनुसूची में शामिल है, उसमें निर्धारित दर पर गणना की गई कुल राशि पर या उसके अंतर्गत ऐसी अन्य देय राशि पर (इसके बाद इसे "उक्त संविदा राशि" कहा जाएगा) कार्य करने के लिए सहमत है।

एतद् द्वारा अब निम्नानुसार सहमति हुई है:-

1. उक्त अनुबंध राशि को समय पर और उक्त शर्तों में निर्धारित तरीके से भुगतान करने पर विचार करते हुए, ठेकेदार उक्त शर्तों के अधीन और उक्त विनिर्देशों और मात्राओं की अनुसूची में वर्णित कार्य को निष्पादित और पूरा करेगा।

2. नियोक्ता, ठेकेदार को उक्त संविदा राशि अथवा समय-समय पर देय होने वाली अन्य राशि उक्त शर्तों में विनिर्दिष्ट तरीके से अदा करेगा।

ARTICLES OF AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ between the Reserve Bank of India having its Central Office at Mumbai 400 001 (hereinafter called "the Employer") of the \_\_\_\_\_ one \_\_\_\_\_ part \_\_\_\_\_ and

(hereinafter called "the Contractor") of the other part.

WHEREAS the Employer is desirous of providing "Renovation of Entrance Lobby at Ground Floor of the Bank's Main Office Building in Ahmedabad." and has caused specifications and schedule of quantities describing the work to be done. AND WHEREAS the said specifications and the Schedule of Quantities have been signed by or on behalf of the parties hereto.

AND WHEREAS the Contractor has agreed to execute upon the subject to the Conditions set forth herein and to the Conditions set forth in the tender, Special Conditions and in the Schedule of Quantities and Conditions of Contract (all of which are collectively hereinafter referred to as "the said Conditions") the works shown upon the said Drawings and/or described in the said Specifications and included in the Schedule of Quantities at the respective rates therein set forth amounting to the sum as therein arrived at or such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount").

NOW IT IS HEREBY AGREED AS FOLLOWS

In consideration of the said Contract Amount to be paid at the times and in the manner set forth in the said Conditions, the Contractor shall upon and subject to the said Conditions, execute and complete the work described in the said Specifications and the Schedule of Quantities.

The Employer shall pay the Contractor the said Contract Amount, or such other sum as shall become payable, at the

times and in the manner specified in the said Conditions.

3. उक्त शर्तों के अनुसार संपदा विभाग, भारतीय रिज़र्व बैंक, अहमदाबाद के उप महाप्रबंधक नियोक्त की तरफ से कार्य करेंगे।

4. उक्त शर्तें और साथ में दी गई परिशिष्ट इसके साथ पढ़े जाएँगे और इस करार का हिस्सा माने जाएँगे और संबंधित पक्ष इस करार की उक्त शर्तों तथा संबंधित पत्राचार का पालन करेंगे और उक्त शर्तों के अनुसार क्रमशः अपनी ओर से : करार का पालन करेंगे।

5. इसमें उल्लिखित ड्राइंग, करार एवं दस्तावेज इस संविदा के आधारभूत घटक होंगे।

6. यह संविदा न तो एक निर्धारित एकमुश्त संविदा है और न ही कोई आंशिक कार्य संविदा है, बल्कि यह संपूर्ण " **अहमदाबाद स्थित बैंक के मुख्य कार्यालय भवन के भूतल पर प्रवेश लॉबी का नवीनीकरण**" के लिए संविदा है जिसका भुगतान वास्तविक रूप से किए गए कार्य की मात्रा तथा संभावित मात्रा के लिए कार्य की अनुसूची में उद्धृत दरों से या उक्त शर्तों में वर्णित किए गए अनुसार किया जाएगा।

7. ठेकेदार ऐसे कार्यों के पूरा होने के बाद दीवारों, फर्श आदि को हुए किसी भी नुकसान की भरपाई करेगा।

8. नियोक्ता के पास इस संविदा पर प्रतिकूल प्रभाव डाले बिना काम की प्रकृति बदलने, कोई मद जोड़ने या किए गए काम की मद को निकालने या उसके कुछ हिस्सों को बनाए रखने का अधिकार सुरक्षित होगा। तथापि, निविदा में उल्लिखित मात्रा से अधिक कार्य करने के लिए बैंक के इंजीनियर द्वारा लिखित में अनुमोदित किए बिना किसी भुगतान का पात्र नहीं होगा।

9. समय को इस संविदा के सार के रूप में माना जाएगा और ठेकेदार ने एतद्वारा कार्य सौंपे जाने के तुरंत बाद कार्य प्रारंभ करने एवं समय विस्तार का प्रावधान होने के बावजूद औपचारिक रूप से कार्य आदेश जारी होने के 07वें दिन से काम शुरू करने तथा माह के निर्धारित अवधि 3 के भीतर संपूर्ण कार्य पूरा करने के लिए सहमति दी है जैसा कि उक्त शर्तों में उल्लिखित है।

In the said conditions hereinbefore mentioned, the DGM (Estate) shall act on behalf of the Employer.

The said Conditions, and Appendix thereto shall be read and construed as forming part of this Agreement, and the parties hereto shall respectively abide by, submit themselves to the said Conditions and perform the agreements on their part respectively in the said Conditions contained.

The agreement and documents mentioned herein shall form the basis of this contract.

This contract is neither a fixed Lump Sum Contract nor a Piece Work Contract but it is a Contract to carry out the work in respect of providing "**Renovation of Entrance Lobby at Ground Floor of the Bank's Main Office Building in Ahmedabad.**" to be paid for according to actual measured quantities at the rates contained in the Schedule of rates and probable quantities or as provided in the said Conditions.

The Contractor shall make good any damages done to walls, floors etc. after the completion of such works.

The Employer reserves to itself the right of altering the nature of the work by adding to or omitting any items of work or having portions of the same carried out without prejudice to this contract. However, no work shall be eligible for payment beyond the quantity mentioned in the tender, without being approved in writing by the engineer of the bank.

Time shall be considered as the essence of the contract and the Contractor hereby agrees to commence the work from seventh day after the date of issue of formal works order as provided for in the said conditions and to complete the entire work within 3 months subject nevertheless to the provisions for extensions of time.

10. इस संविदा के अंतर्गत नियोक्ता द्वारा सभी भुगतान केवल भारतीय रिज़र्व बैंक, अहमदाबाद में किए जाएंगे। All payments by the Employer under this contract will be made only at Ahmedabad.
11. इस करार के तहत या इससे जुड़े किसी भी कारण से उत्पन्न विवाद को अहमदाबाद में उत्पन्न विवाद समझा जाएगा और उसके निपटान का क्षेत्राधिकार अहमदाबाद में ही स्थित न्यायालयों का निर्धारित क्षेत्राधिकार होगा। All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Ahmedabad and only Courts in Ahmedabad shall have jurisdiction to determine the same.
12. इस संविदा को ठेकेदार द्वारा पूरी तरह से पढ़ा और समझा गया है। This Contract has been read by the Contractor fully and understood by the Contractor.

(भाग-II /Section-II)

अहमदाबाद स्थित बैंक के मुख्य कार्यालय भवन के भूतल पर प्रवेश लॉबी का नवीनीकरण कार्य के लिए करार की शर्तें

**Articles of Agreement for Renovation of Entrance Lobby at Ground Floor of the Bank's Main Office Building, Ahmedabad.**

यह करार जिसमें एक पक्ष के रूप में भारतीय रिज़र्व बैंक, संपदा विभाग, अहमदाबाद जिसका केंद्रीय कार्यालय मुंबई -400 001 में है और (कहा गया है "नियोक्ता" जिसे इसके बाद) जिसे ) ..... दूसरे पक्ष के रूप में ठेकेदार" इसके बाद रहै (कहा गया है ", के बीच दिन ..... के ..... निष्पादित किया गया ।

जब कि नियोक्ता **"अहमदाबाद स्थित बैंक के मुख्य कार्यालय भवन के भूतल पर प्रवेश लॉबी का नवीनीकरण"**

। के कार्य का इच्छुक है तथा तथा किए जाने वाले कार्य की विशिष्टताओं को दर्शाया है। तथा कार्य को दर्शाने और कार्य का वर्णन करने वाले विनिर्देशों और मात्राओं की अनुसूची पर पक्षकारों द्वारा या उनकी तरफ से हस्ताक्षर किए गए हैं।

तथा जबकि ठेकेदार शर्तों के अधीन आगे इसमें निर्धारित शर्तों और विशेष शर्तों में निर्धारित शर्तों और कार्य की मात्रा की अनुसूची और संविदा की शर्तों, यथासंशोधित एवं अंतिम रूप से दोनों पक्षों का मान्य, (जिन्हें इसके बाद सामूहिक रूपसे के अनुसार (कहा जाएगा "उक्त शर्तें" कार्य को, जो उक्त विनिर्देश में वर्णित है और कार्य की मात्रा की अनुसूची में शामिल है, उसमें निर्धारित दर पर गणना की गई कुल राशि पर या उसके अंतर्गत ऐसी अन्य देय राशि पर उक्त सं" इसके बाद इसे विदा राशिकहा " कार्य करने के लिए सहमत है। (जाएगा

**(A) एतद्वारा अब निम्नानुसार सहमति हुई है:**

i. यह करार \_\_\_\_\_ से लागू होगा और \_\_\_\_\_ अवधि तक लागू रहेगा अथवा जब तक कि निहित शर्तों के अनुसार इसे समाप्त नहीं किया जाता है।

ARTICLES OF AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ between the Reserve Bank of India, Estate Department, Ahmedabad having its Central Office at Mumbai (hereinafter called "the Employer") of the one part and \_\_\_\_\_ (hereinafter called "the Contractor") of the other part.

WHEREAS the Employer is desirous of **"Renovation of Entrance Lobby at Ground Floor of the Bank's Main Office Building in Ahmedabad"** (hereinafter called "the said work") and has specified the characteristics of the work to be done. AND WHEREAS the said specifications, and the schedule of quantities have been signed by or on behalf of the parties hereto.

AND WHEREAS the Contractor has agreed to execute upon the subject work to the conditions set forth herein and to the conditions set forth in the special conditions and in the schedule of quantities and conditions of Contract and finally accepted by both the parties (all of which are collectively herein after referred to as "the said Conditions") the works described in the said Specifications and included in the Schedule of quantities at the respective rates therein set forth , amounting to the sum as therein arrived at

or such other sum as shall be come payable there under (herein after referred to as "the said Contract Amount").

**NOW IT IS HEREBY AGREED AS FOLLOWS:**

This agreement will come into effect from \_\_\_\_\_ and will remain in force up to \_\_\_\_\_ or unless it is terminated as per the terms hereinafter contained.

ii. उपरोक्त शुल्क स्थिर है एवं श्रम स्थितियों, विनिमय भिन्नता या किसी भी अन्य स्थिति के अधीन नहीं हैं।

iii. उपरोक्त शुल्कों में बीमा शुल्क एवं कोई अन्य कर और शुल्क या अन्य आरोपित राशि भी शामिल हैं, चाहे वह भविष्य में केंद्र सरकार या राज्य सरकार या किसी स्थानीय प्राधिकारी द्वारा लगाया गया हो। इन दरों में जीएसटी में शामिल हैं।

iv. ठेकेदार कार्य के दायरे एवं करार की शर्तों और शर्तों के अनुसार नियमित आधार पर सेवाएं प्रदान करने के लिए जिम्मेदार होगा।

### **(B). ठेकेदार निम्नलिखित का अनुपालन करेगा**

i. ठेकेदार प्रशिक्षित और सक्षम व्यक्तियों को तैनात करना सुनिश्चित करेगा जो शारीरिक रूप से स्वस्थ हो एवं कार्यों को सही रूप से करने के लिए किसी पुरानी या संक्रामक बीमारी से पीड़ित नहीं हैं।

ii. ठेकेदार इस करार के तहत बैंक नियोक्ता / को आवश्यक सेवाएं प्रदान करने के उद्देश्य से उनके द्वारा नियोजित व्यक्तियों को वेतन, वैधानिक न्यूनतम मजदूरी एवं अन्य कानूनी बकाया के भुगतान के लिए जिम्मेदार और उत्तरदायी होगा।

iii. ठेकेदार सुनिश्चित करें कि इस करार के तहत बैंक द्वारा आवश्यक सेवाओं के प्रतिपादन के लिए उनके द्वारा नियोजित सभी व्यक्तियों का भारत सरकार द्वारा मान्यता प्राप्त बीमा कंपनियों के साथ बीमा के तहत प्रावरित हों एवं इसके लिए बैंक द्वारा कोई अतिरिक्त भुगतान नहीं किया जाएगा। ठेकेदार किसी भी व्यक्ति, जानवरों या अन्य किसी भी चोट या क्षति के लिए जिम्मेदार रहेगा।

iv. ठेकेदार को यह सुनिश्चित किया जाना है कि इस करार के तहत, उनके कर्मचारी, बैंक के परिसर में या अपने दायित्वों को निभाते समय बैंक द्वारा निर्धारित स्वच्छता, सज्जा, सुरक्षा, अच्छे व्यवहार और सामान्य अनुशासन के मानकों का पालन करेंगे। बैंक या बैंक द्वारा अधिकृत एजेंट ही यह आंकलन करेंगे कि ठेकेदार के कर्मचारी बैंक के उपयुक्त अनुशासन के मानकों का पालन कर रहे या नहीं।

v. ठेकेदार इस करार के तहत व्यक्तिगत रूप से और विशेष रूप से अपने कर्मचारियों के कार्य का पर्यवेक्षण करेगा ताकि यह सुनिश्चित हो

The charges are firm and not subject to labour conditions, exchange variations or any other condition whatsoever.

The charges also include Insurance Charges and any other tax and duty or other levy, whether existing or levied in future by the Central Government or the State Government or any local authority. Rates are inclusive of GST.

The contractor shall be responsible for providing services on regular basis as per the scope of work and terms and conditions of the contract.

### **The contractor shall :**

Ensure to deploy trained and competent persons who are physically fit and are not suffering from any chronic or contagious diseases for carrying out the works.

Be responsible and liable for payment of salaries, statutory minimum wages and other legal dues to the persons who are employed by him for the purpose of rendering the services required by the Bank/employer under the agreement.

Ensure that all persons employed by him, for the purpose for rendering the services required by the Bank under this agreement, are insured with Government of India recognized insurance companies, for which no extra payment will be made by the Bank. The contractor shall be responsible for any injury or damages to any persons, animals or any other things.

Ensure that his employees, while in the premises of the Bank or while carrying out their obligations under this agreement, observe the standards of cleanliness, decorum, safety, good behaviour and general discipline laid down by the Bank or its authorized agents and the Bank / employer shall be the sole judge as to whether or not the contractor and / or his employees have observed the same.

Personally, and exclusively supervise the work of his employees so as to ensure that the



सके कि प्रदान की गई सेवाओं को बैंक की संतुष्टि मुताबिक किया जा रहा है या नहीं।

services rendered under this agreement are carried out to the satisfaction of the Bank.

vi. ठेकेदार सुनिश्चित करें कि ठेकेदार के कोई भी कर्मचारी निर्दिष्ट समय सीमा से अधिक बैंक के परिसर में नहीं रहेंगे या जब तक कि वह ठेकेदार के दायित्वों को पूरा करने के लिए उनकी आवश्यक न हो तब तक प्रवेश नहीं करेंगे।

Ensure that no employees of the contractor will enter or remain on the Bank's premises beyond the specified time limits unless and absolutely necessary for fulfilling contractors' obligations.

vii. ठेकेदार बैंक या उसके परिसरों या उसके किसी भी हिस्से या किसी भी फ़र्नीचर या फ़ीटिंग्स या चूक या या उनके कर्मचारियों या एजेंटों की लापरवाही के कारण होने वाली किसी भी क्षति के लिए उत्तरदायी होगा।

Be liable for any damage caused to the bank or its premises or any part thereof or to any fixtures or fittings thereof or any property of the Bank and therein by any act, omission, default or negligence of the contractor or his employees or agents.

viii. ठेकेदार को बैंक के परिसर में कार्य कर रहे अपने कर्मचारियों या एजेंटों को पहचान पत्र की आपूर्ति करनी होगी। सभी कर्मचारी और एजेंट बैंक के परिसर में कार्य करते समय अपना पहचान पत्र को धारण करना आवश्यक रहेगा।

Supply identity cards to his / her employees or agents who shall be doing the job at the Bank's premises. All the employees and agents should bear the identity card for all the times while they are working in the Bank's premises.

### **(C). करार की समाप्ति**

#### **Termination of Agreement:**

a). उपर्युक्त में बिना किसी अन्य बात को ध्यान दिए, बैंक अपने पूर्ण और पूर्ण विवेक के अनुसार, बिना कोई कारण बताए और बिना किसी मुआवजे के भुगतान किए, लिखित नोटिस द्वारा इस करार को समाप्त करने का हकदार होगा।

Without prejudice to what is contained here in above, the Bank shall at its sole and absolute discretion, be entitled to terminate this agreement forth with by written notice without assigning any reason and without payment of any compensation, if

b). बैंक के मतानुसार ठेकेदार बैंक से कोई प्रश्न नहीं करेगा और यह ठेकेदार पर बाध्यकारी होगा और ठेकेदार बैंक की संतुष्टि के अनुसार ( इसे निष्पादित नहीं करता है या इस करार को लागू करने से इनकार करता है।

In the opinion of the Bank (which shall not called in question by the contractor and shall be binding on the contractor), the contractor fails or refuses to implement this agreement to the Bank's satisfaction and/ or

c). ठेकेदार को इस करार एवं या किसी भी / नियम और शर्तों का उल्लंघन करता है।

The contractor commits a breach of any terms and conditions of this agreement and / or

d). किसी भी कारण से कभी भी, ठेकेदार इस करार और या के तहत अपने दायित्वों को / निभाने में असफल हो जाए तब उसे इस करार के तहत वंचित कर दिया जाएगा।

For any reason what so ever, the contractor becomes disentitled in law to perform his obligations under this agreement and / or

e). यदि बैंक के लिखित अनुमोदन के बिना, ठेकेदार के व्यवसाय स्वामित्व साझेदारी या / प्रबंधन में कोई बदलाव कर दिया जाता है।

There is any variation in the ownership / partnership or management of the contractor or his business without the prior approval in writing of the Bank to such variation.

f). किसी भी कारणवश इस करार को समाप्त करने की स्थिति में, बैंक से मुआवजे के माध्यम से कभी भी, किसी नुकसान या अन्यथा ठेकेदार या उसके द्वारा नियोजित व्यक्ति या / उसके

In the event of termination of this agreement for any reason whatsoever, the contractor /or persons employed by him or his/her agents shall not be entitled for any

एजेंटों को किसी भी राशि या रकम के लिए अधिकार नहीं दिया जाएगा।

sum or sums what so ever from the Bank by way of compensation, damages or otherwise.

g). यहाँ निहित किसी भी बात के होते हुए, नियोक्ता को यह हक होगा कि ठेकेदार को सात दिनों की लिखित सूचना देते हुए इस (नोटिस) को निरस्त कर सकता है। (कॉन्ट्रैक्ट) संविदा देने पर (नोटिस) ऐसी सूचना माह के अंतिम दिन कारोबार की समाप्ति पर यह करार स्वतः निरस्त हो जाएगा। ऐसी स्थिति में इस संविदा के दूसरे के विरुद्ध – तहत कोई भी पार्टी एक कोई दावा नहीं करेगी अथवा किसी भी नुकसान या अन्य किसी भी बात के लिए दोनों पार्टियाँ किसी भी बाध्यता से मुक्त हो जाएँगी।

**(D). स्टाम्प शुल्क:**

ठेकेदार इस करार के स्टाम्प शुल्क की लागत वहन करेगा। बैंक अपने पास इस करार की मूल प्रति रखेगा और ठेकेदार उसकी कॉपी को रखेगा।

(E). ठेकेदार उसके द्वारा नियोजित कार्य करने वालों को न्यूनतम मजदूरी का भुगतान सुनिश्चित करेगा।

(F). इस संविदा को ठेकेदार द्वारा पूरी तरह से पढ़ा और समझा गया है।

**(G). अपरिहार्य घटना:**

दोनों में से कोई भी पार्टी दायित्वों के निर्वहन में किसी भी प्रकार के विलंब या उसके निर्वहन में विफल होने के उत्तरदायी नहीं होंगे यदि यह विलंब या विफलता निम्नलिखित में से किसी भी वजह अर्थात् (या तो भारत में या अन्यत्र हुई हो) प्राकृतिक आपदा, दैवीय कृत्य या कोई सरकारी कृत्य, अग्नि, भूकंप, विस्फोट, दुर्घटना, औद्योगिक विवाद, नागरिक उपद्रव या कोई भी घटना जो दोनों में से कोई एक पार्टी के नियंत्रण से बाहर हो, के कारण हुई हो। साथ ही, पार्टियाँ इस प्रकार के विलंब को कम करने के लिये सभी उचित प्रयास करेंगे। ऐसे विलंब अथवा विफलता को इस करार का उल्लंघन नहीं माना जाएगा। यदि इस प्रकार की किसी घटना के कारण कार्यनिष्पादन नहीं किए जाने की अवधि दिन से अधिक हो जाती है 30, तो जिस किसी पक्ष की कार्यनिष्पादन करने की क्षमता प्रभावित नहीं हुई है, वह लिखित नोटिस देकर इस करार को समाप्त कर सकता है।

(H). इस करार के तहत नियोक्ता द्वारा सभी भुगतान केवल अहमदाबाद में ही किए जाएंगे।

Notwithstanding anything herein contained, the employer shall be entitled to terminate this contract by giving contractor at least 7 days' notice in writing. On giving of such notice this contract arrangement shall stand automatically terminated at the close of business as on last day of the month. In that event neither party shall have a claim against the other under this contract or for damages or otherwise, both parties will be discharged from their respective obligations.

**Stamp Duty:**

The contractor shall bear the cost of the stamp duty of this agreement. The Bank shall retain the original and the contractor shall retain the copy of the same.

The contractor shall ensure payment of minimum wages to the work men employed by him/her/ them.

This Contract has been read by the Contractor fully and understood by the Contractor.

**Force Majeure:**

If either party is unable to perform its obligations under this Agreement due to the occurrence of an event beyond its control (such as acts of God, war like situations, riots, labour strike, government actions, earthquakes, cyclones, typhoons, and other natural calamities, etc.), that party will not be deemed to have defaulted under this Agreement. Each party agrees to use all reasonable efforts to enable performance under this Agreement to continue. If the period of non-performance due to a force majeure event exceeds 30 days, the party whose ability to perform has not been so affected may, by giving written notice, terminate this Agreement.

All payments by the Employer under this contract will be made only at Ahmedabad.

(I). उक्त संविदा राशि के भुगतान के प्रति, करार की शर्तों के अनुसार समय पर भुगतान किया जाएगा और उक्त शर्तों के अनुसार, ठेकेदार विशिष्टताओं और मात्राओं के तहत समय पर निर्धारित कार्य के अनुसार निष्पादन करेगा और उसके अधीन कार्य पूरा करेगा।

(J). नियोक्ता उक्त करार राशि या ऐसी अन्य राशि का भुगतान करेगा जो उस समय और उक्त शर्तों में निर्दिष्ट तरीके से देय होगा।

(K). उक्त शर्तों और परिशिष्ट को इस करार के भाग के रूप में पढ़ा और माना जाएगा और पक्षकार अपने निर्दिष्ट दायित्व का पालन करेंगे, उक्त शर्तों के साथ कार्यनिष्पादन करेंगे और करार में निहित उक्त शर्तों का पालन करेंगे। इस करार में वर्णित करार और दस्तावेज इस करार का आधार बनेंगे।

#### **(L). जुर्माना संबंधी खंड**

टेंडर की शर्तों के अनुसार  
चूंकि बैंक परिसर में पानगुटका चबाना मना / है, आप यह सुनिश्चित करें कि बैंक परिसर में काम करने के दौरान आपका कोई कामगार ठेका मजदूर इस नियम का उल्लंघन नहीं /

इस करार के तहत या इससे जुड़े किसी भी कारण से उत्पन्न विवाद को अहमदाबाद में उत्पन्न विवाद समझा जाएगा और उसके निपटान का क्षेत्राधिकार अहमदाबाद में ही स्थित न्यायालयों का निर्धारित क्षेत्राधिकार होगा। नियोक्ता और ठेकेदार ने इस बारे में साक्ष्य स्वरूप अपने-अपने हस्ताक्षर किए और इसकी दो प्रतियाँ उक्त दिन और वर्ष को तैयार की गईं।

(यदि ठेकेदार एक साझेदारी फ़र्म या एक व्यक्ति हो)

नियोक्ता ने साक्ष्य स्वरूप अपने विधिवत अधिकृत अधिकारियों के माध्यम से हस्ताक्षर किए और ठेकेदार ने इसकी दोनों प्रतियों पर अपनी सामान्य मुहर लगाई तथा इसकी दो प्रतियों पर उसकी ओर से इन्हें उक्त दिन और वर्ष को निष्पादित किया गया।

In consideration of the said contract amount to be paid at the times and in the manner set forth in the said conditions, the Contractor shall, upon and subject to the said conditions, execute and complete the work shown upon the said specifications and the schedule of quantities.

The Employer shall pay the Contractor the said Contract amount or such other sum as shall become payable at the times and in the manner specified in the said conditions.

The said Conditions and Appendix thereto shall be read and construed as forming part of this agreement and the parties hereto shall respectively abide by, submit themselves to the said conditions and perform the agreements on their part respectively in the said conditions contained. The agreement and documents mentioned herein shall form the basis of the contract.

#### **Penalty Clause**

As per tender terms

As chewing of Pan/Gutka, smoking in colony / Bank's premises is prohibited, you are advised to ensure that none of your workers / contract labours violates these rules while job in the colony / Bank's premises.

All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Ahmedabad and only Courts in Ahmedabad shall have jurisdiction to determine the same.

IN WITNESS WHEREOF the Employer and the Contractor have set their respective hands to these presents and two duplicates hereof the day and year first hereinabove written.

If the Contractor is a partnership or an individual

IN WITNESS WHEREOF the Employer has set its hands to these present through its duly authorized official and the Contractor has caused its common seal to be affixed hereunto and the said two duplicates/ has

caused these presents and the said two  
 duplicates hereof to be executed on its behalf,  
 the day and year first hereinabove written.

If the contractor is Company

यदि ठेकेदार एक कंपनी हो

हस्ताक्षर खंड	Signatures
भारतीय रिज़र्व बैंक ,अहमदाबाद की ओर से श्री ----- द्वारा हस्ताक्षरित एवं सुपुर्द	SIGNED AND DELIVERED BY THE Reserve Bank of India by the hand of Shri _____
(नाम एवं पदनाम)	(name and designation)
इनकी उपस्थिति में हस्ताक्षर किए गए गवाह	in the presence of Witnesses
1). _____ _____ पता _____ _____	1). _____ _____ Address _____ _____
2). _____ _____ पता _____ _____	2). _____ _____ Address _____ _____
यदि पक्ष एक साझेदारी फ़र्म या एक व्यक्ति हो तो व्यक्ति की तरफ से या सभी साझेदारों की ओर से इस पर हस्ताक्षर किए जाएं।	If the party is a partnership firm or an individual should be signed by all or on behalf of all the partners.
----- - _____ -की ओर से हस्ताक्षरित एवं सुपुर्द	SIGNED AND DELIVERED BY THE_____by the hand of Shri _____ (name and designation)

इनकी उपस्थिति में हस्ताक्षर किए गए	
इनकी उपस्थिति में हस्ताक्षर किए गए (गवाह)	in the presence of Witnesses
1). _____ _____ पता _____ _____	1). _____ _____ Address _____ _____
2). _____ _____ पता _____ _____	2). _____ _____ Address _____ _____

निम्नलिखित की उपस्थिति में दिनांक को संपन्न निदेशक बोर्ड की बैठक में पारित संकल्प के -----  
की कॉमन मुहर लगाई गई है ----- अनुसरण में इस पर है।  
गवाह

- 1) -----  
2) -----

THE COMMON SEAL OF \_\_\_\_\_  
was hereunto affixed pursuant to the resolutions passed by its Board of Directors at the  
meeting held on \_\_\_\_\_ in the presence of  
(1) -----  
(2) -----

यदि ठेकेदार अपनी सामान्य मुहर के तहत हस्ताक्षर करता है, तो मेमोरेन्डम ऑफ असोसिएशन के हस्ताक्षर खंड  
के साथ इसे मेल खाना चाहिए.

If the Contractor signs under its common seal, the signature clause should tally with sealing clause in the Articles of Association.

(1)

(2)

श्री

के माध्यम से ठेकेदार द्वारा

The Contractor by the hand of

## **Section II - General Instructions to Contractors and Special Conditions**

1. (a) Tenders shall be prepared and submitted online by filling all requisite data and uploading all necessary documents/attachments/enclosures/annexures on MSTC Portal. Any other mode of tender will not be accepted.

(b) E-tender shall be submitted on MSTC portal **not later than 2:00pm on June 09, 2023**. Tenders will be opened on the same day **at 3:00pm on June 09, 2023**.

2. (a) The Bank discourages the stipulation of any additional conditions by the tenderer.

However, in case the tenderer wishes to include any condition / clarification / covering letter/additional information while tendering for the work, he/she will have to upload the same along with list of deviations (if any, in commercial terms & conditions, in technical specification or any other technical information the tenderer wishes to furnish) on MSTC Portal on their own letter head. Each page of the tender form/additional document shall be signed. The firms can enclose only the relevant catalogues/leaflets/brochures of the manufacturers of the equipment/material offered.

(b) E-tender will be opened at **3:00pm on June 09, 2023**, the scheduled date of opening of the tenders in the presence of tenderers or their authorized representatives [along with letter of authority]. The contractors are advised to contact Bank officials over telephone or in person for any clarifications or understanding of the tender items. Bank discourages loading of any techno-commercial condition and Bank's decision in the matter is final.

3 (a) Tenders shall remain open to acceptance by the Bank for a period of three months from the date of opening the tender which period may be extended by mutual agreement and the tenderer shall not cancel or withdraw the tender during this period.

(b) The tenderer must use only forms issued by the Employer to upload the tender.

4. (a) The rates shall be firm and valid for the entire duration of the contract and / or extension thereof and shall not be subject to exchange variations, labour conditions, fluctuations in railway freights or any conditions whatsoever.

(b) The rates quoted in the tender shall include all charges including packing, transportation, loading, unloading, delivery at site, providing and fixing and including GST.

(c) The rates quoted in the tender shall include all charges for clearing of site after completion, debris collections, erection of debris chutes if necessary, dismantling and taking away the debris outside the bank's premises (as per the rules and regulations of municipal authorities) from time to time as directed by Bank so as to keep the surrounding neat & clean, all applicable centring, boxing, staging, scaffolding, planking, timbering, fencing, hoarding, plant and equipment, storage sheds, watching and lighting, by night as well as day including Sundays and Holidays, protection of the public and safety of adjacent roads, streets, pavements, walls, houses, buildings and all other erections, matters and things and the contractor shall take down and remove any or all such centring, scaffolding, staging, planking, timbering, strutting, shoring etc., as occasion shall require or when ordered so to do, and fully reinstate and make good all matters and things disturbed during the execution of work and to the satisfaction of the Bank.

(d) Water supply and electrical supply will be provided by the Bank free of cost from the available common convenient point. But the Contractor should make his own arrangements for further distribution.

(e) Labourers will not be allowed to stay at site after working hours.

(f) Each of the tender documents should be signed by the person or persons submitting tender in token of his/her/their having acquainted himself / herself / themselves with the General Conditions of Contract, Specifications, and Special Conditions etc. as laid down. Any tender with any of the documents not so signed will be rejected.

(g) The tender submitted on behalf of a firm shall be signed by all the partners of the firm or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract. Otherwise the tender may be rejected by the Bank.

5. The Reserve Bank of India does not bind itself to accept the lowest or any tender and reserves to itself, the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reasons for doing so.

6. The Earnest Money Deposit as mentioned in the memorandum of form of tender shall be submitted by successful tenderers by NEFT/demand draft before award of work or in the form of irrevocable Bank Guarantee issued by a Schedule Bank in the prescribed format enclosed ([Annex-I](#)) shall only be accepted by the Bank. The NEFT/RTGS or Bank Guarantee shall be drawn in favour of Reserve Bank of India, Ahmedabad. The validity of the Bank Guarantee shall be 90 days from date of issue and shall be extended by the successful bidder up to the completion of the work. The EMD paid by the successful tenderer shall be held by the RBI as a part of security for execution and due fulfilment of the contract. No interest shall be paid on this deposit. The Earnest Money Deposit (EMD) of the successful tenderer shall be converted into a part of Security Deposit (SD). In case of EMD in the form of Bank Guarantee, the same shall remain valid/ revalidated up to completion of work. The Bank details for NEFT are as under:

**A/c Name: Reserve Bank of India, Ahmedabad**

**A/c Number: 186003001**

**IFS Code: RBIS0AHPA01**

**(Please read 5th and 10th character of IFSC Code as “Zero”)**

While making online payment, the contractors should mention the remarks “EMD (Name of the contractor), Estate Dept.” and inform the Estate Department immediately on the same day.

7. Under no circumstances Earnest Money Deposit will be accepted in the form of fixed deposit receipts of bank or insurance guarantee or cheque.

8. On receipt of intimation from the Employer of the acceptance of his/their tender, the successful tenderer shall be bound to implement the contract and within fourteen days thereof the successful tenderer shall sign an agreement in accordance with the draft agreement and the schedule of conditions but the written acceptance by the Reserve Bank of India of a tender will constitute a binding contract between the Reserve Bank of India and the person so tendering, whether such formal agreement is or is not subsequently executed. The Contract shall be executed in duplicate. Original copy will remain in the custody of Employer and the second set of copy will remain in the custody of contractor. The agreement shall be made on necessary stamp paper (having equal to applicable stamp duty in the state of Gujarat) and the cost of necessary stamp duty on both the document shall be borne solely by the contractor.



9. (a) In addition to the Earnest Money Deposit and as further security for the due fulfilment of the contract under clause 6 of General Instructions to Tenderers, 5% of the total value of work done will be withheld from each running A/c bill by the Bank as Retention Money (RM).

The EMD shall be released without any interest to the contractor on completion of the work after issue of virtual completion certificate and the R.M. amount shall be released without any interest after successful completion of one year i.e. "Defect Liability Period" from the date of virtual completion certificate provided all the defects pointed out during DLP are rectified satisfactorily. The security deposit of the successful tenderer and R.M. will be forfeited if he/she/they fails to comply with any of the conditions of contract. No interest will be paid on Security Deposit and Retention Money withheld by the Bank.

(b) All compensation or other sums of money payable by the Contractor to the Employer under the terms of this Contract may be deducted from his earnest money and the security deposit if the amount so permits and the Contractor shall, unless such deposit has become otherwise payable, within ten days after such deduction, make good in cash the amount so deducted.

10. The Contractor shall not assign the Contract. He/she shall not sublet any portion of the Contract except with the written consent of the Employer. In case of breach of these conditions, the Employer may serve a notice in writing on the contractor rescinding the Contract whereupon the security deposit shall stand forfeited to the Employer, without prejudice to his other remedies against the contractor.

11. The successful tenderer shall make payment to his/her workmen strictly in accordance with the Minimum Wages Act (Central Government) and shall comply all the provision of the Contract Labour Act and shall keep and maintain all necessary documents / records for inspection from time to time. The payment to the workmen shall be made only through Banking Channel. Reserve Bank may seek the documentary evidence on a random basis to ensure compliance.

12. A schedule of probable quantities in respect of each work and specifications accompany these Special Conditions. The schedule of probable quantities is liable to alteration by omissions, deductions or additions at the discretion of the Employer.

13. The tenderer must obtain for himself/herself on his/her own responsibility and at his/her own expense, all the information which may be necessary for the purpose of making a tender for entering into a contract and must inspect the site of work and acquaint himself with all local conditions, means of access to the work, nature of the work and all matters pertaining thereto.

14. The rates quoted in the tender shall include all charges for scaffolding, centering, hire charges for any tools and plants, sheds for material, marking out and clearing of site, as mentioned in the specifications. The rates quoted shall be deemed to be for the finished work to be measured at site.

15. The Contractor should note that unless otherwise stated, the tender is strictly on item rates basis and his/her attention is drawn to the fact that rates for each and every item should be correct, workable and self-supporting. The quantities in the Schedule of Quantities approximately indicate the total extent of work but may vary to any extent and may even be omitted thus altering the aggregate value of the Contract. However, during actual execution of work if the quantities of any of the items of work exceeds by more than 25% of the tender quantities, the quantities of such items executed with the concurrence of the employer, in excess of 25% of the tender quantity shall be considered as an extra item of work for which the Contractors shall submit fresh rates supported by rate analysis worked on the actual cost

basis plus 15% towards establishment charges, contractor's overhead and profit. If any of the items of work is omitted from the accepted tender at the sole discretion of the employer, the contractor shall not be entitled to any claim on this account.

The Contractor may, when authorized, and shall, when directed, in writing by the Employer add to, omit from or vary the works shown upon the drawings or described in the specification, or included in the Schedule of Quantities, but the Contractor shall make no addition, omission or variation without such authorization or direction.

16. Time allowed for carrying out the work as mentioned in the Memorandum shall be strictly observed by the Contractor and it shall be reckoned from the 10<sup>th</sup> day of written order to commence the work is issued. The work shall throughout the stipulated period of the Contract be proceeded with all due diligence and if the Contractor fails to complete the work within the specified time ( 60 days), he/she shall be liable to pay compensation as defined in clause 25<sup>th</sup> of the "Conditions herein before referred to". The tenderer shall before commencing work prepare a detailed work program which shall be approved by the Employer.

17. The Contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing the work; whatever the cause of delays may be, including delays arising out of modification to the work entrusted to him or in any sub-contract connected therewith or delays in awarding contracts for other trades of the project or in commencement or completion of such works or in procuring Government controlled or other building materials or in obtaining water and power connections for construction purposes or for any other reason whatsoever and the Employer shall not be liable for any claim in respect thereof. The Employer does not accept liability for any sum besides the tender amount, subject to such variations as are provided for herein.

18. The successful tenderer is bound to carry out any items of work necessary for the completion of the job even though such items are not included in the quantities and rates. Schedule of instructions in respect of such additional items and their quantities will be issued in writing by the Employer. No claim for an extra shall be allowed unless it shall have been executed under provisions hereof or with the concurrence of the Employer as herein mentioned. Extra is herein referred to as authorized extra and shall be made in accordance with the provisions in clause 20 described under "Conditions herein before referred to".

19. The successful tenderer must co-operate with the other Contractors appointed by the Employer so that the work shall proceed smoothly with the least possible delay and to the satisfaction of the Employer.

20. Insurance: The contractor shall, at his own expense, effect and maintain till issue of the virtual completion certificate under this contract, with an insurance company approved by the employer the insurance policies as described in clause 24(b) under "Conditions Hereinbefore Referred To".

21. Errors, Omission and Descriptions:

(a) Between the written description of the item in the specifications and the detailed descriptions in the schedule of quantities of the same item, the later shall be adopted.

(b) Between the duplicate/subsequent copies of the tender and original tender, the original shall be taken as correct.

(c) In all cases of omissions and/or doubts or discrepancies in any item or specification a reference shall be made to the Employer whose elucidation, elaboration or decision shall be considered as authentic. The Contractor shall be held responsible for any errors that may occur in the work through lack of such reference and precaution.

22. All disputes and differences of any kind whatever arising out of or in connection with the contract or the carrying out of the works shall be settled as described under clause 33 of “Conditions Hereinbefore Referred To”.

23. Contract Labour License: Necessary contract license for deploying contract labour (as per prevailing contract labour Act 1970) shall be obtained from the central labour authorities.

24. All safety measures as per the safety code of tender shall be strictly adhered.

25. The security deposit of the successful tenderer will be forfeited if he fails to comply with any of the conditions of the Contract.

26. (a) The contractor shall at his own expenses supply and deliver to the NABL accredited laboratory (as approved by the Bank) the samples to be tested as may be directed by the Engineer/Authorities.

(b) The entire cost of testing (including cost of material to be tested, supply and delivery of material to the laboratory, testing cost charged by the laboratory etc.) shall be borne by the contractor.

27. The successful tenderer shall make payment to his/her workmen strictly in accordance with the Minimum Wages Act (Central Government) and shall comply all the provision of the Contract Labour Act and shall keep and maintain all necessary documents / records for inspection from time to time. He/she will submit affidavit for ensuring and complying with all prevailing labour laws, minimum wage act and other statutory provisions, etc. The payment to the workmen shall be made only through Banking Channel. Reserve Bank may seek the documentary evidence on a random basis to ensure compliance.

Bank reserve the right to reject any tender at any stage if minimum wage requirements are not adhered to. Such tenders would be treated as invalid and shall not be considered for further evaluation and determination of L1 bidder for the purpose of award of work.

I/We hereby declare that I/We have read and understood the above instructions for the guidance of tenderers.

Place:

Signature and Seal of Tenderer:

Date:

Address:

## **Safety Code**

1. There shall be maintained in a readily accessible place, first aid kit including adequate supply of sterilized dressings and cotton wool.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from ground.
4. No portable single ladder shall be over 8 meters in length. The width between the said rails shall not be less than 30 cms. (clear) and the distance between two adjacent rungs shall not be more than 30 cms. When a ladder is used, an extra mazdoor shall be engaged for holding the ladder.
5. Every opening in the floor of a building or in a working platform be provided with suitable means to prevent the fall of persons or materials by providing fencing or railing whose minimum height shall be one meter.
6. No floor, roof or other part of the structure shall be so overloaded with debris or materials as to render it unsafe.
7. Those engaged in welding works shall be provided with welder's protective eye shields and gloves.
8. (i) No paint containing lead or lead products shall be used except in the form of paste or readymade paint.  
(ii) Suitable facemasks should be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
9. Overalls shall be supplied by the Contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during the periods of cessation of work.
10. Hoisting machines and tackle used in the works, including their attachments anchorage and supports shall be in perfect condition.
11. The ropes used in hoisting or lowering material or as a means of suspension shall be of durable quality and adequate strength and free from defects.
12. Safety belts shall be used while working on the scaffolding for the works at different height.
13. Strict adherence to Covid-19 guidelines must be adhered to by all the workers and should not be compromised under any circumstances.

### **Section III: THE CONDITIONS HEREIN BEFORE REFERRED TO**

1. In construing these conditions, the Specification, Schedule of Quantities and Contract Agreement, the following words shall have the meanings herein assigned to them except where the subject or context otherwise requires.

- (a) "Employer" Shall mean Reserve Bank of India and shall include its assigns and successors.
- (b) "Contractor" Shall mean \_\_\_\_\_ and shall include his/her/their Legal representative assigns or successors.
- (c) "Site" Shall mean the site of the contract works including any building and erections thereon and any other land (inclusively) as aforesaid allotted by the Employer for the Contractor's use.
- (d) "This Contract" Shall mean the Articles of Agreement, the Special Conditions, the Conditions, the Appendix, Schedule of Quantities and Specifications attached hereto and duly Signed.
- (e) "Notice in Writing" Or written notice shall mean a notice in written, typed or printed characters sent (unless delivered personally or otherwise proved to have been received) by registered post to the last known private or business address or registered office of the addressee and shall be deemed to have been received when in the ordinary course of post it would have been delivered.
- (f) "Act of Insolvency" Shall mean any act of Insolvency as defined by the Presidency Towns Insolvency Act, or the Provincial Insolvency Act or any Act amending such original.
- (g) "The Works" Shall mean the **Renovation of Entrance Lobby at Ground Floor of the Bank's Main Office Building, Ahmedabad** as provided herein.

Words importing persons includes firms and corporations. Words importing the singular only also include the plural and vice versa where the context requires.

2. The Contractor shall carry out and complete the said work in every respect in accordance with this Contract and with the directions of and to the satisfaction of the Employer. The Employer may in his absolute discretion and from time-to-time issue further written instructions, details, directions and explanations which are hereafter collectively referred to as "Employer's Instructions" in regards to:
- (a) The variation or modification of the quality or quantity of works or the addition or omission or substitution of any work.
  - (b) Any discrepancy in the drawing or between the Schedule of Quantities and/or drawing and/or Specifications.
  - (c) The removal from the site of any materials brought thereon by the Contractor and the Substitution of any other material therefore.
  - (d) The removal and/or re-execution of any work executed by the Contractor.
  - (e) The dismissal from the works of any person employed thereupon.
  - (f) The opening up for inspection of any work covered up.
  - (g) The amending and making good of any defects under Clause 23 hereof.

The Contractor shall forthwith comply with and duly execute any work comprised in such Employer's instructions provided always that verbal instructions, directions and explanations given to the Contractor or his representatives upon the works by the Employer shall if involving a variation, be confirmed in writing by the Contractor within seven days, and if not dissented from in writing within a further seven days by the Employer, such shall be deemed to be Employer's Instructions within the scope of the Contract.

3. The Agreement shall be executed in duplicate. Original copy will remain in the custody of Employer and the second set of copy will remain in the custody of contractor. The agreement shall be made on necessary Stamp paper (having equal to applicable stamp duty in the state of Gujarat) and the cost of necessary stamp duty on both the document shall be borne solely by the contractor.
4. (a) The Contractor shall provide everything necessary for the proper execution of the works according to the intent and meaning of the Schedule of Quantities and Specification taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred there from, and if the Contractor finds any discrepancy in the Schedule of Quantities and Specification, he/she shall immediately and in writing refer same to the Employer who shall decide which is to be followed.
- (b) The Contractor shall conform to the provisions of any Act of the Legislature relating to the works, and to the Regulations and Bye-Laws of any authority and of any Water, Lighting and other Authorities/Councils etc., and shall before making any variations from

Contractor to conform to Local laws
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the Specification that may be necessitated by so conforming give to the Employer written notice, specifying the variation proposed to be made and reason for it, and apply for instructions thereon. In case the Contractor shall not within ten days receive such instructions, he/she shall proceed with the work, conforming to the provisions, regulations and bye-laws, in question and any variation so necessitated shall be dealt with under Clause No.16.

5. The Contractor shall bring to the attention of the Employer all notices required by the said Acts, Regulations and Bye-Laws to be given to any Authority and pay to such Authority, or to any Public Office all fees that may be properly chargeable in respect of the works, and lodge the receipts with the Employer.

The Contractor shall indemnify the Employer against all claims in respect of patent rights, and shall defend an actions arising from such claims and shall himself pay all royalties, license fees, damages, cost and charges of all and every sort that may be legally incurred in respect thereof.

6. The Contractor shall maintain in a readily accessible place, first aid appliances including an adequate supply of sterilized dressings and cotton wool. In case of injury, arrangement should be made by the Contractor to take the injured person to the nearest hospital without loss of time.
7. Suitable and strong scaffolding should be provided for workmen for all works that cannot be safely done from ground or from solid construction. When a ladder is used, an extra mazdoor shall be engaged by the Contractor for holding the ladder. No portable single ladder shall be over 8 meters in length. The width between the side rails shall be not be less than 30 cms (clear) for length up to 3 meters, for every additional meter, 5 cms increase in width shall be provided. The distance between two adjacent rungs shall not be more than 30 cms.
8. Adequate precautions shall be taken to prevent danger from electrical equipment. No material on the site of work shall be so stacked or place as to cause danger or inconvenience to any person or the public. The Contractor shall provide all necessary fencing and lights to protect the public from accident and shall be bound to bear the expenses of defence of every suit, action or other proceeding at law that may be brought by any person for injury sustained owing to neglect of the above precaution and to any damages and cost which may be awarded in any such suit, action or proceedings to any such person.
9. (i) No paint containing lead or lead products shall be used except in the form of paste or readymade paint.  
(ii) Suitable facemasks should be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.

10. The Contractor shall set out the works and shall be responsible for the proper works without causing any inconvenience to Bank's working / residents.

Contractor responsible for bad work.
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11. All materials and workmanship shall so far as procurable be of the respective kinds described in the Schedule of Quantities and/or Specifications and in accordance with the Employer's instructions, and the Contractor shall upon the request of the Employer furnish him with

Materials & workmanship to conform to description
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all invoices, accounts, receipts and other vouchers to prove that the materials comply therewith. The Contractor shall at his own cost arrange for and carry out any test/s of any materials which the Employers may require.

During the manufacturing g/ fabrication process, the Bank's Engineer/ representatives may visit factory for inspection to ensure the compliance of tender specifications as and when intimated. The contractor shall make necessary arrangements for factory inspection for such visit/s.

12. The Contractor shall give all necessary personal superintendence during the execution of work, and as long thereafter as the Employer may consider necessary until the expiration of the "Defects Liability Period" stated in the Appendix hereto. The Contractor shall also during the whole time the works are in progress employ a competent representative who shall be constantly in attendance at the works while the men are at work. Any direction explanations, instructions or notices given by the Employer to such representative shall be held to be given to the Contractor.
13. The Contractor shall on the request of the Employer immediately dismiss from the works any person employed thereon by him/her who may, in the opinion of the Employer, be incompetent or misconducts himself/herself, and such person shall not be again employed on the work without the permission of the Employer.
14. The Employer, and their respective representatives shall at all reasonable times have free access to the works and/or to the workshop, factories or other places where materials are lying or from which they are being obtained, and the Contactor shall give every facility to the Employer, and their representatives necessary for inspections and examination and test of the materials and workmanship. No persons unauthorized by the Employer except the representatives of Public Authorities shall be allowed on the works at any time.
15. The whole of the works included in the Contract shall be executed by the Contractor and the Contractor shall not directly or indirectly transfer, assign or sublet the Contract or any part share thereof or interest therein without the written consent of the Employer, and no undertaking shall relive the Contractor from the full and entire responsibility of the Contract or from active superintendence of the works during their progress.
16. No alteration, omission or variation shall vitiate this Contract but in case the Employer think proper at any time during the progress of the works to may any alteration in or addition to or omissions from the works or

Access to  
works.

Variation not  
to vitiate the  
Contract

any alteration in the kind or quality of the materials to be used therein and shall give notice thereof in writing and under his hand to the Contractor, the Contractor shall alter, add to or omit from as the case may require, in accordance with such notice, but the Contractor shall not do any work extra to or make any alternations or additions to or omissions from the work or any deviation from any of the provisions of the Contract, stipulation, specification without the previous consent in writing of the Employer and the value of such extras, alterations, additions or omissions shall in all cases be determined by the Employer in accordance with the provisions of Clause 20 hereof, and the same shall be added to or deducted from the Contract Amount accordingly.



17. The Schedule of Quantities, unless otherwise stated shall be deemed to have been prepared in accordance with the Standard Method of Measurement.

Any error in description or in quantity or in omission of items from the Schedule of Quantities shall not vitiate this Contract but shall be rectified and the value thereof as ascertained under Clause 20 hereof shall be added to or deducted from the Contract

Amount (as the case may be) provided that there shall be no rectification of error in the Contractor's Schedule of Rates.

18. The Contractor shall be deemed to have satisfied himself/herself before tendering as to the correctness and sufficiency of his/her tender for the works and of the prices stated in the Schedule of Quantities and/or the Schedule of Rates and Prices which rates and prices shall cover all his/her obligations under the Contract, and all matters and things necessary for the proper completion of the works.

19. The Employer may from time to time intimate to the Contractor that he/she requires the works to be measured, and the Contractor shall forthwith attend or send a qualified Agent to assist the Employer in

Measurement  
of works.

taking such measurements and calculations and to furnish all particulars or to give all assistance required by either of them. The mode of measurement shall be as detailed out in item or as per relevant latest BIS provision unless otherwise specifically stipulates in this tender document. The Contractor or his/her Agent may at the time of measurement take such notes and measurements as he/she may require. Should the Contractor not attend or neglect or omit to send such Agent then the measurement taken by the Employer or person approved by him/her shall be taken in accordance with the Standard Method of Measurements.

20. Should it be found after the completion of the works from measurements taken (in accordance with the previous paragraph) that any of the quantities or amounts of works thus ascertained are less or greater than the quantities or amounts specified for the works in the Priced Schedule of Quantities and/or Tender or that any variation is made, the valuation of such quantities, amounts or variations, unless

Value for  
variations  
and extra  
items.

previously or otherwise agreed upon, shall be made in accordance with the following rules:

- (a) (i) The net rates or prices in the original tender shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced therein.  
(ii) Rates for all items, wherever possible, should be derived out of the rates given in the priced schedule of quantities.
- (b) The net prices of the original tender shall determine the value of the items omitted provided if omissions vary the conditions under which any remaining items of works are carried out the prices for the same shall be valued under sub-clause (c) thereof.
- (c) Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items of works are carried out or if the amount of any omission or additions relative to the amount of the whole of the contract work or to any part thereof shall

be such that in the opinion of the Employer the net rate or price contained in the priced Schedule of Quantities or tender or for any item of the works involves loss or expense beyond that reasonably contemplated by the Contractor is by reason of such omission or addition rendered unreasonable or inapplicable the Employer shall fix such other rate or price as in the circumstances he shall think reasonable and proper.

- (d) Where extra work cannot be properly measured or value, the Contractor shall be allowed day work prices as the net rates stated in the Tender or the Priced Schedule of Quantities or if not so stated then in accordance with the local day work rates and wages for the district provided that in either case vouchers specifying the daily time and materials employed be delivered for verifications to the Employer or his representative at or before the end of the week following that in which the work has been executed. The measurement and valuation in respect of the Contract shall be completed within the "period of final measurements" stated in the Appendix or if not stated then within 6 months of the completion of the Contract works as defined in Clause 24 hereof.
- (e) It is further clarified that for all such authorized extra items, where rates cannot be derived from tender, the Contractors shall submit rates supported by rate analysis worked on the "actual cost basis" plus 15% towards establishment charges, contractor's overhead and profit. Such items will not be eligible for escalation.
- (f) The measurement and valuation in respect of the Contract shall be completed within the "Period of Final Measurement" stated in the Appendix.

21. Where in any Certificate (of which the Contractor has received payment) the Employer has included the value of any unfixed materials, intended for and/or placed on or adjacent to the works such materials shall become the property of the Employer and they shall not be removed, except for use upon the works, without the written authority of the Employer. The Contractor shall be liable for any loss or damage to such materials.

22. The Employer shall, during the progress of the works, have power to order in writing for time to time removal from the works within such reasonable time or times as may be specified in the order, of any materials which in the opinion of the Employer, are not in accordance with the Specifications or the instructions of the Employer, the substitution of proper materials, and the removal and proper re-execution of any work executed with materials or workmanship not in accordance with the specifications or instructions, and the Contractor shall forthwith carry out such order at his own cost. In case of default on the part of the Contractor to carry out such order Employer shall have the power to employ and pay other persons to carry out the same, and all expenses consequent thereon or incidental thereto shall be borne by the Contractor, or may be deducted by the Employer from any moneys due or that become due to the Contractor.

23. Any defect which may appear within the "Defects Liability Period" stated in the appendix hereto, if none stated, then within one year after the virtual completion of the works, arising in the opinion of the Employer from materials or workmanship not in accordance with the Contract, shall upon the directions in writing of the Employer, and within such reasonable time

Defect  
liability  
period

as shall be specified therein, be amended and made good by the Contractor at his own cost and in case of default the Employer may employ and pay other persons to

amend and make good such defects, or other faults, and all damages, loss and expenses consequent thereon or incidental thereto shall be made good and borne by the Contractor and such damage, loss and expense shall be recoverable from him by the Employer or may be deducted by the Employer from any moneys due or that may become due to the Contractor, or the Employer may in lieu of such amending and making good by the Contractor deduct from any moneys due to the Contractor a sum, equivalent to the cost of amending such work in the event of the amount retained under Clause 31 being insufficient, recover the balance from the Contractor, together with any expenses the Employer may have incurred in connection therewith. Should any defective work have been done or material supplied by any Sub-Contractor employed on the works who has been nominated or approved by the Employer as provided in Clause 15, the Contractor shall be liable to make good in the same manner as if such work or material had been done or supplied by the Contractor and been subject to the provisions of this Clause and Clause 2 hereof.

24. (a) The works shall not be considered as completed until the Bank's Engineer has certified in writing that they have been virtually completed and the Defects Liability Period shall commence from the date of virtual completion mentioned in such certificate.

Completion  
Certificate

- 24 (b). Insurance in respect of damages to persons and property. The Contractor shall be responsible for all injury or damage to persons, animals or things and for all damage to property which may arise from any factor omission on the part of the Contractor or any Sub-Contractor or any nominated Sub-Contractor or any of their employees. The liability under this clause shall cover also inter-alia

Contractor  
liable for  
damage

any damage to structures, whether immediately adjacent to the works or otherwise, any damage to roads, streets, footpaths, bridges as well as damage caused to the building and other structures and works forming the subject matter of this contract. The contractor shall also be reasonable for any damage caused to the buildings and other structures and works forming the subject matter of this contract due to rain, wind, frost or other inclemency of weather. The Contractor shall indemnify and keep indemnified the Employer and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any statute or otherwise and also in respect of any award or compensation or damage consequent upon such claims. The Contractor shall, at his own expense, effect and maintain till issue of the virtual completion certificate under this contract, with an insurance company approved by the Employer, an All Risks Policy for Insurance for the full amount of the contract including earth quake risk in the joint names of the Employer and the Contractor (the name of the former being placed first in the policy) against all risks as per the standard all risk policy for Contractors and deposit such policy or policies with the Employer before commencing the works.

The Contractor shall reinstate all damage of every sort mentioned in this clause so as to do delivery of the whole of the works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to property or third parties.

The Contractor shall also indemnify and keep indemnified the Employer against all claims which may be made against the Employer by any person in respect of anything which may arise in respect of the works or in consequence thereof and shall at his own expense, effect and maintain until the virtual completion of the contract, with an Insurance Company approved by the Employer a policy of Insurance in the joint names of the Employer and the Contractor (name of the former being placed first in the policy) against such risks and deposit such policy or policies before commencement of the works.

The minimum limit of the coverage under the policy shall be **₹ 2 lacs** per person for any one accident or occurrence and **₹ 5 lacs** in respect of damage to property for any one accident or occurrence. The Contractor shall also indemnify the Employer against all claims which may be made upon the Employer, whether under the Workmen's Compensation Act or any other statute in force, during the currency of this contract or at Common Law in respect of any employee of the Contractor or Sub-Contractor and shall be at his own expense effect and maintain until the Virtual Completion or the Contract with an Insurance Company approved by the Employer a policy of Insurance against such risks and deposit such policy or policies with the Employer from time to time during the currency of this contract.

In default of the Contractor insuring as provided above, the Employer may so insure and may deduct the premiums paid from any money due or which may become due to the Contractor.

The Contractor shall also indemnify and keep indemnified the Employer against all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any award of damage or compensation arising there from.

Without prejudice to the other rights of the Employer against Contractors in respect of such default, the Employer shall be entitled to deduct from any sums payable to the Contractor the amount of any damages, compensation costs, charges and other expenses paid by the Employer and which are payable by the Contractor under this clause.

The Contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause, proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the Contractor and the Contractor shall not be entitled to any further payment in respect of the expenditure incurred for rebuilding or repairing of the materials or goods destroyed or damaged. The Contractor, in case of re-building or reinstatement after damage shall be entitled to such extension of time for completion as the Bank may deem fit, but shall, however, not be entitled to reimbursement by the Employer of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein.

Without prejudice to his liability under this clause, the Contractor shall also cause all nominated sub-Contractors to effect, for their respective portions of the works similar policies of insurance in accordance with the provisions of this clause and shall produce or cause to produce to the Employer such policies. The Contractor shall not permit a nominated Sub-Contractor to commence work at the site unless said insurance policies are submitted. In the event of failure, of the Sub-Contractor to take out such policy or

policies of insurance before commencing the works at the site, the Contractor shall be responsible for any claim or damage attributable to the said Sub-Contractor. The Contractor shall be responsible for anything which may be excluded from the Insurance Policies above referred to and also for all other damages to any property arising out of and incidental to the negligent or defective carrying out of this Contract. He shall also indemnify the Employer in respect of any costs, charges or expenses arising out of claim or proceedings and also in respect of any ward of or compensation of damage arising there from. The Employer shall be at liberty and is hereby empowered to deduct the amount of any damage compensation, cost, charges and expenses arising or accruing from or in respect of any such claims or damage from any or all sums due to become due to the contractor.

25. The Contractor shall be allowed admittance to the site on the "Date of Commencement" stated in the Appendix, and he shall thereupon and forthwith begin the works and shall regularly proceed with and complete the same (except such painting or other decorative work as the Employer may desire to delay) on or before the "Day of Completion" stated in the Appendix subject nevertheless to the provisions for extension of time hereinafter contained. "If the contractor fails to complete the work by the date as stipulated in the contract or within any extended time under relevant clause and the Employer certifies in writing that in his opinion the same ought reasonably to have been completed, the contractor shall pay the Employer the sum named as "Liquidated Damages" for the period during which the said works shall so remain incomplete, and the Employer may deduct such damages from any moneys due to the Contractor." **The recovery of Liquidated Damages shall be 0.25% per week of estimated amount subject to a maximum of 10% of the accepted tender amount.**

Liquidated  
Damages

26. If the Contractor fails to complete the work by the date stated in the Appendix or within any extended time under Clause 27 hereof the Contractor shall pay or allow the Employer the sum named in the Appendix as "Liquidated Damages" for the period during which the said works shall so remain incomplete and the Employer may deduct such damages from any moneys due to the Contractor.

Extension  
of time

27. If in the opinion of the Employer, the works be delayed (a) by force majeure or (b) by reason of any exceptionally inclement weather or (c) by reason of proceedings taken or threatened by or dispute with adjoining or neighbouring owners or public authorities arising otherwise than through the Contractor's own default or (d) by the works or delays of the Contractors or Tradesmen engaged or nominated by the Employer and not referred to in the Schedule of Quantities and/or Specification or (e) by reason of civil commotion, local combination of workmen or strike or lockout affecting any of the building traders the Employer may make a fair and reasonable extension of time for completion of the Contract Works in case of such strike or lockout, the Contractor shall give written notice thereof to Employer, but the Contractor shall nevertheless constantly use his endeavours to prevent delay and shall do all that may reasonably be required to the satisfaction of the Employer to proceed with work.

28. If the Contractor after receipt of written notice from the Employer requiring compliance within ten days fails to comply with such instructions the Employer may employ and pay other person to execute any such work whatsoever that may be necessary to give effect thereto, and all costs incurred in connection therewith shall be recoverable from the Contractor by the Employer on the Certificate of the Bank's Engineer as a debt or may be deducted by him from any moneys due or to become due to the Contractor.
29. If the Contractor being an individual or a firm, commit any "Act of insolvency" or shall be adjudged an Insolvent or being Incorporated Company, shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee of the Liquidator in such acts of insolvency or winding up shall be unable, within seven days after notice to him, requiring him to do so, to show to the reasonable satisfaction of the Employer, that he is able to carry out and fulfil, the Contract and to give security therefore, if so required by Employer.

**OR** if the Contractor (whether an individual, firm or incorporated company) shall suffer execution to be issued.

**OR** shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor.

**OR** shall assign or sublet this Contract without the consent in writing of the Employer first obtained.

**OR** shall charge or encumber this Contract or any payment due or which may become due to the Contractor there under.

**OR** if the Contractor

- (i) has abandoned the Contract or
- (ii) has failed to commence the works, or has without any lawful excuse under these Conditions suspended the progress of the works for 14 days after receiving from the Employer Notice to proceed, or
- (iii) has failed to proceed with the work with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or
- (iv) has failed to remove materials from the site or to pull down and replace work for seven days after receiving from the Employer's written notice that the said materials or work were condemned and rejected by the Employer under these Conditions, or
- (v) has neglected or failed persistently to observe and perform all or any of the acts, matters or things by this Contract to be observed and performed by the contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same, or
- (vi) has in the defiance of the Employer's instructions to the contrary sublet any part of the Contract.

Then and in any of the said cases the Employer may notwithstanding any previous waiver after giving seven days' notice in writing to the Contractor, determine the Contract. And further, the Employer by his, Agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, sheds, machinery, steam and other power utensils and materials lying upon the premises of the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the work or by employing any other Contractors or other person or persons to complete the works and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other Contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed the Employer shall give a notice in writing to the Contractor to remove his surplus materials and plant and should the Contractor fail to do so within a period of 14 days after receipt thereof by him, the Employer shall sell the same by public auction and shall give credit to the Contractor for the amount realized.

30. If the payment of the amount payable by the Employer under Certificate of the Employer shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Employer, or if the Employer interferes with or obstructs the issue of any such Certificate, or if the Employer shall repudiate the Contractor, or if the works be stopped for three months under the order of the Employer or the Employer or by any injunction or other order of any Court of Law, then and in any of the said cases the Contractor shall be at Liberty to determine the Contract by notice in writing to the Employer, and he shall be entitled to recover from the Employer, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose of the Contract.

In arriving at the amount of such payment the net rates contained in the Contractor's original Tender shall be followed or where the same may not apply, valuation shall be made in accordance with Clause 20 hereof.

31. The Contractor shall be paid by the Employer from time to time by instalments on accounts of the work executed when in the opinion of the Employer, work to the approximate value named in the Appendix as "Value of work for Interim Payments" has been executed in accordance with this Contract as i) payment of R.A. Bill shall be made by the Bank within 1 month from the date of submission of bill & ii) payment of final bill shall be made by the Bank within 3 months from the date of receipt of the bill in the department. On request of contractor, Bank at its discretion may release the 75% of the amount payable to the Contractor on the RA bills as ad-hoc payment within 7 working days from the date of certification by the Bank's Site Engineer, pending test checking of work and measurement checking, detailed arithmetical accuracy check and certification by the competent authority/ies of the Bank. However all the payments shall be subject to a retention of the percentage of such value named in the Appendix hereto as "Retention Percentage for Interim Payments" until the total amount retained shall reach the sum named in the Appendix as "Total Retention Money" after which time the instalments shall be up to the full value of the work subsequently so executed and fixed in Building. And the Contractor shall be entitled to the payment of the final balance in accordance with the Final Certificate to be

issued in writing by the Bank's Engineer at the expiration of the period referred to as "The Defects Liability Period" in the Appendix hereto from the date of Virtual Completion or soon after the expiration of such period as the works shall have been finally completed and all defects made good according to the true intent and meaning thereof whichever shall last happen provided always that their completion shall not relieve the Contractor from his liability under Clause 2 and 23 nor relieve the Contractor of his liability in cases of fraud, dishonesty or fraudulent concealment relating to the works or materials or to any matter dealt with in the Certificate, and in case of all defects and insufficiencies in the works or materials which a reasonable examination would not have disclosed.

The Employer shall have power to withhold any payment if the works or any parts thereof are not being carried out to his satisfaction.

The Employer may by any Certificate make any correction in any previous certificate which shall have been issued by him.

32. The decision, opinion, direction, Certificate with respect to all or any of the matters under clause 2, 4(a), 10, 11, 15, 19, 23, 24(a), 25, 27(a, b, c, d, e), 28 hereof (which matters are herein referred to as excepted matters) shall be final and conclusive and binding on the parties hereto and shall be without appeal. Any other decision, opinion, direction. Certificate of valuation of the Employer or any refusal of the Employer to give any of the same, shall be subject to the right of Arbitration and review under Clause 33 hereof.

### **33. Settlement of Disputes by Arbitration**

All disputes and differences of any kind whatever arising out of or in connection with the contract or the carrying out of the works (whether during the progress of the works or after their completion and whether before or after the determination abandonment or breach of the contract) shall be referred to and settle by the Bank who shall state its decision in writing. Such decision may be in the form of a final certificate or otherwise. The decision of the Bank with respect to any of the excepted matters shall be final and without appeal as stated in Clause 33 hereof. But if either the Contractor be dissatisfied on any matter the Contractor may within 28 days after receiving notice of such decision give a written notice to the other party requiring that the matters in dispute be arbitrated upon. Such written notice shall specify the matters, which are in dispute or difference of which such written notice has been given. If both the parties agree a single arbitrator would be appointed for the purpose. In case no agreement could be reached on the appointment of single arbitrator, both the parties will nominate one person each as an arbitrator on their behalf. The two arbitrators nominated by the parties shall nominate one more person to act as third arbitrator or umpire. The arbitrator or arbitrators, as the case may be, shall have power to open up, review and revise any certificate, opinion, decision, requisition or notice, save in regard to the excepted matters, referred to in the preceding clause, and to determine all matters to dispute which shall be submitted to arbitration and of which notice shall have been given as aforesaid. The arbitrator or arbitrators, as the case may be, shall make his or their award within one year (or such further extended time as may be decided by him or them as the case may be with the consent of the parties) from the date of entering on the reference. In case during the arbitration proceedings the



parties mutually settle or compromise their dispute or difference, on the parties filing their joint memorandum of the settlement or compromise, the arbitrator or the arbitrators as the case may be, shall make an award in terms of such settlement or compromise. Upon any such reference, the decision on the cost incidental to the reference and award respectively shall be in the discretion of the arbitrator or arbitrators as the case may be, who may determine the amount thereof or direct the same to be taxed as between the party and party, and shall direct by whom and to whom and in what manner the same shall be borne and paid. This submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration and Conciliation Act, 1996 or any statutory modification thereof. The award of the arbitrator or arbitrators, as the case may be, shall be final and binding on the parties. It is agreed that the Contractor shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration, but shall proceed with the works with all due diligence and shall until the decision of the arbitrator or arbitrators is given, abide by the decision of the Bank. No award of the arbitrator or arbitrators, as the case may be, shall relieve the Contractor of his obligations to adhere strictly to the Bank's instructions with regard to the actual carrying out of the works. The Employer and the Contractor hereby also agree that arbitration under this clause shall be a condition precedent to any right of action under the contract.

34. The Employer shall have a right to cause a technical examination of said Act, the Employer will be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by the Employer to the Contractor under this contract or otherwise. The Employer shall not be bound to contest any claim made against it under sub-section (1) of Section 12 of the said Act, except on the written request of the Contractor and upon his giving to the Employer full security for all cost for which the Employer might become liable in consequence of contesting such claim. The works and the final bill of the contractor including all supporting vouchers, abstracts etc. to be made at the time of payment of the final bill. If as a result of this examination or otherwise any sum is found to have been overpaid or over-certified it shall be lawful for the Employer to recover the sum.

Right of  
technical  
scrutiny of  
final bill

35. If for any reason, the Employer is obliged, by virtue of the provisions of sub-section (1) of Section 12 of the Workmen Compensation Act 1923 or any modification thereof, to pay compensation to a workman employed by the Contractor, in execution of the works, the Employer will recover from the Contractor, the amount of compensation so paid, and without prejudice to the rights of the Employer under sub-section (2) of Section 12 of the workmen Compensation Act 1923.

Employer  
Entitled to  
recover  
Compensate  
on paid to  
workman

36. Without prejudice to any of the rights of remedies under this contract, if the Contractor dies, the Employer shall have the option of terminating the contract without incurring any liability for such termination.

**37. Price adjustment for Basic rate items:**

Wherever basic rate of materials are specified in the tender, it shall be inclusive of all GST / taxes or any other levies levied by the Central Govt. or State Govt. etc. ex-godown /depo/ showroom of company/manufacturers at Ahmedabad but excluding transportation which shall be included in the quoted rates by the tenderer. The rate of all such materials

shall be got approved by the Bank before procurement. Price Adjustment in rates of such items shall be made as 15%(+/-) for the difference in actual purchase rate and basic rate for the measured quantity only on production of documentary evidence/bills. No price adjustment for wastage or profit shall be made/allowed/entertained by the Bank.

38. **Penalty for delayed payment:** - The Bank will pay interest @ 3 % per annum for delay in payments beyond the period of honouring certificates of payment, which is one month after submission of bill for running account bills and three months for the final bill.

39. **Non-Disclosure Clause:** The Contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipments etc., which may come to the possession or knowledge of the Contractor during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Employer. The Contractor shall indemnify the Employer for any loss suffered by the Employer as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Contractor and the Employer shall be entitled to claim damages and pursue legal remedies. The Contractor shall take all appropriate actions with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. The Contractor's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reason.

40. If at any time after the acceptance of the tender, the Employer shall for any reasons whatsoever not require the whole or any part of the works to be carried out, the Employer shall give notice in writing to the Contractor who shall have to claim to any payment of compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of the whole works.

41. Notwithstanding anything to the contrary contained in any or all the clauses of this Contract, where any material for the execution of the Contract is procured with the assistance of the Employer by purchases made under orders of permits or licenses issued by Government, the contractor shall hold the said materials economically and solely for the purpose of the Contractor and not dispose of them without the prior written permission of the Employer and return it to the Employer, if required by the Employer, at the price to be determined by the Employer having due regard to the condition of the materials, the price to be determined not to exceed the purchase price thereof inclusive of all taxes and other such levies paid by the Contractor in respect thereof. In the event of breach of the aforesaid condition, the Contractor shall, addition to being liable to action for contravention of the terms of licenses or permit and/or criminal breach of trust be liable to Employer for all moneys, advantages or profits resulting or which in the usual course would have resulted to him by reason of such breach.

**42. Prevention of Sexual Harassment of women at workplaces:**

The Vendor shall also ensure that the employees of the vendor or the persons employed by the Vendor shall not commit any act of sexual harassment. The Contractor / Agency shall be solely responsible for full compliance with the provisions of "The Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013". In case of any complaint of sexual harassment against its employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the Contractor / Agency and the Contractor / Agency shall ensure appropriate action under the said Act in respect to the complaint.

Any complaint of sexual harassment from any aggrieved employee of the contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.

The contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the contractor, for instance any monetary relief to Bank's employee, if sexual violence by the Employee of the contractor is proved.

The contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues.

**43. Adherence to provisions of various Statutes/Laws:**

- a. The Firm shall be responsible to adhere to the provisions of applicable labour laws such as Contract Labour (Regulation & Abolition) Act, 1970, Minimum Wages Act, 1948, Employees State Insurance Act, 1948 Equal Remuneration Act, 1976; Employees State Insurance Act; Workman's Compensation Act, 1923; Payment of Wages Act, 1936; The Employees Provident Fund (and Miscellaneous Provisions) Act, 1952; Payment of Bonus Act, 1965; The Minimum Wages Act, 1948; Employer's Liability Act, 1938; Employment of Children Act, 1938, Maternity Benefit Act and/or any other rules/regulations and/or statutes that may be applicable to them and rules made there under.
- b. The Firm will be fully responsible during the course of the contract for due fulfilment of the requirements of the above stated laws, Act, etc. The Bank shall not be held responsible for acts, commissions or omissions of the firm and shall in no way made liable to the labourers engaged by the firm. Proof of wages paid should be submitted to the Bank periodically.

**44. Bank entitled to recover compensation paid to workmen:** If, for any reason, the Bank is obliged, by virtue of the provisions of the Workmen's Compensation Act, 1923, or any statutory modification or re-enactment thereof to pay compensation to a workmen employed by the firm in execution of the works, the Bank shall be entitled to recover from the Firm the amount of compensation so paid, and without prejudice to the rights of the Bank under the said Act. The Bank shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by the Bank to the Firm under this Contract or otherwise. The Bank shall not be bound to contest any claim made against it under the said Act, except on the written request of the Firm and upon his giving to the Bank full security to the satisfaction of the Bank for all costs for which the Bank might become liable in consequence of contesting such claim.

**45. Assignment and Sub-letting:** The whole of the works included in the Contract shall be executed by the Firm and the Firm shall not directly or indirectly transfer, assign or under-let the Contract or any part share thereof or any interest therein without the prior written consent of the Bank; and no undertaking shall relieve the Firm from the full and entire responsibility of the Contract or from active superintendence of the works during their contract.

I/We hereby declare that I/We have read and understood the above instructions and the same will remain binding upon me/us in case the work is entrusted to me/us.

Place \_\_\_\_\_

Date \_\_\_\_\_

Signature of contractor with seal

**APPENDIX HEREIN BEFORE REFERRED TO**

1.	Defects Liability Period	Twelve months.
2.	Period of Final Settlement of Bill	Payment of final bill shall be made by the Bank within 3 months from the date of receipt of the bill in the department.
3.	Date of commencement	Ten days from date of award of work.
4.	Date of completion	60 days from the tenth day of issue of work order.
5.	Liquidated damages at the rate of	0.25% per week of estimated amount (maximum 10% of accepted tender amount)
6.	Total Security Deposit	Retention Money
7.	Minimum amount of R.A. bill.	Rs. 12.00 Lakh.
8.	Retention Percentage from Interim Certificates/Payments	@5 % of value of work done from each RA Bill
9.	Total Retention Money (5%)	5 % of Value of Final Bill
10.	Performance (bank) Guarantee (to be arranged by the contractor at his/her own cost) obtained from any of the nationalized/scheduled bank, in the format approved by the Bank	5 % of the contract amount. The above noted Performance Guarantee shall be valid up to the satisfactory completion of the work in all respects and if required, shall have to be renewed / extended by the contractor up to virtual completion, if any. The guarantee shall be released after issue of completion certificate and as per respective tender provision.
11.	Release of EMD after Virtual Completion	As per tender clause 9(a) of General Instruction
12.	Interest for delayed payment	3% per annum

**Date**

**Signature & Seal of Tenderer**

**Place**

## **Specifications: -**

### **1) Repair works**

*Material-* All the materials (SBR based bonding agent, OPC cement (43 Grade), Cement Sand Mortar (1 cement :3 coarse sand), Cement concrete with ratio 1:1.5:3, Polymer Modified Mortar, Hybrid Polyurethane coating having SRI properties) to be used for the work; should be strictly as per the technical specification and of approved make as specified in the tender. Material should be free from any defect (defect in manufacturing, damaged during transportation, storage, handling, placing/installation/laying/fixing etc. All the material should be supplied in sealed and packed condition.

### **Dismantling of Unsound Surface**

Contractors need to carefully check the unsound surface and mark with the identified area with rectangular or square shape. Marking should be done with the help of synthetic enamel paint and numbered as directed by Bank's Engineer. These areas will then be jointly checked and verified by Bank's Engineer. Any additional area which seems unsound to Bank's engineer also need to be marked and numbered. Joint measurement of these should be done after the completion of dismantling and before the repairing work.

The damaged/unsound patch, where the existing plaster has cracked, crumbled or sounds hollow when gently tapped on the surface, shall be removed. The patch shall be cut out to a square or rectangular shape at position marked on the slab/parapet wall/ parapet top as directed by the Engineer-in-Charge or his authorized representative. The edges shall be slightly under cut to provide a neat joint. *Carefully dismantling and removing the portions of damaged/unsound roof top/parapet top/ similar location (damaged portion may be of combination of plastered surface and concrete cover and top portion of brick bat coba. The mode of repairing depends on the thickness of dismantling as given below:*

- a. *For thickness up to 20 mm= Repair with Polymer modified mortar/ Micro-concrete (as specified). For surface where only top plasters are damaged or unsound*
- b. *For thickness more than 20 mm and up to 80 mm= Repair with cement concrete of 1:1.5:3. For surface where both plaster and base (concrete cover /brickbat coba) are damaged or unsound*

*Removal of the existing top surfaces shall be done manually/ mechanically with the low impact frequency hammer without damaging the existing sound concrete surface. The damaged/unsound surface should be cut in rectangular shape (Only this rectangular portion will be measured for payment.) and cleaned thoroughly with the help of water, wire brush and blower*

### **Preparation of surface**

- a. Clean the surface with wire brush or scrubber to remove hidden dirt, loose particles, laitance & dust. degrease the surface by using suitable solvents.

- b. Prepare the spalled/damaged/unsound plaster/concrete portion by saw, cutting the extreme edges of the repair location to a depth of at least 10 mm to avoid feather edging & to provide strong bond.
- c. Clean the base surface to remove any contamination where breaking is not possible. Roughen the surface by scrubbing or grit blasting.
- d. If required, expose corroded rebar in the repairing area fully. Remove all loose scales & corrosion deposits and immediately clean the surface.

## **Application**

### **Bonding Slurry as Primer**

For priming of plaster/concrete substrate, the surface should be thoroughly saturated with potable water. Remove any excess of water prior to application. Slurry of primer coat is prepared by mixing of one part SBR bonding agent, one part of water and 3 parts of fresh OPC cement (43 grade). **Do not add extra water or more than recommended dosage.** Slowly mix cement with binder to obtain a smooth consistency. Continue mixing the slurry during application to prevent settlement. This slurry should be applied at the rate of 2.5 sqmt/litre. Avoid 'puddling' of the slurry coat. The topping (concrete/repair mortar/micro concrete) must be applied on to the wet slurry. If the slurry dries out it must be removed and the clean substrate re-primed. All surfaces including edges must be primed. All applications should be wet on wet, the primer must not be allowed to dry.

### **Repair with Cement Concrete 1:1.5:3 admixed with SBR (Latex)**

All applications should be wet on wet, the primer must not be allowed to dry. The concrete should be laid within the plastic state i.e. within the initial setting time of cement (approx. 30 minute) Hence only that much quantum of concrete must be prepared which can be laid and finished within plastic state. Excess concrete need not be used and should be disposed off. All ingredients of concrete shall be used by mass except water and chemical admixtures which may be by volume.

Stone Aggregate: It should conform to IS 383. It shall consist of naturally occurring (uncrushed, crushed or broken) stones. It shall be hard, strong, dense, durable and clean. It shall be free from veins, adherent coating, injurious amounts of disintegrated pieces, alkali, vegetable matter and other deleterious substances. It shall be roughly cubical in shape. Flaky and elongated pieces shall be avoided.

### **Mixing**

Weigh the cement, sand and, and aggregate into the mixer and dry blend together for 1 minute. With the machine in operation, add the pre-mixed SBR (Latex) and clean water. Continue mixing for 3 minutes to ensure complete dispersal into the sand and cement and aggregate. Make any small adjustment to the quantity of clean water but do not significantly exceed the recommended dosage specified by manufacturer. Recommended dosage of SBR is 5 litres for 50 kg (per bag) of cement or as specified by manufacturer.

Concrete shall be mixed in mechanical batch type concrete mixers conforming to IS 1791 having two blades and fitted with power loader (lifting hopper type). Half bag mixers and mixers without lifting hoppers shall not be used for mixing concrete. In exceptional circumstances, such as mechanical break down of mixer, work in remote areas or power breakdown and when the quantity of concrete work is very small, hand mixing may be done with the specific prior permission of the Engineer-in Charge in writing subject to adding 10% extra cement. When hand mixing is permitted, it shall be carried out on a water tight platform and care shall be taken to ensure that mixing is continued until the concrete is uniform in colour and consistency. Before mixing the stone aggregate or gravel shall be washed with water to remove, dirt, dust and other foreign materials. For guidance, the mixing time may be 2 to 2 minutes, for hydrophobic cement it may be taken as 2 1/2 to 3 minutes.

### **Hand Mixing**

When hand mixing has been specifically permitted in exceptional circumstances by the Engineer-in-Charge in writing, subject to adding 10% extra cement, it shall be carried out on a smooth, clean and water tight platform of suitable size. Measured quantity of sand shall be spread evenly on the platform and the cement shall be dumped on the sand and distributed evenly. Sand and cement shall be mixed intimately with spade until mixture is of even colour throughout. Measured quantity of coarse aggregate shall be spread on top of cement sand mixture and mixing done by shovelling and turning till the coarse aggregate gets evenly distributed the cement sand mixture. Three quarters of the total quantity of water required shall be added in a hollow made in the middle of the mixed pile and the material is turned towards the middle of pile with spade. The whole mixture is turned slowly over and again and the remaining quantity of water is added gradually. The mixing shall be continued until concrete of uniform colour and consistency is obtained. The mixing platform shall be washed and cleaned at the end of the day.

### **Transportation and Handling**

Concrete shall be transported from the mixer to the place of laying as rapidly as possible by methods which will prevent the segregation or loss of any of the ingredients and maintaining the required workability. During hot or cold weather, concrete shall be transported in deep containers, other suitable methods to reduce the loss of water by evaporation in hot weather and heat loss in cold weather may also be adopted.

### **Placing**

The concrete shall be deposited as nearly as practicable in its final position to avoid re-handling. It shall be laid gently (not thrown) and shall be thoroughly vibrated and compacted before setting commences and should not be subsequently disturbed. Method of placing shall be such as to preclude segregation.

### **Curing**



Exposed surfaces of concrete shall be kept continuously in a damp or wet condition by ponding or by covering with a layer of sacking, canvas, Hessian or similar materials and kept constantly wet for at least 7 days from the date of placing concrete in case of ordinary Portland cement and at least 10 days where mineral admixtures or blended cements are used. The period of curing shall not be less than 10 days for concrete exposed to dry and hot weather conditions. In the case of concrete where mineral admixtures or blended cements are used, it is recommended that above minimum periods may be extended to 14 days.

## **2) Repair work with Polymer modified mortar:**

### **Preparation of surface**

The concrete substrate must be saturated with water till saturated surface dry condition is achieved. Any excess water may be removed by cloth or oil free compressed air.

### **MIXING**

**Polymer Modified Mortar** must be mixed mechanically. For this, heavy-duty slow speed drill with spiral mixing paddle or forced action mixer can be used. Add 3.5 litres of water into the mixer. Start the mixer and add **Polymer Modified Mortar** rapidly and continuously. Mix for 3 minutes until mortar is homogeneous and lump free. Add water, if necessary, to get the desired consistency. Mix for a further 1 to 2 minutes. Under no circumstances should excess water be added. Little extra water may be required in hot climatic conditions. If ambient temperature is more than 30°C, use chilled water for mixing and store unused product in shed.

### **Application**

Polymer Modified Mortar can be sprayed or trowel applied. When applying by hand Polymer Modified Mortar must be forced tightly into the substrate to ensure complete contact with the pre-wetted substrate. In situations where reinforcement steel is countered, the mixed material should be placed behind the bars tightly and then subsequent thickness should be built. Leveling and initial finishing should be carried using a wooden or plastic float. Final finishing should be carried out using a steel float

### **Curing**

Exposed surfaces of concrete shall be kept continuously in a damp or wet condition by ponding or by covering with a layer of sacking, canvas, Hessian or similar materials and kept constantly wet for at least 7 days from the date of placing concrete in case of ordinary Portland cement and at least 10 days where mineral admixtures or blended cements are used. The period of curing shall not be less than 10 days for concrete exposed to dry and hot weather conditions. In the case of concrete where mineral admixtures or blended cements are used, it is recommended that above minimum periods may be extended to 14 days.

### **3) Coving/Fillet work**

#### **Dismantling**

Carefully dismantling the unsound cove/fillet along with the vertical plaster from wall at fillet level. Removal of the existing unsound coving/fillet shall be done manually/mechanically with the low impact frequency hammer without damaging the existing sound concrete/masonry surface. (Only linear portion will be measured for payment.) and cleaned thoroughly with the help of water, wire brush and blower

Priming of surface: For priming of concrete substrate, the surface should be thoroughly saturated with potable water. Remove any excess of water prior to application. Slurry of primer coat is prepared by mixing of one part SBR based bonding agent ( Fosroc-Nitobond SBR or Dr fixit Pidicrete URP) , one part of water and 3 parts of fresh OPC cement-43 grade.

#### **Application**

Providing and Applying 1:1.5:3 ratio cement concrete (by using stone aggregates of 6 mm or lower size and coarse sand) admixed with SBR based bonding agent ( Fosroc-Nitobond SBR or Dr fixit Pidicrete URP) of approved manufacturer at dosage of minimum 5 Liters per bag of Cement for making cove/fillet of size of approximately 50 mm x 50 mm at the junction of slab and parapet or junction of lintel and wall or vertical offsets as per manufacturer's specifications and finishing smooth. The work includes making good the damages with the cement concrete of same specifications as mentioned above.

### **4) Crack repair work**

#### **Preparation of surface**

The cracks wide than 5.00 mm are to be repaired with approved PU sealant. The crack must be carefully opened in "V" or "U" shape using mechanical means. The opened groove must be scrapped and cleaned with wire brush and air blower and water to remove any loose particle. Moisten the surface before applying the sealant

Press PU sealant in paste form firmly into the crack One time only with a spatula or putty knife and level the surface. Care must be taken to avoid formation of cavities or bubbles during application. allow it to dry in ambient conditions for Air curing of 7 days.

#### **Surface Preparation and Waterproofing cum SRI coating:**

#### **Protective Measure**

Doors, windows, floors, articles of furniture, plumbing or carpentry fittings etc. and such other parts of the building or in the adjacent balcony shall be protected from being splashed upon. Splashing and droppings, if any, shall be removed by the contractor at his own cost and the surface cleaned. Damages, if any, to furniture or fittings and fixtures shall be recoverable from the contractor.

### **Technical Specification/ Parameters for waterproofing coating having minimum 106 SRI value**

1. Waterproofing material should be environmental friendly and should have low VOC.
2. Minimum solid content of 62%.
3. This should have minimum tensile strength of 1.60 N/mm<sup>2</sup> as per ASTM D-412.
4. Elongation at break (% age) of 300 % minimum as per ASTM D-412.
5. Minimum Pull off Adhesion strength should be 1.80 N/mm<sup>2</sup> as per ASTM D-4541.
6. Cured membrane should possess UV resistance.
7. Minimum Solar Reflectance Index (SRI) should be 106 as per ASTM E 1980

Bidder need to mention the name of products and its manufacturer (see the table for list of approved make of material), he has considered for the work. Necessary technical data sheet and other related document need to be submitted along with part-1 of the tender. Bidder need to make himself satisfy that the product/material he has considered for work, fulfil all the specifications and criteria for the work. The rates should be quoted considering all the associated materials and the methodology as recommended by manufacturer such as whether fibre mesh is to be use for particular product or not, consumption of material, number of coats etc. Non-consideration of any of the factor including site condition/undulation of surface/storage or dumping yard location/height of work/mode of transportation etc. will be contractor's responsibility and Bank will not entertain any request regarding this after award of work.

### **Preparation of Surface**

All the substrates, whether they are new or old, must be sound, clean, dry and free of all traces of oil, grease, old paint, rust, mould and nay other material which could compromise the bond. Application temperature may be as recommended by manufacturer. Concrete and in general mineral substrates must be sound and dry with no rising damp. Any loose material, mortar droppings, parts must be removed with wire brushes. All wax, water-repellent treatments, etc. must be removed from the surface of substrates with a suitable detergent and/ or by sanding. Any hollows and gaps in the surface must be repaired properly with appropriate material as specified in the concerned item of work and instructed by the manufacturer of this product. The tools to be used must be properly cleaned. **Surface must be fully clean and prepared up to satisfaction of Bank's Engineer.**

### **Application Procedure**

All the area of operation shall be thoroughly cleaned as directed. Mix the content in such a manner that they are perfectly blended into a homogenous state of liquid which can be applied by long haired roller or airless spray.

Apply one coat of primer at the rate as recommended by manufacturer. Substrate MUST be in SSD condition for application of primer. Allow the primer to cure according to the recommendations of the manufacturer. Apply the first coat of single component hybrid polyurethane based elastomeric liquid applied roller applied/brushable white coloured waterproof coating of approved manufacturer after priming on the roofs. Each coat including primer should be applied in direction perpendicular to the previous coat in seamless manner at the rate as recommended by manufacturer and allow it to dry (the drying condition should be as per recommendation of manufacturer) before taking up the second coat. Apply second coat of elastomeric liquid water proofing membrane perpendicular to 1st Coat with same application rate. Minimum drying time between coats will be 4 to 6 hours or as recommended by manufacturer.

**Fibre glass mesh should be laid between 1<sup>st</sup> and 2<sup>nd</sup> coat only if recommended by manufacturer.** Laying of fiber glass mesh of required GSM as a reinforcing material should strictly be as recommended by manufacturer. Before quoting the rates, bidder should make himself clear about the product and its methodology for incorporation of Fiber glass mesh. Work should strictly be carried out as per the application and methodology suggested by manufacturer.

**The overall dry film thickness should not be less than 800 microns if coating is done without Fiber glass mesh or should not be less than 1000 microns if Fiber glass mesh is embedded between the coats.**

Protect the membrane from rain unless it is completely dry. The overall consumption of the material should be as per nomenclature of the item and should also adhere to the specifications detailed in the approved schedule of the manufacturer.

Signature of the firm  
(By a person holding the Authority/Power of Attorney)

**Special Conditions :**

- 1) Defect liability period of the work is twelve months from the date of virtual completion of work.
- 2) The tenderer is advised to inspect the proposed site of work to understand the scope of work. The rates shall be quoted considering the site conditions/Undulations of the surface and other factors. Any claim regarding the variation of the quantity of item / sub item of the work due to non-consideration of the above factors will not be entertained and will be rejected.
- 3) Successful bidder has to carry out the work by engaging sufficient team simultaneously to complete the work within given time frame.
- 4) Area under consideration for work will be handed over to the successful bidder only for said work. Contractor should get the approval of the brand of material before start of work. Complete area needs to be cleaned including complete staircase area of the after completion of work. Contractor is advised to use Masking tape for covering of plumbing, carpentry and electrical fittings prior of painting work. Masking tape is also required to be used at the border line between two different type/shade/texture/specifications of paint or coat and also between new paint/coat and old paint where no painting work is proposed or not in scope of this contract. Any damages caused during the execution of the work shall be made good at the cost and responsibility of the contractor. Granite flooring is to be covered with POP / rubber mat as protection from scratch etc.
- 5) Extreme care has to be taken during the painting or any type of work of the nearby area. There should not be any traces /stains of the paint/primer/ cement etc. on any of the fitting/mesh/wooden frame/fitting of door.
- 6) All the material should strictly be of approved make and as per the technical specifications.
- 7) Cleaning/housekeeping of site (specially staircase lobby) on daily basis is mandatory. Deduction of proportionate amount will be made from RA and Final bill if cleaning/housekeeping of site is not done on daily basis, at the end of working time.
- 8) Vendors need to submit/execute sample of work for each item of work for approval regarding the basic price, specifications, shade/colour of each of the item before procurement and execution of work.

	9) Dismantled debris should be stacked/stored anywhere at a designated place in the premises in consultation with the Bank's engineer / ACT of the Bank. These debris should be disposed off frequently as directed by the ACT of the colony and Bank's Engineer.	
Date	Signature of the firm	
Place	(By a person holding the Authority/Power of Attorney)	

## Section VI (a) : Technical Specifications

These specifications are for work to be done, items to be supplied and materials to be used in the works as shown and defined on the drawings and described herein all under supervision and to the entire satisfaction of the Employer.

The workmanship is to be the best available and of a very high standard, must be made of specialist tradesmen in all types of work and necessary allowance must be made for the same in the rates quoted. The materials and items to be provided by the Contractor shall be the best of their respective kinds as specified in the tender and in accordance with the samples approved, where materials or products are specified in these specifications and/or Schedule of Quantities by the name of the manufacturer of the brand name, trade name or catalogue reference, the Contractor will require to obtain prior approval of the interior designer and owner for using substitute material or product. The Contractor shall produce all invoices, vouchers or receipted accounts for any materials if called upon to do so by the interior designer and owner.

Samples of all materials are to be submitted to the Employer for his approval before the Contractor orders or delivers in bulk in the site. Samples together with their packings are to be provided by the Contractor free of charge and approved samples will be retained by the owner and designer for comparison with the materials which will be delivered to the site.

Should any materials be rejected by the Employer, they will be removed from the site at the Contractor's expense. Also the Contractor will be required to submit specimen finishes of colours, fabrics, etc. for approval of Bank's Engineer / Employer before proceeding with the works. Should it be necessary to prepare shop drawings, then four copies of such drawings shall be submitted for approval of the Employer who will retain two copies, all at the Contractor's expenses.

### I - DISMANTLING WORKS

Dismantling shall be taken to avoid the damages to the structural members, existing pipe lines etc. All materials obtained from dismantling or demolition shall be the property of the Reserve Bank of India unless otherwise specified and shall be kept in safe custody until they are handed over to the Engineer-in-charge.

The demolition shall always be well planned as the work has to be carried out in working office. The operations shall be got approved from the Engineer-in-charge before starting the work.

Necessary precautions shall be taken to keep noise and dust nuisance to the minimum. All work needs to be done under the direction of Engineer-in-charge. Helmets, goggle, safety belts etc. should be used whenever required and as directed by the Engineer in-charge.

The demolition work shall be proceeded with in such a way that it causes the least damage and nuisance to the adjoining area / working office/ services.

Dismantling shall be done in a systematic manner.

Any serviceable material, obtained during dismantling or demolition, shall be separated out and stacked properly as directed by the Engineer-in-charge within a lead of site boundary. All unserviceable materials, rubbish etc. shall be disposed of out of premises as directed by the Engineer-in-charge at place permitted by municipal authority.

No demolition work should be carried out at night.

Safety belts shall be used by labourers while working at higher level to prevent falling from the structure.

First-aid equipment shall be got available at all demolition works of any magnitude.

Debris shall be removed on holidays and non working hours with prior approval.

## II – BRICK WORK, PLAIN CONCRETE, PLASTERING AND POP WORK:

Bricks shall be thoroughly cleaned, well wetted, soaked in fresh water before being used for the work. Bricks shall be well burnt, of locally available best quality. A good bond should be maintained through out the work. In walling, the course shall be kept perfectly horizontal and in plumb with frog facing upward. Vertical joints shall be 10mm to 12mm thickness and shall full of cement mortar. No broken bricks shall be used except as closers. Cement mortar in the proportion shall be used.

This specification covers the general requirements for building works comprising pointing plastering, Gypsum plastering /POP punning, and such other related works forming a part of this job, which may be required to be carried out. The work under this specification shall consist of furnishing of all tools, plants, labour, materials, and everything necessary for carrying out the work.

### 1. GENERAL

The work to be built plumb, curved, or batters as may be required by the design and to be carried out in a thoroughly workman like manner and to the entire satisfaction of the Engineer-in-charge. The Contractor to provide at his own expense all moulds, templates, centering, scaffolding etc. as may be required for the proper execution of the work which shall be included in the prices of the work, as no separate change to be made for them.

All Granite stones to be thoroughly cleaned and wetted with fresh water before being put into the work and the mortar to be used stiff.

The work to be kept wet (curing) while in progress to the entire satisfaction of the Engineer-in-charge till the mortar is properly set. Watering & Curing to be done carefully so as not to wash the mortar out of the joints. The Engineer-in-charge shall be at liberty to employ labourers for watering curing of the works, if the contractors fail to do the same to his (the Engineer's) satisfaction.

Should the mortar perish that is becomes dry, white or powdery through neglect of watering, the work shall be pulled down and rebuilt at the contractor's expense.

When new work is to be added to existing structure, the old work must be prepared to receive the new and both must be carefully bonded together.

(h) Where the word cement is used it is to be understood Portland cement of the best description, specified under the head of the Cement.

### 2. CEMENT PLASTERING WORK

#### 2.1 Materials

The proportions of the cement mortar for plastering shall be 1:3 (one part of Cement to three parts of Coarse Sand) for external work and 1:3 (one part of Cement to three parts of fine Sand) for internal work, unless otherwise specified under the respective item of work. Cement and Sand (Manufactured sand) shall be mixed thoroughly in dry condition and then water added to obtain a workable consistency. The quality of water and cement shall be as per relevant IS. Cement shall be of Ordinary Portland Cement, 43 Grade of approved make. The quality and grading of

Manufactured Sand for plastering shall conform to IS: 1542 & IS 383. Manufactured Sand shall be approved by Engineer-in-Charge and if so directed it shall be washed/screened to meet specification requirements. The mixing shall be done thoroughly in a mechanical mixer unless hand mixing is specifically permitted by the Engineer-in-Charge. The mortar thus mixed shall be used as soon as possible preferably within 30 minutes from the time water is added to cement. In case the mortar has stiffened due to evaporation of water this may be re-tempered by adding water as required to restore consistency but this will be permitted only up to 30 minutes from the time of initial mixing of water to cement. Any



mortar which is partially set shall be rejected and removed forthwith from the site. Droppings of plaster shall not be re-used under any circumstances.

### III – FLOORING AND DADO.

The rates shall include for provision of:

Use and waste of all temporary fillets, side-forms, templates, moulds, straight edges etc.

Washing of coarse and fine aggregates, wherever required by the consultants.

Final preparation of the base, sub-grade or sub-floor including minor trimming of the base to remove slight undulations if necessary.

Cleaning the surfaces immediately before laying the floor.

Providing bedding layer of mortar as specified/required, in case of slabs, tiles etc. to correct levels of slopes as called for.

Cutting, rubbing and polishing surfaces and edges where applicable.

Rounding off corners, edges and junctions of floors with skirting or dado and also cutting recesses where required to accommodate recessed skirting.

Forming rounded recess in floor where called for.

Providing grooves and patterns wherever required as shown on drawings.

Work in narrow widths, bands, cornices, strips and to profiles shown at all heights, levels, locations and in small quantities, unless otherwise mentioned.

Curing, protecting and cleaning all finished surfaces as specified.

Work on any surface such as bricks, concrete, stone etc.

Providing grooves at the junction of plaster with other finishes as called for.

Scoring surfaces of old plaster for key and wherever required.

All samples of finishing materials shall be got approved prior to use.

Keeping the concrete/plaster/mortar work well wet for at least 7 days.

Cutting tiles/slabs to required size/shapes, providing holes etc. before laying.

Machine polishing, hand polishing wherever machine polishing is not feasible due to site conditions, cleaning tiles with acid.

All marble work e.g. flooring, cladding, skirting, dado etc. shall have white cement based mortar in bedding and grouts.

All vitrified tiles / slabs shall be of 1<sup>st</sup> quality of approved make / manufacturer.

All stone/vitrified tiles/ slab flooring to be protected by Plaster of paris covering with plastic base.

Laminated wooden flooring as per approved make manufacturer's specifications.

All tile joints shall be filled with approved tile joint filler paste matching with colour of tiles.

Fixing of tiles (Ceramic or vitrified) after taking out the existing marble mosaic tile/Ceramic tile shall include:

Cleaning the surface with soap water, removing the oily stain ii. Fixing the tile in line and level on Dado with the approved make and grade with tile fixing adhesive. The thickness of the adhesive shall be minimum and shall be maintained in such a way a uniform level shall be achieved.

All the work shall be done as per manufacturers' specifications. All joints shall be filled with approved tile joint filler paste. No extra shall be allowed for more consumption of adhesive, if any, to keep the desired level. The necessary cuttings / cutouts for the junction boxes etc. in the

Dado. Ceramic/vitrified Tiles / slabs shall be tested as per standard specified in Method of testing ISO 10545 and test results shall confirm to ISO 13006 (latest edition)

#### IV - FALSE CEILING

The rates shall include for:

All necessary labour, materials and use of tools and equipment for the satisfactory completion of the job.

Work at all heights.

Work in narrow widths and all locations as called for and working to specified patterns and profiles.

Carrying out work to correct line and level.

Providing necessary cutouts and framework for lights, fittings, AC grills, trap doors, sprinkler heads, smoke detectors and similar including additional supports from ceiling where directed for these.

No deductions for openings less than 0.1 sq.m. in area will be made in measurements.

Necessary precautions to prevent damage to flooring and other works.

Getting certificate from the manufacturer regarding genuineness of the material and work is carried out as per the specifications.

#### V - PAINTING AND POLISHING

The rates shall include for provision of:

The surfaces to be painted shall be thoroughly brushed free from droppings and foreign material. All steel work shall be cleaned of loose rust, mill scales etc., so as to expose the original surface. All broken edges, cracks, loose plaster and wavy surfaces shall be made even. All materials viz., oil bound distemper, acrylic emulsion paint, synthetic enamel paint shall conform to the respective IS specifications. All the paints shall be brought to site in sealed condition

Works at all heights and use of all scaffolding quantities, ladders, cradles etc. necessary for execution of work and for inspection.

Preparing surfaces to receive finishing coats, such as brushing to remove all extraneous materials and fungus growth, if any, preparing, scraping, washing and rubbing etc.

Puttying, sand papering and dusting of surfaces in between coats where applicable.

Work on cornices, narrow bands and widths, recesses, grooves etc.

Finishing to approved texture and/or stipple finish etc. complete as directed for required number of coats to give an even shade.

Spreading and removing, covering to doors, window, floors, fittings, ducts, pipes etc., to protect them from splashes

Washing floors, cleaning glass, joinery, electrical fittings, ducts, pipes etc. of drops and splashes and leaving premises clean and tidy.

Wherever painting is specified it includes painting the surfaces with three or more coats of first quality synthetic enamel paint of approved shade and make over a coat of wood primer, putty, preparation of surface, sand papering, etc. to give an even shade. The Contractor shall give any additional coats, if necessary to achieve desired finish etc. as directed by the Bank / Interior Designer at no extra cost to the Bank.

Wherever polishing is specified, it include polishing the surfaces with two or more layers of French spirit polish, with approved additives, stainers to get even / approved shade over a coat of primer of approved chemicals to give an even shade.

#### VI- GENERAL SPECIFICATIONS - HARDWARE & METAL:

The hardware throughout shall be of approved manufacture and supply, well made and equal in every respect to the approved samples to be deposited with the Reserve Bank. For the purpose of approval of samples, the Contractor may be required to produce and provide to the

Bank's Engineer, samples from many different sources and should allow in his rates for the same.

Fittings generally shall have satin chrome or anodized finish unless otherwise stated and shall be suitable for their intended purpose of use.

Screws are to match the finish of the article to be fixed and to be round or flat headed or counter sunk as required.

The bronze and brass surfaces shall be covered with thick grease or other suitable protective material, renew as necessary and subsequently clean off and clear away on completion.

Aluminum and stainless steel shall be of approved manufacture and suitable for its particular application. Generally, the surfaces of all aluminum shall have an anodized finish and the quality and finish both shall comply with the samples approved by the Bank's Engineer.

All brazing and welds are to be executed in a clean and smooth manner, rubbed down and left in the flattest and tidiest way, particularly where exposed.

Chromium plating shall be in accordance with B.S. 1224 or as per approved specifications for "normal outdoor conditions", and shall be on a base material of copper or brass.

GLAZING: All glass to be approved of manufacturer and quality/grade, free from bubbles, smoke wanes, air holes and other defects.

The compound for glazing to metal is to be a special non-hardening compound manufactured for the purpose and of a brand and quality approved by the Bank's Engineer.

In cutting glass, proper allowance shall be made for expansion. Each square of glazing is to be in whole sheet. On completion, all glass shall be cleaned inside and out, all cracked, scratched or broken panes shall be replaced and shall be left in good condition to the satisfaction of the Interior Designer & Employer.

PAINT & POLISHING: All materials required for the works shall be of specified and approved manufacture, delivered to the site in the manufacturer's containers with the seals, etc. unbroken and clearly marked with manufacturer's name or trade-mark with description of the contents and colour. All materials are to be stored on the site of the works.

Spray painting with approved machines will be permitted with approval of Reserve Bank. No spraying will be permitted in the case of priming coats or where the soiling of adjacent surface is likely to occur. The nozzle and pressure to be so operated as to give an even coating throughout as directed by Bank's Engineer-in-Charge.

The paint used for spraying is to comply generally with the specification concerned which is to be specifically prepared by the manufacturer for spraying. Thinning of paint made for brushing will not be allowed.

All brushes, tools, pots, kettles, etc. used in carrying out the work shall be clean and free from foreign matter, and are to be thoroughly cleaned out before being used with a different type or class of material.

All iron or steel surfaces shall be thoroughly scrapped and rubbed down with wire brushes and shall be entirely free from rust, mill scale, etc. before applying the priming coat.

Surfaces of new woodwork which are to be painted are to be rubbed down, knotted and stopped to the approval of the Bank's Engineer.

Surfaces of previously painted woodwork which are to be repainted shall be cleaned with soap and water, detergent solution or approved solvent to remove dirt, grease, etc. Whilst wet, the surfaces shall be flatted down with a suitable abrasive and then rinsed down and allowed to dry. Minor areas of defective paint shall be removed by scrapping back to a firm edge and the exposed surface touched in with primer as described and stopped with putty. Where woodwork has been previously painted or polished and is to be newly polished, the same shall be prepared with scrapping, burning off or rubbing down.

Surfaces of previously painted metal which are to be repainted shall be cleaned down and flatted down as described in surfaces of previously painted woodwork. Minor areas of defective paint

and any rust and loose scale shall be removed completely by chipping, scrapping and wire brushing back to the bare metal and touched in with primer as described.

3. (i) Materials shall be of the best approved quality obtainable and they shall comply with the respective IS specifications. Samples of all materials shall be got approved before placing an order and the approved sample shall be deposited in the Bank.

The Contractor shall arrange to test all the materials viz., tiles, etc. in the work as and when advised by the Employer, at his cost through approved laboratory and The materials which are not conforming to the relevant IS/ISO provisions after testing shall be removed by the Contractor and replaced with appropriate materials.

The tiles shall conform to the relevant ISO codes specified above. The colour and the design shall be as approved by the Bank. The sub grade shall be thoroughly cleaned of all dirt, grease, oil stains, and all pits shall be filled up, etc., before commencement of the work and the same shall be got approved by the Bank's Engineer. The tiles shall be fixed using cement mortar/tile adhesive in a perfect workmanlike manner strictly as per manufacturer's specifications. The tiles shall be gently tapped till it is properly bedded and in level with adjoining tiles. The junction of four tiles shall be exactly matching and no skew joint shall be accepted. The joints of the tiles shall be fine and as imperceptible as possible. The edges shall be uniform and not serrated. The jointing of the tiles shall be properly finished with approved joint filler paste.

GI pipes and fittings: The pipes shall be of class specified in the schedule of quotations and shall be galvanized steel, welded or seamless, socketed and shall conform to IS 1239. The pipes shall be manufactured by a firm as per the approved list materials mentioned in the tender. All fittings shall be malleable iron galvanized fittings of best Indian make approved by the Bank.

## APPROVED MAKES OF MATERIALS / EQUIPMENTS

### **Note:**

1. The Contractor shall obtain prior approval from the Engineer-in-charge before placing order for any specific material or engaging any of the specialized agencies. The Contractor shall make a detailed submittal with catalogues and highlighted proposed specifications, as well as full details of the works executed by the specialized agency, as specified.
2. In case of non-availability of the brand specified in the contract the Contractor shall approach Engineer-in-charge to acquiring alternate equivalent brand of the material subject to submission of documentary evidence of non- availability of the specified brand. No claim on this account shall be entertained.

### **Materials for Civil Works**

Sr. No.	Item/ Material	Make/ Name of the manufacturer
1.	MDF (Exterior Grade)	Greenply, NUWUD, Duratuff
2.	Laminate sheet	Formica, Greenlam, Decolite, Durian, Merino, Century or AICA-Sunmica
3.	Water Proof Ply wood Conforming to IS 710:2010 (BWP Marine Plywood)	Century, Uniply, Multiply, Green, Anchor, Kit
4.	Melamine Finish	Asian Paints, ICI Dulux
5.	Glass	Saint Gobain, Asahi, Modiguard
6.	HARDWARE FITTINGS	
	a) Hardware for general staff areas	Hettich, Neki, Magnum, Ebco
	b) All Hardware including floor spring, Glass doors (patch fittings)	Dorma, Enox, Hafele, Hettich
7.	Door Closers	Dorma, Godrej ( Heavy duty), Everite
8.	Aluminum Sections	Hindalco, Jindal, Nalco
9.	False Ceiling- plain Gypsum	Saint Gobain , Gyproc
10.	Acoustical False Ceiling (tiles type viz. Mineral fibre board)	Armstrong, DEXUNE, Ecophon
11.	Veneers	Century, Durian, Green, Anchor
12.	Patch Fittings	Dorma, Enox
13.	Paint	Asian, ICI, Berger, Nerolac, Shalimar
14.	Textured wall paint	Oikos, Asian, Spectrum

15.	Fabrics	As approved by Bank
16.	Adhesive for tile fixing	Bal Endura, Roffe, Fosrac, Sika
17.	Cement	ACC, Ultratech, Gujrat Ambuja
18.	Wooden flush doors	Anchor, KIT, Archid, Green
19.	Anchor Fastener	Hilti, Fischer or approved equivalent
20.	Locks/ Mortice locks	Godrej, Vijayan , Yale
21.	Vitrified tiles	H.R. Johnson, Kajaria, RAK
22.	Hinges	Heavy duty brass with stainless steel pin or as described in the tender
23.	Sliding channels	Ebco, Sheraton, Life styles Blum Hinges
24.	Glue	Fevicol SH, Araldite or approved silicon based adhesive
25.	Korian	NU, TRI, LG, Samsung, as approved by Bank's engineer / Architect
26	Granite	Nitco or approved equivalent ( as approved by Bank's engineer / Architect)
27	Cementitious putty	Birla White, JK and other equivalent approved
28	Italian Marble	Natural as approved by Bank's engineer / Architect
29.	Granite	Nitco or approved equivalent ( as approved by Bank's engineer / Architect)

Note: Bidder may please note that, the material to be used should be from above make only.

Signature of contractor

Date :

Place :

**Draft of Bank Guarantee for Earnest Money Deposit**

The Regional Director  
Reserve Bank of India,  
Estate Department,  
Ahmedabad.

Place

Date

Dear Sir,

**Renovation of Lift Lobby at Ground Floor of the Bank's Main Office Building, Ahmedabad.**

WHEREAS

The Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai (hereinafter called the 'Employer') has invited tenders for **Renovation of Lift Lobby at Ground Floor of the Bank's Main Office Building, Ahmedabad.**

(hereinafter called "the said tender") on the terms and conditions mentioned in the tender documents.

1. It is one of the terms of invitation of tenders that the tenderer shall furnish a Bank Guarantee for a sum of ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only) as Earnest Money Deposit.
2. M/s \_\_\_\_\_, (hereinafter called as Tenderer), who are our constituents to submit their tender for the said work and have requested us to furnish guarantee to the Employer in respect of the said sum of ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only).

NOW THIS GUARANTEE WITNESSETH

1. We \_\_\_\_\_ (Bank) do hereby agree with and undertake to Reserve Bank of India, their Successors, Assigns that in the event of the Reserve Bank of India coming to the conclusion that the Tenderer have not performed their obligations under the said conditions of the tender or have committed a breach thereof, which conclusion shall be binding on us as well as the said Tenderer, we shall on demand by the Reserve Bank of India, pay without demur to the Reserve Bank of India, a sum of ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only) or any lower amount that may be demanded by the Reserve Bank of India. Our guarantee shall be treated as equivalent to the Earnest Money Deposit for the due performance of the obligations of the Tenderer under the said Conditions, provided, however, that our liability against such sum shall not exceed the sum of ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ Only).
2. We also agree to undertake to and confirm that the sum not exceeding ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only) as aforesaid shall be paid by us without

any demur or protest, merely on demand from the Reserve Bank of India on receipt of a notice in writing stating the amount is due to them and we shall not ask for any further proof or evidence and the notice from the Reserve Bank of India shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. We undertake to pay the amount claimed by the Reserve Bank of India within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the Reserve Bank of India under this guarantee shall be independent of the agreement or agreements or other understandings between the Reserve Bank of India and the Tenderer.

This guarantee shall not be revoked by us without prior consent in writing of the Reserve Bank of India.

We hereby further agree that -

- a) Any forbearance or commission on the part of the Reserve Bank of India in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said tender and / or hereunder or granting of any time or showing of any indulgence by the Reserve Bank of India to the Tenderer or any other matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Tenderers of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only).
- b) Our liability under these presents shall not exceed the sum of ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only).
- c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents in tendering for the said work or their obligations there under or by dissolution or change in the constitution of our said constituents.
- d) This guarantee shall remain in force up to six months from \_\_\_\_\_ (date of scheduled completion) provided that if so desired by the Reserve Bank of India, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.
- e) Our liability under this presents will terminate unless these presents are renewed as provided hereinabove on the \_\_\_\_\_ or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the Reserve Bank of India alone is the conclusive proof whichever date is later.



Unless a claim or suit or action is filed against us within six months from the date under clause (d) above of any extended period, all the rights of the Reserve Bank of India against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder.

Yours faithfully,

For and on behalf of

\_\_\_\_\_ Bank.

Authorized official (with seal)

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified. The necessary stamp duty shall be paid by the tenderer).

**Proforma of Performance Bank Guarantee for the contract**

The Regional Director,  
Reserve Bank of India  
Estate Department,  
Ahmedabad

Date

Name of the centre: Reserve Bank of India, Ahmedabad

Dear Sir/Madam

Name of work: - **Renovation of Lift Lobby at Ground Floor of the Bank's Main Office Building, Ahmedabad.**

**WHEREAS**

The Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai (hereinafter called "the Employer") has invited tenders for **Renovation of Lift Lobby at Ground Floor of the Bank's Main Office Building, Ahmedabad.**

hereinafter referred to as "the work") on the terms and conditions mentioned in the tender documents.

It is one of the precondition of the Employer for awarding the contract that the tenderer shall furnish a performance bank guarantee for sum of (Rupees:-\_\_\_\_\_) (hereinafter referred to as "the caution money") for satisfactory execution of those items of works, for which the tenderer have quoted low/unworkable rates (hereinafter referred to as "the low rates items of work".)

M/s \_\_\_\_\_, (hereinafter called as "the Tenderer"), who are our constituents, have tendered for the said work and for award of the work need to submit Performance Bank Guarantee for low rated items and have requested us to furnish guarantee to the Employer in respect of the said sum of Rs.\_\_\_\_\_/-(Rupees \_\_\_\_\_ only).

**NOW THIS GUARANTEE WITNESSTH**

1. We \_\_\_\_\_ (name of the Scheduled Bank) do hereby agree with and undertake to the Reserve Bank of India, their successors, Assigns that in the event of the Reserve Bank of India coming to the conclusion that the Tenderer have not performed their obligations under the said conditions of the tender or have committed a breach thereof, which conclusion shall be binding on us as well as the said Tenderer, we shall on demand by the Reserve Bank of India, pay without demur to the Reserve Bank of India, a sum of Rs.\_\_\_\_\_/-(Rupees \_\_\_\_\_ only) or any lower amount that may

be demanded by the Reserve Bank of India. Our guarantee shall be treated as equivalent to the Caution Money for satisfactory execution of the low rated items of work for the due performance of the obligations of the Tenderer under the said additional Conditions, provided, that our liability against such sum shall not exceed the sum of Rs. \_\_\_\_\_/-(Rupees

only).

2. We also agree to undertake to and conform that the sum not exceeding Rs. \_\_\_\_\_/-(Rupees

only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the Reserve Bank of India on receipt of a notice in writing stating the amount is due to them and we shall not ask for any further proof or evidence and the notice from the Reserve Bank of India shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. We undertake to pay the amount claimed by the Reserve Bank of India within a period of one week, from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the Reserve Bank of India under this guarantee shall be independent of the agreement of agreements or other understandings between the Reserve Bank of India and the Tenderer.

4. This guarantee shall not be revoked by us without prior consent in writing of the Reserve Bank of India.

5. We hereby further agree that:

(a) Any forbearance or commission on the part of the Reserve Bank of India in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said tender and/or hereunder or grating of any time or showing of any indulgence by the Reserve Bank of India to the Tenderer or any other matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Tenderers of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding Rs. \_\_\_\_\_/-(Rupees

only).

(b) Our liability under these present shall not exceed the sum of Rs. \_\_\_\_\_/-(Rupees \_\_\_\_\_ only).

(c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents in tendering for the said work or their obligations thereunder or by dissolution or change in the constitution of our said constituents.

(d) This guarantee shall remain in force up to six months from \_\_\_\_\_ (date of scheduled completion) provided that if so desired by the Reserve Bank of India, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions of our said herein.

(e) Our liability under this presents will terminate unless these presents are renewed as provided hereinabove on the \_\_\_\_\_ (date) or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the Reserve Bank of India alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within six months from that date under clause (d) above or

any extended period, all the rights of the Reserve Bank of India against us under this guarantee shall be forfeited and we shall be released and discharged from all over obligations and liabilities hereunder.

Yours' faithfully,  
For and on behalf of

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(Seal of the Scheduled Bank)

Signature of the Authorised Official

(Name, designation, date etc.)

Note - This guarantee will require stamp duty as applicable in the State of\_\_\_\_\_, where it is executed and shall be signed by the official whose signature and authority shall be.

**Annex III****FORMAT OF MEASUREMENT BOOK**

M.B. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Tender Item No./ Tender Page No	Full Description of item of work	Measurements				Quantity
		No.	L	B	D/H	

**Abstract of cost for Running/Final Bill**

MB No. \_\_\_\_\_

Page No. \_\_\_\_\_

Serial No.	Tender Item No.	Description	Quantity	Rate	Unit	Amount
1	2	3	4	5	6	7



भारतीय रिजर्व बैंक  
**RESERVE BANK OF INDIA**

RBI/Ahmedabad/Estate/68/23-24/ET/106

ई – निविदा अहमदाबाद स्थित बैंक के मुख्य कार्यालय भवन के भूतल पर प्रवेश  
लॉबी का नवीनीकरण

**E - TENDER FOR**  
**RENOVATION OF ENTRANCE LOBBY AT GROUND FLOOR**  
**OF THE BANK'S MAIN OFFICE BUILDING,**  
**AHMEDABAD.**

निविदाकर्ता का नाम

/Name of the Tenderer : \_\_\_\_\_

पता /Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Last date of Submission: June 09, 2023 by 2:00pm**

## **PREAMBLE**

### **Special Instructions to the Bidders**

1. The workmen will not be allowed to stay within the premises during night.
2. The Contractor shall submit the addresses, personal details and photographs of their workmen being engaged by them for the said work to the Bank for obtaining Entry passes. Workmen will be allowed to enter the premises only on producing the photo passes issued by the Bank. The contractor, his staff and the labourers /workers will have to comply with the security regulations of the Bank.
3. Before quoting the rate for all tender items, the contractor may visit the site and get himself/herself acquainted with site condition and understand scope, nature of work, location, lead and lift, transportation, security requirement etc. to have beforehand information.
4. The water required for the work or workmen can be availed from the available source at site free of cost. The Contractor has to make his own arrangements to take the supply to the requisite position.
5. The electric power required for the work can also be drawn from the Electric supply available at site free of cost. But the Contractor has to make his own arrangements to take the supply to the requisite locations using required capacity ELCB. It will be ensured by the contractor that the entire work site is properly illuminated at all time with due safety measures when the work is in progress with properly insulated wiring/cables joints to avoid any untoward incident during work execution period.
6. The entire materials for the work shall be brought to the working area through the available staircase passage only during specified time of working hours, as per instructions of Bank's Engineer / ACT of the colony without any / least disturbance normal working of the Bank.
7. The bidder may please note that the work has to be carried out in an occupied building during normal working hours/restricted hours without causing any inconvenience to the occupants. The rates quoted for each item shall be quoted accordingly. The Bidder may please also note that, the work has to be carried out during the day time or as per the Bank's instructions. All dismantling work and work generating noise shall be done during the day time and if need be, day time work may have to be done on restricted hours. Contractor shall consider the above aspect while quoting the rates.
8. Neat housekeeping always is the responsibility of the Contractor. The debris / dust or any waste generated out of the above work shall be cleaned as frequently as required from floors, staircase, lobby etc. and debris collected in bags shall be stored at the specified place inside the colony premises, as per the instructions of the Bank's Engineer / ACT of the colony. The bidder shall remove all the debris stored at the specified place outside the Bank's premises at no extra cost to Bank and dumped in to authorised Municipal Dumping Yard when the accumulated waste is around one truck load or earlier, if instructed by Bank's Engineer. The Contractor shall be solely

responsible for any penal action/ penalties levied by Municipal authorities for violation of their rules/ regulations in this regard.

9. Care shall be taken that other area may be kept intact while executing the said job. If anything is damaged, the same shall be rectified at no extra cost.
10. The successful bidders shall include, in the quoted price, all allied misc. civil works such as chasing in wall, drilling holes etc. and make the surface good after grouting etc. Any damages, scratches, dents or such defects noticed shall be got rectified to the satisfaction of the Bank and as directed without any extra to the Bank by the contractor.
11. The successful contractor shall also be responsible for the safety and security of all their materials and for ensuring / following fire prevention steps always in the working premises including their part of the work.
12. The contractor shall depute a qualified and experienced supervisor always during execution of the work. No work shall be carried out at site in unsupervised manner.
13. The contractor shall use only approved brands of materials as per the Annexure/tender.
14. The contractor will have to arrange the services of authorized technical official of the manufacturer whose materials have been selected / approved by the Bank for the said work who may regularly visit and inspect the materials supplied/ available at site and the method of its uses/ application and will be required to submit a report on the manufacturer's letterhead, under official seal, indicating the genuineness of the material and whether the materials are being used as per the Manufacturer's Specifications.
15. The successful bidder shall make necessary arrangement to protect & cordon off the work area by appropriate barricading/ covering the work area suitably with ply boards / construction net etc. The successful bidder shall also be required to provide proper capital notice boards at conspicuous places.
16. The bidders shall quote their rates taking into account all the above instructions and conditions of the contract.
17. After completion of work, bill may be submitted along with certificate of Manufacturer that the work is supervised and completed satisfying manufacturer's specifications.
18. 5% R.M.D. will be kept with Bank for a performance period of twelve months bearing no interest or appropriate Bank Guarantee for equal amount as per proforma approved by Bank.
19. Work will be allowed to commence only after submission of requisite insurance, execution of agreement and Performance Bank Guarantee as per tender.
20. The rate quoted shall be inclusive of GST, transportation etc. for tender items.
21. The work is to be carried out through authorised applicator of the manufacturer from the list of approved material / brand mentioned in the tender.
22. Measurements shall be considered as per the actual area treated ( horizontal / vertical) as per site requirements.

**Place :**

**Signature of contractor with seal.**

**Date :**





**RESERVE BANK OF INDIA  
ESTATE DEPARTMENT  
AHMEDABAD**

**Name of Work : Renovation of Lift Lobby at Ground Floor of the Bank's Main Office Building.**

**Bill Of Quantity**

<b>Item No.</b>	<b>Description</b>	<b>Unit</b>	<b>Qty</b>	<b>Rate In Rs.</b>	<b>Amount In Rs.</b>
<b>1</b>	Carefully breaking, chiselling the existing flooring, dado of vitrified tiles/marble dado including bedding/backing mortar, removing of existing false ceiling, doors, windows, aluminium / glazed doors, windows, partitions etc. by means of chisel, hammer, breaker machine, etc. including lowering the dismantled materials, scaffolding, cleaning the surfaces and carting away the dismantled material from the Bank's premises to an authorised dumping yard of civic authority etc. complete all as directed by the Bank's Engineer. The rate may be quoted considering the salvage value of the dismantled items.	Job	1		
<b>2</b>	Constructing Half brick masonry with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 with locally available best quality bricks in Cement mortar 1:4 (1 cement:4 coarse sand) including raking the joints, curing etc. as directed by the Bank's Engineer. The rates quoted shall be inclusive of all required material, labour, transportation, loading-unloading, scaffolding, tools & plants, wastage if any, making good damages to	Sq.mt.	4		

	match with surroundings surface, carrying out work in workman like manner at all lead and lift, curing wherever required, carting away debris out of premises etc. complete cleaning of the site to the satisfaction of Bank's Engineer.				
<b>3</b>	Providing and applying average 15 mm thick cement plaster 1:4 (1 cement: 4 coarse sand) finished with a floating coat of neat cement on the rough side of single or half brick wall in line and level to brick masonry works etc. The rates quoted shall be inclusive of all required material, labour, scaffolding, transportation, loading-unloading, tools & plants, wastage if any, making good damages to match with surroundings surface, carrying out work in workman like manner at all lead and lift, curing wherever required, carting away debris out of premises etc. complete cleaning of the site to the satisfaction of Bank's Engineer.	Sq.mt.	25		

#### VENEER PANELLING

<b>4</b>	Providing & Fixing wall panelling made from 37 mm x 25 mm teak wood frame at approx. 600mm x 600mm c/c distance clad with 12 mm thick approved make bwp marine ply confirming to IS 710, with 4 mm thick veneer of approved make and shade with required coats of melamine polish, surface preparation etc. and with grooves as per drawing no. 03 and as directed by Bank's Engineer and Architect.	Sq.mt.	8		
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**Basic rate of veneer - Rs.1100 / Sq.mt**

The rates quoted shall be inclusive of all required material, labour, transportation, loading - unloading, tools & plants, scaffolding, wastage if any, making good damages to match with surroundings surface, carrying out work in workman like manner at all lead and lift, carting away debris out of premises etc. and complete cleaning of the site to the satisfaction of Bank's Engineer.

**SECURITY DESK ( 1200 mm L x 550 mm D x 950 mm Ht.)**

5	<p>Providing &amp; fixing table of over all size ( 1200 mm L x 550 mm Dx 950 mm Ht.) with 550 mm depth with one drawer. Entire table should be made of 19 mm thick approved make bwp marine ply confirming to IS 710, with 6mm thick corian on exposed side and approved make balancing laminate on inner side. Thickness of all open edges should be 50mm. ( table top, vertical fascia ). Solid ghana teak wood member of 100 mm X 100 mm to be provide at two round surface and 12 mm x 12 mm ghana teak batterns to be provided on 6mm thick corian with PU adhesive ( vertical surface). It should be fixed at 150 mm c/c distance. All ghana teak frame and beading to be finished with required coats of melamine polish, surface preparation etc. Drawers to be slid on approved make telescopic chanel. It should be complete with approved make lock, SS handle and all necessary fittings and hardware, complete as per design, colour, type of material mentioned in the drawing and as directed by Bank' Engineer. The rates quoted shall be inclusive of all required material, labour, transportation, loading-unloading, tools &amp; plants, wastage if any, making good damages to match with surroundings surface, carrying out work in workman like manner at all lead and lift, to the satisfaction of Bank's Engineer and Architect, carting away debris out of premises etc. and cleaning the site. Complete as per Drawing No.- 07</p>	Nos.	1		
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## GYPSUM FALSE CEILING

**6** Providing and fixing Gypsum or equivalent make false ceiling with 12.5mm thick gypboard at all height including providing and fixing of frame work of gyproc, made of special sections, power pressed from M.S. sheets and galvanized with zinc coating of 120 gms/sqm (both side inclusive) as per IS : 277 and consisting of angle cleats of size 25 mm wide x 1.6 mm thick with flanges of 27 mm and 37mm, at 1200 mm centre to centre, one flange fixed to the ceiling with dash fastener 12.5 mm dia x 50mm long with 6mm dia bolts, other flange of cleat fixed to the angle hangers of 25x10x0.50 mm of required length with nuts & bolts of required size and other end of angle hanger fixed with intermediate G.I. channels 45x15x0.9 mm running at the spacing of 1200 mm centre to centre, to which the ceiling section 0.5 mm thick bottom wedge of 80 mm with tapered flanges of 26 mm each having lips of 10.5 mm, at 450 mm centre to centre, shall be fixed in a direction perpendicular to G.I. intermediate channel with connecting clips made out of 2.64 mm dia x 230 mm long G.I. wire at every junction, including fixing perimeter channels 0.5 mm thick 27 mm high having flanges of 20 mm and 30 mm long, the perimeter of ceiling fixed to wall/partition with the help of rawl plugs at 450 mm centre, with 25mm long dry wall screws @ 230 mm interval, including fixing of gypsum board to ceiling section and

Sq. mt.

40

	<p>perimeter channel with the help of dry wall screws of size 3.5 x 25 mm at 230 mm c/c, including jointing and finishing to a flush finish of tapered and square edges of the board with recommended jointing compound , jointing tapes ,</p>				
	<p>finishing with jointing compound in 3 layers covering upto 150 mm on both sides of joint and two coats of primer suitable for board, all as per manufacturer's specification and also including the cost of making openings for light fittings, grills, diffusers, cutouts made with frame of perimeter channels suitably fixed, all complete as per drawings, specification including a coat of approved make primer and two or more coats of approved make and shade plastic emulsion paint. The rates quoted shall be inclusive of all required material, labour, transportation, loading-unloading, tools &amp; plants, scaffolding, wastage if any, making good damages to match with surroundings surface, at all lead and lift, carting away debris out of premises and complete cleaning of the site carrying out work in workman like manner to the satisfaction of Bank's Engineer and</p>	<p>Page   84</p>			

	Architect. Complete as per Drawing No.- 05 & 06				
<b>CHANNELLED WOOD WORK CEILING</b>					
<b>7</b>	<p>Providing and Fixing Channelled Wood false ceiling of Armstrong or equivalent make perforated panels of width 192mm, thickness of 15mm and length 2400 mm, made of a Moisture resistant fibre board substrate with a laminated facing as per the approved shade (Portland Maple, Sea Beech, Siam Wood &amp; Mystique Walnut, Interior White, Alumina Pearl) and a melamine balancing layer on the reverse side. The boards shall have a special perforation pattern where the reverse surface has a "Helmholtz" fluted perforation with consecutive 3 mm wide groove followed by 21 mm of visible pane. The edges of the panel shall be "tongue-and-grooved" to fix special clips for installation and seamless visual. The back of the perforated panel shall have sound absorbing non-woven Soundex acoustical fleece hot pressed to achieve NRC of 0.5. (Average value of Absorption Co-efficient readings taken at 250 Hz, 500 Hz, 1000 Hz and 2000 Hz) as per ASTM C423 and Humidity Resistance (RH) of 70% with camber limit less than</p> <p>1mm/1000mm and bow less than 1mm/300mm all as per manufacturer's specification and also including the cost of making openings for light fittings, grills, diffusers, cutouts all complete as</p>	Sq.mt.	12		

	<p>per drawings, and manufacturer's specification. The rates quoted shall be inclusive of all required material, labour, transportation, loading-unloading, tools &amp; plants, scaffolding, wastage if any, making good damages to match with surroundings surface, at all lead and lift, carting away debris out of premises and complete cleaning of the site carrying out work in workman like manner to the satisfaction of Bank's Engineer and Architect.</p> <p>Complete as per Drawing No.- 05 &amp; 06</p>				
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#### GLASS DOOR

8	<p>Providing and fixing double leaf glass doors with patch fitting as shown in the drg. Door shall consist of approved make 12mm thk. toughened clear float glass with necessary hardwares of smooth swinging action. Rate shall include necessary approved locking systems, Ghana teak Handle pair finish with melamine polished floor springs (Heavy duty or equivalent), gaskets &amp; miscellaneous hardware items. Including all materials and labour etc. complete as per detail drawing and instruction of Bank's engineer and Architect. The rates quoted shall be inclusive of all required material, labour, transportation, loading-unloading, tools &amp; plants, scaffolding, wastage if any, making good damages to match</p> <p>with surroundings surface, carrying out work in workman like manner at all lead and lift, carting away debris out of premises etc. and complete</p>	Sq.mt.	8		
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	cleaning of the site to the satisfaction of Bank's Engineer. Complete as per drawing No. - 10				
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**ITALIAN MARBLE FOR DADO**

<b>9(A)</b>	Providing and fixing machine cut, mirror/ edge hell polished Italian Marble stone (16-18 mm) for wall lining work including dado, sides of lifts etc., in required design and pattern wherever required, stones of different finished surface texture, on 12 mm (average) thick cement mortar 1:3 (1 cement : 3 coarse sand) laid and jointed with white cement slurry @ 3.3 kg/sqm including pointing with white cement slurry admixed with pigment of matching shade, adhesive, including rubbing, curing, polishing etc. all complete (16 mm to 18 mm thick Italian Marble stone slab, Crema - Bergamo, Perlato, Rosso verona, Fire Red or Dark Emperadore etc.) as per Architectural drawings, and as directed by the Bank's Engineer and Architect. The rates quoted shall be inclusive of all required material, labour, transportation, loading-unloading, tools & plants, wastage if any, making good damages to match with	Sq.mt.	34		
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	<p>surroundings surface, carrying out work in workman like manner at</p> <p>all lead and lift, scaffolding, cutting for lift indicators, switch etc.curing, carting away debris out of premises without any cost to the Bank etc. and complete cleaning of the site to the satisfaction of bank's engineer.</p> <p><b>Basic rate of Italian Marble shall be Rs. 4500/- sq.mt.</b></p> <p>Complete as per drawing No. - 03</p>				
9(B)	<p>Providing and fixing machine cut, mirror/ eggshell polished Italian Marble stone (16- 18 mm) for wall lining above lift in required design and pattern wherever required, stones of different finished surface texture, on 12 mm (average) thick cement mortar 1:3 (1 cement : 3 coarse sand) laid and jointed with white cement slurry @ 3.3 kg/sqm including pointing with white cement slurry admixed with pigment of matching shade, adhesive, including rubbing, curing, polishing etc. all complete (16 to 18 mm thick Italian Marble stone slab,Dyna or equivalent.) Work shall be carried out as per Architectural drawings, and as directed by the Bank's engineer and Architect. The rates quoted shall be inclusive of all required material, labour, transportation, loading-unloading, tools &amp; plants, wastage if any, making good damages to match with surroundings surface, carrying out work in workman like manner at all lead and lift, scaffolding, cutting for lift indicators, switch etc.curing, carting away debris out of Bank's premises etc. and complete cleaning of the site to</p>	Sq.mt.	2		

	the satisfaction of Bank's Engineer. <b>Basic rate of Italian Marble shall be Rs. 3500/- sq.mt.</b> Complete as per drawing No. - 03				
<b>Plywood Box</b>					
<b>10 (A)</b>	Providing and fixing wooden box ( T.V unit) of over all approx. size size 1200 mm x 2520 mm made from 19 mm thick approved make bwp marine ply confirming to IS 710, frame between two plywood sheets of size 19 mm X 58 mm with necessary hardware and fittings,. Work shall be carried out as per drawing and as directed by the Bank's Engineer and Architect. all required material, labour, transportation, adhesive, loading-unloading, tools & plants, wastage if any, making good damages to match with surroundings surface, carrying out work in workman like manner at all lead and lift, scaffolding, cutting in box for switch, sockets of required size and shape, carting away debris out of premises etc. complete cleaning of the site to the satisfaction of Bank's engineer. Complete as per Drawing No. - 08	Sq.mt.	4		
<b>CORIAN ON PLYWOOD BOX</b>					
<b>10 (B)</b>	Providing & fixing of straight independent panelling of 6 mm thick corian (Acylic solid surface) for walls straight fabricated on a single face, finished in matte / satin / glossy finish, pasted with industrial grade water clear silicon / Polyurethane sealant (3M Make) on a ply wood box. The work includes the cost of preparing appropriate substrate surface over	Sq.mt.	4		

	<p>the wooden box provided as above, along with material cost &amp; installation / fixing on straight walls /ply wood box and curved profiles Joint of solid surface should be joined with low VOC</p> <p>adhesives. Work shall be carried out as per drawing and as directed by the Bank's Engineer and Architect., all required material, labour, transportation, loading-unloading, tools &amp; plants, wastage if any, making good damages to match with surroundings surface, carrying out work in workman like manner at all lead and lift, scaffolding, cutting in box for switch, sockets of required size and shape, carting away debris out of premises without any cost to the Bank etc. and complete cleaning of the site to the satisfaction of Bank's Engineer.</p> <p><b>Basic rate of corian shall be Rs. 6039/- Sq.mt.</b></p> <p>Complete as per drawing No. - 08</p>				
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#### GRANITE FLOORING INSIDE AREA

11	<p>Providing and laying polished Granite stone flooring in required design and patterns, in linear as well as curvilinear portions of the building all complete as per the architectural drawings with 16 to 18 mm thick stone slab over 20 mm (average) thick base of cement mortar 1:4 (1 cement : 4 coarse sand) laid and jointed with cement slurry and pointing with white cement slurry admixed with pigment of matching shade including rubbing, curing and polishing etc. all complete as specified and as directed by the</p>	Sq.mt.	34		
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	<p>Bank's Engineer and Architect. Work shall be carried out as per drawing, all required material, labour, transportation, loading-unloading, tools &amp; plants, wastage if any, making good damages to match with surroundings surface, carrying out work in workman like manner at all</p> <p>lead and lift, curing wherever required, carting away debris out of Bank's premises etc. and complete cleaning of the site to the satisfaction of Bank's Engineer.</p> <p><b>Basic rate of granite stone shall be Rs. 2650/- Sqm.</b></p> <p>Complete as per drawing No. - 01-02</p>				
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#### GRANITE FLOORING OUTSIDE AREA

<b>12</b>	<p>Providing and laying polished Granite stone flooring in required design and patterns, in linear as well as curvilinear portions of the building all complete as per the architectural drawings with 16 to 18 mm thick stone slab over 20 mm (average) thick base of cement mortar 1:4 (1 cement : 4 coarse sand) laid and jointed with cement slurry and pointing with white cement slurry admixed with pigment of matching shade including rubbing , curing and polishing etc. all complete as specified and as directed by the Bank's Engineer and Architect. Work shall be carried out as per drawing. The rates quoted shall be inclusive of all required material, labour, transportation, loading-unloading, tools &amp; plants, wastage</p>	<p>Sq</p> <p>.mt.</p>	28		
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	<p>if any, making good damages to match with surroundings surface, carrying out work in workman like manner at all lead and lift, curing, carting away debris out of Bank's premises etc. and complete cleaning of the site to the satisfaction of Bank's Engineer.</p> <p><b>Basic rate of granite stone shall be Rs. 2600/- Sqm.</b></p> <p>Complete as per drawing No. - 01-02</p>				
<b>GRANITE INLAY</b>					

13	<p>Providing &amp; Fixing machine cut, mirror polished, 16 to 18 mm thick Italian marble stone inlay flooring of approved make and shade of size 1200 mm x 1200 mm laid in required pattern in linear portion of the building all complete as per architectural drawings, to be laid over 20 mm (average) thick base of cement mortar 1:4 (1 cement : 4 coarse sand) laid and jointed with white cement slurry @ 4.4 kg/sqm including pointing with white cement slurry admixed with pigment to match the marble shade including rubbing, adhesive, curing and polishing etc. all complete as specified and as directed by the Bank's Engineer and Architect. Work shall be carried out as per drawing. The rates quoted shall be inclusive of all required material, labour, transportation, loading-unloading, tools &amp; plants, wastage if any, making good damages to match with surroundings surface, carrying out work in workman like manner at all lead and lift, curing carting away debris out of Bank's premises etc. and complete cleaning of the site to the satisfaction of Bank's Engineer.</p> <p><b>Basic rate of Italian marble shall be Rs. 37,750/- Sq.mt.</b></p> <p>Complete as per drawing No.- 01-02</p>	Sq.mt.	4		
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**CNC CUT DUCT JAALI**

<b>14</b>	Providing & fixing Aluminium Jali 3 mm thick (CNC cutting) with colour powder coating and aluminium frame work 50 x 25 mm x 1.5 mm thick as per pattern, design, style as shown in architectural drawing and as directed by Bank's Engineer and Architect. The rates quoted shall be inclusive of all required material, labour, transportation, loading-unloading, tools & plants, wastage if any, making good damages to match with surroundings surface, carrying out work in workman like manner at all lead and lift, curing wherever required, carting away debris out of Bank's premises etc. and complete cleaning of the site to the satisfaction of Bank's Engineer. The openable area is approx. 50 % of quantity. The plate is fixed with S. S. screws. The door consist of 100 x 25 mm wide 3 mm thick, hinges 3 nos. 1 nos. allu.powder coated D Handles 150 mm long and 1 nos. 100 mm x 8 mm dia rod stopper. Complete as per drawing No.- 04	Sq.mt.	6		
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**SECURITY GRILLS**

<b>15</b>	Providing & Fixing S.S rods of 304 grade consisting of vertical S.S pipes 3 mm thick, 25 mm dia spaced at 50 mm clear spacing and suitable horizontal member S. S. flat of 40 mm x 6 mm thick as per pattern, design, style as shown in architectural drawing. Rods to be passed through SS horizontal flats by making suitable dia. of holes, finishing with wrkman like manner, to be fixed on floor, walls, with SS	Sq.mt.	36		
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	screws, SS welding, anchor fasteners to have proper fixity of the rods/grill, as per the drawing and as directed by the Bank's Engineer and Architect. The rates quoted shall be inclusive of all required material, labour, transportation, loading-unloading, tools & plants, wastage, scaffolding, making good damages to match with surroundings surface, at all lead and lift, carting away debris out of premises etc. and complete cleaning of the site to the satisfaction of Bank's Engineer. Complete as per drawing No.- 05				
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#### SHERABOARD BOX CEILING

<b>16</b>	Providing & installing suspended false ceiling using fibre cement plank of SHERA make cassia/straight grain/teak texture (external grade) manufactured with wt recess technology of thickness 6 mm plain sheet + 8 mm thick 150 x 3000 mm teak texture planks in bottom and side and dimensions 150 mm x 3000 mm. Shera fibre cement plank should be of minimum density 1300 kg / m <sup>3</sup> and comply to IS Standards . Shera plank to be fixed using shera screws of tensile strength 34 N and shear strength 68 N on suitable frame structure of M. S. pipe. Shera plank to be finished with one coat of cement base primer on all sides , with two or more coats of water based acrylic paint of approved shade. Including MS pipe support structure made out of MS 25 mm X 25 mm x 1.8 mm thick pipe and jointed with 50 mm X 25 mm x 2 mm thick pipe and fixed with fasteners as directed including	Sq.mt	44		
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	<p>1coat of metal zinc chromate primer.</p> <p>Required suspension height of frame work is approx. 900 mm from the slab making the grid of 600 mm x 1200 mm. M. s. pipe vertical supports at 1200 mm centre to centre or as per the site conditions. The rates quoted shall be inclusive of all required material, labour, transportation, loading-unloading, tools &amp; plants, wastage if any, making good damages to match with surroundings surface, carrying out work in workman like manner at all lead and lift, welding, carting away debris out of Bank's premises etc. and complete cleaning of the site to the satisfaction of Bank's Engineer. The work is to be carried out as directed by Bank's Engineer and Architects. Complete as per drawing No.- 04</p>				
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**Plastic Paint**

<b>17</b>	<p>Providing and applying two or more coats of plastic acrylic emulsion paint of interior grade having VOC content less than 50 grams/ litre of approved/equivalent brand over one or more coats of recommended alkali resistant primer of approved manufacture and shade to walls, ceilings, etc. as per specification in single shade/ different shades for inlays, including, cleaning, surface preparation etc. complete all as directed. Work includes cleaning the walls / putty droppings making surface free from mortar dropping and other foreign matter, etc. The rate is inclusive of application of approx. 2 to 3 mm thick cementitious white putty and all</p>	Sq.mt.	30		
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	<p>required material, labour, transportation, loading-unloading, tools &amp; plants, wastage if</p> <p>any, making good damages to match with surroundings surface, carrying out work in workman like manner at all lead and lift, curing wherever required, carting away debris out of premises without any cost to the Bank etc. and complete cleaning of the site to the satisfaction of Bank's Engineer and Architect.</p>				
<b>Fixed glazing</b>					
<b>18</b>	<p>Providing and fixing full height glazed partition made of 12 mm thick toughened glass bevelled edges by using various glass patch fittings, S.S. connectors of approved make without giving any load on the false ceiling by using necessary hardware to complete the job in all respects. The agency has to obtain approval for fixing details of the glass partition with S.S. channel on top and bottom etc. as specified and as directed by the bank's Engineer and Architect before execution of the work. Rate includes cost of glass , hardware and any other fittings of approved make necessary for completing the job in totality and nothing will be paid extra for completing the job. Work shall be carried out as per drawing. All required material, labour, transportation, loading-unloading, tools &amp; plants, wastage, making good damages to match with surroundings surface, carrying out work in workman like manner at all lead and lift, scaffolding, carting away debris out of premises etc.</p>	Sq.mt	2		

	and complete cleaning of the site to the satisfaction of Bank's Engineer. Complete as per Drawing No.-10				
<b>Laminated Flush door</b>					
<b>19</b>	Providing and fixing ISI marked 35 mm thick flush door shutters conforming to IS standard decorative type, core of block board construction with frame of 1st class hard wood and well matched teak 3 ply veneering with vertical grains or cross bands and face veneers on both faces of shutters 35 mm thick including ISI marked Stainless Steel 3 nos. butt hinges with necessary screws. Door having a ,S.S. handle 19cm (190mm) Door Handle set with Lock Body etc. Work shall be carried out as per drawing. The rates quoted shall be inclusive of GST, all required material, labour, transportation, loading-unloading, tools & plants, wastage if any, making good damages to match with surroundings surface, carrying out work in workman like manner at all lead and lift, curing wherever required, carting away debris out of Bank's premises etc. and complete cleaning of the site to the satisfaction of Bank's Engineer. The work is to be carried out as directed by Bank's Engineer and Architect.	Sq.mt.	8		

	<b>Corian panelling</b>				
<b>20</b>	Providing & Fixing wall panelling made from 37 mm x 25 mm teak wood frame at approx. 600mm x 600mm c/c distance clad with 12 mm thick approved make bwp marine ply confirming to IS 710 with 6mm thick Corian pasted with industrial grade water clear silicon / Polyurethane sealant (3M Make) on a ply wood. with 6 mm x 6 mm grooves as per drg. and as directed by Bank's Engineer and Architect .Work shall be carried out as per drawing. All required material, labour, transportation, loading-unloading, tools & plants, wastage, making good damages to match with surroundings surface, carrying out work in workman like manner at all lead and lift, scaffolding, carting away debris out of Bank's premises etc. and complete cleaning of the site to the satisfaction of Bank's Engineer. Complete as per drawing No.- 09	Sq.mt	7		
<b>21</b>	Providing & Fabricating folding steps made from M. S. 25 x 25 x 5 mm M. S. angle and 30 x 6 M. S. flat Work shall be carried out as per	Kgs. Page   99	44		

	<p>drawing. The rates quoted shall be inclusive of all required material, labour, transportation, loading-unloading, tools &amp; plants, wastage if any, making good damages to match with surroundings surface, carrying out work in workman like manner at all lead and lift, curing wherever required, carting away debris out of premises without any cost to the Bank etc. and complete cleaning of the site to the satisfaction of Bank's Engineer. The work is to be carried</p> <p>out as directed by Bank's Engineer and Architect. Complete as per drawing No.-11</p>				
			<b>18% GST</b>		
			<b>TOTAL</b>		

**Place :**

**Signature of contractor with seal.**

**Date :**