भारतीय रिज़र्व बैंक
बेलापुर

निविदा आमंत्रण सूचना

भारतीय रिज़र्व बैंक, बेलापुर, केंद्रीय सार्वजनिक खरीद पोर्टल (सीपीपीपी) के माध्यम से ई-निविदा आमंत्रित करता है। यह निविदा नवी मुंबई के बेलापुर स्थित बैंक कार्यालय भवन में "नवी मुंबई के बेलापुर स्थित बैंक के मुख्य कार्यालय भवन की इमारत में सामान (बुलियन) लिफ्ट की डिज़ाइन, आपूर्ति, स्थापना, परीक्षण और कमीशनिंग (डीएसआईटीसी)" के लिए है। ई-निविदा और विस्तृत निविदा नोटिस, सीपीपी पोर्टल (https://etenders.gov.in/eprocure/app) पर, तथा आरबीआई की वेबसाइट (https://www.rbi.org.in) पर "निविदाएं" मेनू के अंतर्गत उपलब्ध हैं।

2. यह एक खुली निविदा है। केवल वे बोलीदाता/विक्रेता, जो निविदा में निर्धारित पात्रता मानदंडों को पूरा करते हैं, इस निविदा में भाग लेने के पात्र हैं। इसके अलावा, ई-निविदा प्रक्रिया में भाग लेने के लिए सभी बोलीदाताओं को केंद्रीय सार्वजनिक खरीद पोर्टल (सीपीपीपी) पर अपना पंजीकरण कराना होगा।

निविदा अनुसूची (एसओटी)

क. कार्य का नाम	नवी मुंबई के बेलापुर स्थित बैंक के मुख्य कार्यालय भवन में सामान (बुलियन) लिफ्ट की डिज़ाइन, आपूर्ति, स्थापना, परीक्षण और कमीशनिंग (डीएसआईटीसी)
ख. ई-निविदा सं	2026_RBI_296394_1
ग. निविदा का माध्यम	ई- खरीद प्रणाली (ऑनलाइन भाग I - तकनीकी-वाणिज्यिक बोली और भाग II - मूल्य बोली https://etenders.gov.in के माध्यम से))
घ. कार्य की अनुमानित लागत	**₹48.40 लाख**
ङ. पार्टियों के डाउनलोड करने के लिए उपलब्ध एनआईटी की तिथि	30 अक्तूबर 2026, सायं 5.00 बजे से

च. बोली-पूर्व बैठक की तिथि और समय (ऑफ़लाइन)	16 नवम्बर 2026, अपराह्न 3:00 बजे द्वितीय तल, संपदा कक्ष, आरबीआई बेलापुर, एचएच निर्मलादेवी मार्ग, सेक्टर 10, सीबीडी बेलापुर.
छ) बयाना राशि	i) **₹96,800 (मात्र छियानबे हजार आठ सौ रुपये)** एनईएफटी या बैंक गारंटी/डीडी के रूप में, भारतीय रिज़र्व बैंक, बेलापुर के पक्ष में, भारतीय रिज़र्व बैंक, संपदा कक्ष, आरबीआई बेलापुर में भौतिक रूप से जमा किया जाना है। एनीएफटी विवरण Beneficiary Name: RBI Belapur Beneficiary A/c No: 186003001 IFSC: RBIS0NMPA01 (Fifth and Tenth characters in IFSC are Zero) कृपया हमें ईएमडी जमा करने का प्रमाण निम्नलिखित ईमेल आईडी पर भेजें: estatebelapur@rbi.org.in
ii) निविदा शुल्क	ii) कोई निविदा शुल्क नहीं
ज. ईएमडी जमा करने की अंतिम तिथि	26 नवम्बर 2026 को या उससे पहले मध्याह्न 12:00 बजे तक
झ. ऑनलाइन तकनीकी-वाणिज्यिक बोली और मूल्य बोली जमा करने के लिए ई-निविदा शुरू होने की तिथि	30 अक्तूबर 2026, सायं 5.00 बजे से
ञ. तकनीकी-वाणिज्यिक बोली और मूल्य बोली जमा करने के लिए ऑनलाइन ई-निविदा जमा करने की अंतिम तिथि	26 नवम्बर 2026 को या उससे पहले मध्याह्न 12:00 बजे तक
ट. प्रथम भाग (तकनीकी-वाणिज्यिक बोली) खोलने की तिथि एवं समय द्वितीय भाग (मूल्य बोली) खोलने की तिथि एवं समय	27 नवम्बर 2026, मध्याह्न 12:00 बजे भाग-1 के दस्तावेज़ों की जाँच के बाद सूचित किया जाएगा

3. जो फर्म पात्रता मानदंडों का पालन नहीं करती हैं और/या निर्धारित तिथि और समय तक ईएमडी जमा नहीं करती हैं तो उनकी निविदा के भाग-II को खोलने पर विचार नहीं किया जाएगा।

4. बैंक सबसे कम निविदा को स्वीकार करने के लिए बाध्य नहीं है और किसी भी निविदा को पूर्ण या आंशिक रूप से स्वीकार करने का अधिकार सुरक्षित रखता है। बैंक बिना कोई कारण बताए सभी निविदाओं को अस्वीकार करने का अधिकार भी सुरक्षित रखता है।

5. सभी निविदाकर्ता कृपया ध्यान दें कि भविष्य में ई-निविदा में कोई भी संशोधन/शुद्धिपत्र जारी होने पर, इसकी सूचना केवल आरबीआई की वेबसाइट और ऊपर दिए गए केंद्रीय सार्वजनिक खरीद पोर्टल (सीपीपीपी) पर ही दी जाएगी और इसे समाचार पत्र में प्रकाशित नहीं किया जाएगा।

मुख्य महाप्रबंधक
बेलापुर

Reserve Bank of India
Estate Cell
Belapur

E-Tender For

Design, Supply, Installation, Testing and Commissioning (DSITC) Of Goods (Bullion) lift in the Bank's Main Office building at Belapur, Navi Mumbai (Tender No. 2026_RBI_296394_1)

Part – I
(Techno Commercial bid)

Name of Tenderer: _____

Address: _____

e-Tender no	**2026_RBI_296394_1**
Date and time of e-Tender available for viewing	**From: October 30, 2026, 17:00 Hrs.**
Availability of tender (Part-I and Part-II) for submission	**From October 30, 2026, 17:00 Hrs.**
Date and time of Pre-bid meeting	**November 16, 2026; 15:00 Hrs. (Offline)** Venue: Estate Cell 2nd floor, Reserve Bank of India, H.H Nirmala Devi Marg, Sector -10, CBD Belapur, Navi Mumbai.
Last date of Submission of e-Tender	**November 26, 2026, 12:00 Hrs.**
Date and time of opening of e-Tender	**November 27, 2026, 12:00 Hrs.**

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Section-I
Notice inviting e-Tender (NIT)

Design, Supply, Installation, Testing and Commissioning (DSITC) Of Goods (Bullion) Lift in the Bank's Main office building at Belapur, Navi Mumbai - E-tender

1. The Belapur Office invites open E-Tender in two parts for captioned work. The estimated cost of the work is **₹ 48.40 lakhs inclusive of GST** and is to be completed within 90 days.
2. **Eligibility Criteria:**

   2.1 Only Original Equipment Manufacturer (OEM) who fulfil following criterion

   And

   2.2 **Duration of past experience**: Should have minimum 5 years of experience of executing similar services/works* (during last 5 years ending last day of month previous to the one of which tenders are invited). Bidder should furnish their Client list showing the details of services/work carried out by them during the last 5 years. The list shall include details such as Name of the Client, Value of services/work executed, Date of Start and Finish of the services/work, Reasons of delay, if any, etc. The bidder should submit documentary evidence in support of minimum experience of 5 years (i.e.; If the tender is issued in the year 2026, then the bidder should have undertaken services/work in 2021).

   And

   2.3 **Minimum value of each completed services/work (qualifying)**: Experience of having successfully completed similar services/works during last 5 years ending last day of month previous to the one of which tenders are invited should be either of the following:

   i. Three similar completed services/works each costing not less than the amount equal to 40% of the estimated cost

   or

   ii. Two similar completed services/works each costing not less than the amount equal to 50% of the estimated cost

   or

   iii. One similar services/work costing not less than the amount equal to 80% of the estimated cost.

   And

   2.4 **Yearly turnover:** 100 % of the estimated cost or more during the last three financial years ending 31st March 2026

   And

   2.5 **Solvency:** Should furnish solvency certificate issued by the Applicant's banker specifically for the purpose of the work, for an amount equal to the estimated cost of the services / work.

   And

2.6 **Service setup:** Full fledged service setup should be available for the specified job at Mumbai / Navi Mumbai.

* Similar work means Supply, Installation, Testing and Commissioning of Goods Lift.

Only those tenderers who qualify as above will be eligible to tender for the work. A Tender submitted by a firm which is found to be not satisfying any of the above criteria will be liable for rejection.

3. The e-tender will be carried out by Central Public Procurement Portal (CPPP) **https://etenders.gov.in/eprocure/app** as third party on behalf of RBI. Therefore, interested firms are required to register on the CPP portal to participate in the tendering process. The detail regarding the registration on CPPP and procedure of e tendering has been attached at Annexure II. E-Tender shall be submitted online in two parts. Part I of the e-tender will contain the standard technical and commercial conditions for the proposed services/work and Part II of the e-tender will contain the price bid. All required annexures along with documentary proofs will also be uploaded along with Part I of the tender. This is an e-tender bid and the bidders are not required to be present for opening.

4. The Bank is under no obligation to accept the lowest bid and reserves the right to accept any tender either in whole or in part. The Bank reserves the right to reject any or all tenders at its sole discretion, without providing any reason therefor.

5. The Bank reserves the right to issue addendum / corrigendum/ minutes/ pre-bid meeting, which shall be published solely on the official website of RBI and CPPP. Such updates shall form an integral part of the tender document, and no separate notification will be sent to the individual bidders. It is the sole responsibility of the bidder to monitor these portals for any amendment/s.

6.The schedule for the tender (SOT) is as follows:

i.	E-Tender no	(Tender No. 2026_RBI_296394_1)
ii.	Mode Of Tender	e-Procurement System (Online Part I - Techno-Commercial Bid and Part II - Price Bid through CPPP Portal (https://etenders.gov.in/eprocure/app)
iii.	Estimated Cost	**₹ 48.40 lakhs** inclusive of GST.
iv.	Time period for completion of the services / work	90 days from 14th day of issue of work order
v.	Earnest Money Deposit (Only through NEFT / Demand Draft / Bank Guarantee)	**₹ 96,800/- by**

		1) NEFT, RBI A/c.No. Beneficiary Name: RBI Belapur **Beneficiary A/c No: 186003001** **IFSC: RBIS0NMPA01** **(**Fifth and Tenth characters in IFSC are Zero) Kindly mention your name/ company name in the NEFT Transaction remarks. **or** **2) Demand Draft / Banker's Cheque / Bank Guarantee:** In favour of Reserve Bank of India to be delivered in physical form at RBI, Belapur.
vi.	Date of availability of E-Tender Document for download on CPPP portal / RBI website	October 30, 2026 from 17:00 Hrs. onwards
vii.	Starting date of e-tender for submission of Part I (Techno-Commercial Bid) and Part II (Price Bid) at	October 30, 2026 from 17:00 Hrs. on wards
viii.	Date and time of pre-bid meeting	November 16, 2026; 15:00 Hrs. Venue: Estate Cell 2nd floor, Reserve Bank of India, H.H Nirmala Devi Marg, Sector -10, CBD Belapur, Navi Mumbai.
ix.	Date of Publishing minutes of pre-bid meeting on RBI website/ CPPP	November 18, 2026
x.	Last date and time of submission of EMD	November 26, 2026, 12:00 Hrs. (must be reflected in our account)
xi.	Last date and time of submission of Tender	November 26, 2026, 12:00 Hrs.
xii.	a. Date and Time of opening of Part I (Techno-Commercial Bid)	November 27, 2026, 12:00 Hrs.

	b. Date of opening of Part II (Price Bid)	Part II of the tender will be opened only for those bidders who are found eligible upon scrutiny of the Part I submissions. The eligible bidders will be informed separately through email.
xiii.	Name of officers regarding any clarification on this tender / forwarding the detail of EMD etc.,	i) Shri. Vishwamurthy Vagga, Asst. Manager (Tech.-Electrical), vvishwamurthy@rbi.org.in; Phone : 022 - 69873015 ii) Shri. Hemraj.V. Walurkar, Asst. Manager (Tech.-Civil), hvwalurkar@rbi.org.in; Phone : 022 - 698713126 iii) Smt. Rajani Joshi, AM Estate Cell, E-mail ID rajanijoshi@rbi.org.in Phone No: 022- 6987 3031 iv) Smt. Sharmi R, AM Estate Cell, E-mail ID rsharmi@rbi.org.in Phone No: 022- 6987 3021

Chief General Manager
Reserve Bank of India
Estate Cell
Belapur

Section II
Form of Tender

Chief General Manager
Estate Department
Reserve Bank of India
Belapur, Navi Mumbai

Madam /Dear Sir,

Having examined the drawings, specifications, designs and bill of quantities relating to the services /works specified in the Memorandum hereinafter set out and have visited and examined the installation site of the works specified in the said memorandum and have acquired the requisite information relating thereto as affecting the tender. We hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached Schedule of Quantities and in accordance in all respects with specifications, designs and instructions in writing referred to in articles of agreement, general instructions to the tenderers and special conditions, conditions hereinbefore referred to, specifications, schedule of works, data sheet and schedule of quantities and with such materials as are provided for, by and in all other respects, in accordance with such conditions so far as they may be applicable.

MEMORANDUM

i.	Description of services /works	Design, Supply, Installation, Testing and Commissioning of Goods (Bullion) Lift in Bank's Main office building at Belapur.
ii.	Estimated cost	**₹ 48.40 lakh inclusive of GST**
iii.	Payment Terms	As per clause 3 of Section V Part I of tender
iv.	Earnest Money Deposit	₹ 96,800/- (Rupees Ninety-six thousand and eight hundred only)
v.	Performance Bank Guarantee	As per clause 2 of Section V Part I of tender
vi.	Contract Period / Time of completion	As per clause 1 of Section V and SOT of Section I of Part I of tender
vii.	Amount to be deducted from each bill	@5% is to be recovered from each on-account bill till the total recovery amounts to 5% of the contract value as stipulated in the tender document or submit BG @ 5% of contract value.

2. We also agree that our tender will remain **valid for acceptance by the Bank for 90 days** from the date of opening of Part I of the tender and this period of validity can be extended for such period as may be mutually agreed between the Bank and us in writing. We also agree to keep the **Bank Guarantee / NEFT** towards **earnest money deposit (EMD)** valid during the

entire period of validity of tender and the extended period, if any, as per enclosed proforma **(Annexure VII).**

3. Should our tender be accepted, we hereby agree to abide by and fulfil all the terms and conditions of the contract. In the event of any default on our part, we acknowledge the Bank's right to forfeit our Earnest Money Deposit [EMD] and agree to pay the Bank or its successors, or assignees or nominees, any such sums of money as are stipulated in the said conditions.

4. Should our Tender be accepted, we hereby agree to abide by and fulfil all the terms and conditions of the Tender. In the event of any default thereof, we acknowledge the Bank's right to forfeit ……and agree to pay to the Bank or its successors, or assignees or nominees such sums of money as are stipulated in the conditions contained in the tender together with the written acceptance of the Contract.

5. We acknowledge that you reserve the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reason thereof. If we fail to execute the Contract when called upon to do so, we hereby agree that EMD deposited shall be forfeited by the Reserve Bank of India.

6. We hereby declare that we shall treat the tender documents and other records connected with the work as secret/confidential documents. We undertake not to communicate any information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same nor shall we use the information in any manner that could be prejudicial to the safety, security or interests of the Reserve Bank of India. Dated this _____ day of _____ 2026.

For and on behalf of M/s _____

_____

(Signature with seal)

Name _____

Designation _____

Place _____

Date _____

(Certified true copy of the Power of Attorney of the above signatory should be enclosed).

Witnesses

(1) Signature with _____

name, address and date _____

_____

(2) Signature with _____

name, address and date _____

_____

Section III
General Instructions To Bidders

1. This is an open e-tender enquiry in two parts i.e. Part I (Techno Commercial) I & Part II (Price bid). Only those bidders who are qualified for the services/work as per pre-qualification/eligibility criteria stipulated in the tender are eligible to participate in this tender.

2. **Brief Scope of services/work**: A brief scope of the services/work is as below

- Design and manufacture of 2000 Kg capacity Goods (Bullion) Lift along with all accessories/ components in Bank's Main office building at Belapur.
- Delivery of Lift equipments to Bank's site including packing, handling, transporting, clearing, loading/unloading at ports in India and unloading at site.
- Erection, testing & commissioning of Lift equipments as per technical specifications, obtaining operating approval/license from Lift inspectorate and handing over the Lift to Bank.
- Providing all inclusive service including all spares, etc. during warranty period of one year and subsequent Comprehensive Annual Maintenance Contract for the committed period of 19 years (min.) from the date of handing over of the new Lift installation to the Bank. The comprehensive maintenance service shall be provided by the firm during the committed AMC period for 19 years. During this period, any need for modification/ renovation of the elevators, depending on the obsolescence of technology will be decided on mutual consent and based on the documentary evidence of technology obsolescence to be provided by the firm along with the proposal for renovation/ modification. However, the firms will continue to provide AMC service irrespective of the modification / renovation for the committed period. It is also to be noted that, fundamental specification of the Lift will remain same.
- All engineering, equipment, labour, and permits required to satisfactorily complete Lift installation required by this Specification.
- Carrying out civil works, wherever required, like providing scaffolding, creating Pocket holes for all floors and in the Shaft & Machine Room Slab, Provision of buffer blocks in the pit, cutting for rail support, push button, signage, cutting of openings for fixing of door and making good to walls, masonry work as required, including repairs to plaster, painting etc. Whitewash for Lift shaft & Machine Room, front wall modification for all the floors if required, provision of all the MS channels required for support of Lift machinery, any other minor civil work required for satisfactory erection/commissioning of Lift etc., shall be in the scope of Lift Contractor.
- However, any structural work on Beam, Column & Slab including architrave work will be done by the Bank.
- Any other work, related to but not mentioned above, required for completion of the job

However, detailed scope of the services/work is mentioned at **Section VIII** of this tender.

3. **E-Tender on CPPP**: The procedure for e -tendering has been detailed at Annexure II. The details of firms required to be furnish in format specified at Annexure III. The estimate cost of the services/work with completion period has been mentioned in section I.

4. Eligibility Criteria:

Only Original Equipment Manufacturer (OEM) who fulfil following criterion

And

4.1 Duration of past experience: Should have minimum 5 years of experience of executing similar services/works* (during last 5 years ending last day of month previous to the one of which tenders are invited). Bidder should furnish their Client list showing the details of services/work carried out by them during the last 5 years. The list shall include details such as Name of the Client, Value of services/work executed, Date of Start and Finish of the services/work, Reasons of delay, if any, etc. The bidder should submit documentary evidence in support of minimum experience of 5 years (i.e.; If the tender is issued in the year 2026, then the bidder should have undertaken services/work in 2021).

And

4.2 Minimum value of each completed services/work (qualifying): Experience of having successfully completed similar services/works during last 5 years ending last day of month previous to the one of which tenders are invited should be either of the following:

i. Three similar completed services/works each costing not less than the amount equal to 40% of the estimated cost

or

ii. Two similar completed services/works each costing not less than the amount equal to 50% of the estimated cost.

or

iii. One similar services/work costing not less than the amount equal to 80% of the estimated cost.

And

4.3 Yearly turnover: 100 % of the estimated cost or more during the last three financial years ending 31st March 2026

And

4.4 Solvency: Should furnish solvency certificate issued by the Applicant's banker specifically for the purpose of the work, for an amount equal to the estimated cost of the services / work.

And

4.5 Service setup: Full fledged service setup should be available for the specified job at Mumbai / Navi Mumbai.

* Similar work means Design, Supply, Installation, Testing and Commissioning of Goods Lift.

Only those tenderers who qualify as above will be eligible to tender for the work. A Tender submitted by a firm which is found to be not satisfying any of the above criteria will be liable for rejection.

4.6 Make in India: Per the Public Procurement (Preference to Make in India) Order, 2017, as amended by the Order dated March 27, 2026, only 'Class-I local supplier' and 'Class-II local supplier', as defined under the Order, are eligible to bid, except where this tender is a Global Tender Enquiry, in which case 'Non-local suppliers' are also eligible to bid along with Class-I and Class-II local suppliers. Bidders shall submit a self-certification of local content as required under the Order.

4.7 The Bidders should invariably furnish the following information/documents along with the tender documents to satisfy the Bank about their eligibility for participation in the e-Tendering process.

(a)	Details of bidder	Full particulars (whether Bidder is an individual, or a partnership firm, or a company etc.,) of the composition of the firm of bidders in details should be uploaded along with name(s) and address (es), of the partner's copy of the Articles of Association/ Power of Attorney / other relevant document. **Refer: Annexure I & III**
(b)	Work experience & Completion of similar works of specified value during the specified period	(i) Bidder should fill up the information in **Annexure IV** annexed hereto indicating client-wise names of Similar Services awarded and actual cost(s), completion date stipulated in Contract and actual date of completion, etc. and should submit along with the documentary evidence as proof of minimum five years of experience of completed Similar Services* viz. a) Copies of detailed services/work order/s and agreement, indicating date of award, Contract amount, scope of the services/work/services, time given for completing the services/work, etc. and the corresponding completion certificate(s) indicating actual date of completion and actual value of executed similar services/work/s issued by the client(s). For services/works executed for government /public sector companies and copies of services/work order, agreement, services/work completion certificate along with Tax Deducted at Source (TDS) certificate(s) issued by the client(s) for services/works executed for private companies. (ii)The details along with documentary evidence of previous experience, if any, of carrying out services/works for the Reserve Bank of India at any other office should also be given.

(c)	Credit worthiness of the bidder and their turnover during the specified period	Income Tax Assessment Orders along with the latest final accounts of the business of the firm duly certified by a Chartered Accountant should be enclosed in proof of their creditworthiness and turnover for last three years.
(d)	Service setup	Certificate from the manufacturers/any other valid document in support of having a full-fledged service setup at **Mumbai / Navi Mumbai** should be enclosed. **(Annexure III)**
(e)	Client certificates	In the format **Annexure V from each client.**
(f)	Solvency / Banker Certificates	In the format of **Annexure VI**

4.8 Bidder, intending to apply, will have to satisfy the Bank by furnishing documentary evidence in support of their possessing required eligibility. The bank reserves the right to reject the candidature of any bidder who fails to do so. While the Bank retains the right to request clarification or missing administrative certificates and independently verify them, any document found to be fabricated, forged, or altered will lead to immediate rejection of the bid and potential debarment.

4.9 The Bank shall obtain reports on the past performance of the bidders from their clients and bankers alongside validating submitted solvency certificates. Evaluation of the said reports shall be completed before opening of the Part – II of the tenders. If any bidder is not found to possess the required eligibility at any stage of the process, or if his performance reports received from his clients/bankers are found unsatisfactory, the Bank reserves the right to reject his offer even after opening of Part - I of the tender. Consequently, his Part II bid will not be opened and the EMD shall be returned to him in its original form. The Bank is under no obligation to assign any reason for such actions.

5. **Tendering Process**: **a.** The tenders for the above services/work in **two parts** i.e., **Part I** containing commercial-technical bid of captioned tender, and the terms and conditions (Rates and amounts of items shall not appear anywhere in this part) and **Part II** containing only rates need to be uploaded at CPP portal as per NIT.

b. Part I of the tender will be opened at the date and time mentioned in the NIT.

c. Part II of the eligible bidders will be opened on a subsequent date under intimation to all the bidders. The detail evaluation criteria is mentioned at **Section III(A)**

Note: All the information/Annexures called for, shall be complete in all respects and to be uploaded in CPP portal with supporting documents. Information furnished on sheets other than those supplied may not be considered. However, the bidders can upload only the relevant catalogues/leaflets/brochures of the manufacturers of the equipment offered.

6. **Earnest Deposit Money (EMD):** Intending bidders shall pay an Earnest money a sum of mentioned at section-I NIT by way of NEFT to the Bank or by a Demand Draft or Banker's

Cheque drawn on any scheduled commercial bank in favour of Reserve Bank of India payable at *[Fill: Name of Centre]* . Alternatively, the bidder may also furnish an irrevocable Bank Guarantee/**eBG** from any scheduled commercial bank for an equivalent amount towards EMD in the proforma enclosed (Annexure – VII). The Bank Guarantee submitted towards EMD shall remain valid minimum up to 90 days (matching the tender validity period at Clause 9 of Section III) from the last date of submission of tenders). The proof of NEFT/DD/Bank Guarantee details should be uploaded along with technical bid / Part I and also to be sent by email as mentioned in NIT. No interest shall be paid on EMD. A tender, which is not accompanied by EMD in the form as mentioned above, shall be treated as non-responsive, and will be summarily rejected by the Bank.

i. The EMD of the unsuccessful bidders shall be returned after award of services/work to the successful bidder. The EMD of the successful bidder shall be returned after submission of requisite Bank Guarantee towards security deposit (Refer clause 2 of section V) for completion period extended up to defect liability period plus 90 days.

ii. **EMD shall be forfeited if the Bidder**:

(a) makes misleading or false representations in the forms, statements and attachments submitted, has suppressed any material information, details of any legal proceedings pending in the court which might otherwise have created any impact on the eligibility criteria; or

(b) withdraws his Bid during the period of Bid validity; or does not sign the contract after award of Contract.

(c) has been blacklisted by any Government agency and the blacklisting is in force as on date of notice inviting the tender.

(d) withdraws bid after opening of the price bid.

(e) fails to commence the services/work awarded within the prescribed time limit.

(f) fails to sign article of agreement within 14 days after issue of services/work order.

7. **Pre-bid Meeting**: A pre-tender briefing meeting of the bidders will be held on date and place as per NIT, to clarify any point / doubt raised by them in respect of the tender. No separate communication will be sent for this meeting. Non-attendance at the pre-Bid meeting will not be a cause for disqualification of a bidder.

i. All communications regarding points requiring clarifications shall be given in writing/email to the address mentioned in NIT by the eligible bidders one day before said meeting.

ii. All firms are required to attend the pre-bid meeting in order to get clarification on any issue related to the tender from the Bank. No request for change in date of pre-bid meeting will be entertained thereafter. If a firm don't attend pre bid meeting, no clarification in future will be entertained and Minutes of Pre-Bid meeting will be binding on them.

iii. Inclusion/submission of any deviations in the tender conditions in Part I of the tender after pre-bid meeting may be liable for rejection.

iv. The minutes of pre-bid meeting and corrigendum/modification/addendums issued regarding bidding process if any, will be hosted in the Bank's website and CPPP only and shall not be published in any Newspaper

8. **Deviations:** The Bank discourages the stipulation of any addition conditions by the bidder. However, if the intending bidders feels that any of the terms and conditions of the tender documents (Techno- commercial) are not acceptable to them or they feel that additional terms and conditions are required to be incorporated, they may indicate these conditions or additional or amended conditions uploaded in the format as per **Annexure VIII.** The submitted deviations will be examined and after discussions with all the bidders, the conditions that are accepted to the Bank will be intimated to the bidders. If accepted condition affect the price than all the bidders will be advised to quote a percentage above or below their tendered amount already submitted in part II. The quoting of such as a percentage above or below their tendered amount shall have a definite bearing on the condition/s the bidders have to withdraw or additional benefit liable to be received as per the condition accepted by the Bank. The letter containing the bidder's quoting percentage above or below their quoted tendered amount should be submitted in sealed cover on or before date fixed to department subsequently and advised to the bidders. This letter together with already submitted tendered rate shall be called Part II, will be opened in presence of the representatives of firms on the due date advised. All other terms and conditions on which there are no observations by the intending bidders shall be constructed as acceptable to the bidder.

9. Validity: Tenders shall remain open to acceptance by the Bank for a period of 90 days from the date of opening Part I of the Tender. This period may be extended by mutual agreement in writing and the bidder shall not cancel or withdraw the tender during this period.

10. **Language**: The Tender form shall be filled in English or in Hindi. In the event of any discrepancy or ambiguity between the English and Hindi version of the documents, the English version shall prevail in matters of interpretation.

11. **Rates in price-bid (Part II)**: All the payment will be made in INR

i. The rates quoted shall be firm and shall not be subjected to variations in exchange rate, duties, local levies, GST, custom duty, excise duty, octroi, import/export license fee or any other taxes/ duties imposed by state/ local bodies.

ii. The rates inclusive of insurance cover as mentioned in the special conditions of the contract.

12. **Successful bidder**: As per evaluation criteria mentioned at section III (A).

13.**Articleof Agreement:** On receipt of formal intimation/letter of Award/work order of the acceptance of his/their tender from the Bank, the successful bidder shall be contractually bound to sign/execute an **Article of Agreement** (**as per format Annexure IX**) within **14 days** from the date of issue of work order. The agreement should be executed on a non-judicial stamp paper of required value as per applicable stamp act and the cost for the same shall be borne entirely by the bidder.

If the successful bidder fails to sign and execute the formal Article of Agreement within **14 days** from the date of issuance of the workorder/ Letter of Award, such failure shall constitute a breach of the tender conditions. In such an event, the Bank reserves the absolute right to:

i. **Cancel the award** of the contract.
ii. **Forfeit the Earnest Money Deposit (EMD)**absolutely, without any notice or financial liability to the bidder.
iii. **Blacklist or debar** the bidder from participating in future tenders of the Bank for a specified period.

14. **Site condition:** The work has to be carried out in an occupied office Building which may restrict the availability of work fronts during working hours. The bidders are therefore advised to plan for execution of work beyond Bank's normal working hours and full day working on hours during the Saturdays/Sundays/Bank's holidays subject to availability of site. The above aspect may be kept in mind while submitting the tenders.

i. It is essential that the Bidder gives special attention and priority to all matters concerning safety, protection from dust and loose materials, reduction of noise levels, protection from water and air infiltration into Building, and maintenance of neat and orderly conditions in and around work areas inside and outside of Building. Packaging, scrap materials and demolition debris shall be promptly removed from the Building and site on a daily basis.

ii. If the contract includes works, which will be disruptive during normal business operations, or would be dangerous to Building occupants, said works shall be performed during hours as the Bank dictates. The Bidder shall perform such work during The Bank dictated hours and shall include all costs in its tender.

15. **Debarment/court case**: i. If the bidder has been convicted of an offence—(a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract. In this regard, Bidder shall submit a copy of Undertaking / Declaration / Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in **Annexure XI.**

ii. The bidder shall submit the undertaking on declaration of debarment as per the Annexure XIII.

16. **Conformity to the rules on Contractor from Countries sharing Land Border with India:** The instruction / rules issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India, vide Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020, in respect of bidders from countries sharing land border with India and subsequent revisions and Public Procurement Orders issued in furtherance thereto shall be mandatory. In this regard, bidder shall submit a copy of Undertaking / Declaration / Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in Annexure XII.

Place:

Date: **Seal and Signature of the authorised Signatory**

Section III (A) Evaluation Criteria

Evaluation of tenders: Net Present Value basis

1. Tenders will be evaluated based on the eligibility criteria mentioned in Section III (A) after opening the first e-cover i.e., Part I (Techno-Commercial Bid), of only those bidders who have submitted the EMD on or before the due date. The proof of the submission of EMD should be uploaded in the first e-cover.

2. The bidders must submit all the requisite documents prescribed in the tender document in the first e-cover i.e., Part I (Techno-Commercial Bid). Only those tenders, which meet the eligibility requirements, shall be processed further. The correctness / legality and adequacy of information and supporting documents furnished will be verified / examined by the Bank. If any documents are missing or found fabricated in the uploaded tender, the Bank shall have the right to request the missing documents/certificates and independently verify these certificates. Bidders must also ensure that all uploaded files are readable and uncorrupted. If any uploaded document is unreadable, corrupted, or otherwise inaccessible to the Bank, the Bank shall bear no liability or responsibility and reserves the right to reject the bidder's candidature without further consideration.

3. Price bids submitted by bidders who do not meet the technical eligibility criteria will not be opened. Notification of their disqualification will be communicated to them.

4. The second e-cover i.e., Part II (price bid) of all the bidders who qualified in Part I (Techno-Commercial bid) will be opened for financial evaluation.

5. **Net Present Value:** The tenders will be evaluated not only on the basis of capital cost quoted for the lifts but also taking into account the effect of rates quoted for comprehensive all inclusive Annual Maintenance Contract (CAMC) for a period of 19 years after expiry of one year Defect Liability Period, by using Net Present Value (NPV) method. For arriving at the NPV of CAMC amount, the following will be considered:

i.	Discount factor	8% per annum
ii.	Annual Escalation	5% per annum
iii.	Period of CAMC	19 years
iv.	Payment terms of CAMC	Quarterly payment after satisfactory completion of the service

Total Cost of Ownership = A+B x F1

The bidder with the lowest Total Cost of Ownership (TCO) will be identified as the L1 bidder.

Where,

A = Capital Cost of that all new equipment, as applicable

B = Comprehensive AMC Value of all the new equipment, as applicable

F1 = Multiplying Factor i.e., 13.17

6. **Minimum Base Rate for Comprehensive AMC:**

In case, the tenderer quotes the rates for comprehensive AMC lower than 5% of the quoted capital cost, then 5% of the quoted capital cost shall be considered for calculation of Total Cost of Ownership. However, the Bank shall pay only the quoted rate of the CAMC during the currency of the committed contract period of 19 years subject to escalation as specified in clause (d).h of Section IX of the tender.

Section IV

General Conditions of Contract

1. Interpretation Clause

In construing these Conditions, the Scope of work, Specifications, Bill of Quantities and Contract Agreement, the following words shall have the meanings herein assigned to them except where the subject or context otherwise required.

i.	"RBI"	Shall mean Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai– 400001 and having its Regional Offices at various places.
ii.	"Bank"	Shall mean The Reserve Bank of India and shall include its assigns and successors.
iii.	"Tender document"	Shall mean document named as such issued by the Bank to the Contractors inviting Bids for the Project.
iv.	"Bidder"	who submits the bids/tenders. It may be partnership firm, individual firm and a company. Legal representatives of a deceased partner.
v.	"Contractor "	Contractor is the successful contractor who has been officially awarded to execute the work. It may be partnership firm, individual firm and a company. Legal representatives of a deceased partner.
vi.	"Site"	Shall mean the site of the contract works including any Building and erections thereon and any other land (inclusively) as aforesaid allotted by the Bank for the Contractor's work.
vii.	"Contract"	Shall mean and include all sections of the tender document, corresponding letters, work order, Articles of Agreement, CAMC agreement and minutes of pre-bid etc. attached hereto and duly signed.

viii.	"Notice in writing"	Or written notice shall mean a notice in written, typed or printed characters sent (unless delivered personally or otherwise proved to have been received) by registered post to the last known private or business address to have been received when in the ordinary course of post it would have been delivered. The communication delivered by any accepted electronic means shall also be deemed to be written notice.
ix.	"Act of Insolvency"	Shall mean any Act of Insolvency as defined by the Insolvency and Bankruptcy Code (IBC), 2016 or any Act amending such original.
x.	"Net Prices"	The price of item mentioned in part II of the tender at CPPP.
xi.	"Market Rate"	shall be the rate as decided by the Bank on the basis of the cost of materials and labour at the site where the services/work is to be executed plus the percentage mentioned in clause 12 (e) to cover all overheads and profits.
xii.	"The Works"	Shall mean name of the tender mentioned in the NIT
xiii.	Day/ Month / Year	Shall mean Calendar day / month / year
xiv.	Working Day	Shall mean The days when Bank's office is working i.e., Days excluding Public holidays, Saturdays and Sundays
xv.	Engineer-in-charge / Bank's Engineer / Bank's representative	Means the Officer employed and paid by the Bank and acting under the orders of the Bank who shall supervise and be In-charge of the work. All works to be executed under the contract shall be executed under the direction and subject to the approval of the Bank's representative in all respects.
xvi.	Manufacturer	Refers to a person or firm who is the producer and furnisher of the material or designer and fabricator of equipment
xvii.	Contractor's works or	Shall mean and include the land and other places which are used by the CONTRACTOR/FABRICATOR or SUB- CONTRACTOR/SUB-

	Manufacturer's works	FABRICATOR for the manufacture of "Equipment" or performing the "Works".
xviii.	Contract Price or Contract	Amount shall mean the total amount as calculated from quoted unit rates by the successful contractor and quantities mentioned in the Bill of quantities (Price Bid) and as accepted by the Bank and indicated in the letter of award of services/work.
xix.	Contract Period	Shall mean the period specified in the tender document for execution of the contract/ completion of the services/work, including any authorized extended period by the Bank.
xx.	Contract Agreement	Shall mean the agreement signed between the Contractor and the Bank for the execution of the Project.

2. **Scope of Contract**

The Contractor shall carry out and complete the said work in every respect in accordance with this Contract and with the directions of and to the satisfaction of the Bank. The Bank may in his absolute discretion and from time to time issue further drawings and/or written instructions, details, directions and explanations, which are hereafter collectively referred to as "Bank's Instructions" in regard to :

i. The variation or modification of the design, quality or quantity of works or the addition or omission or substitution of any work.

ii. Any discrepancy in the Drawings or between the Bill of Quantities and/or Drawings and/or Specifications.

iii. The removal from the site of any materials brought thereon by the Contractor and the substitution of any other material therefor.

iv. The removal and/or re-execution of any works executed by the Contractor.

v. The dismissal from the works of any persons employed by the Contractor thereupon.

vi. The opening up for inspection of any work covered up.

vii. The amending and making good of any defects under Clause 21 hereof.

The Contractor shall forthwith comply with and duly execute any work comprised in such Bank's instructions. Verbal instructions, directions and explanations given to the Contractor or his representatives upon the works by the Bank shall, if involving a variation, must be confirmed in writing by the Contractor within seven days, and if not dissented from in writing within a further seven days by the Bank, such shall be deemed to be Bank's instructions within the scope of the Contract. Where the context so requires, words imparting the singular only also include the plural and vice versa. Any reference to masculine gender shall whenever required include feminine gender and vice versa.

Necessary "Site instruction Book, Hindrance Register, Labour Register" strictly maintained by contractor on daily basis and got duly authenticated from The Bank .

3. **Variations to be approved by Bank**

All the variation in the scope of the work shall be approved by the Bank's Engineer. The Contractor shall submit a statement of variations giving a quantity and rates duly supported by analysis of rates, vouchers etc. The rates on scrutiny and final acceptance by the Bank shall form a supplementary tender. The Bank shall not be liable for payment of such variations until these statements are approved by the Bank's Engineer.

4. Drawings, Bill of Quantities & Agreement

The Contract shall be executed in duplicate and the Contractor shall be entitled to one executed copy for his use. The contractor shall pay the applicable stamp duty on the agreement. Before the issue of the final certificate to the Contractor, he shall forthwith return to the Bank all Drawings and Specifications.

5. **Contractor to provide everything necessary at his cost**

The Contractor shall provide at his cost, everything necessary for the proper execution of the works according to the intent and meaning of the Drawings, Bill of Quantities and Specifications taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred therefrom, and if the Contractor finds any discrepancy in the Drawings or between the Drawings, Bill of Quantities and Specifications, he shall immediately and in writing refer same to the Bank who shall decide which is to be followed. The Contractor shall provide all works under this specification in full accordance with Health and Safety Regulations.

6. <u>Authorities, Notices and Patents</u>

The Contractor shall conform to the provisions of any Act of the Legislature relating to the works and any other aspect thereto such as compliance to the various labour codes, and to the regulations and bye-laws of any authority, and of electric supply and other companies and/or authorities with whose systems, the installation is proposed to be connected and shall, before making any variations from the Drawings or Specifications that may be necessitated by so conforming, give to the Bank, written notice, specifying the variation proposed to be made and the reason for making it and apply for instructions thereon. In case the Contractor shall not receive such instructions **within ten days**, he shall proceed with the work conforming to the provisions, regulations or byelaws, in question, and any variation so necessitated shall be dealt with under Clause No. 14 thereof.

The Contractor shall bring to the attention of the Bank, all notices required by the said Acts, regulations or bye-laws to be given to any authority and pay to such authority, or to any public office, all fees that may be properly chargeable in respect of the works, and lodge the receipts with the Bank for payment.

The Contractor shall indemnify the Bank against all claims in respect of rights, and shall defend all actions arising from claims, and shall himself pay all royalties, license fees, damages, cost and charges of all and every sort that may be legally incurred in respect thereof.

7. **<u>Setting out of work</u>**

The Contractor shall set out the works and shall be reasonable for the true and perfect setting out of the same and for the correctness of the positions, levels, dimensions, and alignment of all parts thereof. If at any time any error in this respect shall appear during the progress of the works within a period of one year from the completion of the works, the Contractor shall, if so required, at his own expense, rectify such error to the satisfaction of the Bank.

8. **<u>Materials and workmanship to conform the descriptions</u>**

All materials and workmanship shall so far as procurable be of the respective kinds described in the Bill of Quantities and/or Specifications and in accordance with the Bank's instructions, and the Contractor shall upon the request of the Bank furnish him with all invoices, accounts receipts and other vouchers to prove that the materials comply therewith. The Contractor

shall at his own cost arrange for and/or carry out any test of any materials which the Bank may require.

9. **Contractor's superintendence and representative on the works**

The Contractor shall provide all necessary personal superintendence during the execution of the works, and as long thereafter as the Bank may consider necessary until the expiration of the **"Defects Liability Period"** stated in the Appendix hereto. The Contractor shall also during the whole time the works are in progress, employ a competent representative who shall be constantly in attendance at the works while the men are at work. Any directions, explanations, instructions or notices given by the Bank to such representative shall be held to be given to the Contractor.

10. **Dismissal of Workmen**

The Contractor shall on the request of the Bank, immediately dismiss any person employed thereon by him from the works who may, in the opinion of the Bank, is incompetent or committed any misconduct himself and such persons shall not be again employed on the works, without the permission of the Bank.

11. **Access to Works**

The Bank and their respective representatives shall have free access to the works and/or the workshops, factories or other places at all reasonable times where materials are lying or from which they are being obtained and the Contractor shall give every facility to the Bank and their representatives necessary for inspection and examination and test of the materials and workmanship. No person not authorised by the Bank except the representatives of public authorities shall be allowed on the works at any time.

12. The Bank's Representative: Assistant Manager (Tech)/Manager (Tech)/AGM(Tech)

The term "Assistant Manager (Tech)/Manager (Tech)/AGM(Tech)" shall mean the person appointed and paid by the Bank to inspect the works, the Contractor shall afford the Assistant Manager(Tech)/Manager(Tech)/AGM(Tech), every facility and assistance for inspecting the works and materials and for checking and measuring time and materials. The Assistant Manager (Tech)/Manager (Tech)/AGM(tech) shall have power to set out works or to revoke, alter, enlarge or relax any requirements of the Contract or to sanction any work, additions, alterations, deviations or omissions or any extra work whatever, except in so far as such

authority may be specially conferred by a written order with the prior concurrence in writing of the Bank.

The Assistant Manager (Tech)/Manager (Tech)/AGM(Tech)/AGM(Tech) or any representative of the Bank shall have power to give notice to the Contractor or to his representative of non-approval of any work or materials and such work shall be suspended or the use of such materials shall be discontinued by the Assistant Manager(Tech)/Manager (Tech) but such examination shall not in any way exonerate the Contractor from the obligation to remedy any defects which may be found to exist at any stage of the works or after the same is completed.

13. **Assignments and Sub-letting**

The whole of the works included in the Contract shall be executed by the Contractor and the Contractor shall not directly or indirectly transfer, assign or under-let the Contract or any part share thereof or any interest therein without the prior written consent of the Bank, and no undertaking shall relieve the Contractor from the full and entire responsibility of the Contract or from active superintendence of the works during their progress.

14. **Alterations, additions, omissions etc.**

No alteration, omission or variation shall vitiate this Contract but in case the Bank thinks proper at any time during the progress of the works to make any alterations in or additions to or omissions from the works or any alteration in the kind or quality of the materials to be used therein and shall give notice thereof in writing under his hand to the Contractor, the Contractor shall alter, add to or omit from, as the case may be, in accordance with such notice but the Contractor shall not do any work extra to or make any alterations or additions to or omissions from the works or any deviation from any of the provisions of the Contract, Stipulation, Specifications or Contract Drawings without the previous consent in writing of the Bank and the value of such extras, alterations, additions or omissions shall in all cases be determined with the prior approval in writing of the Bank in accordance with the provisions of Clause 12 hereof, and the same shall be added to or deducted from the Contract Amount, as the case may be, accordingly.

15. **Bill of Quantities**

The Bill of Quantities, unless otherwise stated, shall be deemed to have been prepared in accordance with the Standard Method of Measurement.

Any error in description or in quantity or in omission of items from the Bill of Quantities shall not vitiate this contract but shall be rectified and the value thereof as ascertained under Clause 18 hereof, shall be added to, or deducted from the Contract Amount (as the case may be) provided that no rectification of errors, if any, shall be allowed in the Contractor's Schedule of Rates.

16. Sufficiency of Bill of Quantities

The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the prices stated in the Bill of Quantities and/or the Schedule of Rates and Prices which rates and prices shall cover all his obligations under the Contract, and all matters and things necessary for the proper completion of the works.

17. **Measurement of Works**

The Assistant Manager (Tech)/Manager (Tech) may from time to time intimate to the Contractor and the Bank that he requires the works to be measured, and the Contractor shall forthwith attend or send a qualified Agent to assist the Assistant Manager (Tech)/Manager (Tech) in taking such measurements and calculations and to furnish all particulars or to give all assistance required by any of them.

Should the Contractor not attend or neglect or omit to send such Agent, then the measurement taken by the Assistant Manager(Tech)/Manager (Tech) shall be taken to be correct measurements of the works. Such measurements shall be taken in accordance with the Mode of Measurement detailed in the Specifications.

The Contractor or his Agent may at the time of measurement take such notes and measurements as he may require.

All authorised extra works, omissions and all variations made with the prior approval in writing of the Bank shall be included in such measurements.

18. **Measurements Book**

a. The Bank shall, except as otherwise provided, ascertain and determine by measurement, the value in accordance with the contract of work done. The Interior Contractor shall, without extra charge, provide all assistance with every appliance, labour and other things necessary for measurements and recording levels.

b. Measurement of all items having financial value shall be entered in Computerized Measurement Book (CMB) so that a complete record is obtained of all works performed under the contract after joint measurement of Bank and authorized representative of the contractor. All bills (Running Account (RA) & Final bill) should be in bound volume of Computerised Measurements (A4 size) to be furnished by the contractor, duly machine numbered for pages, and with MB number to be given by the Bank. – Format of Measurement and Abstract Book as provided by the Bank.

c. The Bank Engineer shall incorporate necessary corrections in the sheets of MB. After incorporating the corrections, the Contractor shall submit revised copies. All pages of the finalized, computerized MB sheets, after due check / test check measurements shall have full signature with date of the authorized official of the Contractor.

19. **Ascertainment of prices for extras**

The Contractor may, when authorised by Bank, add to, omit from, or vary the works shown upon the drawings, or described in the Specification, or included in the Bill of Quantities, but the Contractor shall make no addition, omission or variation without such authorisation or direction. A verbal authority or direction issued by the Bank shall be deemed to have been given in writing, provided it is confirmed by the Bank in writing within seven (7) days of issuance of such instruction/direction.

No claim for any extra work shall be allowed unless it shall have been approved by the Bank. Any such extra work is herein referred to as authorised extra and shall be made in accordance with the following provisions.

i. (a) The net rates or prices in the original tender shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced therein upto 25% increase of quantity.
   (b) Rates for all items, wherever possible, should be derived out of the rates given in the Priced Bill of Quantities.

ii. The net prices of the original tender shall determine the value of the items omitted, provided if omissions vary the conditions under which any remaining items of works are carried out, the prices for the same shall be valued under sub-clause (c) hereof.

iii. Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items of works are carried out or if the amount of any omission or additions. relative to the amount of the whole of the Contract works or to any part thereof shall be such that in the opinion of the Bank the net rate or price contained in the Priced Bill of Quantities or tender or for any item of the works involves loss or expense beyond that reasonably contemplated by the Contractor or is by reason of such omission or addition rendered unreasonable or inapplicable, the Bank shall fix such other rate or price as in the circumstances he shall think reasonable and proper.

iv. Where extra work cannot be properly measured or valued, the Contractor shall be allowed day work prices at the net rates in accordance with the local day work rates and wages for the district, provided that in either case vouchers specifying the daily time and materials employed, be delivered for verification to the Bank at or before the end of the week following that in which the work has been executed.

v. It is further clarified that for all such authorised extra items where rates cannot be derived from tender or the quantity of any of the tender items increases 25% beyond the Bill of Quantities, the contractors shall summit rates supported by the rate analysis worked on the "actual cost basis" plus 15% towards establishment charges, contractor's overhead and profits. Such item will not be eligible for the escalation.

The measurement and valuation in respect of the Contract shall be completed within the "period of final measurement" stated in the Appendix, or if not stated then within six month of the completion of the contract works as defined in Clause 23 hereof.

20. **Unfixed materials when taken into account to be the property of the Bank**

Upon full payment of a certificate that includes the cost of unfixed materials placed on or adjacent to the worksite, ownership of those materials vests completely with the Bank. The Contractor shall not remove these materials from the site except for direct application in the works, unless permitted in writing by the Bank. The Contractor shall be legally and financially liable for any loss of or damage to such materials from any cause whatsoever.

21. **Removal of improper work**

The Bank shall, during the progress of the works, have power to order in writing from time to time the removal from the works within such reasonable time or times, as may be specified in the order, of any materials which in the opinion of the Bank are not in accordance with the Specifications or the instructions of the Bank, the substitution of proper materials, and the removal and proper re-execution of any work executed with materials or workmanship not in accordance with the Drawings and Specifications or instruction, and the Contractor shall forthwith carry out such order at his own cost. In case of default on the part of the Contractor to carry out such order, the Bank shall have the power to employ and pay the other persons to carry out the same, and all expenses consequent thereon, or incidental thereto shall be borne by the Contractor, or may be deducted by the Bank from any moneys due, or that may become due, to the Contractor.

22. **Defects after virtual completion**

Any defect, shrinkage, settlement or other faults which may appear within the "Defects Liability Period" stated in the Appendix hereto, if none stated, **then within 12 months after** the virtual completion of the works, arising in the opinion of the Bank from materials or workmanship not in accordance with the contract, shall upon the directions in writing of the Bank, and within such reasonable time as shall be specified therein, be amended and made good by the Contractor, at his own cost.

In case of default, the Bank may employ and pay other persons to amend and make good such defects, other faults, and all damages, loss and expenses consequent thereon or incidental thereto shall be made good and borne by the Contractor and such damage, loss and expenses shall be recoverable from him by the Bank or may be deducted by the Bank from any moneys due or that may become due to the Contractor, or the Bank may in lieu of such amending and making good by the Contractor deduct from any money due to the Contractor a sum to be determined by the Bank equivalent to the cost of amending such work and in the event of the amount retained as Security Deposit being insufficient, recover the balance from the Contractor, together with any expenses the Bank may have incurred in connection therewith. Should any defective work have been done or material supplied by any Sub-Contractor employed on the works who has been nominated or approved by the Bank as provided in clause 13 & 24 hereof, the Contractor shall be liable to make good in the same manner as if such work or material had been done or supplied by the Contractor and been subject to the provisions of this Clause and Clause 2 hereof. The Contractor shall remain liable under the

provision of this Clause, notwithstanding the signing of any certificate or the passing of any accounts, by the Bank.

23. **Certificate of virtual completion and Defects Liability Period**

The works shall not be considered as completed until the Bank has certified in writing that they have been virtually completed. The Defects Liability Period shall commence from the date of such Certificate/ completion of the work.

24. **Nominated Sub-Contractor**

All Specialists, Merchants, Tradesman and others executing any work of supplying and fixing any goods, for which prime cost prices or provisional sums are included in the Bill of Quantities and/or Specifications, who may be nominated or selected by the Bank are hereby declared to be Sub-Contractors employed by the Contractor and are herein referred to as nominated Sub-Contractors.

No nominated Sub-Contractors shall be employed on or in connection with the works against whom the Contractor shall make reasonable objection or (save where the Bank and Contractor shall otherwise agree) who will not enter into Contract provided

i. That the nominated Sub-Contractors shall indemnify the Contractor against the obligation in respect of the Sub-Contractor as the Contractor is under in respect of this Contract.

ii. That the nominated Sub-Contractor shall indemnify the Contractor against claims in respect of any negligence by the Sub-Contractor, his servants or agents or any misuse by him or them of any scaffolding or other plant, the property of the Contractor or under any Workmen's Compensation Act in force.

iii. Payment shall be made to the nominated Sub-Contractor within fourteen days provided that all nominated Sub-Contractor's accounts included in previous Certificates have been duly discharged, in default whereof, the Bank may pay the same and deduct the amount thereof from any sums due to the Contractor. The exercise of this power shall not create privity of contract as between Bank and Sub-Contractor.

25. Other persons employed by Bank

The Bank reserves the right to use the Estate and any portions of the site for the execution of any work not included in this Contract, which it may desire to have carried out by other

persons, and the Contractor shall allow all reasonable facilities for the execution of such work but shall not be required to provide any plant or materials for the execution of such work. Such work shall be carried out in such manner as not to impede the progress of the works included in the Contract and the Contractor shall not be responsible for any damage or delay which may happen to or occasioned by such work.

26. **Insurance in respect of damage to person and property**

The contractor shall, at his own expense, effect and maintain with effect from the date of commencement till issue of the completion certificate under this contract, with an approved insurance company, an All Risks Policy for insurance for an amount equal to the amount of the contract including earthquake risk in the joint names of the Bank and the contractor (the name of the former being placed first in the policy) against all risks as per the standard all risk policy for contractors and deposit such policy or policies with the Bank before commencing the works.

The Contractor shall be held to be reasonably liable for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of the Contractor or its workers or of any nominated Sub-Contractor or any employee or either, whether such injury or damage arises from carelessness, accident or any other cause whatever, in any way connected with the carrying out of this Contract. The liability under this clause shall be held to include inter alia, any damage to Building, whether immediately adjacent or otherwise, and any damage to roads, streets, footpaths, bridges or ways as well as all damage caused to the Building and other structures and works forming the subject matter of this Contract. The contractor shall also be responsible for any damage caused to the Building and other structures and works forming the subject matter of this Contract by frost, rain, wind or other inclemency of weather. The Contractor shall indemnify and keep indemnified the Bank and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any Statute or otherwise and also in respect of any award of compensation or damages consequent upon such claim.

The Contractor shall reinstate all damage of every sort mentioned in this Clause, so as to do delivery of the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property of third parties. The

Contractor shall also indemnify and keep indemnified the Bank against all claims which may be made against the Bank by any person/ member of the public or other **third party** in respect of anything which may arise in respect of the works or in consequence thereof and **shall at his own expense arrange to effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank before commencement of the work**. The minimum limit of coverage under the policy shall be as defined elsewhere under General Condition of Contract. The Contractor shall also similarly indemnify the Bank against all claims which may be made upon the Bank whether under the **Workmen Compensation Act** or any other statute in force during the currency of this contract or at Common Law in respect of any employee of the Contractor or any Sub-Contractor and **shall at his own expenses effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank from time to time during the currency of the Contract**. In default of the contractor ensuring as provided above, the Bank may so ensure and may deduct the premiums paid from any money due or which may become due to the contractor.

The Contractor shall be responsible for any liability which may be excluded from the Insurance Policies above referred to and also for all other damages to any person, animal or property arising out of and incidental to the negligent or defective carrying out of this Contract, whatever may be the reasons due to which the damage shall have been caused. He shall also indemnify and keep indemnified the Bank in respect of all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any award of compensation or damages, arising therefrom. Without prejudice to the other rights of the Bank against contractor in respect of such default, the Bank shall be entitled to deduct from any sums payable to the Contractor the amount of any damage, compensation, costs, charges and other expenses paid by the Bank and which are payable by the contractor under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be

entitled to any further payments in respect of the expenditure incurred for Building or repairing of the materials or goods destroyed or damaged.

The contractor, in case of re-Building or reinstatement after damage shall be entitled to such extension of time for completion as the Bank may deem fit, but shall, however, not be entitled to reimbursement by the Bank of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein.

Without prejudice to his liability under this clause, the contractor shall also cause all nominated sub-contractors to effect, for their respective portions of works similar policies of insurance in accordance with the provisions of this clause and shall produce or cause to produce to the Bank such policies. The contractor shall not permit a nominated sub-contractor to commence work at site unless said insurance policies are submitted. In the event of failure of the sub-contractor to take out such policy or policies of insurance before commencing the works at site, the contractor shall be responsible for any claim or damage attributable to the said sub-contractor.

In order to fulfil all the insurance-related conditions mentioned above, the contractor shall, within 14 days from the date of issue of the work order, insure the works at his cost and keep them insure until the virtual completion of works, against loss or damage by fire with an office in the joint names of the Bank and the contractor (the name of the Bank i.e. “RESERVE BANK OF INDIA” being placed first in the policy). It shall cover the following risks.

i. **Contractors all risk (CAR) policy** insurance inclusive of Storage, erection, testing and commissioning policy for the full contract value including fire risk and Transit insurance for transportation from manufacturer’s works to site (by Air/Sea/Road etc. as applicable.

ii. **Workmen compensation policy** for the employees of the contractor at site.

iii. **Third party liability policy** with a limit of Rs 2 lakh per accident maximum upto 3 accidents.

Note: If the contractor does not provide these policies, the Bank reserves the right to take the above insurance policies themselves and recover **double the cost as penalty** thereof from the bill of the contractor or any other action as it deems fit.

27. **Date of Commencement and Completion**

The Contractor shall be allowed admittance to the site on the “Date of Commencement” stated in the Appendix hereto or such later date as may be specified by the Bank and he shall

thereupon and forthwith begin the services/works and shall regularly proceed with and complete the same (except such painting or other decorative services/work as the Bank may desire to delay) on or before the "Date of Completion" stated in the Appendix subject nevertheless to the provisions for extension of time hereinafter contained.

28. <u>Damages for Non-completion</u>

If the Contractor fails to maintain the required progress of the works and fails to complete the works by the stipulated completion time in the Contract or within any extended time under time extension Clause 29 hereof and the Bank certifies in writing that in his opinion the same ought reasonably to have been completed, the Contractor shall pay the Bank a sum towards "**Liquidated Damages**" **@ 0.25% of the contract value** per week of delay subject to a maximum of **10% of the contract value (contract value means the total value of capital cost of work)** for the period during which the said works shall so remain incomplete and the Bank may deduct such damages from any moneys due to the Contractor. The contractor hereby specifically agrees and authorizes the Bank to deduct such liquidated damages, if any, from any instalment of payment becoming due and payable to the contractor in terms of this contract or from the retention money."

29. **<u>Delay and Extension of Time</u>**

If in the opinion of the Bank, the assigned works get delayed (a) by force majeure or (b) by reason of any exceptionally inclement weather or (c) by reason of proceedings taken or threatened by or dispute with adjoining or neighbouring owners or public authorities arising otherwise than through the Contractor's own default or (d) by the works or delays of other Contractors or Tradesmen engaged or nominated by the Bank and not referred to in the Bill of Quantities, and/or Specification or (e) by reason of Bank's instructions as per Clause 2 hereof or (f) by reason of civil commotion, legal combination of workmen or strike or lock-out affecting any of the Building trades or (g) in consequence of the Contractor not having received in due time, necessary instructions from the Bank for which he shall have specifically applied in writing or (h) from other causes which the Bank may certify as beyond the control of Contractor or (i) in the event the value of the work exceeds the value of the Priced Bill of Quantities owing to variation, the Bank may make a fair and reasonable extension of time for completion of the Contract works. In case of such strike or lock-out the Contractor shall nevertheless constantly use his endeavours to prevent delay and shall do all that may reasonably be required to the satisfaction of the Bank to proceed with work.

If the contractor needs an extension of time for completion of the work or if the completion of work gets delayed for any reason beyond the due date of completion stipulated in the contract, the contractor shall apply to the Bank for extension of time in writing at least 7 days before the expiry of the scheduled time and while applying for extension of time, contractor shall furnish the reasons in detail and his justification along with documentary evidence (copy of relevant pages of hindrance register), if any, for delays. Only that period of extension of time as granted by the Bank (on receipt of the application from the contractor or even in absence of any such application certification as to the reasonableness of the grounds for delay) will qualify for exemption of imposition of liquidated damages. For the balance period in excess of original stipulated period and an authorised extension of time granted by the Bank, the provision of liquidated damages as stated under clause 28 will become applicable.

Further, the contract shall remain in force even for the period beyond the due date of completion irrespective of whether the contractor has applied or not, for the grant of extension of time for completion unless the Bank decides to terminate the contract. The delay for completion of work for any reason will not entail any right to the contractor to claim any revision of rates or any extra compensation for any reason.

The conditions for force majeure, as mentioned above are as follows:

i. Notwithstanding anything else contained in this document, neither party shall be liable for any delay in performing its obligations hereunder if such delay is caused by circumstances beyond its reasonable control including without limitation any delay caused by the acts of governments, acts of God, natural calamities, strikes, riots in any region, terrorist attack, war (declared and undeclared). However, upon the happening of any such event causing delay, the Contractor shall immediately give notice thereof in writing to the Bank. The Contractor is under obligation to take necessary steps to mitigate the effects of the force majeure event.

ii. Neither party shall, by reason of such event, be entitled to terminate the Contract in respect of such performance of their obligations.

iii. The obligations under the Contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the Contract is prevented or delayed by reason of the event beyond a period mutually agreed, either party may at its option, terminate the Contract.

30. **Failure by Contractor to comply with Bank's instructions**

If the Contractor after receipt of written notice from the Bank requiring compliance within ten days fails to comply with such further drawings and the Bank may employ and pay other persons to execute any such work whatsoever that may be necessary to give effect thereto, and all costs incurred in connection therewith shall be recoverable from the Contractor by the Bank as a debt or may be deducted by him from any moneys due to the Contractor.

31. **Termination of Contract by the Bank**

If the Contractor being an individual or a firm commits any "act of insolvency", or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee or the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show the reasonable satisfaction of the Bank that he is able to carry out and fulfil the Contract and to give security therefor, if so required by the Bank.

Or if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor,

Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor,

Or shall assign or sublet this Contract without the consent in writing of the Bank first had and obtained,

Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder,

Or if the Bank determine that the Contractor

i. has abandoned the Contract, or

ii. has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 14 days after receiving from the Bank notice to proceed, or

iii. has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or

iv. has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Bank under these Conditions or

v. has neglected or failed persistently to observe and perform all or any of the acts, matters or things by the Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same.

Then and in any of the said cases, the Bank may, notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract and liabilities of the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or on behalf of the Contractor and further, the Bank by his agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the Estate or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete the works, and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed or as soon thereafter as convenient, the Bank shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of fourteen days after receipt thereof by him, the Bank may sell the same by public auction, and give credit to the Contractor for the net amount realised. The Bank shall thereafter ascertain and certify in writing under his hand what (if anything) shall be due or payable to, or by the Bank, for the value of the said plant and materials so taken possession of by the Bank and the expense or loss which the Bank shall have been put to in procuring the works to be completed, and the amount, if any, owing to the Contractor and the amount which shall be so certified shall thereupon be paid by the Bank to the Contractor or by the Contractor to the Bank, as the case may be, and the decision of the Bank shall be final and conclusive between the parties.

32. **Termination of Contract by Contractor**

If payment of the amount payable by the Bank under certificate of the Bank's Engineer shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Bank or if the Bank shall repudiate the Contract, or if the works be stopped for three months under the order of the Bank or by any injunction or other order of any Court of Law, then and in any of the said cases, the Contractor shall be at liberty to determine the Contract by notice in writing to the Bank and he shall be entitled to recover from the Bank, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose of the Contract.

In arriving at the amount of such payment, the net rates contained in the Contractor's original Tender shall be followed, or where the same may not apply, valuation shall be made in accordance with Clause 19 hereof.

33. **Certificates and Payments**

(a) The Contractor shall be paid by the Bank from time to time by instalments under Interim Certificate to be issued by the Bank's engineer on account of the works executed, work to the approximate value named in the Appendix as "**Value of work for Interim Certificates**" (or less at the reasonable discretion of the Bank) has been executed in accordance with this Contract. The Bank may, at his discretion, include in the Interim Certificate such amount as he may consider proper on account of materials delivered upon the site by the Contractor for use in the works. And when the works have been virtually completed and the Bank shall have certified in writing that they have been completed, the contractor shall be paid the balance amount by the Bank in accordance with the certificate to be issued by the Bank's engineer. **The Contractor shall be entitled to the release of the Bank guarantee towards Security Deposit in accordance with the Final certificate to be issued in writing by the Bank at the expiration of the period referred to as "the Defects Liability Period**" in the Appendix hereto from the date of Virtual Completion or as soon after the expiration of such period as the works shall have been finally completed and defects made good according to the true intent and meaning hereof, whichever shall last happen, provided always that the issue by the Bank of any certificate during the progress of the works at or after their completion shall not relieve the Contractor from his liability under Clause 2 and 14 nor relieve the Contractor of his inability in cases of fraud, dishonesty or fraudulent concealment relating to the works or materials or to any matter dealt within the Certificate, and in case of all defects and

insufficiencies in the works or materials, which a reasonable examination would not have disclosed. No Certificate shall of itself be conclusive evidence that any works or materials, to which it relates, are in accordance with the Contract neither will the Contractor have a claim for any amounts which the Bank might have certified in any interim bill and paid by the Bank and which might subsequently be discovered as not payable and in this respect the Bank's decision shall be final and binding.

The Bank shall have power to withhold any Certificate if the works or any parts thereof are not being carried out to his satisfaction.

The Bank may by any Certificate make any correction in any previous certificate which shall have been issued by him.

Payments shall be made within the period named in the Appendix as "Period for honouring Certificates" after such Certificates have been delivered to the Bank.

The payment for the system will be made in INR and any dispute arising out of this contract will also be sorted out within the jurisdiction by Office from which contract is signed.

34. **Delayed Payment**

Any amounts payable by the Bank to the Contractor if not paid within the "Period for honouring Certificates" named in the Appendix, carry interest at the rate named in the Appendix as the "Rate of interest for delayed payment" from the date upon which such sum ought to have been paid by the Bank until the payment.

35. **Settlement of dispute by Arbitration**

All disputes and differences of any kind whatever arising out of or in connection with the contract or the carrying out of the works (whether during the progress of the works or after the completion and whether before or after the determination, abandonment or breach of the contract) shall be referred to and settled by the Bank who shall state its decision in writing. Such decision may be in the form of a final certificate or otherwise. The decision of the Bank with respect to any of the excepted matters shall be final and without appeal. But if either party is dissatisfied on any matter, the party may within 28 days after receiving notice of such decision give a written notice to the other party requiring that the matters in dispute be referred for Arbitration as per the procedure agreed upon herein. Such written notice shall specify the matters, which are in dispute or difference of which such written notice has been

given. If both the parties agree a single arbitrator would be appointed for the purpose. In case no agreement could be reached on the appointment of single arbitrator, both the parties will nominate one person each as an arbitrator on their behalf. The two arbitrators nominated by the parties shall nominate one more person to act as third arbitrator.

The arbitrator or arbitrators, as the case may be, shall have power to open up, review and revise any certificate, opinion, decision, requisition or notice, save in regard to the excepted matters, referred to in the preceding clause, and to determine all matters to dispute which shall be submitted to arbitration and of which notice shall have been given as aforesaid.

The arbitrator or arbitrators, as the case may be, shall make his or their award within one year (or such further extended time as may be decided by him or them as the case may be with the consent of the parties) from the date of entering on the reference. In case during the arbitration proceedings, the parties mutually settle or compromise their dispute or difference, on the parties filing their joint memorandum of the settlement or compromise, the arbitrator or the arbitrators, as the case may be, shall make an award in terms of such settlement or compromise.

Upon any such reference, the decision on the cost incidental to the reference and award respectively shall be in the discretion of the arbitrator or arbitrators, as the case may be, who may determine the amount thereof or direct the same to be taxed as between the party and party, and shall direct by whom and to whom and in what manner the same shall be borne and paid.

This submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration and Conciliation Act, 1996 or any statutory modification thereof.

The award of the arbitrator or arbitrators, as the case may be, shall be final and binding on the parties. It is agreed that the Contractor shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration, but shall proceed with the works with all due diligence and shall until the decision of the arbitrator or arbitrators is given, abide by the decision of the Bank. No award of the arbitrator or arbitrators, as the case may be, shall relieve the Contractor of his obligations to adhere strictly to the Bank's instructions with regard to the actual carrying out of the works. The Bank and the Contractor hereby also agree that arbitration under this clause shall be a condition precedent to any right of action under the contract.

The venue of arbitration shall be the centre/city in which the work is being executed.

36. **Right of technical scrutiny of final bill**

The Bank shall have a right to cause a technical examination of the works and the final bill of the Contractor including all supporting vouchers, abstracts etc. to be made at the time of payment of the final bill. If as a result of this examination or otherwise, any sum is found to have been overpaid or over-certified, it shall be lawful for the Bank to recover the sum.

37. **Bank entitled to recover compensation paid to workmen**

If, for any reason, the Bank is obliged, by virtue of the provision of the Employees' Compensation Act,1923, or any statutory modifications or re-enactment thereof to pay compensation to a workman employed by the Contractor in execution of the works, the Bank shall be entitled to recover from the Contractor the amount of compensation so paid, and without prejudice to rights of the Bank under the said Act. The Bank shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by the Bank to the Contractor under this Contract or otherwise. The Bank shall not be bound to contest any claim made against it under the said Act, except on the written request of the Contractor and upon his giving to the Bank full security to the satisfaction of the Bank for all costs for which the Bank might become liable in consequence of contesting such claim.

38. **Abandonment of Works**

If at any time after acceptance of the tender, the Bank shall, for any reasons whatsoever, not require the whole or any part of the works to be carried out, the Bank shall give notice in writing to the Contractor who shall have no claim to any payment of compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of the whole works.

39. Return of surplus materials

Notwithstanding anything contained to the contrary in any or all the Clauses of this Contract, where any material for the execution of the Contract is procured with the assistance of the Bank by purchases made under orders or permits or licenses issued by Government, the Contractor shall hold the said materials economically and solely for the purpose of the Contract and not dispose of them without the prior written permission of the Bank and return

it to the Bank, if required by the Bank, at the price to be determined by the Bank having due regard to the condition of the materials, the price to be determined not to exceed the purchase price thereof inclusive of sales tax, Goods and Services Tax (GST), octroi and other such levies paid by the Contractor in respect thereof. In the event of breach of the aforesaid condition, the Contractor shall, in addition to being liable to action for contravention of the terms of licenses or permits and/or criminal breach of trust, be liable to the Bank for all moneys, advantages or profits resulting, or which in the usual courses would have resulted to him, by reason of such breach.

40. Right of Bank to terminate Contract in the event of death of Contractor, if individual

Without prejudice to any of the rights or remedies under this Contract, if the Contractor, being an individual, dies, the Bank shall have the option of terminating the Contract without incurring any liability for such termination.

41. Accident Reports

In the event of accidents of any kind, all required reports (accidental or otherwise) must be submitted without delay. The Contractor shall ensure that these reports are shared with the Bank simultaneously with their transmission to any other external parties or stakeholders.

42. **Prevention of Sexual Harassment at workplace:**

i. The contractor shall be solely responsible for full compliance with the provisions of "the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013". In case of any complaint of sexual harassment against its employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the contractor/Agency or Local Complaints Committee as the case may be and the contractor Agency shall ensure appropriate action under the said Act in respect of the Complaint.

ii. Any complaint of sexual harassment from any aggrieved employee of the Service Provider against any employee of the Bank or any employee of any other firm working in the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.

iii. The contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the contractor, for instance any monetary relief to Bank's employee or other firm's employee, if sexual violence by the employee of the contractor is proved.

iv. The contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues.

v. The contractor shall provide a complete and updated list of its employees who are deployed within the Bank's premises.

43. <u>Non – Disclosure clause</u>:

i. The contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Service Provider and /or the DB Developer during the course of discharging their contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Second Party. Failure to observe the above shall be treated as breach of contract on the part of the contractor, as the case may be, and the Second Party shall be entitled to claim damages and pursue legal remedies.

ii. The contractor shall take all appropriate action with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied.

iii. The obligations of the Service Provider and, without prejudice to the contract Agreement, the obligations of the contractor with respect to non-disclosure shall survive the expiry or termination of this agreement for whatever reasons.

44. <u>Program chart/ Progress report</u>:

The contractor shall submit a suitable progress report/chart for completion of different stages of work, to ensure completion of work within allotted period. Such program should be submitted within 14 days of the award of work. All suitable modification made by the Bank must be incorporated in the progress chart. If asked the contractor shall submit reports showing current equipment delivery dates and anticipated completion dates for individual units and groups of units.

45. **<u>Statutory Approvals:</u>**

The work shall be executed by the Contractor as per pre-NOC & local body approval received from respective statutory authorities such as Pollution Control Board(PCB) / Chief Electrical Inspector (CEI) / Local fire Authority / Local Municipal Authority etc/ Local statutory Authority. The contractor shall be responsible to understand all the provisions made in all such approvals accorded. In case of any requirements of any additional work/ modification thereof, the same shall be brought to the notice of Engineer in charge well in advance. The work has to be executed adhering to the norms of local body authorities. The contractor shall assist in preparation of documents, reports etc. as required during & after completion of work for obtaining further approvals & final completion & occupancy certificate from the respective authorities. The contractor shall also be responsible to attend meetings & do all liasoning works with respective authorities. No extra/additional payment will be made on this account. However, the fee paid to the local bodies / authorities, if any, shall be borne by the Bank.

46. **Debarment/Disqualification:**

A **contractor is liable for debarment / disqualification** from bidding on the following grounds:

i. If it is determined that the contractor has committed the following acts or omissions in contravention of the code of integrity:

a. I. making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.

II. any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained, or an obligation avoided.

III. any collusion, bid rigging or anticompetitive behaviour that may impair the transparency, fairness, and the progress of the procurement process.

IV. improper use of information provided by the procuring entity to the contractor with an intent to gain unfair advantage in the procurement process or for personal gain.

V. any financial or business transactions between the contractor and any official of the procuring entity related to tender or execution process of contract: which can affect the decision of the procuring entity directly or indirectly.

VI. any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.

VII. obstruction of any investigation or auditing of a procurement process.

VIII. making false declaration or providing false information for participation in a tender process or to secure a contract.

b. failed to disclose conflict of interest.

c. failed to disclose any previous transgressions made in respect of the provisions of sub-clause (i) with any public institution / entity in India or any other country during the last three years or of being debarred by any public procuring institution / entity.

ii. For any actions or omissions by the contractor other than violation of code of integrity, which in the opinion of the Bank warrants debarment, for the reasons like supply of sub-standard material, non-supply of material, abandonment of works, sub-standard quality of works, failure to abide terms of the tender etc.

iii. If the contractor has been convicted of an offence— (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

47. Packing and dispatch: The equipment shall be properly and securely packed in boxes suitable for multiple handling and transportation under Indian conditions. All equipment/ components /items shall be delivered on Duty Delivery Paid (DDP) basis in the Bank's Office Building /colony as being advised.

48. Police Verification: for all workers deployed on a regular basis at the site, the Contractor shall arrange, obtain, and submit valid Police Verification Reports (PVR) at their own expense prior to the commencement of work. The Contractor shall ensure that no worker with an adverse police record or pending criminal case is deployed at the Bank's premises.

Section V

Special Conditions of Contract

1. **Time for Completion:**

i. Time allowed for carrying out the work as mentioned in the Memorandum shall be strictly observed by the contractor and it shall be reckoned from the 14th day after written order to commence the work is issued. The work shall throughout the stipulated period of the Contract be proceeded with all due diligence and if the contractor fails to complete the work within the specified period he shall be liable to pay compensation as defined in clause 28 of the Conditions of Contract. The contractor shall before commencing the work prepare a detailed work programme which shall be approved by the Bank.

ii. The contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing of the work, whatever the cause of delays may be, including delays arising out of modifications to the work entrusted to him or in any sub-contract connected therewith or delays in awarding contracts for other trades of the project or in commencement or completion of such works or in procuring Government controlled or other building materials or in obtaining water and power connections for construction purposes or for any other reason whatsoever and the Bank shall not be liable for any claim in respect thereof. The Bank does not accept liability for any sum besides the tender amount, subject to such variations as are provided for herein.

2. **Type of Security Deposit:**

i. **Retention Money:** The Retention Money @ 5% will be recovered from each on-account bill till the total recovery amounts to 5% of the contract value as stipulated in the tender document. Such amount shall be released to the contractor after completion of the Defect Liability Period (DLP), without any interest. Successful bidder may also submit the Bank Guarantee (BG)/eBG in lieu of retention money, valid till one year of DLP. The format of BG mentioned at Annexure X.

ii. **Performance Bank Guarantee (PBG):** In addition to the Retention Money as specified above, on award of the work, the successful contractor shall furnish an amount equal to 5% (Five percent) of the contract value in the form of a Bank Guarantee (BG) from any scheduled Bank as per Annexure X towards entire period of currency of Contract (work completion+DLP+90 days) for due fulfilment of the Contractual obligations by the contractor.

This Performance Bank Guarantee (PBG) shall be initially valid for a period of contract duration plus 90 days and shall be suitably extended till DLP of the work plus 90 days in case of extension of contract period. Such Performance Bank Guarantee (PBG) should be submitted to the Bank within 14 days of the issue of work order. **The Performance Bank Guarantee (PBG) may be submitted as an ePBG, a physical copy, or via NEFT for the equivalent amount.**

iii. Submission of Performance Bank Guarantee shall be ensured as stipulated in the tender. In case of delay in unavoidable circumstances, charge for delay in submission of Performance Bank Guarantee shall be recovered from the bills of the contractor at Bank rate.

iv. The Bank reserves the right to enforce the Bank Guarantee in case of unsatisfactory performance of the terms, conditions of DLP set out in the tender at any time during the DLP i.e. one year from handing over the work.

3. **Payment Terms: The following terms of payment, subject to statutory deductions, shall be applicable to this contract:**

(a) 60 % value of the quoted rate shall be released on pro rata installment basis, after equipment's is/are tested in the factory and on delivery of the same together with all the ancillary items and are accepted at site by the Employers authorized representatives along with submission of following documents.

i. Manufacturer's inspection and test certificate

ii. Certificate that all the components, parts, subsystems, consumables etc., for successful installation, testing and commissioning (DSITC) of the systems including maintenance have been received at site in good condition and if any shortfall is noticed during installation, commissioning and testing they will be supplied free to the Bank.

iii. Policies of insurance / PBG as per tender conditions.

(b) 30 % of the quoted rate shall be released on pro rata basis on satisfactory completion of installation of the lifts.

(c) Balance 10% of the quoted rate on satisfactory completion of testing and commissioning and handing over of lift to the Bank and submission of the lift licenses from the lift inspector of Maharashtra and on verification of submission of documents as per tender clause. If the contractor fails to submit PBG as per clause 4 of Section V within the time limit, RBI Belapur will have the whole right to invoke the Security Deposit.

(d) In addition, I.T. surcharge, TDS and any other statutory tax as per the Government rules and RMD @5% shall be deducted from all the Running Account bills.

4. Performance Bank Guarantee for Comprehensive Annual Maintenance Contract (CAMC-PBG): Upon completion of Defect Liability Period (DLP), the successful bidder shall submit a Performance Bank Guarantee (PBG) equal to *10* % of the contract value (gross capital cost of the equipment) before the expiry of DLP period. The PBG must remain valid for the period of first year of CAMC with a claim period of additional 3 months and must strictly adhere to the format provided in Annexure X. The Performance Bank Guarantee (PBG) may be submitted as an ePBG (electronic), a physical copy, or via NEFT for the equivalent amount. The amount of CAMC-PBG will be reduced by 1/20th of initial Bank Guarantee amount year after year. The fresh BG needs to be submitted before expiry of existing BG. Non submission of the same will be deemed as breach of contract and Bank may forfeit the submitted BG.

5A. Factory inspection /Cost of Inspection: The lift shall be inspected at factory premises by the Bank Engineers. The contractor shall provide, without any extra charge, all materials, tools, labour and assistance of every kind which the Banks may demand of him for any test/inspection and examination which he shall require to be so made on the contractor 's premises and shall bear and pay all costs attendant thereon. However, cost of traveling, boarding and lodging of The Bank (s) to the site of inspection shall be borne by the Bank.

5B. Method of Testing:

i. The system shall be tested in the manufacturer’s factory/ contractor’s works to ascertain the compliance of offered specifications.

ii. Before offering the system to the Bank for testing, the firm shall carryout the various tests mentioned in the tender in their factory and forward the copy of those test reports to the Bank along with invitation for Bank’s testing. All the testing facilities should be available at the time of testing of equipment by the Banks. Satisfactory performance at this stage meeting the prescribed limits will only be construed as acceptance of the system. System, which falls short of the prescribed specifications, is liable to be rejected.

iii. Further, the system shall be tested at the site for proper functioning and performance.

iv. The above will, however, not in any way absolve the contractor of his responsibility about proper performance of the system / components after installation and commissioning at the designated place.

5C. Inspector Authority to certify performance: The Bank shall have the power:

i. To certify that the system or any portion thereof are not in accordance with the contract owing to adoption of any unsatisfactory method of manufacture.

ii. To reject any equipment or parts submitted as not being in accordance with the specification;

iii. To reject the whole of the equipment tendered for inspection, if after inspection of such portion thereof as he may in his discretion think fit, he is satisfied that the same is unsatisfactory; and

iv. To mark the rejected equipment or parts with a rejection mark so that it may easily be identified if re-submitted.

The Bank decision as regards the rejection shall be final and binding on the contractor subject to contractor's appeal.

5D. Consequence of rejection: If on the equipment/material or its part thereof, being rejected by the Bank, the contractor has to rectify/replace the same at his own risk and cost for which no additional time shall be granted.

Place:

Date: **Seal and Signature of Authorised Signatory**

Section (VI)

Appendix Hereinbefore Referred To

Ref to Clauses in General Condition of contract hereinbefore referred to

22.	Defects Liability Period	Twelve months from the date of Virtual Completion Certificate
17.	Period of Final Measurement	3 months
27.	Date of Commencement	14th day from the date of issue of work order.
28.	Liquidated damages at the rate of	@ 0.25% of the contract value per week of delay subject to maximum of 10% of the contract value (accepted tender amount).
33.	Minimum Value of works for interim certificates / running account bill	25 lakhs for RA bills
33.	Period for honouring certificates	One month for interim bills and 3 months for final bill.
34.	Interest for delayed payment	As per Bank rate

Ref to clauses in special condition of contract

1	Contract Period / Time of Completion	As per clause 1 of Section V and SOT of Section I
2.i	Retention Money / PBG	As per clause 2 of Section V
2.ii	Security Deposit / PBG during execution of the work	As per clause 2 of Section V
3.	Payment conditions	As per clause 3 of Section V
4.	CAMC period PBG	As per clause 4 of Section V

Section VII

Safety Code (A & B)

A. GENERAL SAFETY

1. First aid appliances including adequate supply of sterilized dressings and cotton wool shall be provided in a readily accessible place.

2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.

3. Suitable and strong scaffolds should be provided for workmen for all work that cannot safely be done from ground.

4. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm (clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding the ladder.

5. The excavated material shall not be placed within 1.5 meters of the edge of the trench or half of the depth of trench, whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.

6. Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing; minimum height shall be one metre.

7. No floor, roof or other part of the structure shall be so overloaded with debris of materials as to render it unsafe.

8. Workers employed on mixing and handling material such as asphalt, cement mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand-gloves.

9. Those engaged in welding works shall be provided with welder's protective eye-shields and gloves.

10. i) No paint containing lead or lead products shall be used except in the forms of paste or readymade paint.

ii) Suitable face masks shall be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.

11. Overalls shall be supplied by the Bidder to the painters and adequate facilities shall be provided to enable the working painters to wash during the period of cessation of work.

12. Hoisting machines and tackle used in the works, including their attachments, anchorage and support shall be in perfect condition.

13. The ropes sued in hoisting or lowering material or a means of suspension shall be of durable quality and adequate strength and free from defects.

14. The bidder shall provide all the safety gadgets to the workers for carrying out the work as per statutory norms.

15. During the work execution necessary fire safety measures shall also be taken.

B. FIRE AND ELECTRICAL SAFETY

1. All the temporary electrical power for carrying out various services at site such as cutting / drilling machine shall be provided through properly rated earth leakage protection devices (ELCB).

2. Only ISI marked 3 pin plug and other appliances and equipment's shall be used. Electrical power cables/wires used shall be properly rated and joints should be avoided. If there, the joint should be proper and insulated.

3. All electrical appliances i.e. welding, drilling, cutting machine, etc. shall be safely and securely earthed to prevent leakage current while in operation. Before commencing the welding work for the first time on any day, fire section shall be informed and only after the site inspection by the Fire officers/Personnel, work shall be started.

4. Fire buckets filled with clean dry sand and ready for immediate use for extinguishing fires, in addition to fire extinguishers suitable for dealing with fires, shall be conspicuously marked and kept at site at convenient location.

5. Used paint drums shall be stored in specified store only after closing them properly.

6. None of the fire extinguishers shall be removed/shifted from its designated location.

7. Personal protective equipment such as safety shoes, hand gloves, welder's mask, ear plugs, etc. as applicable depending upon the requirement of the work, shall be used by the workmen to prevent occupational health hazards.

8. None of the passages near lift lobby and staircases shall be used for stacking/ dumping any kind of materials/waste

9. Power supply shall be switched off from the Mains when equipment is not in use.

10. Wood-shavings, saw-dust or any debris generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner.

11. The work site shall be properly illuminated during the work.

12. All the electrical works should be carried out by licensed/ authorized electricians/ wiremen

13. Portable battery-operated lights may be used at work site to avoid laying of temporary wire for lights.

14. Necessary barricading and signage boards of good quality shall be fixed at conspicuous locations at the work site.

15. Aluminium / steel ladders should have proper rubber insulation at the base and wherever required, these ladders shall be kept on electrical insulating safe rubber mats.

16. Any debris generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner

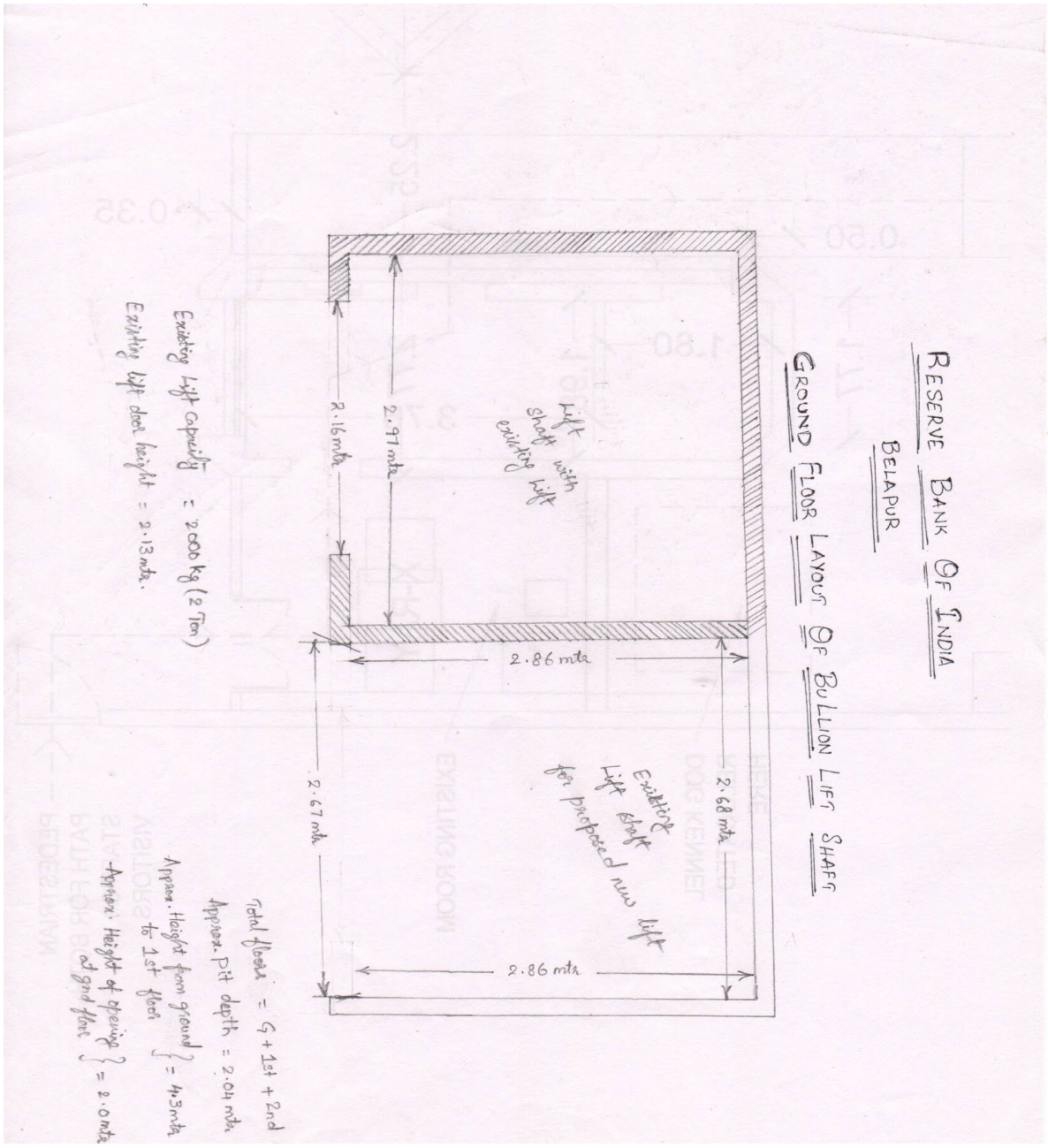
Section VIII

Technical Specifications

Design, Supply, Installation, Testing and Commissioning of Goods (Bullion) Lift - Bank's Main office building at Belapur

The Bank desires to install a State-of-the-Art technology Goods (Bullion) Lift in the existing shaft at Bank's Main office building at Belapur.

Drawing layout of lift shaft



All dimensions mentioned in the above drawing are approximate, bidders are advised to visit site of installation and take actual measurements before bidding.

The Scope of works in brief is as under:

Scope of works:

The scope of work shall include the following.

- Design and manufacture of 01 Nos. of 2Ton capacity Goods (Bullion) Lift along with all accessories/ components, Automatic Rescue Device with batteries and emergency supply using Inverter.
- Delivery of Lift(s) equipments to Bank's site at Belapur including packing, handling, transporting, clearing, loading/unloading at ports in India and unloading at site at Belapur.
- Erection, testing & commissioning of Lift(s) equipments as per technical specifications
- Obtaining operating approval from Lift(s) inspectorate in the state of Maharashtra and handing over the Lift(s) to Bank.
- Providing all inclusive service including all spares, etc. during warranty period of new Lift(s) and subsequent Comprehensive Annual Maintenance Contract for the committed period of 20 years (minimum) from the date of handing over of the Lift(s) to the Bank.
- All engineering, equipment, labour, and permits required to satisfactorily complete Lift(s) installation required by this Specification.
- Any other work, related to but not mentioned above, required for completion of the job
- Tenderer shall supply all tools, plants, labour and consumables etc., as required for installation, testing and commissioning of the lift.
- Civil work related to installation of the bullion lift in machine room i.e., I/C beam, installation of new base / structure etc., to complete the work.

Related works to be provided by Lift(s) contractor:

Carrying out civil works, wherever required, like providing scaffolding, creating Pocket holes for all floors and in the Shaft & Machine Room Slab, Provision of buffer blocks in the pit, cutting for rail support, push button, signage, cutting of openings for fixing of door and making good to walls, masonry work as required, including repairs to plaster, painting etc. Whitewash for Lift shaft & Machine Room, front wall modification for all the floors if required, provision of all the MS channels required for support of Lift(s) machinery, any other minor civil work

required for satisfactory erection/commissioning of Lift(s) etc., shall be in the scope of Lift Contractor.

After awarding the lift work, the progress shall be monitored as under:

a) Execute the agreement for the work and submit insurance covers specified in the tender within the prescribed time limit.

b) **Submit lift-** wise program chart (in the form of Bar chart / PERT chart) which includes all activities from start to handing over within the tender specified completion period. The chart should also indicate the activities to be carried out by the Bank as well as the lift vendor.

c) Drawings-The successful tenderer shall submit, in duplicate, on receipt of acceptance of the tender, detailed working drawings and specifications showing the complete details of all work required. He will be held responsible for any discrepancies, errors and omissions in the drawing or particulars submitted by him even if these have been approved by the Bank.

d) Upon delivery of materials at site, A checklist for inspection of materials at site should be submitted. The checklist should be duly authenticated by both the parties; namely, Bank's engineer and the lift vendor's representative.

e) During erection, all required safety measures should be put in place like barricading of landing openings, use of safety equipment by the erectors, appropriate signages etc.

f) After the lifts are erected, commissioning tests should be jointly carried out to ensure that the tender specifications/requirements are fully complied with.

Other Precaution/Work

- **Site condition inspection-**Prior to beginning installation of equipment, examine lift well and machine room areas. Verify that no irregularities exist which may affect execution of the works specified. Do not proceed with the installation until work in place conforms to the project requirements.

- **Scaffolding** necessary for erection, and all minor builder's work for cutting away and making good to walls and masonry work required, including repairs to plaster, painting, lighting by night as well as day, protection of all other nearby erections and guarding and protecting hoist way shall be responsibility of the contractor from the date of commencement

of work at site etc. The Contractor shall take down and remove any or all such centering, scaffolding etc. as occasion shall require or when ordered so to do, and fully reinstate and make good all matters and things disturbed during the execution of work and to the satisfaction of the Bank. Further, all chase cutting and openings as required by the Lift Contractor and shown on his drawings, will be carried out by the Lift Contractor. Machine RS beams and/or MS channels for support of lift machinery and buffers shall be supplied and erected by the Lift Contractor.

- The Contractor shall install a suitable protective covering on all finished floors in areas where the works are being performed. No material handling equipment shall be permitted on or over finished floors unless said floors have been protected in a manner approved by the Employer. Any damage to building finishes caused by the Contractor shall be refinished at no additional cost to the Employer. The Contractor shall take photographs of any adjacent finishes that may be damaged during the works for a photographic record.

- **No disruption to normal office function**: This project is a major lift installation work in an existing occupied building. It is essential that the Contractor gives special attention and priority to all matters concerning safety, protection from dust and loose materials, reduction of noise levels, protection from water and air infiltration into building, and maintenance of neat and orderly conditions in and around work areas inside and outside of building. Packaging, scrap materials and demolition debris shall be promptly removed from the building and site on a daily basis. **If contractor fails to remove debris/scrap from Bank premises on daily basis as directed by Bank's engineer, Bank shall remove the same and cost of same will be deducted from the payable bills.** If the contract includes works, which will be disruptive during normal business operations, or would be dangerous to building occupants, said works shall be performed during hours as the Employer dictates. Examples of such work include, without limitation, saw cutting of concrete, jack hammering, welding, metal cutting, pouring concrete, erecting steel or hoisting equipment over occupied portions of the building. The Contractor shall perform such work during Employer dictated hours and shall include all costs in its tender. The Contractor shall keep noise levels below 75 dB during normal building hours. When it is necessary to produce noise above this level, the Contractor shall advise the Employer of such needs and times will be scheduled as directed. The Contractor shall anticipate any excessive noise generating procedures and include an allowance for it in the tender.

- The contractor must bear in mind that all the work shall be carried out strictly in accordance with the specifications made by the Employer and also in compliance of the requirement of the local public authorities and to the requirements of the Lift Inspectorate and any other Acts/Rules/Regulations and no deviation on any account will be permitted.

- **License for use of lift:** The successful tenderer shall apply for obtaining license for the lift installation along with all the documents on behalf of the Bank and pay necessary inspection fee levied by the Government and/or any other authorities also conduct such tests as are called for by the regulation of the authorities without any extra cost to the Employer. Necessary follow up with the authorities and getting license has to be carried-out by the tenderer. The inspection/statutory fee will be reimbursed by the Bank on submission of the original receipt issued by the competent authority of lift inspectorate.

Works not to be provided by Contractor:

- A Lift well with suitable pit and head room, machine room properly lighted and ventilated, will be provided by the Employer.
- Also, necessary electric supply and main switch in the machine room and door openings with architrave will be provided by the Employer.
- Any structural work on Beam, Column & Slab including architrave work will be done by the Bank.

Installation

- Install all equipment in accordance with Contractor's instructions, referenced codes, and specifications and approved submittals.

- Install machine room equipment with clearances in accordance with referenced codes and specification.

- Install all equipment to afford maximum accessibility, safety, repair and continuity of operation.

- Remove oil, grease, scale, and other foreign matter from the following equipment and apply one coat of field-applied machinery enamel.

a) All exposed equipment and metal work installed as part of this work, which does not have architectural finish.

b) Machine room equipment, lift well equipment including guide rails, guide rail brackets, and pit equipment.

c) Neatly touch up damaged factory-painted surfaces with original paint colour. Protect machine-finish surfaces against corrosion.

d) Adjacent work areas that adjoin with new equipment installed as part of this specification.

- Manufacturer's nameplates and other identifying markings shall not be affixed on surfaces exposed to public view. This requirement does not apply to code required labels.

- Each major component of mechanical and electrical equipment shall have identification plate with the manufacturer's name, address, model number rating and any other information required by Governing Codes.

- **Field quality control:** Work at jobsite will be checked during course of installation. Full cooperation with reviewing personnel is mandatory. Accomplish corrective work required prior to performing further installation.

- **Adjustments:** Install rails plumb and align vertically. Secure joints without gaps and file any irregularities to a smooth surface. Static balance car to equalize pressure of guide shoes on guide rails. Lubricate all equipment in accordance with manufacturer's instructions. Adjust motors, power conversion units, brakes, controllers, levelling switches, limit switches, stopping switches, door operators, interlocks, and safety devices to achieve required performance levels.

(a) Lift machine of bullion lift and Control Panel

(b) V3F controllers of lift

(c) Door opening system of Goods lift

Testing

Before handing over the lift the following tests shall be conducted on the lift installation as detailed in Annexures.

A) **Inspection of lift equipment at manufacturer's site**

The Bank at its discretion may inspect the lift equipment at the manufacturer's works before dispatch of the same to the site. The inspection by the Bank's Engineer will cover the following.

a) lift machine of bullion lift and control panels

b) V3F controllers of lift

c)Door opening system of goods lift

d) lift car panels

e) signalling/ control/ indicating devices

f) ARD, cables/wires/ rope

g) Any other material/equipment/components

The above equipment will be inspected, marked and cleared for dispatch by the Bank's Engineers. The tenderer should afford all facilities at the manufacturer's site to enable the inspection by the Bank.

B) Checklist for Performance Test of Lift Installations

Site Tests- Before a new lift is taken from a manufacturer and put into commission, certain essential tests shall be performed to ensure that the lift is satisfactory and conforms to the various conditions laid down in the specifications. The lift will not be taken over unless all the test results conform to the specifications

1. **Overload Test** - During this test, the car shall be loaded with 10% more than the contract load and the lift shall be run in both the directions with stops at all the floors. The starting and running currents, the speeds and accuracy of levelling shall be recorded.

2. **Buffers** - The car shall be run on to its buffers at contract speed an with contract load in the car to test whether there is any permanent distortion of the car or the buffer. In case of the oil buffers, after conducting the test it shall be ensured that there is no leakage of oil from the buffers.

3**. Size of the car** - The floor area of the car shall be measured in order to check that passenger capacity plate is correctly engraved.

4**. Earthing** - Two earthling points shall be available in the Machine Room from two separate earth stations. This earth shall be extended to metal parts of all the lifts electrical equipment.

5. **Emergency Signal** - The bell/buzzer fitted in the car shall be operated and shall be clearly audible outside the lift well/lobby. Wherever there are large number of lifts, this signal shall be arranged to give warning in the Maintenance Engineers Room/ Machine Room.

6. **Insulation and Earth Test** - All the electrical equipment shall be tested for insulation and earth test.

7. **Rope Test** - The car shall be loaded until the weight on the rope is twice the combined weight of the car and the specified load. This load test shall be carried out for about 30 minutes without any sign of weakness, temporary set or permanent elongation of the suspension rope strands.

Technical specifications

a) Data Sheet

Type	Goods Manual lift Gearless with Machine room
Number	One
Capacity	2000 Kg
Type of motor	Energy efficient permanent magnet gearless synchronous motor(preferably)
Contract speed	0.5 MPS
Motor Control	Variable voltage variable frequency (VVVF) AC Gearless Drive with ARD. Provide new machine beam if required.
Operation control	Microprocessor based simplex full collective selective, fully programmable, with/without attendant
Levelling	Precise levelling accuracy (+/- 5 mm in any load condition) with close loop control, velocity transducers, proximity/magnetic switches
Power Characteristics:	415V-3Phase-50Hz
Stops and Openings	No of stop and openings – 3 stops (G+1+2), All opening on one side
Floors Served	G,1 and 2 (3 nos)
Travel length	Travel capability till top of the shaft (4300mm X 2) + 2040mm pit depth approx. (as may be verified at site)
Hoist way Size:	2680 mm x 2860 mm (Width x Depth) approx. (as may be verified at site)
Pit Depth	2040 mm approx..(as may be verified at site)

Entrance type	SS Collapsible door
Car Doors and Landing Doors	Landing door and car door should be provided with MS / SS collapsible door as under: - Requirement for landing doors under clause 15.1.1 of IS 14665(part 4/ section 6): 2001: - The collapsible doors shall be of close picket type and no opening exceeding 5.5 cm in width shall be permitted between the vertical members of the doors when they are fully extended. Requirement for car doors under clause 15.2.1 of IS 14665(part 4/ section 6): 2001: - collapsible doors shall be in mesh or perforated panel form
Door Operation	Manual operation
Safety Gear:	Provide New safety gear as per lift vendor standard.
Guide Rails:	Provide New Car and Counterweight Guide Rails including roller guides/ sliding guide rail etc. as per IS (submit the rails calculation sheet).
Buffers:	Provide New Buffers for Car and Counterweight as per IS.
Car Enclosure:	MS Car with panels fabricated out of MS sheet of min. 16SWG thickness with MS iron angle frames (powder coated) and providing with 6mm thick MS chequered plate flooring with suitable LED lighting and fan / blower arrangement inside the car.
Machine Room	Machine room based
Control and indications	
(a) On all landings and ground floor lobby	• Up/down luminous call buttons • Emergency Alarm Hooter and fireman switch on Ground Floor
(b) In car	• Auto/manual selector key switch • Blower/ Fan switch with cabin fan· • Luminous floor selector buttons · • Overload warning device with annunciation (lift should not take a start under overload condition) • Emergency stop and alarm button • Floor level/number annunciation at each floor
Communication System	• Self-Dialling Two-Way Communication System Actuated by Pressing Alarm Button from Car to two designated locations • 2 pair telephone wiring from machine room to CAR for installation of intercom inside CAR, suitable to connect with the Bank's IP based EPABX system
Safety devices/ARD	In case of mains power failure, the Lift's own rechargeable and maintenance free battery power shall move the car to the nearest floor and the door shall free to open for automatic rescue of passengers. A suitable annunciation to be activated immediately inside the car.

Other control	• Landing door unlocking devices • Lift Well Access Switches Top And Bottom Floors
Cabin lighting	Round recessed reputed make standard size LED fixtures with sufficient illumination
Provision for visually challenged	Floor identification option on control panel for visually challenged people.
CCTV Camera	Provision should be available to install one more IP CCTV camera (shall be supplied by the Bank) However, wiring for CCTV Camera shall be facilitated along with travelling cable.

b) Selective Collective Microprocessor Based: Operate car without attendant from pushbuttons in car and located at each floor. When car is available, automatically start car and dispatch it to floor corresponding to registered car or hall call. Once car starts, respond to registered calls in direction of travel and in the order the floors are reached.

Do not reverse car direction until all car calls have been answered, or until all hall calls ahead of car and corresponding to the direction of car travel have been answered.

Slow car and stop automatically at floors corresponding to registered calls, in the order in which they are approached in either direction of travel. As slowdown is initiated for a hall call, automatically cancel hall call. Cancel car calls in the same manner Illuminate appropriate push button to indicate call registration. Extinguish light when call is answered.

c) **Firefighters' Service:** Provide equipment and operation in accordance with Code requirements.

d) Machine Room Equipment

Arrange equipment in existing machine room spaces and/or as shown on drawings

Traction Hoist Machine:

Provide new ACVVVF gearless traction type motor with brake, drive sheave, and deflector sheave mounted in proper alignment on a common, isolated bedplate. Provide bedplate blocking to elevate secondary or deflector sheave above machine room floor. Provide hoist machine mounted direct drive, digital, closed-loop velocity encoder. Hoist machine installations, which require blackouts through machine room floor for other than hoist ropes shall be provided with a 14 gauge galvanized sheet metal enclosure over entire block out on underside of floor slab.

Solid State Power Conversion and Regulation Unit:

Provide alternating current, variable voltage, variable frequency (ACVVVF), I.G.B.T. converter and inverter drives for ACVVF Gearless/ geared machines as per manufacturers standard. Design unit to limit current, suppress noise, and prevent transient voltage feedback into building power supply.

Encoder:

Direct drive, solid-state, digital type. Update car position at each floor and automatically restore after power loss.

Controller:

Compartment: Securely mount all assemblies, power supplies, chassis switches, relays, etc., on a substantial, self-supporting steel frame. Completely enclose equipment with covers. Provide means to prevent overheating. The components should conform to manufacturers standard specifications.

Wiring: Labelled FRLS copper wire for factory wiring. Neatly route all wiring interconnections and securely attach wiring connections to studs or terminals. Permanently mark components (relays, fuses, PC boards, etc.) with symbols shown on wiring diagrams.

Invertor Power supply:

Invertor of required capacity having at least one-hour battery back up to feed power supply to car lighting, emergency alarm and blower / fan shall be provided.

Machine and Equipment Support Beams:

Provide new structural steel beams required for direct support of and attachment to building structure of hoist machine, deflector sheaves, overhead sheaves, governor, and hoist rope dead-end hitch assemblies.

Provide bearing plates, anchors, shelf angles, blocking, embedment, etc., for support and fastening of machine beams or equipment to the building structure.

Isolate machine and overhead sheave beams to prevent noise and vibration transmission to building structure.

Governor:

Provide new over speed governor. Tripping of the safety gear shall be adjusted to 140 percent of the rated speed.

Emergency Brake:

Provide means to prevent ascending car over-speed and unintended car movement as per Code. Mount the auxiliary brake on suitable structural steel supports.

Provide control circuits to enable the device to function as required by Code.

e) LIFT SHAFT EQUIPMENT

Guide Rails: Provide new, Planed steel T-sections for car and counterweight of suitable size and weight for the application as per standard manufacturers specifications, including brackets for attachment to building structure.

Buffers, Car and Counterweight**:** Provide new Oil type with blocking and support channels.

Diverter or Secondary Sheaves**:** Provide new sheaves with machined grooves and sealed bearings. Provide mounting means to machine beams, machine bedplate, car and counterweight structural members, or building structure.

Counterweight: Provide new counterweight with steel frame with metal filler weights and roller or swivel guide shoes.

Governor pit tensioning sheaves:

Provide new and mount sheaves and support frame on pit floor or guide rail. Provide frame with guides or pivot point to enable free vertical movement and proper tension of rope and tape. Provide sheave guard and electrical safety switch. Provide inside pit, a ladder made out of Aluminium extruded sections for maintenance of pit equipment and pit cleaning

Hoist and Governor Ropes**:** Provide New Traction steel type to suit machine manufacturers' requirements. Fasten with staggered length, adjustable, spring isolated wedge type shackles.

Terminal Stopping**:** Provide normal and final devices.

Electrical Wiring and Wiring Connections:

Conductors and Connections: Copper (FRLS) throughout with individual wires coded and connections on identified studs or terminal blocks. All wiring shall be run in containment. Use no splices or similar connections in wiring except at terminal blocks, control compartments,

or junction boxes. Provide 10% spare conductors throughout. Run spare wires from car connection points to individual lift controllers in the machine room. Provide four pairs of spare shielded communication wires in addition to those required to connect specified items. Tag spares in machine room.

Travelling Cables: Flame and moisture-resistant outer cover. Prevent travelling cable from rubbing or chafing against lift well or equipment within lift well.

All insulated conductors & conduit or tubing as well as fittings including boxes, trough and ducts shall comply with the requirements of relevant IS specification or BS specifications.

Noise/Vibration Isolation: All lift equipment including their supports and fastenings to building, shall be mechanically isolated from the building structure to minimise objectionable noise and vibration transmission to car, building structure, or adjacent occupied areas of building.

f) CAR EQUIPMENT

Car Sling: Provide new with welded or bolted, rolled or formed steel channel construction

***Safety Gear*:** Provide new governor actuated safety properly affixed to underside of car platform.

***Guide Shoes*:** Provide new flexible sliding or roller type shoes.

***Car Doors*:** Provide as specified for lift well entrance doors.

Communication System: Provide a two-way communication instrument in car with automatic dialling, actuated by pressing the alarm bell.

Car Top Control Station: Mount in location to provide safe access and utilization while standing in an upright position on car top.

Overload Protection: *In case of overloading of the car, an audio alarm should sound, and the car doors should not take start*

g) LANDING CONTROL STATIONS

Pushbuttons: Provide new riser at each floor with flush mounted faceplates. Include pushbuttons for each direction of travel, which illuminate to indicate call registration. Provide any cutting and patching required.

SIGNALS

Hall Lantern and Position Indicator: Provide at each entrance as per manufacturer's standard specifications, as approved by the Bank. Illuminate up or down lights and sound tone prior to car arrival at floor. Sound level shall be adjustable. Alpha-numeric digital indicator containing floor designations and direction arrows shall indicate floor served and direction of car travel. Provide any cutting and patching of wall necessary to accommodate new lantern and leave adjacent wall surfaces in good condition.

Car Position Indicator: Provide inside car digital indicator containing floor designations and direction arrows to indicate floor served and direction of car travel. When a car leaves or passes a floor, illuminate indication-representing position of car in lift well. Illuminate proper direction arrow to indicate direction of travel.

Faceplate Material and Finish: stainless steel all fixtures.

h) Lift safety/Protections : The lift shall be protected as follows-

a. Electrically against overload

b. By safety gear on car so that in the event of rope breaking or loosening, the car will be brought to rest immediately by means of grips on the glides. (c) By car and landing door locks so that in the event of any door kept opened, the lift will not start.

c. By speed governor operating on the control circuit and applying the brakes in case of over-speeding of car in any direction.

d. By means of over travel limit switches in both downward and upward direction.

e. By means of a phase reversal relay.

f. By means of a single phasing relay.

g. By a device that ensures that the brakes apply as soon as a single phasing occurs or when the drive fails to start for whatever reason.

h. By means of suitable type and capacity buffers in the lift pit.

i. The car and landing door shall not open when the lift car is not within the levelling limits.

j. Any other safety device as per the statutory requirements

k. Automatic Rescue Device

The lift shall be protected as follows.

Applicable codes

Compliance with Regulatory Agencies: Lift must comply with applicable provisions of following Codes, laws, and/or Authorities, including most recent amendments in effect.

Codes for Lifts

i IS 14665 (Part 1) :2000 Electric Traction Lifts - Guidelines for outline dimensions of passenger, goods, service and hospital lifts

ii IS 14665 (Part 2/ Sec 1 & 2) :2000 Electric Traction Lifts - Code of practice for installation, operation and maintenance ;

- Section 1 – Passenger and Goods Lifts
- Section 2 - Service lifts

iii IS 14665 (Part 3/ Sec 1& 2) :2000 Electric Traction Lifts - Safety Rules

- Section 1 – Passenger and Goods Lifts
- Section 2 - Service lifts

iv IS 14665 (Part 4/ Sec 1 to 9) :2001 Electric Traction Lifts – Components

- Section 1 – Lift Buffers
- Section 2 – Lift Guide Rails and Guide Shoes
- Section 3 – Lift Car-frame, Car, Counterweight and Suspension
- Section 4 – Lift Safety Gears and Governors
- Section 5 – Lift Retiring Cam
- Section 6 – Lift Doors and Locking Devices and Contacts
- Section 7 – Lift machines and Brakes
- Section 8 – Lift Wire Ropes
- Section 9 – Controller and Operating Devices for Lifts

v IS 14665 (Part 5) :1999 Electric Traction Lifts - Inspection Manual

vi IS 15785 :2007 Installation and Maintenance of Lift without Conventional Machine Rooms – Code of Practice

vii IS 14671-1999 Code of Practice for installation and maintenance of Hydraulic Lifts

viii IS 7754 - 1975 Specifications for Hostway door-locks

ix IS 1735 - 1975 Rules for the design, installation, testing and operation of lifts, escalators and moving parts

x IS 4591 – 1968 (reaffirmed 1996) Code of practice for Installation and maintenance of Escalators (Fourth Reprint February 2001)

xi IS 15330 : 2003 Installation and Maintenance of Lifts for handicapped Persons – Code of Practice

- Comply with the requirements of all other Codes, Ordinances and Laws applicable within the governing jurisdiction and latest Indian Standards, as applicable. The Electrical wiring shall strictly comply to IS:732 and the entire installation shall be in accordance with the Indian Electricity Act 2001 and Indian Electricity Rules 1956 or latest amendments thereof.

- If any accessories, parts, which are not mentioned above but are required to complete the work, are in the scope of the tenderer. I/We hereby declare that I/we have read and understood the above specifications.

Place:

Date: **Seal and Signature of Authorised Signatory**

Section IX

(Technical Details to be filled by the bidder)

Make of Lift –

	Particulars	**Offered by the bidder**
(a)	Model:	
(b)	Capacity: (in kg)	
(c)	Type of Brake:	
(d)	Driving motor and Drive specifications	
(e)	Type of Controller	
(f)	Required shaft size	
(g)	Required Pit Depth	
(h)	Lift car dimensions	
(i)	Car Ventilation	
(j)	Car Lighting	
(k)	Heavy duty SS Car doors (opening style)	
(l)	Type and size of car body frame and flooring	
(m)	Type, material and quantity of counterweights	
(n)	CCTV camera arrangement	Yes or No
(o)	Levelling Accuracy	
(p)	Over Speed governor	Yes or No (along with details)
(q)	Make, type, size and number of ropes	
(r)	Available Signals in Lift Car and at Landing (as per tender)	Yes or No (along with details)

(s)	Available Electrical and mechanical safety / protection features (as per tender)	Yes or No (along with details)

I agree the existing hoist way available in the bank and civil structure is suitable to install a lift of desired Bank's technical specifications.

Place:

Date: **Seal and Signature of the Authorised Signatory**

(B) Scope of work during Defect Liability Period (DLP) and Comprehensive Annual Maintenance Contract (CAMC)

a) The equipment/system supplied shall be guaranteed against any manufacturing/design/ installation defects etc. for at least a period of one year (defect liability period/ DLP) from the date of handing over of the equipment/system to the Bank.

b) The system is also required to be maintained under comprehensive annual maintenance contract (CAMC) for further period of 19 years.

c) The scope of work of CAMC shall generally be as follows:

i) Routine servicing/ troubleshooting/ setting/ adjustments/ cleaning/lubrication/ checking of safeties and Auto Rescue Device (ARD), emergency power to light/fan in car etc. to ensure smooth and trouble-free working of the lifts and safety of users.

ii) Repairs to the lifts including re-loading of software related to VVVF, Voice announcement system, Music, collective selective control, etc. in the event of any breakdown including replacement of spares/ components/ sub-system/ cards/ motors/ ropes and any other component, part or whole, which may need replacement/ repairs.

iii) Import of spares and stocking them to ensure prompt service.

iv) All the preventive maintenance schedules/ replacement periodicity of components like ropes, electrical/ electronic parts including checking of safety devices, protections like rope slip, load testing etc. shall be strictly followed either as per the manufacturer's periodicity or as required.

v) The scope must include replacement of all spares including but not limited to car/landing push buttons, emergency push buttons and car fan etc. However, car lights and ARD/ Inverter batteries may be supplied by the Bank as and when required.

vi) The scope of maintenance in addition to periodic maintenance will also include attending to /any number of breakdown calls.

vii) While attending to a call back service on receipt of a complaint or after a regular periodic service call, the contractor's representative shall obtain the signature of the Bank's authorized representative indicating the time at which the lift has been put back into satisfactory

operation or having carried out service and a copy of the report shall be submitted by him to the Bank along with the bills.

viii) The scope of work should also preferably include cleaning of lift cars, landing and car sill etc.

d) **Penalty during CAMC:** During the currency of the Annual Maintenance Service Contract, all care shall be taken by the contractor so that the downtime of the lift is kept minimum. However, an overall uptime of minimum 97% for the lift shall be maintained, failing which a penalty equivalent to double the daily rate of service contract amount (arrived at by dividing the annual contracted amount per lift by 360 and rounding it off to next higher rupee) multiplied by the percentage shortfall from the acceptable 97% availability will be recovered from the payment due to the firm every quarter. The uptime will be computed every quarter for each lift as under:

100x (Total hours in 3 months' minus total hours of breakdown)/ Total hours in 3 months

Total number of days allowed for taking up scheduled preventive maintenance once a quarter for 1 day per lift and for breakdown maintenance {Minor repairs - 1 Day and Major Repairs - 5 Days}, shall be excluded from the above for the purpose of calculating "Uptime".

Items included in Major Repairs are as under:

(a) Rewinding of motor

(b) Armature replacement

(c) Replacement of rope

(d) Replacement of bearings, gears etc. in gear box

(e) Replacement of guide shoes for the car and counterweight

(f) Replacement of trailing cables/ control wiring

(g) VVVF Controller replacement

e) Any defects in the system/sub-assemblies found within the guarantee period/DLP and CAMC period shall be rectified / replaced by the tenderer without additional charge to Bank.

f) The bidders shall also quote their charges separately for comprehensive annual comprehensive maintenance service contract (CAMC) after the expiry of the guarantee

period/defect liability period as per the scope. This quoted rate for the service contract shall be valid for a period of one year after expiry of guarantee period / DLP i.e., one year from the date handing over the system.

g) The CAMC payment shall be made on quarterly basis on rendering satisfactory service. The service contract rate shall also consider all the cost, including travel cost from the nearest service station, all parts required to run the system.

h) The amount of service contract shall be renewed for an additional period of at least 18 years after two year (one-year defect liability period and one-year CAMC on quoted rates). While renewing, the contract amount will be arrived at based on following formula.

AC = AP {50 x (MPc/MPp) + 50 x (WIc/WIp)} x 1/100	
Ac	The contract amount for the current year
Ap	The contract amount for the previous year
MPc	Wholesale Price Index for metal products 6 months prior to the commencement date of contract for the current year
MPp	Wholesale Price Index for metal products 6 months prior to the commencement date of contract for the previous year
WIc	Consumer Price Index for Industrial Workers (All India Average) 6 months prior to the commencement date of contract for the current year
WIp	Consumer Price Index for Industrial Workers (All India Average) 6 months prior to the commencement date of contract for the previous year

Place:

Date: **Seal and Signature of the Authorised Signatory**

Section X

Un-priced bill of quantity

Name of Work: Design, Supply, Installation, Testing and Commissioning (DSITC) of Goods (Bullion) lift at Bank's Main office building, Reserve Bank of India, Belapur, Navi Mumbai

S.No	Description of Item (s)	Qty / UOM	Rate / Unit in ₹	Amount in ₹
1.	**Goods (Bullion Lift):** Design, Supply, installation, testing and commissioning (DSITC) of 2000Kg capacity Goods (Bullion) lift with 3 stops (G+2) as per data sheet along with detailed specifications and the scope of work in Part I. The rate quoted shall be inclusive of all allied civil work required for completion, overhead expenses including material, labour, transport, loading, unloading, insurance, agreement and all incidental expenses etc., to make the system fully operational.	1 Job	Rates to be quoted in Price Sheet in CPPP portal only	Rates to be quoted in Price Sheet in CPPP portal only
	Total Cost		**Auto populated**	**Auto populated**
	GST @ 18%		**Auto populated**	**Auto populated**
	Gross Amount including GST		**Auto populated**	**Auto populated**
2.	**Comprehensive Annual Maintenance Charges (CAMC):** CAMC charges for the new lift including cost of repair / replacement of all types of spare parts, supply of all kinds of materials except lights and batteries, supply of all kinds of tools and implements, supply of labour of all descriptions etc., for satisfactory completion of CAMC work. (The rate for CAMC shall be applicable after one year of DLP and further CAMC rate will be renewed as per formula given in Part I of tender). The rate quoted shall be inclusive of all taxes, labour, spares, insurance, agreement, consumables etc.,	1 Year	Rates to be quoted in Price Sheet in CPPP portal only	Rates to be quoted in Price Sheet in CPPP portal only

Note:

i. The amount/rates quoted above should be inclusive of loading/unloading charges, transit cost, statutory taxes etc. as applicable

ii. Total Cost of Ownership (TCO) = Capital Cost (Design, supply, installation, testing and commissioning) + 13.17 x CAMC Rate (one year)

viz., (Item at S.No. 1) + (13.17 x Item at S.No. 2)

iii. Lowest in Total Cost of Ownership (TCO) will be declared successful bidder / tenderer. In case, the tenderer quotes the rates for comprehensive AMC lower than 5% of the quoted capital cost, then 5% of the quoted capital cost shall be considered for calculation of Total Cost of Ownership. However, the Bank shall pay only the quoted rate of the CAMC during the currency of the committed contract period of 19 years subject to escalation as specified in clause (d).h of Section IX of the tender.

iv. The bidders are advised to visit the site to acquaint with the site conditions / understand the scope of work prior to submit their Price Bid.

v. The work has to be carried out in security area of an existing occupied building with restricted working hours (8 to 10 hrs per day). Bidders have to completely barricade the working area and confine the movement of workforce to working area only. Bidders have to anticipate and load all kinds of the same in the price bid.

vi. All the terms and conditions as mentioned in Technical Bid (Part-I) will be part and parcel of the Price Bid. Therefore, the bidders are advised to quote their rates accordingly.

Section XI

Check List

Commercial Conditions

Design, Supply, Installation, Testing and Commissioning of Passenger Lift(s) in the Bank's Main office building at Belapur.

Sr. No.	Description	Bank's Terms	Acceptance of Bank's terms by tenderer (Yes/No)
1	Validity	90 days from the date of opening of Part – I	
2	EMD	₹ 96,800/-	
3	Terms of payment	As per the tender	
4.	Terms of payment for AMC	Quarterly payment after satisfactory completion of monthly service.	
5.	Technical specifications	As per tender	
6.	Warranty Period	12 months from the date of handing over of the individual Lift(s) including defective material & workmanship.	
7.	Terms, Conditions of the comprehensive AMC	As per tender	
8.	Service after sales	As per tender	
9.	Committed period for Lift(s) maintenance	At least 19 years after one year defect liability period	
9	Completion period	90 days from 14th day of letter of award of work	
10	Liquidated damages	@0.25% of the contract amount of the incomplete work per week of delay subject to maximum of 10% of the contract value.	

11	Penalty for delay in providing maintenance service	As per clause (B), Section IX, Part I of tender	
12	Service facility	Shall be available at Mumbai / Navi Mumbai and approachable on Telephone / Mobile / Email	

Part II should not contain any terms and conditions but only priced bill of quantity. Terms and conditions, if any, incorporated in Part II, will make the tender liable for rejection.

Place:

Date: **Seal and Signature of Authorised Signatory**

Annexure – I

FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

(On Non-Judicial Stamp Paper of appropriate value)

Know all men by these presents, We……(Name of the Bidder and address of their registered office) do hereby constitute, appoint and authorize Mr. / Ms. …… ……(Name and residential address of Power of Attorney holder) who is presently employed with us and holding the position of ……as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for the **"Design, Supply, Installation, Testing and Commissioning (DSITC) of Goods (Bullion) lift at Bank's Main office building, Belapur "** including signing and submission of all documents, deputing persons in pre-bid meeting and providing information / responses to RBI, representing us in all matters before RBI, and generally dealing with RBI in all matters in connection with our proposal for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Note:

Power of Attorney should be properly stamped and notarized Power of Attorney furnished shall be irrevocable.

Signature/(s) of the Bidder Name/(s)

Stamp/Seal of the Bidder

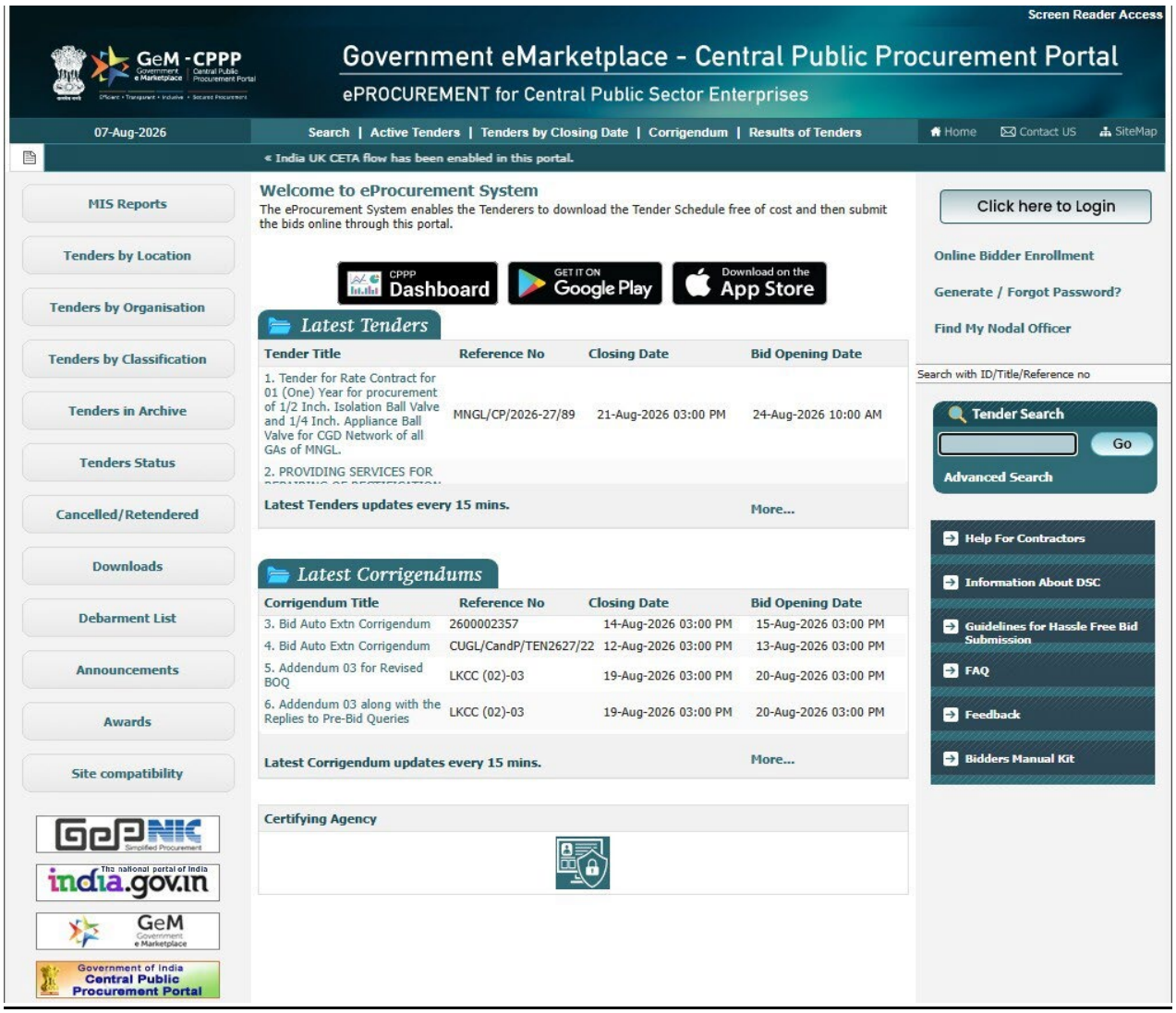
(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified.)

Annexure II

Process of E-Tendering on CPPP

Important instructions regarding E-tender

This tender is published on the Central Public Procurement Portal (CPPP) and can be accessed at https://etenders.gov.in. Unregistered bidders must complete their registration on the portal to participate in the bidding process. Step-by-step user manuals and guides are available on the homepage of the portal; bidders can locate them by following the visual highlighted in the screenshot below.



For any technical related queries please call at 24 x 7 Help Desk Number-

0120-4001 002;

0120-4001 005;

0120-4493395

email Support: For any Issues or Clarifications relating to the published tenders, bidders are requested to contact the respective Tender Inviting Authority

Technical - support-eproc@nic.in

Policy Related - cppp-doe@nic.in

Contact person at RBI

i) Shri Nitin Dolare, Estate Cell, E-mail ID ndolare@rbi.org.in Phone no: 022-69873012

ii) Shri. Vishwamurthy Vagga, Asst. Manager (Tech.-Electrical), vvishwamurthy@rbi.org.in; Phone : 022 -69873015

iii) Smt. Rajani Joshi, AM Estate Cell, E-mail ID rajanijoshi@rbi.org.in Phone No: 022-6987 3031

iv) Smt. Sharmi R, AM Estate Cell, E-mail ID rsharmi@rbi.org.in Phone No: 022- 6987 3021

Important Note

1. In the price bid due to number of words limitation of 1000 characters, complete description could not be accommodated, and description given thereof is brief. Before quoting rates, all the contractors must read the complete details of each items given in the un-priced bill of quantities given in Part-I of the tender.

2. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.

3. No deviation of the terms and conditions of the e-Tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the e-Tender.

Annexure-III

Detail of participating firm/bidder on firm's letterhead

1.	Contractor Name	
2.	Status of Firm	Proprietorship Firm / Partnership firm / Limited / Others If Others specify: ……. (Enclose certificate of Registration)
3.	Name of the Proprietor / Partner / Directors of the firm / company	
4.	Number of years in operation	
5.	Address of Registered office	
6.	Address of Manufacturing plant	
7.	Bidders address where order / contract is to be placed	
8.	Telephone number of address where order is to be placed Website & Email ID	……. ……. ……. (country code) (area code)(Telephone no.) ……..
9.	PAN No.	…….. [Also, enclose copy of PAN card]
10.	GST No.	…….. [Also, enclose copy of GST certificate]
11.	EPF Registration No.	……

		[Also, enclose copy of EPF Registration certificate]
12.	ESI code No.	…… [Also, enclose copy of relevant document]
13.	Whether Micro / Small / Medium Enterprise	…… (Bidder to submit relevant documents)
14.	Banker Detail (The account for receiving payment) [Also, enclose copy of cancelled Cheque]	
i.	Banker's Name	
ii.	Branch	
iii.	Bank account number	
iv.	IFSC	
15.	**Details of Service setup (**Also, enclose copy of relevant document)	
i.	Address	
ii.	Email	
iii.	Telephone / Mobile No.	
iv.	No. of person stationed	

Place:

Date:

Signature of Authorised Signatory

Name:

Designation:

Seal:

Annexure – IV

List of Clients on firm's letterhead

As per eligibility criteria details of qualifying works

		For work experience (work to be completed before 5 years)	**Minimum value of each completed work (work to be completed within 5 years)**		
		Client	**Client 1**	**Client 2**	**Client 3**
1.	**Description of the services / work**				
2.	**Detail of client address, telephone number & contact person & email**				
3.	**Services / Work order / Letter of award detail (enclosed)**				
4.	**Value of the service /work**				
5.	**Date of start of services /work**				
6.	**Date of finish of services /work**				
7.	**Completion period as per services/ work order**				
8.	**Whether services /works completed in time or not (No. of days of delay)**				
9.	**Whether services / works are under**				

	Comprehensive Annual Maintenance Contract (CAMC)				

Place:

Date:

Signature of Authorised Signatory

Name:

Designation:

Seal:

ANNEXURE – V

On the Letter Head of company/firm/organization

Ref. No. _____ **Date: _____**

Chief General Manager

Reserve Bank of India

Belapur, Navi Mumbai

Dear Sir,

Name of Work: Design, Supply, Installation, Testing and Commissioning (DSITC) of Goods (Bullion) lift at Bank's Main office building at Belapur, Navi Mumbai.

Client's Certificate regarding performance of the Bidder

We confirm that M/s. (Name of the bidder) _____ have carried out the following services /work/s for us. The firm may be considered sound for entrusting captioned costing up to .

2. Other particulars are given below for your perusal and record:

Sr. No.	**Particulars**	**Comments of the Client**
1	Name of the eligible services/work with brief particulars	
2	Services/Work order No. and date	
3	Project/services /work cost	
4	Date of commencement of services /work	
5	Stipulated date of completion	
6	Actual date of completion	

7	Details of compensation levied for delay (indicate amount), if any	
8	Gross amount of the work completed and paid for	
9	**Performance Report :**	Outstanding / Very Good / Good / Fair / Satisfactory / Poor
	(i) Quality of executed work (indicate grading)	
	(ii) If firm is maintaining the system under Annual maintenance contract (AMC). Indicate grading for performance of AMC.	
10.	Comments of the Client on the capabilities of M/s…… (Indicate Grading): Outstanding / Very Good / Good / Fair / Satisfactory / Poor	
	(a) Technical proficiency	
	(b) Financial soundness	
	(c) Mobilization of Manpower	
	(d) General Behaviour	
11.	Any other information which you consider will help us in making our decision.	

Office Seal of the Client

Yours faithfully,

(Signature of the Responding Officer*)

For S.E (E) / Executive Engineer (E)

* Regarding performance report/clients certificate, for works carried out for Government/ public sector companies, the certificate should be signed by the concerned Executive Engineer or an officer in an equivalent or higher rank. For works carried out for Private companies, Copy of TDS has to be submitted for proving the credentials/contract amount.

(i) All columns should be filled in properly

(ii) The Client Certificates should be submitted in a sealed cover addressed to the Reserve Bank of India, Belapur for each of the Prequalification work/s.

ANNEXURE – VI

On the Letter Head of Bank

Ref. No. _____ **Date: _____**

Chief General Manager

Reserve Bank of India

Belapur, Navi Mumbai

Dear Sir,

Name of Work: Design, Supply, Installation, Testing and Commissioning (DSITC) of Goods (Bullion) lift at Bank's Main office building at Belapur, Navi Mumbai.

Banker's Certificate

We confirm that M/s. _____ are banking with us. They may be considered financially sound for entrusting with any contract to ₹ ……

2. Other particulars are given below for your perusal and record:

Sr. No	Particulars	Comments of the Bank
1.	Composition of the firm (Whether partnership / proprietorship / Public Ltd.)	
2.	Names of the proprietor / partners / Directors of the firm	
3.	Credit facility / overdraft facility enjoyed by them	
4.	Dealings	
5.	The period from which the firm has been banking with your Bank	
6.	Any other remarks	

3. This certificate is issued without any Guarantee or responsibility on the bank or any of its officers.

Yours faithfully,

Seal of the Bank

(Signature)
Authorized Signatory
For the Bank

Annexure – VII

PROFORMA OF BANK GUARANTEE FOR EARNEST MONEY DEPOSIT

(On Non-Judicial Stamp Paper of appropriate value)

Chief General Manager

Reserve Bank of India

Belapur, Navi Mumbai

Dear Sir,

Name of Work: Design, Supply, Installation, Testing and Commissioning (DSITC) of Goods (Bullion) lift at Bank's Main office building at Belapur, Navi Mumbai.

Ref.: …… date ……..

WHEREAS The Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai (hereinafter called the 'RBI') has invited tenders for the captioned work (hereinafter called "the said tender") on the terms and conditions mentioned in the said tender documents. It is one of the terms of invitation of tenders that the bidder shall furnish a Bank Guarantee for a sum of Rs. (Rupees only) as Earnest Money Deposit (EMD). M/s. (Name of the Bidder/Bidder) , (hereinafter called as "the Bidder/ Bidder"), who are our Clients/Constituents intend to submit their tender/ Bid for the said services /work and have requested us to furnish Bank Guarantee to RBI in respect of the said sum of Rs……. (Rupees ……only) in respect of EMD. NOW THIS GUARANTEE WITNESSETH

1. We (Name of the Bank) do hereby agree with and undertake to RBI, their Successors, Assigns that in the event of the RBI coming to the conclusion that the Bidder have not performed their obligations under the said conditions of the tender or have committed a breach thereof, which conclusion shall be binding on us as well as the said Bidder; we shall on demand by the RBI, pay without demur to the RBI, a sum of Rs. (Rupees only) or any lower amount that may be demanded by the RBI. Our guarantee shall be treated as equivalent to the Earnest Money Deposit for the due performance of the obligations of the Bidder under the said Conditions, provided, however, that our liability against such sum shall not exceed the sum of Rs. (Rupees only).

2. We also agree to undertake to and confirm that the sum not exceeding Rs. (Rupees only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the RBI on receipt of a notice in writing stating that the amount is due to them and we shall not ask for any further proof or evidence and the notice from the RBI shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. We undertake to pay the amount claimed by the RBI within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the RBI under this guarantee shall be independent of the agreement or agreements or other understandings between the RBI and the Bidder. This guarantee shall not be revoked by us without prior consent in writing of the RBI. We hereby further agree that –

a) Any forbearance or commission on the part of the RBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said tender and/or hereunder or granting of any time or showing of any indulgence by the RBI to the Bidder or any other matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Bidders of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding Rs…… (Rupees…… only).

b) Our liability under these presents shall not exceed the sum of Rs. (Rupees only).

c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents/clients in tendering for the said work or their obligations there under or by dissolution or change in the constitution of our said constituents.

d) This guarantee shall remain in force upto 90 days from the date of part I opening of the tender) provided that if so desired by the RBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

e) Our liability under these presents will terminate unless these presents are renewed as provided hereinabove on the or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the RBI alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within or any extended period, all the rights of the RBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder.

Yours faithfully,

For and on behalf of Bank.

Authorised Official (with seal)

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

Annexure VIII

Deviation in Techno- Commercial Conditions (on firm's letter head)

We confirm that all commercial condition /technical specification of the Bank except for deviations listed below.

Sr.No.	Section No.	Clause No.	Deviation proposed Commercial condition
Sr.No.	**Section No.**	**Clause No.**	**Deviation proposed technical specification**

(Submit nil if there is no deviation)

Place: [Signature of Authorized Signatory of Bidder]

Date: Name:

Designation:

Seal:

Annexure IX

Format of Article of Agreement /Contract Agreement
(for successful contractor)

(On non-judicial stamp paper of appropriate value as per the applicable Stamp Act)

THIS CONTRACT AGREEMENT is made the_____ day of_____, 2026 between the Reserve Bank of India, Belapur body corporate constituted under the Reserve bank of India Act 1934, having its registered office at: Central Office Building, Shahid Bhagat Singh Road, Mumbai – 400 001 (hereafter called "The Bank") represented by ……..which expression shall include its successors and assigns of the one part and _____ _____incorporated under _____and having its registered office at _____ (thereinafter called "the Contractor")) which expression shall include its successors, legal representatives and assigns of the other part.

WHEREAS the Bank desires to engage the Contractor to *[Name of Work]* and the Contractor has agreed to such engagement upon and subject to the terms and conditions hereinafter appearing.

AND WHEREAS the Bank had called for tenders from eligible contractors to provide services for providing **"Design, Supply, Installation, Testing and Commissioning (DSITC) of Goods (Bullion) lift at Bank's Main office building, Belapur"** as has been indicated in the scope of work and other documents attached to the tender.

AND WHEREAS the Contractor and others submitted the tender and the Bank has awarded the contract, to provide **"Design, Supply, Installation, Testing and Commissioning (DSITC) of Goods (Bullion) lift at Bank's Main office building, Belapur"** as stated in the scope of work attached to the Tender Document, to the Contractor.

AND WHEREAS the Contractor has agreed to execute the assigned work subject to the conditions set forth herein and to the conditions set forth in the Tender Documents (Part I, Part II, annexures and amendments thereof) as modified and finally accepted by both the parties (all of which are collectively hereinafter referred to as "the said Conditions") the works described in terms and conditions and included in the detailed scope of work as stated in the Tender Documents (Part I, Part II, annexures and amended thereof) at the respective rates therein set forth, amounting to the sum as therein arrived at or such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount").

NOW IT IS HEREBY AGREED AS FOLLOWS:	
1	**Contract Agreement:** The following documents shall constitute the Contract between the Bank and the Contractor, and each shall be read and construed as an integral part of the Contract: a) This Contract Agreement and the Appendices hereto b) Letter of Award . Ref. No c) Minutes of pre-bid meeting d) All emails and letters exchange during the tendering process e) Part I (Techno commercial bid) and Part II (Price bid) Bid submitted by the bidder f) Notice Inviting Tender (NIT), along with any corrigenda/addenda.
2.	**Contract Price:** The Bank hereby agrees to pay to the Bidder the Contract Price in consideration of the performance by the Bidder of its obligations hereunder. The Contract Price shall be the aggregate of *[Fill: amount of local currency in words], [Fill: amount in figures],* or such other sums as may be determined in accordance with the terms and conditions of the Contract.
3.	**Earnest Money Deposit**: Contractor has deposited an Earnest Money Deposit (EMD) equal to **₹ *96,800/-*** along with the tender document in the form of NEFT in favour of Reserve Bank of India, Mumbai in the A/c No: *[Fill]* transaction remarks. No interest will be payable on the EMD. The Earnest money paid by the Contractor will be released after submission of Security deposit in the form of Performance Bank Guarantee.
4.	**Performance Bank Guarantee (PBG) during DLP and CAMC:** The Contractor shall deposit PBG *@5* % of the contract amount during DLP in favour of *RESERVE BANK OF INDIA, BELAPUR* within *14* days of the award of contract. The PBG shall be valid for a period of *one year with a claim period of 3 months* beyond the date of termination of contract. No interest will be paid on it. The PBG deposited by the Contractor shall be liable to be forfeited or appropriated in the event of unsatisfactory performance of the Contractor and / or loss/ damage if any sustained by the Bank on account of failure or negligence of the workers deployed by him or in the event of breach of the terms and conditions of the agreement. However, the issue of letter of acceptance/ work order by the Bank shall be construed as a binding contract, as though such an agreement has been executed and all the terms and conditions shall apply on this contract. Submission of PBG shall be ensured as stipulated in the tender. In case of delay in submission in unavoidable circumstances, charges for delay in submission of PBG shall be recovered from the bills of the contractor at Bank rate. The Contractor shall also submit Performance Bank Guarantee in case the contract is extended and the PBG shall be valid for a period of *[Fill]* days beyond the date of termination of the renewed contract. The Contractor shall deposit PBG @10 % of the contract amount during CAMC with a claim period of 90 days.

5.	**Payment Terms:** Payment shall be made by the Bank to the Contractor as per the provisions of Part I of the tender. The Contractor shall ensure that wages & allowances paid to his workers are in compliance with Government wage regulations. Proof of paying minimum wages shall be submitted by the Contractor to the Bank. The percentage of wage increase shall be given as per percentage revision of wages by the Government. The workmen should be paid minimum wages under the Minimum Wages Act, 1948 & rules made thereunder or under any other applicable law. Besides, the workmen should be given Employees Provident Fund as per Employees Provident Funds & Miscellaneous Provisions Act, 1952 and / or dividends as per Payment of Bonus Act, 1965 and ESI under ESI Act, 1948 as applicable. In the absence of ESI, the contractor should undertake the liability under the coverage of Insurance such as Workmen's Compensation Insurance under Employees Compensation Act, 1923. The Workmen Compensation policies shall be valid till the validity of contract with the Bank. If the contractor does not provide these policies, the Bank reserves the right to take the above insurance policies themselves and recover the cost thereof from the bill of the contractor. The total premium shall be borne by the contractor. The contractor shall have a valid EPF Account for making EPF Contribution for its workmen. In case of any complaint regarding non-compliance of any statutory payments; the same shall be deducted from the bill without prejudice to the Bank's right to terminate the contract. The Contractor shall abide by all the statutory provisions of the Labour Codes, shall not engage a person below the age of 18 years. Contractor shall be responsible for implementing the requirements of the applicable laws. f) The Contractor shall ensure timely payment of wages/salary within **five (05) days** of subsequent month to the persons employed for the purpose of this agreement (through cheque or by crediting to the bank account) and a certificate to the effect that the salaries/wages are being paid regularly shall be furnished to the bank every month Payment shall be made by the Bank to the Bidder as per the provisions of Part I of the tender.
6.	**Insurance:** The contractor shall, at his own expense, effect and maintain with effect from the date of commencement till issue of the completion certificate under this contract, with an approved insurance company, an All Risks Policy for insurance for an amount equal to the amount of the contract including earthquake risk in the joint names of the Bank and the contractor (the name of the former being placed first in the policy) against all risks as per the standard all risk policy for contractors and deposit such policy or policies with the Bank before commencing the works. The Contractor shall be held to be reasonably liable for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of the Contractor or its workers or of any nominated

	Sub-Contractor or any employee or either, whether such injury or damage arises from carelessness, accident or any other cause whatever, in any way connected with the carrying out of this Contract. The liability under this clause shall be held to include inter alia any damage to Building, whether immediately adjacent or otherwise, and any damage to roads, streets, footpaths, bridges or ways as well as all damage caused to the Building and other structures and works forming the subject matter of this Contract. The contractor shall also be responsible for any damage caused to the Building and other structures and works forming the subject matter of this Contract by frost, rain, wind or other inclemency of weather. The Contractor shall indemnify and keep indemnified the Bank and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any Statute or otherwise and also in respect of any award of compensation or damages consequent upon such claim. The Contractor shall reinstate all damage of every sort mentioned in this Clause, so as to do delivery of the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property of third parties. The Contractor shall also indemnify and keep indemnified the Bank against all claims which may be made against the Bank by any person/ member of the public or other third party in respect of anything which may arise in respect of the works or in consequence thereof and shall at his own expense arrange to effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank before commencement of the work. The minimum limit of coverage under the policy shall be as defined elsewhere under General Condition of Contract. The Contractor shall also similarly indemnify the Bank against all claims which may be made upon the Bank whether under the **Workmen Compensation Act** or any other statute in force during the currency of this contract or at Common Law in respect of any employee of the Contractor or any Sub-Contractor and **shall at his own expenses effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank from time to time during the currency of the Contract**. In default of the contractor ensuring as provided above, the Bank may so ensure and may deduct the premiums paid from any money due or which may become due to the contractor. The Contractor shall be responsible for any liability which may be excluded from the Insurance Policies above referred to and also for all other damages to any person, animal or property arising out of and incidental to the negligent or defective carrying out of this Contract, whatever may be the reasons due to which the damage shall have

	been caused. He shall also indemnify and keep indemnified the Bank in respect of all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any award of compensation or damages, arising therefrom. Without prejudice to the other rights of the Bank against contractor in respect of such default, the Bank shall be entitled to deduct from any sums payable to the Contractor the amount of any damage, compensation, costs, charges and other expenses paid by the Bank and which are payable by the contractor under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be entitled to any further payments in respect of the expenditure incurred for Building or repairing of the materials or goods destroyed or damaged. The contractor, in case of re-Building or reinstatement after damage shall be entitled to such extension of time for completion as the Bank may deem fit, but shall, however, not be entitled to reimbursement by the Bank of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein. Without prejudice to his liability under this clause, the contractor shall also cause all nominated sub-contractors to effect, for their respective portions of works similar policies of insurance in accordance with the provisions of this clause and shall produce or cause to produce to the Bank such policies. The contractor shall not permit a nominated sub-contractor to commence work at site unless said insurance policies are submitted. In the event of failure of the sub-contractor to take out such policy or policies of insurance before commencing the works at site, the contractor shall be responsible for any claim or damage attributable to the said sub-contractor. In order to fulfil all the insurance-related conditions mentioned above, the contractor shall, within 14 days from the date of issue of the work order, insure the works at his cost and keep them insure until the virtual completion of works, against loss or damage by fire with an office in the joint names of the Bank and the contractor (the name of the Bank i.e. “RESERVE BANK OF INDIA” being placed first in the policy). It shall cover the following risks. i. **Contractors all risk (CAR) policy** insurance inclusive of Storage, erection, testing and commissioning policy for the full contract value including fire risk and Transit insurance for transportation from manufacturer’s works to site (by Air/Sea/Road etc. as applicable. ii. **Workmen compensation policy** for the employees of the contractor at site. iii. **Third party liability policy** with a limit of Rs 2 lakh per accident maximum up to 3 accidents.

7.	**Time of Completion:** The completion period of the project shall be reckoned from the 14th day of issuance of Letter of Award/Work Order. Time shall be considered the essence of this Contract, and the Contractor hereby agrees to commence the work immediately after the site is handed over to him to complete the entire work as provided in the said conditions, subject nevertheless to the provisions for extension of time.
8.	**Appendices:** The Appendices listed in the attached list of Appendices shall form an integral part of this Contract Agreement. Reference in the Contract to any Appendix shall mean the Appendix attached hereto, and the Contract shall be read and construed accordingly.
9.	**Jurisdiction**: All disputes arising out of or in any way connected with this Agreement shall be deemed to have arisen at *Belapur* and only Courts in *Mumbai / Navi Mumbai* shall have jurisdiction to determine the same.
10.	**Language:** The Tender form shall be filled in English or in Hindi. In the event of any discrepancy or ambiguity between the English and Hindi version of the documents, the English version shall prevail in matters of interpretation. All communications, drawings, designs, data, information, codes, specifications, and other documents supporting the bid or otherwise exchanged under the Contract shall be in English or in Hindi.
11.	**Non-disclosure:** i. The contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Service Provider and /or the DB Developer during the course of discharging their contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the services/works in any trade or technical paper or elsewhere without the previous written consent of the Second Party. Failure to observe the above shall be treated as breach of contract on the part of the contractor, as the case may be, and the Second Party shall be entitled to claim damages and pursue legal remedies. ii. The contractor shall take all appropriate action with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. iii. Without prejudice to the formal Contract Agreement, all confidentiality and non-disclosure obligations binding the Contractor under this tender shall survive the expiration, completion, or termination of this Agreement for any reason whatsoever.

12.	**PREVENTION OF SEXUAL HARASSMENT AT WORKPLACE** i. The Contractor shall be solely responsible for full compliance with the provisions of "the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013". In case of any complaint of sexual harassment against its own employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the Contractor who shall ensure appropriate action under the said Act in respect to the complaint. ii. Any complaint of sexual harassment from any aggrieved employee of the Contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank. iii. The Contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employee of the Contractor, for instance any monetary relief to the Bank's employee, if sexual violence by the employee of the Contractor is proved. The Contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues.
13.	**Termination of Contract by the Bank** If the Contractor being an individual or a firm commits any "act of insolvency", or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee or the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show the reasonable satisfaction of the Bank that he is able to carry out and fulfil the Contract and to give security therefor, if so required by the Bank. Or if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor, Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor, Or shall assign or sublet this Contract without the consent in writing of the Bank first had and obtained, Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder, Or if the Bank determine that the Contractor has abandoned the Contract, or

	has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 14 days after receiving from the Bank notice to proceed, or has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Bank under these Conditions or has neglected or failed persistently to observe and perform all or any of the acts, matters or things by the Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same. Then and in any of the said cases, the Bank may, notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract and liabilities of the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or on behalf of the Contractor and further, the Bank by his agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the Estate or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete the works, and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed or as soon thereafter as convenient, the Bank shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of fourteen days after receipt thereof by him, the Bank may sell the same by public auction, and give credit to the Contractor for the net amount realised. The Bank shall thereafter ascertain and certify in writing under his hand what (if anything) shall be due or payable to, or by the Bank, for the value of the said plant and materials so taken possession of by the Bank and the expense or loss which the Bank shall have been put to in procuring the works to be completed, and the amount, if any, owing to the Contractor and the amount which shall be so certified shall thereupon be paid by the Bank to the Contractor or by the Contractor to the Bank, as the case may be, and the decision of the Bank shall be final and conclusive between the parties.
14.	**Termination of Contract by Contractor** If payment of the amount payable by the Bank under certificate of the Bank's Engineer shall be in arrears and unpaid for thirty days after notice in writing requiring payment

	of the amount as aforesaid shall have been given by the Contractor to the Bank or if the Bank shall repudiate the Contract, or if the works be stopped for three months under the order of the Bank or by any injunction or other order of any Court of Law, then and in any of the said cases, the Contractor shall be at liberty to determine the Contract by notice in writing to the Bank and he shall be entitled to recover from the Bank, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose of the Contract. In arriving at the amount of such payment, the net rates contained in the Contractor's original Tender shall be followed, or where the same may not apply, valuation shall be made in accordance with Clause 19 of section IV.
15.	**Penalty during DLP and CAMC:** During the currency of the Annual Maintenance Service Contract, all care shall be taken by the contractor so that the downtime of the lift is kept minimum. However, an overall uptime of minimum 97% for the lift shall be maintained, failing which a penalty equivalent to double the daily rate of service contract amount (arrived at by dividing the annual contracted amount per lift by 360 and rounding it off to next higher rupee) multiplied by the percentage shortfall from the acceptable 97% availability will be recovered from the payment due to the firm every quarter. The uptime will be computed every quarter for each lift as under: 100x (Total hours in 3 months' minus total hours of breakdown)/ Total hours in 3 months Total number of days allowed for taking up scheduled preventive maintenance once a quarter for 1 day per lift and for breakdown maintenance {Minor repairs - 1 Day and Major Repairs - 5 Days}, shall be excluded from the above for the purpose of calculating "Uptime". Items included in Major Repairs are as under: (a) Rewinding of motor (b) Armature replacement (c) Replacement of rope (d) Replacement of bearings, gears etc. in gear box (e) Replacement of guide shoes for the car and counterweight (f) Replacement of trailing cables/ control wiring (g) VVVF Controller replacement

IN WITNESS WHERE OF the Bank and the Bidder/Bidder have caused this Agreement to be duly executed by their duly authorized representatives the day and year first above written.

Signed by for and on behalf of the Bank

[Signature] [Name & Title] In the presence of:

1. [Witness 1 Signature & Details]

2. [Witness 2 Signature & Details]

Signed for and on behalf of the Bidder [Signature] [Name & Title] In the presence of:

1. [Witness 1 Signature & Details]

2. [Witness 2 Signature & Details]

Annexure – X

Proforma Of Bank Guarantee for Performance Security Deposit/ Retention Money

(On Non-Judicial Stamp Paper of appropriate value purchased in the name of the issuing bank)

Place : _____

Date : _____

Chief General Manager

Reserve Bank of India

Belapur, Navi Mumbai

Dear Sir,

Name of Work: Design, Supply, Installation, Testing and Commissioning (DSITC) of Goods (Bullion) lift at Bank's Main office building at Belapur, Navi Mumbai - Bank Guarantee For PERFORMANCE SECURITY DEPOSIT/ Retention Money.

WHEREAS Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai, (hereinafter called "the RBI") has awarded the Contract for the captioned project (hereinafter called the "Contract") to M/s _____ (Name of the Bidder) (hereinafter called " the said Bidder" which expression shall include its successors and assigns). AND Whereas the Bidder is bound by the said Contract to submit to RBI a Performance Security for a total amount of ₹._____ (Rupees___ _____ only) (Amount in figures and words) for the due fulfilment by the said bidder of the terms and conditions contained in the contract. We, _____ (Name of the Bank), (hereinafter called "the Bank"), at the request of M/s _____, the bidder, do hereby undertake to pay to the RBI an amount not exceeding Rs _____ as Performance Guarantee for due fulfilment of the terms and conditions of the contract.

NOW THIS GUARANTEE WITNESSETH

1. We (Name of the Bank) do hereby agree with and undertake to RBI, their Successors, Assigns that in the event of the RBI coming to the conclusion that the Bidder has not performed his obligations under the said conditions of the contract or have committed a breach thereof, which conclusion shall be binding on us as well as the said bidder; we shall on

demand by the RBI, pay without demur to the RBI, a sum of Rs. (Rupees only) or any lower amount that may be demanded by the RBI. Our guarantee shall be treated as equivalent to the Performance Guarantee Amount for the due performance of the obligations of the Bidder under the said Contract, provided, however, that our liability against such sum shall not exceed the sum of Rs. (Rupees only).

2. We also agree to undertake to and confirm that the sum not exceeding Rs. (Rupees _____only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the RBI on receipt of a notice in writing stating that the amount is due to them and we shall not ask for any further proof or evidence and the notice from the RBI shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. The Bank shall pay to RBI any money so demanded notwithstanding any dispute/disputes raised by the Bidder in any suit or proceedings pending before any Court, Tribunal or Arbitrator/s relating thereto and the liability under this guarantee shall be absolute and unequivocal. We undertake to pay the amount claimed by the RBI within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the RBI under this guarantee shall be independent of the agreement or agreements or other understandings between the RBI and the Bidder.

4. This guarantee shall not be revoked by us without prior consent in writing of the RBI. We hereby further agree that –

a) Any forbearance or commission on the part of the RBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said Contract and/or hereunder or granting of any time or showing of any indulgence by the RBI to the Bidder or any other matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Bidder of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding Rs…… (Rupees ……only).

b) Our liability under these presents shall not exceed the sum of Rs…… (Rupees…….. only) .

c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents/clients or their obligations thereunder or by dissolution or change in the constitution of our said constituents.

d) This guarantee shall remain in force upto (90 days beyond the Defect liability period) provided that if so desired by the RBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

e) Our liability under these presents will terminate unless these presents are renewed as provided hereinabove on the or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the RBI alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within or any extended period, all the rights of the RBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder. In witness whereof I/We of the Bank have signed and sealed this guarantee on the -------- -- day of ---------- (Month) (Year) being herewith duly authorized. For and on behalf of _____ (Name of the Bank) Signature of authorized Bank official Name: Designation Stamp/ Seal of the Bank Signed, sealed and delivered for and on behalf of the Bank by the above named in the presence of: Witness

1 Signature ……..

Name ……..

Address ……

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

Annexure XI

Undertaking on Legal Actions / Civil Lawsuits / Litigation / Arbitration by the Contractor

[On the Letter head of the Applicant]

Date:

To,

Chief General Manager

Reserve Bank of India

Belapur, Navi Mumbai

Ref: Application for Design, Supply, Installation, Testing and Commissioning (DSITC) of Goods (Bullion) lift at Bank's Main office building at Belapur, Navi Mumbai.

Madam,

1 I/We …… (Name of the contractor) declare that no legal action(s) have been / is being taken against us for any cause in any legal jurisdiction.

1. I/We …… (Name of the contractor) declare that the followings legal action(s) have been/ is being taken against us:

…….. (detail of the legal action, project under consideration, legal authority involved etc.).

However, we affirm that the above legal action does not affect our ability to deliver the requirements of the Bank as per the Application for Empanelment.

(Note: strike out one of the above two declarations which is not applicable)

2. Further, we …….. also declare that no cases of civil lawsuits / litigation / arbitration etc., have been initiated in any in any of our executed projects

2. Further, we …….. also declare that the following civil lawsuits / litigation / arbitration cases were/are initiated in our executed projects:

…….. (detail of the project and type of action etc.) .....

……

(Note: strike out one of the above two declarations which is not applicable)

Signature and name of the authorized signatory of the Contractor

with Rubber Stamp

Date:

Place:

Annexure XII

Proforma for Undertaking / Declaration / Certificate by the Bidder regarding country sharing land border with India

(To be submitted by bidders on their letter head duly sealed and signed by the authorized signatory)

To, Date:

Chief General Manager

Reserve Bank of India

Belapur, Navi Mumbai

Ref: Application for Design, Supply, Installation, Testing and Commissioning (DSITC) of Goods (Bullion) lift at Bank's Main office building at Belapur, Navi Mumbai.

Madam,

I / We ……. (Name and address, including Country of location of bidder) have read and understood the contents of the Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020 and its subsequent orders / revision issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India regarding the restrictions on procurement from a bidder of a country which shares a land border with India.

2 I / We certify that …… (Name of the bidder)

2.1 is not from a country sharing land border with India, or

2.2 is from a country sharing land border with India and has been registered with the Competent Authority, the certificate of which is enclosed, or

2.3 is from a country sharing land border with India where Government of India has extended lines of credit, or

2.4 is from a country sharing land border with India where Government of India is engaged in development projects.

(Strikeout whichever of the above is not applicable).

3 I /We further certify that ……. (Name of bidder) fulfils all requirements

in this regard and is eligible to be considered under the provision of the above referred Office Memorandum and its subsequent orders / revision. I/We also undertake that even in case of

contracts where we are permitted by the Bank/RBI to sub- contract I/we ……(Name of bidder) will not sub-contract any work to a bidder from country(ies) sharing land border with India, unless such bidder fulfils all the requirements contained in the above referred office memorandum / order.

4. I/We know and understand that, if this Undertaking / Declaration / Certificate submitted by us is found to be false, the Bank shall be free to reject / terminate our tender / Work Order and that the Bank shall also be free to initiate any legal action in accordance with law including forfeiting of Earnest Money Deposit / Performance Bank Guarantee / Security Deposit and / or debarring us from participating in tenders invited by the Bank in future.

Signature and name of the authorized signatory of the Bidder with Rubber Stamp

Date:

Place:

Annexure XIII

Undertaking to be included in tender regarding declaration of debarment by public institution(s):

(To be submitted by the tenderer on their letterhead)

Name of Work: Design, Supply, Installation, Testing and Commissioning (DSITC) of Goods (Bullion) lift at Bank's Main office building at Belapur, Navi Mumbai.

1. I/We ……. (Name of the bidder) declares that

a) I/we or any of our allied firm* is/ are not debarred / suspended / blacklisted by any public institution / entity in India or any other country as on ……(last date of submission of bid).

b) I/ We or any of our allied firm* have not made any transgression in respect of the code of integrity (as mentioned in the tender) with any public institution / entity in India or any other country in last three years as on ……..(last date of submission of bid).

c) I/we or any of our allied firm* is/ are not debarred by any procuring entity for violation of Public Procurement (Make in India) Order, 2017as on last date of submission of the bid.)

d) we will inform the Bank in writing, in case, I/we or any of our allied firm* is/are debarred / suspended / blacklisted by any public institution / entity in India or any other country on or before award of work for the captioned work.

2. I/We ……..(Name of the bidder) declares that I/we or our allied firm* ……(Name of the allied firm(s)) is/ are debarred / suspended / blacklisted by ……..(Name and address of public institution in India or any other country) and the same effective upto ……(date). A copy of such letter is attached for your information and record.

(seal and signature of the bidder)

Date

Place

(Note: strike out one of the above two declarations which is not applicable)

*Allied firm: A firm would be termed as "allied firm" if the management is common, or substantial or majority shares are owned by the banned/ suspended firm and by virtue of this it has a controlling voice. Further all successor firms will also be considered as allied firms.

Annexure XIV

वार्षिक रखरखाव अनुबंध के लिए समझौता
(500 रुपये गैर न्यायिक स्टांप पेपर पर)

Articles of Agreement for Annual Maintenance Contract
(On Rs 500 non-judicial stamp paper)

यह समझौता अनुबंध भारतीय रिजवर् बैंक, केंद्रीय कायार्लय, मुंबई है (और_____के मध्य दिनांक_____ को)इसके बाद "नयोक्ता" और "ठेकेदार "कहा जाएगा(नष्पा दत कया गया।

जबकि नियोक्ता _____(कायर् का नाम (हेतु _____ कार्य अवधि के लिए वार्षिक रखरखाव अनुबंध का इच्छुक है और उसने किए जाने वाले कार्यों की विशिष्टताओं और मात्राओं के अनुरूप अपेक्षित कायर् के लिए हस्ताक्षरित अथवा पार्टियों द्वारा या इसके लिए हस्ताक्षरित किए गए हैं ।

और जबकि ठेकेदार इस विषय के काम पर यहां निर्धारित शर्तों और विशेष शर्तों में उल्लिखित और अनुबंध की मात्राओं और शर्तों की अनुसूची में संशोधित करके अंतत :दोनों पक्षों द्वारा स्वीकृत के लिए सहमति हुई है

इन सभी सामूहिक रूप से इसके बाद "उक्त शर्तों "के रूप कहा जाएगा ,(उक्त मानचित्रों पर दिखाए गए कार्यों और/या उक्त विनिर्देशों में वर्णित और संबंधित दरों में मात्रा की अनुसूची में शामिल है, उसके बाद निकाली गई राशि या अन्य शर्तों के रूप में इसके तहत देय) इसके बाद "उक्त अनुबंध शर्तों "के रूप में संदर्भित होगा।

ARTICLES OF AGREEMENT made the _____ day of _____ between the **Reserve Bank of India**, **Belapur** (hereinafter called "the Bank") of the one part and _____ (hereinafter called "the Bidder") on the other part.

WHEREAS the Bank is desirous of Annual Maintenance Contract for the _____ for “Design, Supply, Installation, Testing and Commissioning (DSITC) of Goods (Bullion) lift at Bank’s Main office building at Belapur, Navi Mumbai” and has caused specifications and Bill of Quantities describing the works to be done which have been signed by or on behalf of the parties hereto.

AND WHEREAS the Bidder has agreed to execute upon the subject work to the conditions set forth herein and to the conditions set forth in the special conditions and in the Bill of Quantities and conditions of Contract as modified and finally accepted by both the parties (all of which are collectively hereinafter referred to as "the said Conditions") the works shown

upon the said drawings and/or described in the said Specifications and included in the Bill of Quantities at the respective rates therein set forth, amounting to the sum as therein arrived at or such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount").

यह एतदद्वारा अब सहमति के साथ इस प्रकार है :

NOW IT IS HEREBY AGREED AS FOLLOWS:

1.	यह वर्षिक मैंटेनेंस अनुबंध (प्रणाली के सभी भाग) 19 वर्ष की अवधि के लिए है। अनुबंध की दर को इस समझौते के अनुबंध 3B के अनुसार नवीनीकृत किया जाएगा। This Annual maintenance contract (i.e., all parts of the system) for the period 19 years. Rate of the contract shall be renewed as per the clause 3B of this agreement.
2.	The firm will be paid ₹ _____ for _____ by the Bank for _____
3.	**A. Scope of work during warranty / Defect liability period and Comprehensive annual maintenance contract period after:** i. Ensure that qualified team deployed by them, for the purpose for rendering the services required by the Bank under this agreement. ii. Ensure that his employees, while in the Bank premises or while carrying out their obligations under this agreement, observe the standards of cleanliness, decorum, safety, good behavior and general discipline laid down by the Bank and the Bank/ the Bank shall be the sole judge as to whether or not the bidder and/ or his employees have observed the same. iii. Personally, and exclusively supervise the work of his employees so as to ensure that the services rendered under this agreement are carried out to the satisfaction of the Bank. iv. Ensure that no employees of the bidder will enter or remain on the Bank's premises beyond the specified time limits unless and necessary for fulfilling bidder's obligations. v. Be liable for any damage caused to the Bank or its premises or any part thereof or to any equipment thereof or any property of the Bank and therein by any act, omission, default or negligence of the bidder or his employees or agents. vi. The equipment supplied shall be guaranteed against all types of defects for DLP and CAMC period from date of handing over of the equipment to the Bank. Any defects in

	the system/sub-assemblies/battery/ PCB cards / solenoids / /rubber belts/ LEDs / chains/ wires/ cables small parts etc., found within the guarantee period shall be rectified/replaced by the bidder **free of cost.** Any assembly/parts/battery/wiring which requires replacement/wear and tear/damaged cables and/or any spares parts etc. shall be replaced as and when required, for which Bank shall not make payment as per terms and condition of the contract. vii. The system is also required to be maintained under CAMC for further period of 19 **years.** viii. During this period (DLP & CAMC) servicing at not less than **4** servicing (cleaning, lubrication of moving parts, checking of electro mechanical components, safety, interlocking checking or any other checking as recommended by OEM) and attending to ANY NUMBER of breakdown calls shall be carried out free-of-cost. ix. There is no payment during DLP. However, the CAMC payment shall be made on **Quarterly** on rendering satisfactory services. x. The annual maintenance service contract rate shall also consider all the cost, including labor, travel cost from the nearest service station, all spares parts, oil, cables, and upgradation of technologies and relocation of system as and when required, consumable items etc. required for smooth functioning of the system. xi. The Bidder shall carry out all the work strictly in accordance with drawing, details and instructions of the Bank's Engineer. If in the opinion of the Bank's Engineer, nominal changes have to be made to suit the site condition and with the prior approval in writing of the Bank, they desire the Bidder to carry out the same, the Bidder shall carry out the same without any extra charge.

B. Renewal of Rate of Comprehensive AMC:

The amount of service contract shall be renewed for an additional period of at least 18 years after two year (one-year defect liability period and one-year CAMC on quoted rates). While renewing, the contract amount will be arrived at based on following formula.

AC = AP {50 x (MPc/MPp) + 50 x (WIc/WIp)} x 1/100	
Ac	The contract amount for the current year
Ap	The contract amount for the previous year
MPc	Wholesale Price Index for metal products 6 months prior to the commencement date of contract for the current year
MPp	Wholesale Price Index for metal products 6 months prior to the commencement date of contract for the previous year
WIc	Consumer Price Index for Industrial Workers (All India Average) 6 months prior to the commencement date of contract for the current year
WIp	Consumer Price Index for Industrial Workers (All India Average) 6 months prior to the commencement date of contract for the previous year

4. **Penalty:** During the currency of the Annual Maintenance Service Contract, all care shall be taken by the contractor so that the downtime of the lift is kept minimum. However, an overall uptime of minimum 97% for the lift shall be maintained, failing which a penalty equivalent to double the daily rate of service contract amount (arrived at by dividing the annual contracted amount per lift by 360 and rounding it off to next higher rupee) multiplied by the percentage shortfall from the acceptable 97% availability will be recovered from the payment due to the firm every quarter. The uptime will be computed every quarter for each lift as under:

100x (Total hours in 3 months' minus total hours of breakdown)/ Total hours in 3 months

Total number of days allowed for taking up scheduled preventive maintenance once a quarter for 1 day per lift and for breakdown maintenance {Minor repairs - 1 Day and Major Repairs - 5 Days}, shall be excluded from the above for the purpose of calculating "Uptime".

	Items included in Major Repairs are as under: (a) Rewinding of motor (b) Armature replacement (c) Replacement of rope (d) Replacement of bearings, gears etc. in gear box (e) Replacement of guide shoes for the car and counterweight (f) Replacement of trailing cables/ control wiring (g) VVVF Controller replacement
5.	**भुगतान शर्त :** सेवा अनुबंध के लिए यह दर संतोषजनक सेवा प्रदान करने पर अर्धवार्षिक आधार पर 1 वर्ष के भुगतान की अवधि के लिए मान्य है। **Payment Condition:** This rate for the service contract is valid for a period of 1 year and payment shall be made on half yearly basis on rendering satisfactory service.
6.	इस अनुबंध के तहत बैंक द्वारा सभी भुगतान केवल बेलापुर में किए जाएंगे। All payments by the Bank under this Contract will be made only at Belapur.
7.	इस समझौते से जुड़े या किसी भी तरह से उत्पन्न होने वाले सभी विवादो को बेलापुर में उतपन माने जाएंग और केवल मुंबई/नवी मुंबई की अदालतों को ही यह निर्धारित करने का क्षेत्राधिकार होगा। All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Belapur and only Courts in Mumbai / Navi Mumbai shall have jurisdiction to determine the same.
8.	**गैर प्रकटीकरण खंड / Non-Disclosure clause:** बोलिकर्ता, बैंक के बुनियादी ढांचे/प्रणालियों /उपकरणों आदि की प्रत्यक्ष या अप्रत्यक्ष रूप से किसी भी जानरी, सामग्री और विवरण का किसी तीसरे पक्ष को खुलासा नही करेगा, जो इस समझौते के संबंध में अपने संविदात्मक दायित्वों के निर्वहन के दौरान बोलिकर्ता के कब्जे या ज्ञान के पास आ सकता है, और हर समय इस पर विश्वास रखेगा। बोलीदाता सिवाय इसके तहत दायित्वों को पूरा करने या लागू कानूनों का पालन करने के लिए आवश्यक सीमा के अलावा अनुबंध के विवरण को वैयक्क और गोपनीय मानेगा। बोलिकर्ता नियोक्ता की पिछली लिखित सहमति के बिना किसी भी व्यापार या तकनीकी पत्र या अन्य जगहों पर कार्यों के किसी भी विवरण का खुलासा, प्रकाशित होने की अनुमति नही देगा। बोलिकर्ता ,किसी भी गोपनीय जानकारी के प्रकटीकरण के परिणामस्वरूप नियोक्ता को होने वाले किसी भी नुकसान के लिए नियोक्ता को क्षतिपूर्ति करेगा। उपयुर्क्त का पालन करने में विफलता को बोलीदाता की ओर से अनुबंध का उल्लंघन माना जाएगा और

	नियोक्ता नुकसान का दावा करने और कानूनी उपचारों को आगे बढ़ाने का हकदार होगा। बोलिकर्ता अपने कर्मचारियों के मध्य सभी उचित कारर्वाई करेगा ताकि यह सुनिश्चित किया जा सके कि इस समझौते के तहत गोपनीय सूचनाओं का प्रकट□करण न करने के दा□यत्व पूरी तरह से संतुष्ट हों । गैर-प्रकट□करण और गोपनीयता के संबंध में बोलिकर्ता के दायित्व किसी भी कारण से इस समझौते की समाप्ती या समाप्ती से बच जाएंगे। The Bidder shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure / systems / equipment etc., which may come to the possession or knowledge of the Bidder during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Bidder shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Bidder shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Bank. The Bidder shall indemnify the Bank for any loss suffered by the Bank as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Bidder and the Bank shall be entitled to claim damages and pursue legal remedies. The Bidder shall take all appropriate actions with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. The Bidder's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reason.
9.	**यौन उत्पीड़न की रोकथाम संबंधी उपबंध Prevention of Sexual harassment clause** ठेकेदार /एजेंसी कायर् स्थल)रोकथाम, निषेध और निवारण (अधिनियम 2013 में महिलाओं के यौन उत्पीड़न के प्रावधान के पूणर् अनुपालन के लिए पूरी तरह जिम्मेदार होगी। बैंक के परिसर के भीतर अपने कर्मचारी के खिलाफ यौन उत्पीड़न की किसी भी शिकायत के मामले में ठेकेदार /एजेंसी द्वारा गठित आंतरिक शिकायत समिति के समक्ष शिकायत दजर् की जाएगी और ठेकेदार /एजेंसी शिकायत के संबंध में उक्त अधिनियम के तहत उचित कारर्वाई सुनिश्चित करेगी । बैंक के किसी भी कमर्चारी के खिलाफ ठेकेदार के कि सी भी गंभीर कमर्चारी से यौन उत्पीड़न की किसी भी शिकायत का बैंक द्वारा गठित क्षेत्रीय शिकायत समिति द्वारा संज्ञान लिया जाएगा यदि ठेकेदार के कमर्चारी द्वारा यौन हिंसा साबित हो जाती है, तो ठेकेदार किसी भी

	मौद्रिक मुआवजे के लिए जिम्मेदार होगा, जिसे घटना में कमर्चारी शामिल होने की स्थिति में भुगतान करने की आवश्यकता हो सकती है। ठेकेदार अपने कमर्चारी को कायस्र्थल पर यौन उत्पीड़न की रोकथाम और संबंधित मुद्दे के बारे में शिक्षित करने के लिए जिम्मेदार होगा। ठेकेदार अपने कमर्चारी की एक पूरी और अद्यतन सूची प्रदान करेगा जो बैंक के परिसर के भीतर तैनात हैं। The bidder/Agency shall be solely responsible for full compliance with the provision of "the sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act 2013".In case of any complaint of sexual harassment against its employee within the premises of Bank, complaint will be filed before the Internal complaint committee constituted by the Bidder/Agency and the Bidder/Agency shall ensure appropriate action under the said Act in respect to the complaint. Any complaint of sexual harassment from any aggravated employee of the bidder against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank The Bidder shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employee, if sexual violence by the employee of the bidder is proved. The bidder shall be responsible for educating its employee about prevention of sexual harassment at work place and related issue. The bidder shall provide a complete and updated list of its employee who are deployed within the Bank's premises.

सेवा प्रदाता के हस्ताक्षर
सील सहित
Signature of service provider
(With seal)

बैंक प्रतिनिधि के हसताक्षर
सील सहित
Signature of Bank Representative
(With Seal)