



भारतीय रिज़र्व बैंक, चेन्नै

निविदा आमंत्रण सूचना (केवल ई-प्रोक्योरमेंट पोर्टल के माध्यम से)

1. भारतीय रिज़र्व बैंक, चेन्नै (जिसे इसके बाद "आरबीआई" कहा गया है) द्वारा पात्र बोलीदाताओं से 9 मीट्रिक टन लोडिंग क्षमता वाले पूरी तरह से बंद कंटेनर ट्रक/वाहनों की आपूर्ति के लिए दो भागों वाली निविदा आमंत्रित की जाती है। ट्रक/वाहनों की बॉडी पर्याप्त मोटाई की धातु से बनी हुई हो और अधिमानतः बुलेट प्रूफ / छेड़छाड़ रोधी और सुरक्षित छेड़छाड़ रोधी डबल लॉकिंग व्यवस्था से युक्त हो तथा उनमें ग्लोबल पोजिशनिंग सिस्टम (जीपीएस), सीसीटीवी, अग्निशामक यंत्र और हूटर लगा हुआ हो। इन वाहनों का उपयोग बॉक्सों में पैक किए गए बैंक नोटों के परिवहन के लिए निम्न स्थानों से किया जाएगा:

(क) रेलवे स्टेशन/हवाई अड्डे/प्रेस/किसी भी स्थान या आरबीआई के किसी भी निर्गम कार्यालय से आरबीआई, चेन्नै

(ख) आरबीआई, चेन्नै से तमिलनाडु राज्य और पुदुचेरी संघ-शासित क्षेत्र स्थित मुद्रा तिजोरियों या आरबीआई, चेन्नै द्वारा विनिर्दिष्ट किसी अन्य स्थान पर

(ग) आरबीआई, चेन्नै के क्षेत्राधिकार में स्थित मुद्रा तिजोरियों से आरबीआई, चेन्नै द्वारा विनिर्दिष्ट किसी अन्य स्थान पर

2. विस्तृत निविदा दस्तावेज के साथ ई-निविदा सूचना एमएसटीसी की वेबसाइट <https://www.mstcecommerce.com/eprochome/rbi> और बैंक की वेबसाइट <https://www.rbi.org.in> पर "निविदाएं" मेनू के अंतर्गत उपलब्ध है।

3. सभी इच्छुक बोलीदाताओं को ई-निविदा प्रक्रिया में भाग लेने के लिए उपरोक्त वेबसाइट के माध्यम से एमएसटीसी के साथ खुद को पंजीकृत करना होगा।

4. दो वर्ष की अवधि के लिए कार्य की अनुमानित लागत ₹30,00,000/- (लगभग) है, हालांकि, वास्तविक राशि भिन्न हो सकती है।

5. केवल वे बोलीदाता जो योग्यता मानदंडों को पूरा करते हैं इस निविदा में भाग लेने के पात्र हैं। चयनित बोलीदाता दो साल की अवधि के लिए यानी 01 अप्रैल 2026 से 31 मार्च 2028 तक बैंक नोटों के परिवहन के लिए पर्याप्त संख्या में पूरी तरह से बंद कंटेनर ट्रक/वाहन उपलब्ध कराएंगे, जिसे निविदा के नियमों और शर्तों के संतोषजनक कार्य निष्पादन के अधीन नियम और शर्तों में किसी भी बदलाव के साथ/बिना एक वर्ष की अवधि के लिए बढ़ाया जा सकता है। इसके बाद उक्त सेवा के लिए नई निविदा के लिए नई बोली लगाई जा सकती है।

6. ई-निविदा प्रक्रिया की अनुसूची इस प्रकार है:

क्र.सं.	ई-निविदा अनुसूची	अनुसूची की दिनांक और समय
1	ई-निविदा संख्या	RBI/Chennai Regional Office/Issue/1/25-26/ET/644
2	निविदा का माध्यम	एमएसटीसी ई-कॉमर्स साइट पर ई-प्रोक्योरमेंट प्रणाली (https://www.mstcecommerce.com/eprochome/rbi) के माध्यम से (ऑनलाइन भाग I - तकनीकी बोली और भाग II - वित्तीय बोली)
3	कार्य की अनुमानित लागत	₹30,00,000/- (लगभग) (दो साल की अवधि के लिए)
4	विज्ञापन की दिनांक	26 नवम्बर 2025
5	एनआईटी (निविदा आमंत्रण सूचना) पार्टियों को डाउनलोड करने के लिए उपलब्ध होने की दिनांक / एमएसटीसी की वेबसाइट पर ई-निविदा देखने की दिनांक	26 नवम्बर 2025 प्रातः 10:00 बजे से
6	लेन-देन शुल्क	एमएसटीसी पोर्टल में उल्लिखित लेन-देन शुल्क का भुगतान एमएसटीसी लिमिटेड के पक्ष में एमएसटीसी भुगतान गेटवे / एनईएफटी / आरटीजीएस के माध्यम से
7	बयाना जमाराशि	₹60,000/- (रुपये साठ हजार मात्र) नाम: - आरबीआई, चेन्नै खाता संख्या: - 8692299 (बयाना जमाराशि प्राप्ति) आईएफएससी कोड: - RBIS0CNPA01 (दोनों शून्य)
8	ऑफ़-लाइन बोली-पूर्व बैठक (वैकल्पिक) की दिनांक	03 दिसम्बर 2025 प्रातः 11:00 बजे
9	बोली शुरू होने की दिनांक	05 दिसम्बर 2025 प्रातः 10:00 बजे से
10	बयाना राशि जमा करने की अंतिम दिनांक	22 दिसम्बर 2025 02:00 बजे तक
11	बोली बंद होने की दिनांक	22 दिसम्बर 2025 02:00 बजे तक
12	भाग-I (तकनीकी बोली) खुलने की दिनांक और समय	23 दिसम्बर 2025 प्रातः 11:00 बजे
13	भाग-II (मूल्य बोली) खुलने की दिनांक और समय	पात्र बोलीदाताओं को बाद में सूचित किया जाएगा

7. ऊपर बताई गई किसी भी दिनांक को अवकाश घोषित किए जाने की स्थिति में, अगला कार्य दिवस यहां उल्लिखित संबंधित उद्देश्य के लिए लागू हो जाएगा। निविदा दस्तावेज www.mstcecommerce.com से डाउनलोड किया जा सकता है। इस निविदा के संबंध में कोई भी संशोधन/शुद्धिपत्र/स्पष्टीकरण केवल बैंक की वेबसाइट/ई-पोर्टल पर अपलोड किया जाएगा। निविदाकर्ता को उपरोक्त निविदा पर किसी भी संशोधन/शुद्धिपत्र/स्पष्टीकरण के लिए नियमित रूप से उपरोक्त वेबसाइट/ई-पोर्टल देखना चाहिए।

8. ऊपर विनिर्दिष्ट सेवाएं सफल बोलीदाता द्वारा भारतीय रिज़र्व बैंक, निर्गम विभाग, चेन्नै को प्रदान की जानी हैं।

क्षेत्रीय निदेशक
भारतीय रिज़र्व बैंक
चेन्नै



**Reserve Bank of India
Issue Department
Chennai**

E-Tender for supply of Sufficient Number of Fully Covered Container Trucks/Vehicles for Transportation of Bank Notes packed in boxes from Railway Station/Airports/Presses/any place or any Issue Office of RBI to the RBI, Chennai and between RBI, Chennai and various Currency chests in the state of Tamil Nadu and Union Territory of Puducherry

Regional Director, Reserve Bank of India, Chennai invites e-tender through MSTC portal for supply of sufficient number of fully covered container trucks/vehicles for transportation of Bank Notes packed in boxes from Railway Station/Airports/Presses/any place or any Issue Office of RBI to the RBI, Chennai and between RBI, Chennai and various Currency chests in the state of Tamil Nadu and Union Territory of Puducherry. The period of contract will be initially for a period of two years i.e., from April 01, 2026 to March 31, 2028 and extendable for one more year on satisfactory performance and mutual agreement. The e-Tender along with the detailed tender notice is available at MSTC site <https://www.mstcecommerce.com/eproc/index.jsp> and the website of the RBI at <https://rbi.org.in> under the menu "Tenders".

2. All interested bidders must register themselves with MSTC through the above referred website to participate in the e- tendering process.

3. The Schedule for the e-Tendering process is as under:

e-Tender Schedule	Schedule Date
Date of advertisement	November 26, 2025
Date of Notice Inviting Tender (NIT) available to parties for download /e-Tender view date at MSTC website	10:00 AM on November 26, 2025
Off-line pre-bid meeting	11:00 AM on December 03, 2025
Start bid date and time	10:00 AM on December 05, 2025
Last date of submission of Earnest Money Deposit (EMD)	2:00 PM on December 22, 2025
Close bid date and time	2:00 PM on December 22, 2025
Date and time of opening of Part -I (Technical Bid)	11:00 AM on December 23, 2025

Date and time of opening of Part -II (Price Bid)	Will be intimated subsequently to the eligible bidders
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4. The Part-II i.e. price bid will be opened on the subsequent working day or at a later date as intimated by the Bank in respect of only those contractors/bidders who satisfy all criteria stipulated in Part-I. The Bank reserves the right to accept or reject any or all e-Tenders without assigning any reasons therefor.

Note: All the tenderers may please note that any amendments/corrigendum to the e-Tender, if issued in future, will only be notified on the RBI and MSTC Website as given above and will not be published in the newspaper.

Regional Director
Reserve Bank of India
Chennai



**Reserve Bank of India
Issue Department
Chennai**

RBI/Chennai Regional Office/Issue/1/25-26/ET/644

Reserve Bank of India (RBI), Chennai invites tender through e-tendering method for Supply of Sufficient Number of Fully Covered Container Trucks/Vehicles with loading capacity of 9 metric tonnes having metallic body of sufficient thickness, preferably bullet/ tamper proof with secured tamper proof double locking arrangement enabled with Global Positioning System (GPS), CCTV, Fire Extinguisher and Hooter for Transportation of Bank Notes packed in boxes.

DISCLAIMER

Reserve Bank of India (hereinafter referred to as “the Bank”), Issue Department, Chennai, has prepared this document to provide background information of work to the interested parties. While the Bank has taken due care in the preparation of the information contained herein and believe it to be in order, neither the Bank nor any of its authorities or agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied, as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it. The purpose of this document is to provide interested parties with information of work. This Bidding Document may not be appropriate for all persons, and it is not possible for neither the Bank nor any of its authorities or agencies nor any of their respective officers, employees, agents or advisors to consider the particular needs of each party who reads or uses this document. The assumptions, assessments, statements and information contained in this document may not be complete, accurate, adequate or correct. Each Tenderer should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this Tendering Document and obtain independent advice from appropriate sources. The Bank or its employees make no representation or warranty and shall have no liability to any person including any Tenderer under any law, statute rules or regulations or tort, principles of restitutions or unjust enrichment or otherwise for any loss, damages, cost or expenses which may arise from or be incurred or suffered on account of anything contained in this document or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the bid and any assessment, assumption or information contained therein or deemed to form the part of this document. The information is not intended to be exhaustive. Interested parties are required to make their own inquiries and respondents will be required to confirm in writing that they have done so and they do not rely only on the information provided by the Bank in submitting the Tender. The information is provided on the basis that it is non – binding on the Bank or any of its authorities or agencies or any of their respective officers, employees, agents or advisors. This is an open tender. Those bidders /Tenderers who fulfil eligibility criteria as indicated in this document and submit the details as directed therein are eligible to participate. The Bank does not bind itself to accept the lowest or any tender and reserves the right to accept or reject any or all the tenders either in whole or in part without assigning any reasons whatsoever. The Bank also reserves the right not to proceed with tenderer to change the configuration of the tender, to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the matter further with any party/bidder expressing interest. No reimbursement of cost of any type shall be paid to persons or entities expressing interest. The Bank may at its discretion, assign one or more, or all items of work to the successful tenderer, for which rates are called for. The agreement / contract for supply of secure containers is in the nature of a rate contract. The Bank neither promises nor assures any specific quantity of job under the contract. The Bank will,

under no circumstances be liable to reveal the criteria adopted for the selection of the Contractor to anybody. Rates should be quoted both in figures and words in columns specified. No advice of any change in rate or conditions after the opening of the tender will be entertained. The rates quoted shall be deemed to be for the finished work and shall be firm and binding without any escalation whatsoever.

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Reserve Bank of India
Issue Department, Chennai

RBI/Chennai Regional Office/Issue/1/25-26/ET/644

**E-Tender for Supply of Sufficient Number of Fully Covered Container Trucks/Vehicles for
Transportation of Bank Notes**

PART I

Scope of work and commercial conditions

(Section I to VII)



Reserve Bank of India, Chennai

SECTION-I

NOTICE INVITING TENDER (NIT)

(Only through e-procurement)

1. Two Part Tenders are invited by Reserve Bank of India, Chennai (hereinafter referred to as "RBI") from eligible bidders for supply of fully covered container trucks / vehicles with loading capacity of 9 metric tonnes having metallic body of sufficient thickness, preferably bullet/ tamper proof with secured tamper proof double locking arrangement enabled with Global Positioning System (GPS), CCTV, Fire Extinguisher and Hooter for the transportation of bank notes packed in boxes from:

- a. Railway Station/Airports/Presses/any place or any Issue Office of RBI to the RBI, Chennai
- b. RBI, Chennai to the currency chests located under its jurisdiction (State of Tamil Nadu and Union Territory of Puducherry) or to any other place specified by RBI, Chennai
- c. Currency Chests located in the jurisdiction of the RBI, Chennai to any other place specified by RBI, Chennai.

2. The e-Tender notice along with the detailed tender document is available at MSTC website <https://www.mstcecommerce.com/eprochome/rbi> and the website of the Bank at <https://www.rbi.org.in> under the menu "Tenders".

3. All interested bidders must register themselves with MSTC through the above referred website to participate in the e-Tendering process.

4. The Estimated cost of the work is ₹30,00,000/- (approx.) for the period of two years, however, the actual amount may vary.

5. Only those who fulfil the qualification criteria are eligible to participate in this tender. The selected bidder/s shall provide sufficient number of fully covered container trucks/vehicles for transportation of bank notes for a period of two years i.e., from April 01, 2026 to March 31, 2028, which can be extended to a further period of one year, with / without any variation in the terms and conditions, subject to satisfactory performance of the contractual terms and conditions. Thereafter fresh bidding for the new tender for the said service may be undertaken.

6. The Schedule of the e-tendering process is as under:

Sr. No.	e-Tender Schedule	Schedule date and Time
1	e-Tender No.	RBI/Chennai Regional Office/Issue/1/25-26/ET/644
2	Mode of Tender	e-Procurement System on MSTC e-commerce site (www.mstcecommerce.com/eprochome/rbi) (Online Part I - Technical Bid and Part II – Financial Bid)
3	Estimated cost of the Work	₹30,00,000/- (Approx.) (for the period of two years)
4	Date of advertisement	November 26, 2025
5	Date of Notice Inviting Tender (NIT) available to parties for download /e-Tender view date at MSTC website	10:00 AM on November 26, 2025
6	Transaction Fee	Payment of Transaction Fee as mentioned in the MSTC portal through MSTC payment gateway / NEFT / RTGS in favour of MSTC Ltd.
7	Earnest Money Deposit (EMD)	₹60,000 /- (Rupees Sixty Thousand only) Name: - RBI Chennai Account No: - 8692299 (EMD received) IFSC Code: - RBIS0CNPA01 (Both zero)
8	Off-line Pre-Bid Meeting	11:00 AM on December 03, 2025
9	Start Bid Date	10:00 AM on December 05, 2025
10	Last date of submission of EMD	2:00 PM on December 22, 2025
11	Close Bid Date	2:00 PM on December 22, 2025
12	Date and time of Opening of Part -I (Technical Bid)	11:00 AM on December 23, 2025
13	Date and time of opening of Part -II (Price Bid)	Will be intimated subsequently to the eligible bidders

7. In the event of any date indicated above being declared a Holiday, the next working day shall become operative for the respective purpose mentioned herein. Tender document can be downloaded from www.mstcecommerce.com. Any amendment(s)/corrigendum/clarifications with respect to this tender shall be uploaded on the Bank's website/e-portal only. The tenderer should regularly check the above website/e-portal for any amendment/corrigendum/ clarification on the above tender.

8. The services specified above have to be provided by the successful bidder/s to Reserve Bank of India, Issue Department, Chennai.

Place: Chennai

Date: November 26, 2025

Regional Director

SECTION – II
INSTRUCTIONS FOR E-TENDERING

This is an e-procurement event of Reserve Bank of India, Chennai. The e-procurement service provider is MSTC Limited.

Tenderers are requested to read and understand the terms and conditions in the Notice Inviting Tender and subsequent Corrigendum, if any, before submitting the online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1.	<p>Process of E-tender:</p> <p>A) Registration: The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid will be / has to be done over the internet. The Vendor should possess Class III signing type digital certificate. Vendors have to make their own arrangement for bidding from a P.C. connected with Internet. MSTC/RBI, CHENNAI is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p>SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE ONLY AT https://www.mstcecommerce.com/eprochome/rbi/buyer_login.jsp</p> <p>1) Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement → PSU / Govt.Depts → RBI Register as Vendor Filling up details and creating own user id and password → Submit.</p> <p>2) Vendors will receive a system generated mail confirming their registration in their email provided while filling the registration form.</p> <p>In case of any technical clarification related to MSTC website, please contact below officials in MSTC, (before the scheduled time of the e- tender).</p> <p>Contact person (MSTC): MSTC Chennai</p> <p>1. Shri. J Damodaran– 9841002253 Email id: jdmodaran@mstcindia.co.in</p> <p>2. Shri. Shanmugam – 9176397264 Email id: nshanmugam@mstcindia.co.in</p> <p>3. MSTC Help Line: 9499054101/2/3/4. Email id: helpdesk@mstcindia.co.in</p> <p>Google hangout ID- (for text chat) - mstceproc@gmail.com</p>
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In case of any other clarification, please contact below officials in RBI:

Shri Sakthivel R, AGM shakthivel@rbi.org.in Landline: 044-25381390	Smt. Shri Sakthi K M, AGM shrisakthikm@rbi.org.in Landline: 044-25399163
Shri Mahesh Sable, AM mmsable@rbi.org.in Landline: 044-25399165	Smt. Karthekha M K, Spl Asst. karthekamk@rbi.org.in Landline – 044-25619894

B) System Requirement:

i) Windows 7 or above Operating System

ii) IE-7 and above Internet browser.

iii) Signing type Digital Signature

iv) Latest updated JRE 8 (x86 Offline) software to be downloaded and installed in the system.

To disable “Protected Mode” for DSC to appear in the signer box following settings may be applied.

Tools => Internet Options => Security => Disable Protected Mode If enabled- i.e., Remove the tick from the tick box mentioning “Enable Protected Mode”.

Other Settings: Tools => Internet Options => General => Click on Settings under “browsing history/ Delete Browsing History” => Temporary Internet Files => Activate “Every time I Visit the Webpage”.

To enable ALL active X controls and disable ‘use pop up blocker’ under Tools→Internet Options→ custom level (Please run IE settings from the page www.mstcecommerce.com once)

2. A) All tenderers fulfilling the eligibility criteria as indicated in Section I need to upload documents as indicated therein in support thereof along with the bid. Only such tenderer will be conveyed to proceed with bid procedure.

B) Part I Techno-Commercial bid will be opened electronically on specified date and time given in the NIT. Part II Price bid will be opened electronically of only those tenderers whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable to RBI, Chennai. Such tenderers will be intimated date of opening of Part II Price bid, through valid email confirmed by them.

Note: The tenderers are advised to offer their best possible rates. There would generally be no negotiations. Hence, tenderers may note to submit the most competitive prices while submitting the price bid. However, in case the lowest bid/rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the bid/rate is still considered high, action as per prevailing instruction/guideline shall be taken.
3. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
4. **Special Note towards Transaction Fee:** Payment of Transaction Fee by NEFT in favour of MSTC Limited. The Bank details, format etc., for sending Transaction fee by NEFT to MSTC is detailed below.

	<p>After making the payment for transaction fee, the vendor should enter the transaction Fee details by using the “Transaction Fee entry” Link under “My Menu” in the vendor login. Here the vendor may select the particular tender in which they want to participate by clicking on the tick box at the right and then Clicking on the “Submit” Button at the bottom of the page. Then the page appears where the vendors are required to fill up the transaction details, namely the UTR No, Date of Transaction, and the Remitting Bank in the given fields and then clicking on the “Confirm” Button.</p> <p>NOTE: The tenderer should submit the transaction fee well in advance before the last date of submission of tender as they will be activated for bid submission only after receipt of transaction fee by MSTC.</p> <p>Vendors are advised not to deposit cash in bank as it becomes difficult to ascertain the details of the remitter of such cash transactions.</p> <p>Tenderers may please note that the transaction fee should be deposited by debiting the account of the tenderer only; transaction fee deposited from or by debiting any other party's account will not be accepted. Transaction fee is non-refundable.</p> <p>In case of failure to make payment towards Transaction fee for any reason, the vendor, in term, will not have the access to online e-tender.</p>
5.	<p>Tenderer(s) are advised to make remittance of tender fee to MSTC and EMD to Reserve Bank of India, Chennai as advised in the NIT.</p> <p>Vendors are advised to use Upload Documents link in My menu to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.</p> <p>Once documents are uploaded in the library, vendors can attach documents through Attach Document link against the particular tender. Please note that if the documents are not attached to any tender, the same cannot be downloaded by RBI Chennai and it will be deemed that the vendor has not submitted the documents. For further assistance please follow instructions of vendor guide.</p>
6.	<p>All notices and correspondence to the Tenderer(s) shall be sent by email only during the process till finalization of tender by RBI, Chennai as well as by MSTC (e-procurement service provider). Hence the tenderers are required to ensure that their email address provided is valid and updated at the stage of registration of vendor with MSTC (i.e. Service Provider). Tenderers are also requested to ensure validity of their DSC (Digital Signature Certificate).</p>
7.	<p>a) Please note that there is no provision to take out the list of parties downloading the tender document from the website mentioned in NIT. As such, tenderers are requested to see the website once again before the due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. The responsibility of downloading the related corrigendum, if any, will be that of the tenderers only.</p> <p>b) No separate intimation in respect of corrigendum to this NIT (if any) will be sent to tenderer (s) who have downloaded the documents from web site. Please see website https://www.mstcecommerce.com/eprocn/index.jsp of MSTC Ltd.</p>
8.	<p>E-tender cannot be accessed after the due date and time mentioned in NIT.</p>
9.	<p><u>Bidding in e-tender</u></p>

	<p>a) Tenderers need to deposit/submit necessary transaction fee and EMD separately for the e-tender. Transaction fees is non-refundable. No interest will be paid on EMD. EMD of the unsuccessful tenderers will be refunded by RBI, Chennai immediately after award of work.</p> <p>b) The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.</p> <p>c) The tenderers who have submitted the above fees can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → PSU /Govt Depts →RBI Login →My menu→ Auction Floor Manager→ live event →Selection of the live event→ Techno Commercial Bid.</p> <p>d) The tenderer should allow to run an application namely enApple by accepting the risk and clicking on run. This exercise has to be done twice immediately after reaching the bid floor. If this application is not run then the tenderer will not be able to save/submit his bid. (For details refer vendor guide & FAQ).</p> <p>e) First the vendor needs to fill up the commercial specification if any and save it. Then the vendor should fill up the Techno-commercial bid. After filling the Techno-Commercial Bid, tenderer should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then tenderer should click on "save" to record their price bid. Then once both the Techno-Commercial bid & price bid has been saved, the tenderer can click on the "Final Submission" button to register their bid.</p> <p>NOTE: - After clicking the final submission two more options will show up, "Withdraw bid" and "Delete bid". If the vendor wants to withdraw the bid permanently then they should click withdraw bid link. He/she will not be able to bid again. If the vendor wants to delete the bid after final submission and resubmit the bid then he/she should click delete bid and resubmit the same and again click final submission.</p> <p>f) In all cases, tenderer should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>g) During the entire e-tender process, the tenderers will remain completely anonymous to one another and also to everybody else.</p> <p>h) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.</p> <p>i) All electronic bids submitted during the e-tender process shall be legally binding on the tenderer. Any bid will be considered as the valid bid offered by that tenderer and acceptance of the same by the Bank will form a binding contract between Bank and the tenderer for execution of supply/work. Such successful tenderer shall be called hereafter Contractor.</p> <p>j) It is mandatory that all the bids are submitted with digital signature certificate, otherwise the same will not be accepted by the system.</p> <p>k) Bank reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>l) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any tenderer confirms his acceptance of terms & conditions for the tender.</p> <p>m) Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.</p>
10.	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.

11.	No deviation to the technical and commercial terms & conditions are allowed.
12.	RBI, Chennai has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13.	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website https://www.mstcecommerce.com/eprocn/index.jsp of MSTC Ltd.
14.	The tenderers must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
15.	The bid will be evaluated based on the filled-in technical & commercial formats.
16.	The documents uploaded by tenderers will be scrutinized. In case any of the information furnished by the tenderer is found to be false during scrutiny, EMD of the concerned tenderer will be forfeited. Punitive action including suspension and banning of business can also be taken against such tenderers.

SECTION III

INSTRUCTIONS TO TENDERERS

A. General	
1.Scope of work	<p>The tenderer shall supply sufficient number of fully covered container trucks/vehicles having metallic body of sufficient thickness, preferably bullet / tamper proof with secure tamper proof double locking arrangement, enabled with Global Positioning System (GPS), CCTV and Hooter for the transportation of banknotes packed in boxes from:</p> <ul style="list-style-type: none"> (i) Railway Station/Airports/Presses/any place or any Issue Office of RBI to the RBI, Chennai (ii) RBI, Chennai to the currency chests located under its jurisdiction (State of Tamil Nadu and Union Territory of Puducherry) or to any other place specified by RBI, Chennai (iii) Currency Chests located in the jurisdiction of the RBI, Chennai to any other place specified by RBI, Chennai.
2. Prohibited Practices	<p>The Bank requires that tenderers, suppliers, contractors, interested in having business relationship with the Bank, observe the highest standard of ethics during the period of contract / engagement. In pursuance of this policy, the Bank:</p> <ul style="list-style-type: none"> (a) defines, for the purposes of this provision, the terms set forth below as Prohibited Practices: <ul style="list-style-type: none"> (i) “corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party; (ii) “fraudulent practice” means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation; (iii) “coercive practice” means impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party; and (iv) “collusive practice” means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party; (b) will reject a proposal for award if it determines that the tenderer recommended for award has engaged in prohibited practices in competing for the tender in question.
3. Eligibility criteria	<p>The tenderers must be experienced, resourceful, financially sound and registered entity (company/partnership/proprietary firm, etc.) and fulfilling the following conditions:</p> <ul style="list-style-type: none"> i. The bidder must have at least three years’ experience (ending month of March prior to bid opening) of similar type of services (similar work means each similar completed work executed under a single tender/contract) to Central/ State Government/ PSUs/ Nationalised Banks/ Reputed

	<p>organisations. Services rendered with the list of such Central/ State / PSUs/ Nationalised Banks with duration of service shall be furnished.</p> <p>ii. The bidder must have successfully executed /completed similar services (i.e., transportation of cash), over the last three years i.e., the current financial year and the last three financial years: -</p> <p>a. Three similar completed services with each costing not less than the amount equal to 40% (forty per cent) of the estimated cost; or</p> <p>b. Two similar completed services with each costing not less than the amount equal to 50% (fifty per cent) of the estimated cost; or</p> <p>c. One similar completed service costing not less than the amount equal to 80% (eighty per cent) of the estimated cost</p> <p>iii. Minimum average annual turnover of at least 30% of estimated cost of the contract during the last three financial years, ending 31st March of the previous financial year, supported by audited financial statements.</p> <p>iv. Positive net worth as per the latest audited balance sheet. The tenderers shall submit solvency certificate duly certified by the bank.</p> <p>v. Minimum number of 5 fully covered container trucks/ vehicles of 9MT capacity having metallic body of sufficient thickness, preferably bullet/ tamper proof with secure tamper proof double locking arrangement, enabled with Global Positioning System (GPS), CCTV and Hooter and having minimum storing capacity of 80 note boxes of average size being approximately 82 x 71 x 32 cm weighing approximately 140 kgs.</p> <p>vi. The tenderer shall have Permanent Account Number (PAN) and GSTIN number, as applicable to discharge the duties.</p> <p>vii. In case of successful award of the contract, the tenderer shall have an Office/ local representative within Municipal area of the Office for execution of contract.</p> <p>viii. The tenderer shall maintain an account with any of the scheduled commercial banks. The name of the bank and nature of account maintained should be furnished to the Bank.</p> <p>Note: The tenderers shall submit documentary evidence in support of their claims of possessing the required qualification/ eligibility.</p>
4. Amendment of Tender Document	<p>4.1 At any time prior to the deadline for submission of bids, the Bank may amend this document by issuing amendments/corrigendum on RBI website (www.rbi.org.in) /e-portal. Any amendments / corrigendum issued shall be a part of this document.</p> <p>4.2 To give prospective tenderers reasonable time in which to take any/all amendments/corrigendum into account in preparing their bids, the Bank may, at its discretion, extend the deadline for the submission of bids.</p>

B. Preparation of Tenders	
5. Cost of Tendering	The tenderer shall bear all costs associated with the preparation and submission of its Tender, and the Bank shall not be responsible or liable for those costs, regardless of the conduct or outcome of the Tendering process.
6. Documents comprising the Tender	<p>The tender shall comprise the following:</p> <p>Part I - Scope of work and commercial & commercial conditions</p> <p>Section I: Notice Inviting Tender (NIT) Section II: Instructions for E-Tendering Section III: Instructions to Tenderers Section IV: Terms and Conditions of the Contract Section V: Tender Form-Part I (Technical Bid) Section VI: List of documents to be submitted Section VII: Evaluation of Part-I (Technical Bid)</p> <p>Part II – Price Bid</p>
7. Letter of tender	The tenderer shall submit the Tender using the digital signature Class III via e-tendering process without any alterations. All blank spaces shall be filled in with the information requested.
8. Documents establishing the qualifications of the tenderer	To establish its qualifications to perform the Contract in accordance with Section III (Para 3), the tenderer shall submit all relevant documents/records/information while submitting the Tender.
9. Period of validity of Tenders	<p>9.1 The Tender validity period shall be 90 days from the last date of the submission of tender.</p> <p>9.2 In exceptional circumstances, prior to the expiration of the Tender validity period, the Bank may request tenderers to extend the period of validity of their Tenders. The request and the responses shall be made in writing.</p>
10. EMD as Tender Security	<p>10.1 Tenderers need to submit necessary EMD and transaction fees to be eligible to bid online in the e-tender. Transaction fees is non-refundable. No interest will be paid on EMD. EMD of the unsuccessful vendor(s) will be refunded by the tender inviting authority.</p> <p>10.2 Earnest Money Deposit of ₹60,000 /- (Rupees Sixty Thousand only) to be made to the Reserve Bank of India, Chennai through NEFT. The Account and other details for transferring the EMD amount through NEFT are as under:</p> <p>i Amount- ₹60,000/- (Rupees Sixty Thousand only) ii Beneficiary Name- RBI, Chennai iii Account Number – 8692299 iv IFSC Code - RBIS0CNPA01 (Both zero)</p> <p>Proof of Remittance of EMD with Transaction Number (Scanned copy) shall be attached/uploaded in MSTC website.</p>
C. Submission and Opening of Tenders	

11. Submission and Opening of Tenders	<p>11.1 Tenderers submitting Tenders electronically shall follow the electronic e-tendering submission procedures specified in the instructions regarding E-Tender.</p> <p>11.2 The tenderers may submit their Technical Bid in the prescribed format (Section V) along with the copies of all the necessary documents, as per the list of documents given in Section VI, and Price Bid (competitive rates) in the prescribed format (Part-II). E-Tender with all information shall be submitted on or before the prescribed time on the last date.</p> <p>11.3 If desired/prescribed information is not submitted, the Bank will assume no responsibility for rejection of Tender.</p>
12. Deadline for submission of Tenders	<p>12.1 Tenders must be filled online through e-tendering process mentioned in this document, not later than the date and time indicated in this document.</p> <p>12.2 The Bank may, at its discretion, extend the deadline for the submission of Tenders by amending the Tender Document.</p>
13. Late Tenders	No tender after the deadline shall be allowed on the e-portal.
14. Tender Opening	The Bank shall open the Tender electronically on the notified date.
D. Examination of Tenders	
15. Confidentiality	Information relating to the evaluation of Tenders shall not be disclosed to tenderers or any other persons not officially concerned with such process until information on Contract award is communicated to all tenderers.
16. Clarification of Tenders	<p>16.1 To assist in the examination, evaluation, comparison of the Tenders and qualification of the tenderers, the Bank may, at its discretion, ask any tenderer for a clarification of its Tender, allowing a reasonable time for response. Any clarification submitted by a tenderer that is not in response to a request by the Bank shall not be considered. The Bank's request for clarification and the response shall be in writing. No change in the prices or substance of the Tender shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Bank in the evaluation of the bids.</p> <p>16.2 If a tenderer does not provide clarifications of its bid by the date and time set in the Bank's request for clarification, the bid shall be rejected.</p>
E. Tender Evaluation and comparison	
17. Qualification of the Tenderer	The Bank shall determine its satisfaction whether the selected tenderer meets the qualifying criteria in accordance with Section III (Para 3).
18. Scrutiny / Evaluation of Tenders	<p>18.1 The tenders comprising of two parts will be submitted by the tenderers. Part I comprising scope of work and commercial conditions to be submitted through online bidding portal comprising of:</p> <p>a. Earnest Money Deposit through NEFT for an amount of ₹60,000/- (Rupees Sixty Thousand only). No interest shall be paid on this deposit.</p>

	<p>b. Power of Attorney/authorization with the seal of the company/firm in the name of the person signing the tender documents.</p> <p>c. Documentary evidence and documents required to be submitted under the Tender.</p> <p>d. Undertaking stating that the tenderer is not wilful defaulter to any bank/financial institution and there is no criminal case against the company/person.</p> <p>e. Masked Indicative Price Bid listing all the components as per Price Break-up Schedule without indicating any prices.</p> <p>f. Any other information the tenderer wishes to furnish.</p> <p>ii. Part II comprising Price Bid of the tender to be submitted comprising of prices in Indian Rupees only with detailed break-up of price in the specified format given in Part II both in figures and words. No other enclosure is permitted in Part II. Change of terms and conditions and deviations, if any, found in Part II of the tender will not be considered and will be treated as null and void. The rates quoted shall be deemed to be for the finished work and shall be firm and binding without any escalation whatsoever. The rates quoted shall be deemed to be for the finished work and shall be firm and binding without any escalation whatsoever.</p> <p>iii. Part I of the tenders shall be opened in the presence of tenderers or their authorised representatives, who choose to be present.</p> <p>iv. The tenderers will first be scrutinized to determine whether they are complete and meet the essential and important requirements, conditions etc. as prescribed in the tender document, the tenders that do not meet the basic requirements, are liable to be treated as unresponsive and ignored.</p> <p>v. Price Bid (Part II) of only such of those tenderer(s) who are found eligible after scrutiny of their Part I of the tenders will be opened on subsequent working day or any future date informed by the Bank.</p> <p>vi. The Bank will award the contract to the tenderer whose Bid has been determined to be substantially responsive to the conditions mentioned in tender document and who has/have offered the Bid Price reasonable to the estimated value considering the values of all the components of the contract for arriving L1.</p> <p>vii. Tenders will be evaluated on the basis of the terms and conditions already incorporated in the tender document, based on which tenders have been received and the terms, conditions etc., mentioned by the tenderers in their tenders. No new condition will be brought in while scrutinizing and evaluating the tenders.</p> <p>viii. Keeping in view the sensitivity of the work, the Bank shall be at liberty not to accept the lowest bid or any tender and shall</p>
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	reserve the right to reject any or all the tenders at any stage of the tendering process, either in whole or in part, without assigning any reason.
19. Bank's right to accept any tender and to reject any or all tenders	The bank reserves the right to accept or reject any tender and to annul the Tendering process and reject all Tenders at any time prior to contract award, without thereby incurring any liability to tenderers or assigning any reason thereof. Further, the conditional bids shall be rejected out rightly.
F. Award of Contract	
20. Period of contract	<p>20.1 The contract shall be valid for two years at a time from April 01, 2026 to March 31, 2028, which can be extended by the Bank at its opinion for a further period of one year, with/without any variation in the terms and conditions, subject to satisfactory performance of the contractual terms and conditions. Thereafter, fresh bidding for the new tender for the said service may be undertaken.</p> <p>20.2 On receipt of the intimation from the Bank of the acceptance of his/ her tender, the successful tenderer(s) shall be bound to execute and implement the contract. The successful tenderer(s) shall sign an agreement within a week in accordance with the terms and conditions of the agreements, specified in Section IV, and the schedule of rates, finally arrived at.</p>

Other Important Instructions:

A. General Conditions:

- i In the event of any difference between figures & words of quoted rates, the rate in words shall be considered for evaluating the bid.
- ii The tenderer is expected to examine all instructions, forms, terms, and specifications in the Tender Document. Failure to furnish all / any information or documentation required by the Tender Document may result in the rejection of the Tender.

B. Situations leading to disqualification / rejection of tenders

- i Any canvassing by or on behalf of the Tenderer or to bring political or other outside influence with regard to their selection shall lead to disqualification from the process. Such Tenderer/s shall be blacklisted for future tenders. If such instances go undetected during the selection process but are detected subsequently, such disqualification will take place with retrospective effect.
- ii All the tenders should be complete in all respects with all attachments / enclosures / annexure. Incomplete forms, or bids received in any format other than the prescribed one or without proper documentary evidence etc. will be out rightly and summarily rejected by the Bank.

- iii Tenders received by fax or email or any manner other than specified shall not be accepted and summarily rejected. No correspondence will be entertained on this matter.
- iv Bid proposals received without or lesser than the prescribed EMD / processing fee shall be summarily rejected.
- v Tenders received after the due date and time shall be summarily rejected.
- vi Conditional tenders shall be straightway rejected, and no additional clause will be entertained.
- vii No tender may be modified subsequent to the last date of submission of tender. No tender may be withdrawn in the interval between the last date for submission of tender and the expiry of the tender validity period specified by the tenderer in the tender. Withdrawal of the tender during the interval shall result in forfeiture of the EMD.
- viii Alternative Proposals / Additional Time for Completion shall not be permitted.

C. Dispute Resolution

- i It is to be duly noted that in case of any/all disputes on terms and condition of this tender, the English version of the tender document shall prevail (in case tender is issued in English and any other language simultaneously).
- ii All disputes and differences of any kind under the agreement shall be referred to the sole arbitrator i.e. Regional Director/Officer-in-Charge, Reserve Bank of India, Chennai and his decision, in writing, shall be final and binding on the Service Provider. However, for any dispute/issue, not settled through arbitration, the legal jurisdiction shall be Chennai only. Alternate settlement modes can be used for settling any legal dispute with mutual consent only.

D. Force Majeure

Notwithstanding anything else contained in this document, neither party shall be liable for any delay in performing its obligations hereunder if such delay is caused by circumstances beyond its reasonable control (including without limitation any delay caused by acts of God, natural calamities , etc, provided however that any delay by the contractor so delaying shall not relieve the contractor from liability for delay except where such delay is beyond the reasonable control of the contractor concerned.

E. Disclaimer

- i. Though adequate care has been taken while preparing this document, the tenderers shall satisfy themselves that the document is complete in all respects. Intimation of any discrepancy shall be given to this office immediately.

The Bank reserves the right to modify, amend or supplement this document including all formats and Annexures.

F. Confidentiality Statement

- i. The information contained in this Tender Document or subsequently provided to tenderer(s) whether verbally or in documentary form by or on behalf of the Bank or by any of its employees, shall be subject to the terms and conditions set out in this Tender Document and all other terms and conditions subject to which such information is provided.
- ii. The purpose of this tender document is to provide the tenderer(s) with information to assist the formulation of their proposals.
- iii. This Tender Document does not purport to contain all the information each tenderer may require.
- iv. This tender document may not be appropriate for all persons, and it is not possible for the Bank and/or its employees to consider the investment objectives, financial situation and particular needs of each tenderer who reads or uses this tender document.
- v. Each tenderer should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this tender document and where necessary obtain independent advice from appropriate sources.
- vi. The Bank and employees make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the tender document.
- vii. This document and the information provided therein are confidential and intended solely for the use of the Tenderer(s).

SECTION IV

TERMS AND CONDITIONS OF THE CONTRACT FOR SUPPLY OF SUFFICIENT NUMBER OF FULLY COVERED CONTAINER TRUCKS /VEHICLES FOR TRANSPORTATION OF BANK NOTES

1. Scope of work:

The tenderer shall supply sufficient number of fully covered container trucks/vehicles having metallic body of sufficient thickness, preferably bullet / tamper proof with secure tamper proof double locking arrangement, enabled with Global Positioning System (GPS), CCTV and Hooter for the transportation of banknotes packed in boxes from:

- (i) Railway Station/Airports/Presses/any place or any Issue Office of RBI to the RBI, Chennai
- (ii) RBI, Chennai to the currency chests located under its jurisdiction (State of Tamil Nadu and Union Territory of Puducherry) or to any other place specified by RBI, Chennai.
- (iii) Currency Chests located in the jurisdiction of the RBI, Chennai to any other place specified by RBI, Chennai.

Commencement / Renewal:

- i. On receipt of intimation from the Bank of the acceptance of tender(s), the successful tenderer(s) shall be bound to execute and implement the contract. The successful tenderer(s) shall sign an agreement with the Bank within a week in accordance with the conditions in tender document and the schedule of rates.
- ii. In the event of the successful tenderer(s) refusing to sign the agreement and execute the contract or rescinds the contract or in any manner causes disruption of service, at any time during its validity, the EMD lying with the Bank shall be forfeited and the tenderer(s) shall be blacklisted from participating in any tender in future.
- iii. Contract shall be valid for the period of two years (i.e., April 01, 2026 – March 31, 2028) which can be extended by the Bank at its opinion for a further period of one year, with / without any variation in the terms and conditions, subject to satisfactory performance of the contractual terms and conditions.
- iv. When the period of the contract is about to expire, the matter of extension of the contract may be considered by the Bank. Three months before the expiry of the existing contract, the contractor shall provide in writing to the Bank, whether she/he is willing to renew the contract for a further period on the existing terms and conditions.

Performance Bank Guarantee:

- i. The tenderer(s) shall furnish to the Bank an irrevocable Performance Bank Guarantee (PBG) from a scheduled commercial bank for a sum of at least ₹1,50,000/- (Rupees One Lakh Fifty Thousand only) in favour of the Bank within 10 days after the issue of notification of award by RBI. PBG shall remain valid for the entire period of currency of contract for due fulfilment of the contractual obligations by the contractor. In case of delays in submission of PBG due to unavoidable circumstances, charges for the delay in submission of PBG will be recovered from the bills of contractor at Bank rate. No interest shall be payable on the amount of the PBG. If the contract is renewed, the contractor will arrange to provide extended Bank Guarantee accordingly.
- ii. The Bank reserves the right to increase the amount of Bank Guarantee depending upon the amount of remittance and the contractor shall provide Bank Guarantee of additional amount.

iii. PBG will be released without interest after 3 months of completion of the contract period only after being satisfied of the successful completion of the contract and no liabilities from any agencies concerned or contractors' employees.

2. Duties of the contractor:

It shall remain the contractor's responsibility to successfully execute the contract till the completion of validity period. In case contractor fails to deliver the assigned work, her/his PBG shall be invoked. Further, the contractor has to indemnify the Bank from any type of loss due to any negligence on its part and for which the Bank is not responsible.

i. The Contractor shall, at all times during the Contract Period, within 12 hours from the receipt of written or verbal requisition to that effect from the General Manager / Deputy General Manager, Reserve Bank of India, Issue Department, Chennai or any of his subordinate officer(s), supply adequate number of vehicles for transportation of currency notes packed in boxes. Such requisition may be delivered to the contractor by means of telephone or mobile phone or e-mail or fax etc. The requisition notice may be cancelled by the Bank by issuing another notice, orally or in writing not less than three hours before the time fixed for transport of note boxes. In such case the Bank shall not make any payment to the contractor by way of remuneration compensation etc.

ii. In urgent cases, certified by the General Manager/DGM-in-charge, Issue Department of the Bank, requisition with three hours' notice in lieu of twelve hours' notice, may be made by the Bank and shall be complied with accordingly by the contractor.

iii. The notice so given shall be complied with, even if it requires working beyond ordinary business hours or on a day / days declared as Public Holiday/s under the Negotiable Instruments Act, 1881 including Saturday and Sunday or any other extant statute / provision applicable in this respect.

iv. The contractor shall not, in any circumstances, transport goods or any other item pertaining/belonging to any other person in the vehicles carrying the consignment of the Bank.

v. The container trucks carrying remittances may be required to halt en-route after sunset in the nearest Police Station or District Police Head Quarters or any other place directed by the Police Authorities or by the Bank.

vi. The tenderer shall be required to obtain necessary route permits and pay all relevant taxes on his/her own.

vii. The contractor shall not assign the contract onwards. He/ She shall not sublet any portion of the contract except with the prior written consent of the Bank. In case of breach of this condition, the Bank may rescind the contract and invoke the PBG.

viii. In case of any breakdown of vehicle, the contractor shall be able to provide services of crane/ stand-by/ alternate vehicle of similar specifications so that the remittance of the treasure is not delayed.

ix. The contractor shall ensure that the vehicles are having valid permission issued by RTO concerned, Registration papers, permit, PUC certificate, Fitness Certificate, tax

paid up to date, Insurance cover, etc. to the vehicles. The drivers of the trucks must have valid driving license. The contractor will indemnify and keep the Bank indemnified against any loss, costs, charges and expenses incurred or suffered by the Bank on account of lack of said permit, license, certificates, etc.

x. The Bank shall have the right to inspect or arrange inspection of the vehicles deployed by the contractor for the work at any time and declare any vehicle/ equipment unsafe and ask for its immediate withdrawal from the operation. The contractor shall ensure prompt/ immediate compliance of the same.

xi. The work of the Bank should be carried out in a proper, careful, expeditious and efficient manner. The complete works/activities should be carried out without causing any damage to the note boxes, Bank's employees or officers, Bank's property, goods etc. and general public or any other person present in the premises of the Bank. The tenderer shall be required to work in close co- ordination with the contractor who will supply labourers / mazdoors.

xii. The vehicles supplied by the contractor shall be less than 10 years old and must be roadworthy and in good condition. These vehicles shall either be owned or leased by the contractors. In case of leased vehicles, the lease of vehicles shall not expire during the contract.

xiii. The contractor shall make good and reimburse to the Bank any loss or damage sustained by reason of accident, fire, theft, robbery, looting of the treasure, in transit or by any defective vehicle or from any incompetence, negligence of the employees of contractor.

xiv. The contractor shall submit periodic maintenance records of the vehicles to Bank. The contractor has to ensure that all the vehicles are equipped with necessary safety equipment including fire extinguisher.

xv. The Contractor should have communication network for tracking the movement of vehicles at any point of time. GPS should be provided for continuous tracking of truck.

xvi. The container trucks/closed vehicles provided by the Contractor shall be equipped with wireless mobile communication system along with a hooter.

xvii. The container trucks/closed vehicles provided by the Contractor shall have high resolution CCTV coverage of both passenger and cargo compartment. Communication should be maintained with escort party commander (police) and the representative (Potdar). CCTV coverage and its storage should be in a manner that there is adequate coverage on both the compartments and treasure. The recording of same should be retrievable for any test/investigation. The final decision, as to whether the container trucks meet the said requirements or not, will be that of the Bank.

3. Payment and Taxes:

The payment will be made on monthly basis after the submission of bills for each consignment completed in all respects.

- i. The contractor shall be paid charges for services rendered at the rates mentioned in the Schedule to this Agreement. The said charges offered are fixed and cannot be enhanced on any ground for the entire contract period and no additional charges shall be claimed by the contractor.

- ii. The contract price shall be all inclusive consisting of fixed and operating charges and based on the Scope of Work, vehicle being supplied and also include inter alia, drivers' salary/uniform/food/allowances etc., Employees' State Insurance Corporation (ESIC) payment, Employee Provident Fund (EPF) payment, Bonus payment, Gratuity, insurance & overtime wages, if any, taxes & levies, parking charges, toll gate fees & all other charges.
- iii. The Bank reserves the right to recover/enforce recovery of any overpayments detected after payment as a result of post-payment audit or technical examination or by any other means.
- iv. All compensations or other sums of money payable by the contractor to the Bank under the terms of the contract shall be deducted from dues payable or becoming payable to the contractor. PBG may be invoked as last resort.
- v. In the event of any dispute as to whether any liability has arisen hereunder, the decision of the Regional Director/ Officer-in-Charge, Reserve Bank of India, Chennai shall be final and binding on both parties.

4. Disqualification / Termination/ Penalty:

- i. It will be treated as a serious misdemeanor in case a tenderer attempts to do any canvassing by or on behalf of the tenderer or to bring political or other outside influence with regard to the Bank's decision on scrutiny, comparison, evaluation and award of the contracts. In such case, the tender of the tenderer shall be liable for rejection in addition to being blacklisted for a period of minimum one year extendable to three years. If such instances go undetected during the selection process but are detected subsequently, such disqualification will take place with immediate effect.
- ii. The contract may be terminated by either of the two parties for any reason, giving to the other party three months' notice in writing of such termination.
- iii. In event of any delay by the contractor in complying with any requisition issued by the Bank for supply of vehicles or any breach of instructions of the contract, considered by the General Manager/ DGM-in Charge, Issue Department, Reserve Bank of India, Chennai to be grave enough to attract penalty, the aforesaid General Manager/ DGM-in Charge may impose a fine not exceeding ₹10,000 (Rupees ten thousand only) on the contractor for each instance.
- iv. In case of frequent or continued delay or in case of any breach by the Contractor of any of the provisions of this agreement, the Bank may terminate the contract with immediate effect by giving intimation in writing by the General Manager / Deputy General Manager-in-charge, Issue Department with the approval of the Regional Director/Officer-in-Charge on behalf of the Reserve Bank of India whether any penalty as herein before provided for such delay or breach has been imposed or not.
- v. Continuation of the contract shall be primarily depending upon the performance of the contractor. In case the performance is found to be unsatisfactory at any point of time, the contract shall be terminated by giving three months' notice in writing.

- vi. If the Contractor failed to provide services for more than 3 occasions continuously, then the Bank has right to terminate the Contract with/ without giving any notice whatever may be the reason. In such case the transporter has no power to claim compensation.
- vii. In all cases where the contractor has been levied a cumulative penalty of five per cent of the total contract value, the extension beyond the initial period of two years may not be considered.

5. Compliance with Statutes:

The contractor shall abide by all relevant laws in force in the country and state(s) concerned. The contractor shall indemnify the Bank from all types of legal implications due to any negligence on their part and for which the Bank is not responsible.

- i The bidder must ensure adherence to various statutory provisions relating to labour, taxation, workmen safety, child and women labour, employment reservations, etc., The bidder must be registered under appropriate authorities i.e must be registered with GST authorities/Income Tax/PAN/EPF/ESI authorities/Indian Registration Act 1908/Labour license, etc.,
- ii The contractor shall abide by the provisions of the Motor Vehicle Acts and the rules of various States in force in the States concerned.
- iii The contractor shall make all applicable statutory payments like Minimum Wages, Employee Provident Fund (EPF), Employees' State Insurance Corporation (ESIC), payment of Gratuity under Payment of Gratuity Act, 1972 to their deployed Workmen as per the notification published by Central Govt. / State Govt. whichever is higher from time to time, besides paying all other statutory payments.
- iv The workmen should be paid the minimum wages under the Minimum Wages Act, 1948 & rules made thereunder. Besides, the workmen should be given Employees Provident Fund as per EPF Act, 1952, Bonus and / or dividends as per Payment of Bonus Act, 1965 and ESI under ESI Act, as applicable. In the absence of ESI, the contractor should undertake the liability under the coverage of Insurance such as Workmen's Compensation Insurance under Workmen's Compensation Act, 1923. The total premium shall be borne by the contractor. The contractor shall have a valid EPF Account for making EPF Contribution for its workmen. In case of any complaint regarding non-compliance of any statutory payments; the same shall be deducted from the bill without prejudice to the Bank's right to cancel the contract.
- v The Contractor shall maintain all records and legal documents updated as per prevailing statute and have to produce before the management / statutory authorities as and when asked for.
- vi The contractor shall submit the salary disbursement statements against the signature of its employees assigned for the Bank's work for verification by the Bank on quarterly basis. If payment is made in cash, it should be in presence of the Bank's official under his signature. Alternatively, employees' bank account may be credited and bank statements indicating payment may be submitted.

- vii The Principal Employer i.e., the Bank shall not be responsible for providing any employment benefits to the contract labour/workers/employees. In the event of the Bank as the Principal Employer being required/called upon to pay any amount to the contract labour/workers/employees engaged by the contractor due to lapse or default on his part in discharging his obligation in terms of any law in force, such amount would be recoverable by the Bank from the contractor as debt due to the Bank by the contractor.
- viii The contractor shall be solely responsible for full compliance of the provision of the Sexual Harassment at workplace (Prevention, Prohibition and Redressal) Act, 2013 by any mazdoor or other persons deployed by him for execution of the contract. In case of any complaint of sexual harassment against its employees/labour within the premises of Reserve Bank of India, the complaint will be filed before the Internal Complaints Committee constituted by the contractor, and he shall ensure taking proper action under the Act in respect to the said complaint. The contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues.
- ix Any complaint of sexual harassment from any aggrieved employee of the Contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee by the Bank.
- x The Contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the Contractor, for instance any monetary relief to the Bank's employee, if sexual violence by the employees of the Contractor is proved.

6. Non-Disclosure Clause:

- a. The Contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/ systems/ equipment/ practices etc., which may come to the possession or knowledge of the contractor during the course of discharging its contractual obligation in connection with this agreement, to any third party and shall at all times hold the same strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligation under it or comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the employer. The contractor shall indemnify the Bank for any loss suffered by the Bank as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the contractor and the Bank shall be entitled to claim damages and pursue legal remedies.
- b. The Contractor shall take all appropriate actions with respect to its employees to ensure the obligation of non-disclosure of confidential information under this agreement is fully satisfied. The contractor's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reasons.

7. Workmen Safety and Insurance

- i. The contractor shall alone be fully responsible for safety and security and insurance or life insurance of their personnel who is working on the operation and maintenance works.
- ii. The contractor shall take out and maintain, at their own cost but on terms and conditions approved by the Bank, insurance against the risks, and for the coverage, as shall be specified in the contract.
- iii. The contractor shall provide and ensure sufficient protection gears like safety shoes, hand gloves etc. are being used by their workers while carrying out works.
- iv. The Bank shall not be liable for any compensation in case of any fatal injury/death caused to or by any manpower while performing/discharging their duties/ for inspection or otherwise.
- v. The quoted rates shall not be less than the minimum wage fixed/notified by the State Government – where the service is performed and shall include all statutory obligations.
- vi. The contractor shall be liable for all kinds of dues payable in respect of all personnel provided under the contract and Bank shall not be liable for any dues for availing the services of the personnel.
- vii. The contractor shall ensure that persons to be deployed are not alcoholic, drug addicts and do not indulge in any activity prejudicial to the interest of the Bank. The contractor shall ensure to get the police verification for all the manpower deployed by them and the contractor should ensure that the manpower deputed should bear good moral character.

Dispute Resolution Mechanism & Arbitration

- i. If a dispute of any kind arises between the Bank and the contractor/ counterparty in connection with or arising out of the contract or the execution of the works, the parties must attempt to resolve it amicably by way of mutual discussions, in good faith, within a period of 30 days from the date on which any party gives the other party a notice to negotiate /engage in amicable discussions.
- ii. If an amicable settlement is not forthcoming within the aforesaid period, then the dispute shall then be referred to and finally resolved through arbitration or conciliation as per the Arbitration and Conciliation Act 1996, as amended from time to time. The award passed by the arbitrator shall be binding on the parties and shall apply to the contract.

Documents Required

The following documents are required to be submitted by the tenderer as part of the techno-commercial bid (part-I), failing which the price bid (part-II) may not be considered:

1. Copies of original Registration certificate documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the Bid to commit the Bidder. Appropriate business licences/ registrations:
 - a. GST registration certificate
 - b. PAN number
 - c. Copies of EPF, ESI, Labour licence

- d. Copy of valid licence under the Private Security Agencies (Regulation) Act, 2005 or the similar Act/ Rules promulgated by State in which the service is performed (in case of security service)
2. Total monetary value of similar services performed for each of the last five years.
 3. Copies of work orders and experience in Services of a similar nature and size for each of the last three years, and details of Services under way or contractually committed; and names and address of clients who may be contacted for further information on those contracts.
 4. Evidence of adequacy of working capital for this Contract (access to line(s) of credit and availability of other financial resources).
 5. Audited financial Statements for the last three years (Copies of the Profit and Loss statements along with Balance Sheet for the concerned period).
 6. Income tax returns of the last three financial years (2022-23, 2023-24, 2024-25).
 7. Bank Account details.
 8. Authority to seek references from the Bidder's bankers.
 9. Information regarding any litigation, current or during the last five years, in which the Bidder is involved, the parties concerned, and disputed amount
 10. Proposals for subcontracting components of the Services amounting to more than 10 (ten) percent of the Contract Price (if any).
 11. Solvency certificate duly certified by the respective bank showing positive net worth as per the latest audited balance sheet.
 12. Copy of Registration Certificates of the vehicles, Insurance copies, Fitness certificates, Road Tax certificates, Pollution under Control certificates, National Permits (Minimum 5 vehicles).
 13. Power of Attorney/authorization with the seal of the company/firm in the name of the person signing the tender documents.
 14. Undertaking stating that the tenderer is not a wilful defaulter to any bank/financial institution and there is no criminal case against the company/person.
 15. Advice of the EMD deposited to the Bank Account through NEFT.

Section V

PART I – SCOPE OF WORK AND COMMERCIAL CONDITIONS

Technical Bid Form

(Note- To be filled and uploaded in the portal of MSTC Ltd.)

A. Details of the Tenderer

Sr. No.	Particulars	Details
1	Name of the Tenderer	
2	Address (Please furnish proof of address such as Telephone Bill, Electricity Bill, Mobile Bill etc.) i) Registered Address ii) Local Address at Chennai	
3	Telephone Numbers (Landlines) i) Registered Address ii) Local Address at Chennai	
4	Mobile Numbers of nodal persons	
5	E-mail addresses	
6	Income Tax PAN (Furnish Certified/Attested Photocopy)	
7	TAN (Furnish Certified/Attested Photocopy)	
8	GST Registration No.	
9	Average Annual Turnover of the last three years (audited financial statements are to be attached)	2022-23 (₹_____ In lakh) 2023-24 (₹_____ In lakh) 2024-25 (₹_____ In lakh)
10	Constitution of the tenderer (Furnish documentary evidence like Memorandum / Articles of Association, Partnership Deed etc.)	
11	Names of the Proprietor/Partners/Directors (Furnish documentary evidence such as Memorandum / Articles of Association, Partnership Deed etc. and PAN Numbers in support)	
12	Number of GPS, CCTV and Hooter enabled preferable Bullet /tamper Proof/Fully Metal Covered Trucks with Door and Locking arrangements owned by the tenderer (Submit copies of the Certificate of Registration, Insurance Policies, Fitness Certificates, PUC,	

	evidence of GPS, CCTV and Hooter installation etc. for each vehicle)	
13	Maximum number of GPS, CCTV and Hooter and preferably bullet/tamper proof Covered Trucks with Door and Locking arrangements which the tenderer can arrange at a time if demanded by the RBI.	
14	Account Number of the tenderer maintained with a bank and date of opening of the same	
15	Name and address of the bank and the branch where the above account is maintained (Please submit a certificate from the bank or a cancelled cheque in support of the same)	
16	Details of past as well as present contract. Please furnish documentary evidence such as self-certified copies of contract, award letters, agreements, certificates issued by the previous users etc.	

B. Details of the institutions with which the tenderer has entered into similar contracts (Documents / Certificates in support thereof may be enclosed):

Sl. No.	Name of the institution	Address and Telephone Number of the institution (submit relevant documents)	Period of Contract	Turn Over (per annum) (₹)

C. Contact details: Details for conveying requisitions for vehicles

Name	Designation	Phone Number	Mobile Number	Fax No.	E-mail address

D. Details of the Earnest Money Deposit

i	NEFT Details	
ii	Amount (in figures and words)	
iii	Name of Bank	
iv	Name of the Branch	
v	Address of the Branch	

vi	Telephone Number of the Branch	
vii	Mobile Number	
viii	Fax Number	
ix	E-mail Address	

E. Details of the Vehicles Owned:

Sr. No.	Make and Type	Capacity (in number of boxes)	Registration No.	Expiry date of the fitness certificate issued by the RTO	Height of the vehicle	Locking arrangements available in the vehicle	Insurance Policy Type and Expiry Date	Whether the truck is GPS, CCTV & Hooter enabled	Truck with bullet/tamper proof

F. Details of the Additional Vehicles which the contractor shall offer to RBI if required:

Sr. No.	Make and Type	Capacity (in number of boxes)	Registration No.	Expiry date of the fitness certificate issued by the RTO	Height of the vehicle	Locking arrangements available in the vehicle	Insurance Policy Type and Expiry Date	Whether the truck is GPS, CCTV & Hooter enabled	Truck with bullet/tamper proof

G. Whether the tenderer has ever been delisted by RBI or State / Central Government Department/PSU? - Yes / No

(If the firm or its director/s have been debarred from applying or delisted by RBI or convicted by any criminal court, they need not apply).

H. Whether any proceeding against the firm or its director/s are pending in any court? – Yes/No

If Yes, then give details (A separate sheet may be attached)

I. Are the terms and conditions of the contract acceptable to the tenderer? – Yes/No

If Yes, a copy of the terms and conditions of the contract, given in Section-IV of this tender document, duly signed on each page, should be submitted with the tender.

IMPORTANT NOTES

- a) The loading and unloading of note boxes with the help of Mazdoors at RBI, Chennai shall be carried out in a closed area called the Safety Yard.
- b) The vehicles deployed for transportation of note boxes must be fitted with Global Positioning System (GPS), CCTV and Hooter for tracking purpose. The trucks should always be in working condition.
- c) The Tenderers are advised to visit the site/s of work/s / activities, viz. Bank premises and acquaint themselves with the site conditions before submitting the bids.

FORM OF TENDER

Place _____

Date _____

To,
The Regional Director
Reserve Bank of India
Issue Department
Chennai - 600001

Madam / Dear Sir,

Having examined the specifications and schedule of Quantities relating to the works specified in the memorandum hereinafter set out and having visited and examined the nature of the works specified in the said memorandum and having acquired the requisite information relating thereto as affecting the tender, I/we hereby offer to execute the works specified in the said memorandum within the time specified, at the rates mentioned in the attached Schedule of Quantities, specifications and in accordance with all respects, in Agreement with the Commercial conditions, Schedule of Quantities and Conditions of Contract and with such materials as are provided for, by and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

Sl. No.	Particulars	Details of Tender
1	Description of works	<p>The tenderer shall supply sufficient number of fully covered container trucks/vehicles having metallic body of sufficient thickness, preferably bullet / temper proof with secure temper proof double locking arrangement, enabled with Global Positioning System (GPS), CCTV and Hooter for the transportation of banknotes packed in boxes from:</p> <ul style="list-style-type: none"> (i) Railway Station/Airports/Presses/any place or any Issue Office of RBI to the RBI, Chennai (ii) RBI, Chennai to the currency chests located under its jurisdiction (State of Tamil Nadu and Union Territory of Puducherry) or to any other place specified by RBI, Chennai. (iii) Currency Chests located in the jurisdiction of the RBI, Chennai to any other place specified by RBI, Chennai.
2	Estimated cost / expenditure which may be incurred by the Bank during the year (2026 -2028).	<p>₹ 30,00,000/- (Rupees Thirty Lakhs only)</p> <p>The amount is indicative only and the Bank is not under any obligation to incur expenditure equal to or exceeding the estimated cost / expenditure mentioned in this memorandum.</p>
3	Mode of payment	NEFT
4	Earnest Money Deposit (EMD)	<p>An amount equal to 2% of the estimated contract value i.e., ₹60,000/- (Rupees Sixty Thousand Only) to be paid by way of NEFT to Reserve Bank of India, Chennai A/c No.8692299</p> <p>IFSC: RBIS0CNPA01 ('0' is Zero at both places)</p>
5	Performance Bank Guarantee (PBG)	The Contractor will be required to submit an irrevocable Performance Bank Guarantee issued by a scheduled commercial bank in India in favour of the Bank for the amount of ₹1,50,000 (Rupees One Lakh Fifty Thousand only).
6	Contract Period	Two years (from April 01, 2026 to March 31, 2028)
7	Extension of the contract	The contract may be extended by the Bank at its option for a further period of one year with/ without any variations in terms and conditions of the original contract agreement or subject to the terms and conditions mutually agreed upon between the parties.

DECLARATION

- a) I/ we also agree that our tender will remain valid for acceptance by the Bank for 90 days from the date of opening of Part- I of the tender and this period of validity can be extended for such period as may be mutually agreed between the Bank and me / us in writing.
- b) Should this tender be accepted, I/ we hereby agree to abide by and fulfil all the Terms Conditions of the Tender and in default thereof, to forfeit and pay to you or your successors, or assignees or nominees such sums of money as are stipulated in the conditions contained in the tender together with the written acceptance of the Contract.
- c) I/ we understand that you reserve the right to accept or reject any or all the tender either in full or in part without assigning any reason therefor.
- d) The tender is submitted through e-tendering process in two parts, i.e., Part I and Part II. Part I contains all commercial terms and conditions and technical particulars and Part II contains only the price bid in the Bank's proforma.
- e) All the information given by me/us are true and correct to the best of my/our knowledge and belief and if any of them is subsequently proved to be wrong/incorrect, the Bank is free to take any penal action it may deem fit.
- f) I/we understand that our tender is liable for rejection at any stage if any information furnished by me/us is found to be incorrect/wrong and the decision of the RBI in this regard will be final.

Dated this ____ day of ____ 2025

For and on behalf of M/s _____ Signature (With
Seal of the Company/Firm):

Name of the authorised signatory: _____

Designation: _____

Place: _____

Date: _____

Witnesses

- 1) Signature with Name, address and date

2) Signature with Name, address and date

SECTION VI

List of the Documents to be submitted with the Technical Bid

1. Copies of original Registration certificate documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the Bid to commit the Bidder. Appropriate business licences/ registrations:
 - a. GST registration certificate
 - b. PAN number
 - c. Copies of EPF, ESI, Labour licence
 - d. Copy of valid licence under the Private Security Agencies (Regulation) Act, 2005 or the similar Act/ Rules promulgated by State in which the service is performed (in case of security service)
2. Total monetary value of similar services performed for each of the last five years.
3. Copies of work orders and experience in Services of a similar nature and size for each of the last three years, and details of Services under way or contractually committed; and names and address of clients who may be contacted for further information on those contracts.
4. Evidence of adequacy of working capital for this Contract (access to line(s) of credit and availability of other financial resources).
5. Audited financial Statements for the last three years (Copies of the Profit and Loss statements along with Balance Sheet for the concerned period).
6. Income tax returns of the last three financial years (2022-23, 2023-24, 2024-25).
7. Bank Account details.
8. Authority to seek references from the Bidder's bankers.
9. Information regarding any litigation, current or during the last five years, in which the Bidder is involved, the parties concerned, and disputed amount
10. Proposals for subcontracting components of the Services amounting to more than 10 (ten) percent of the Contract Price (if any).
11. Solvency certificate duly certified by the respective bank showing positive net worth as per the latest audited balance sheet.
12. Copy of Registration Certificates of the vehicles, Insurance copies, Fitness certificates, Road Tax certificates, Pollution under Control certificates, National Permits (Minimum 5 vehicles).
13. Power of Attorney/authorization with the seal of the company/firm in the name of the person signing the tender documents.
14. Undertaking stating that the tenderer is not a wilful defaulter to any bank/financial institution and there is no criminal case against the company/person.
15. Advice of the EMD deposited to the Bank Account through NEFT.

Note: All the above documents should be submitted/uploaded by the Tenderer along with the Technical Bid while submitting the Bids through E-Tender portal. In case of non-submission of any of the above document by the tenderer, the tender will be treated as disqualified in Part-I at the sole discretion of the Bank.

SECTION VII

Evaluation of Part-I (Technical Bid)

Qualifying Criteria

The eligibility criteria set earlier in this document must be fulfilled for consideration of technical bid. In addition, the following criteria will also be considered.

Sl. No.	Parameters of Technical Evaluation	Whether fulfilling the parameter/Submitted the Necessary Documents (Yes/No)	Remarks
1.	Minimum three years of experience in undertaking similar services	Yes	
		No	
2.	Minimum average annual turnover of at least 30% of estimated cost of the contract during the last three financial years – to be supported by audited financial statements	Yes	
		No	
3.	Positive net worth as per the latest audited balance sheet. Solvency certificate duly certified by the bank to be attached.	Yes	
		No	
4.	Whether holding National Permits for the Vehicles?	Yes	
		No	
5.	Whether the tenderer has ever been delisted by RBI or State/central Government Department/any other PSU?	Yes	
		No	
6.	Whether any proceeding against the firm or its director/s are pending in any court?	Yes	
		No	
7.	Are the terms and conditions of the contract given in Section-III of the tender document are acceptable to the tenderer? If yes, a copy of the same, duly signed on each page, should be submitted.	Yes	
		No	
8.	Whether the Earnest Money Deposit of ₹60,000/- has been made to the Bank by the tenderer? If yes, a copy of the NEFT details to be attached.	Yes	
		No	
9.	Does the tenderer own minimum five number of 9MT closed Vehicles?	Yes	
		No	

Only those tenders fulfilling the above evaluation criteria will qualify in Part-I of the tender and will be eligible for Part-II i.e. Financial Bid. However, the Bank reserves the right to relax any norm under its sole discretion, but applicable to all.



**Reserve Bank of India
Issue Department
Chennai**

RBI/Chennai Regional Office/Issue/1/25-26/ET/644

E-Tender for supply of sufficient number of fully covered closed cash vans/closed vehicles for transportation of bank notes between RBI, Chennai to various currency chests and other places in the State of Tamil Nadu and Union Territory of Puducherry and vice versa

**PART II
(PRICE BID)**

Name of the Tenderer: _____

Address: _____

Last Date of Submission:

PART II

(PRICE BID)

Sl. No	Type of Remittance	Quantity (approx.)	Rate (Inclusive of all Taxes and GST)
1.	Local: On a lumpsum basis for one day for local remittances of Bank Notes (including to/from Railway Stations) within Greater Chennai Metropolitan Limits for Capacity up to 9 MT approx. distance to be covered per day on an average is 40 KM.	102 trips for 2 years (2026-28)	₹ _____ (lumpsum per trip)
2.	Outstation: One way to other areas within Tamil Nadu and Puducherry*: Comprehensive rates for transportation and delivery of Banknotes from RBI to currency chests in other areas in Tamil Nadu and Puducherry, including all incidental expenses such as Toll Tax, Insurance, Road Tax, GST, Night and Waiting Charges, Driver Allowance, Security Expenses etc for capacity up to 9 Metric Tonne.	18, 182 kms for 2 years (2026-28)	₹ _____ per KM
3	Outstation: Two way (in case of combined remittance of fresh notes on onward journey and soiled notes on return) to other areas within Tamil Nadu and Puducherry Comprehensive rates for transportation and delivery of Banknotes (from RBI to Currency Chests and to RBI from Currency Chests) in other areas in Tamil Nadu and Puducherry, including all incidental expenses such as Toll Tax, Insurance, Road Tax, Night and Waiting Charges, Driver allowance, Security Expenses etc for capacity up to 9 MT.	4,200 kms for 2 years (2026-28)	₹ _____ per KM

*In case of other States / Union Territories (other than Tamil Nadu and Puducherry), actual amount incurred on expenses such as other State Road Tax, Entrance Tax to other states etc., will be reimbursed by the Bank on production of original bills, in addition to the above quoted rates.

Notes to Price Bid: -

1. The Tenderers are advised to visit the site/s of work/s / activities, viz. Bank premises and acquaint themselves with the site conditions before tendering. The tenderer/s should quote rates for all the items of work and no part item of work will be contracted.
2. The contractor is advised not to quote 'zero' amount in respect of above items.

3. Rates for container of 9 Metric Tonnes capacity should be quoted.
4. Rates for items of work not enumerated herein and not agreed upon in the agreement shall be decided by the Bank in consultation with the contractor.
5. Transportation rates must include charges for security, insurance, driver allowance, night halt charges and transportation and other incidental and miscellaneous charges.
6. The rates for local remittances may be quoted for per vehicle per day basis
7. The rates should be inclusive of all taxes, duties, local levies, works contract tax, GST, or any other taxes as applicable imposed by Central / State Government / Local Bodies at extant rates.
8. The payment will be made after obtaining necessary certificates / data / information regarding completion of the work from various stakeholders and the bill/s being found to be complete in all respects. The calculation of distance travelled will be based on the distance of journey by the shortest route and in case of any dispute it will be based on the google road map and the bills would be settled accordingly. The decision of the Bank in this regard shall be final and binding on the tenderer.
9. The contractor would have to provide higher tonnage vehicles as and when the need arises by the Bank and the cost of vehicles used would be calculated proportionately based on the agreed rates for usage of 9 MT vehicles.

Note: Activities/quantity/scope of works mentioned above are indicative only as per past experience and may vary in the future works. The said Activities/quantity/scope of works mentioned above will not be considered as basis for payments. Payments will be made on the actual works done basis only.

Signature of the Contractor

Seal

Date:

Place:

(Proforma of Financial Bid placed above is for your reference only. Financial Bid to be filled in the MSTC e-tendering Portal only.)