



**भारतीय रिज़र्व बैंक / Reserve Bank of India**  
**संपदा विभाग / Estate Department**  
**चंडीगढ़ / Chandigarh**

**ई-निविदा सूचना**

**भारतीय रिज़र्व बैंक, चंडीगढ़ के मुख्य कार्यालय भवन में क्षेत्रीय निदेशक सचिवालय की विद्युत वायरिंग और संबन्धित कार्य**

चंडीगढ़ स्थित बैंक के मुख्य कार्यालय भवन में क्षेत्रीय निदेशक सचिवालय की विद्युत वायरिंग और संबन्धित कार्य करने के लिए भारतीय रिज़र्व बैंक, चंडीगढ़, पात्र और इच्छुक फर्मों से ई-निविदाएं आमंत्रित करता है। कार्य की अनुमानित लागत ₹9.40 लाख मात्र (जी. एस. टी. सहित) है।

2. यह एक सीमित ई-निविदा है। केवल वे फर्म जो संपदा विभाग, भारतीय रिज़र्व बैंक, चंडीगढ़ में Electrical Works (Trade No. 9) में ₹10.00 लाख (श्रेणी III) तक के कार्यों के लिए सूचीबद्ध हैं, ई-निविदा प्रक्रिया में भाग ले सकेंगे। ई-निविदा दस्तावेज़ बैंक की वेबसाइट [www.rbi.org.in](http://www.rbi.org.in) पर डाउनलोड के लिए उपलब्ध है।

3. ई-निविदा दो भागों में ऑनलाइन प्रस्तुत की जाएगी। ई-निविदा के भाग-I में प्रस्तावित कार्य के लिए बैंक की मानक तकनीकी और वाणिज्यिक शर्तें होंगी, जिन पर निविदाकर्ता को सहमत होना होगा। ई-निविदा के भाग-II में बैंक की मात्राओं की अनुसूची निर्धारित की गयी है और निविदाकर्ता द्वारा मूल्य बोली ऑनलाइन प्रस्तुत की जाएगी।

4. पात्रता मानदंड को पूरा करने वाली फर्मों को कार्य के आवंटन के लिए विचार किए जाने हेतु **18 जुलाई 2025 को पूर्वाह्न 11:00 बजे** तक या उससे पहले सभी आवश्यक दस्तावेजों को <https://www.mstcecommerce.com/eproc> पर अपलोड करना होगा।

5. ई-निविदा के भाग-I को **18 जुलाई 2025 को अपराह्न 03:00 बजे** MSTC Portal पर खोला जायेगा। ई-निविदा की समय-सारणी निम्न अनुसार है:

क	ई-निविदा सं.	RBI/Chandigarh Office/Estate/7/25-26/ET/180	Regional
ख	निविदा प्रणाली	ई-प्रापण प्रणाली (ऑनलाइन <a href="https://www.mstcecommerce.com/eproc">https://www.mstcecommerce.com/eproc</a> पर भाग-I तकनीकी-वाणिज्यिक बोली तथा भाग-II मूल्य बोली)	
ग	अनुमानित लागत	₹9.40 लाख मात्र (रुपए नौ लाख चालीस हजार मात्र) (जी. एस.टी. सहित)	
घ	ई-निविदा दस्तावेज़ बैंक की वेबसाइट से डाउनलोड करने की प्रारम्भिक तिथि	11 जून 2025 को साँय 05:00 बजे से	
ङ	<a href="https://www.mstcecommerce.com/eproc">https://www.mstcecommerce.com/eproc</a> पर ई-निविदा (ऑनलाइन तकनीकी-वाणिज्यिक बोली और मूल्य बोली) प्रारंभ होने की तारीख	11 जून 2025 को साँय 05:00 बजे से	

च	बोली पूर्व बैठक की तिथि एवं समय	08 जुलाई 2025 को पूर्वाह्न 11:00 बजे स्थान: संपदा विभाग, तृतीय तल, मुख्य कार्यालय भवन, भारतीय रिज़र्व बैंक, सेंट्रल विस्टा, सेक्टर-17, चंडीगढ़
छ	बयाना राशि	शून्य
ज	ई-निविदा (तकनीकी-वाणिज्यिक बोली एवं मूल्य बोली) बंद होने की तिथि	18 जुलाई 2025 को पूर्वाह्न 11:00 बजे तक
झ	ई-निविदा का भाग I (अर्थात तकनीकी-वाणिज्यिक बोली) खोलने की तारीख	18 जुलाई 2025 को अपराह्न 03:00 बजे यदि बोलीदाताओं द्वारा कोई विचलन प्रस्तुत नहीं किया गया तो भाग II उसी दिन खोला जाएगा। अन्यथा भाग II किसी अन्य तिथि पर खोला जाएगा जिसकी सूचना बोलीदाताओं को ईमेल के माध्यम से दी जाएगी।
ञ	अंतरण फीस	अंतरण फीस का भुगतान एमएसटीसी भुगतान गेटवे / एनईएफटी माध्यम से एमएसटीसी लिमिटेड के पक्ष में किया जाएगा।

बैंक न्यूनतम निविदा को स्वीकार करने के लिए बाध्य नहीं है और किसी भी निविदा में पूर्ण या आंशिक रूप से स्वीकार करने का अधिकार सुरक्षित रखता है। बैंक बिना किसी कारण बताए सभी निविदाओं को अस्वीकार करने का अधिकार भी सुरक्षित रखता है।

यह नोटिस केवल सूचना के लिए प्रकाशित किया जा रहा है और इस सीमित निविदा में बोली लगाने के लिए यह खुला आमंत्रण नहीं है। इस निविदा में भागीदारी केवल आमंत्रण द्वारा है और चयनित खरीद इकाई के सूचीबद्ध ठेकेदारों तक सीमित है। अनचाहे प्रस्तावों को अनदेखा किया जा सकता है। हालांकि, जो ठेकेदार भविष्य में ऐसी निविदाओं में भाग लेना चाहते हैं, वे प्रक्रिया के अनुसार भारतीय रिज़र्व बैंक के पास नामांकन के लिए आवेदन कर सकते हैं।

कृते/-  
क्षेत्रीय निदेशक  
भारतीय रिज़र्व बैंक, चंडीगढ़



भारतीय रिज़र्व बैंक / Reserve Bank of India  
संपदा विभाग / Estate Department  
चंडीगढ़ / Chandigarh

भारतीय रिज़र्व बैंक, चंडीगढ़ के मुख्य कार्यालय भवन में क्षेत्रीय निदेशक सचिवालय की विद्युत  
वायरिंग और संबन्धित कार्य  
हेतु ई - निविदा

**E - Tender for**  
**Electrical wiring and allied works in Regional Director's secretariat at the Main Office**  
**Building of Reserve Bank of India, Chandigarh**

**RBI/Chandigarh Regional Office/Estate/7/25-26/ET/180**

**भाग- I (टेक्नो-कमर्शियल बोली)**  
**Part-I (Techno-Commercial Bid)**

बोलीदाता का नाम : .....

पता: .....

दूरभाष सं: .....

ईमेल:- .....

बोली पूर्व बैठक का समय एवं स्थान	08 जुलाई 2025 पूर्वाह्न 11:00 बजे <b>स्थान:</b> संपदा विभाग, तृतीय तल, मुख्य कार्यालय भवन, भारतीय रिज़र्व बैंक, सेंट्रल विस्टा, सेक्टर-17, चंडीगढ़
बोली प्रस्तुत करने की अंतिम तिथि:	18 जुलाई 2025 को पूर्वाह्न 11:00 बजे तक
निविदा का भाग I अर्थात् तकनीकी- वाणिज्यिक बोली खोलने की तिथि:	18 जुलाई 2025 को अपराह्न 03:00 बजे

**Note: This is an-e tender. Hence, signed & scanned Part I must be uploaded to MSTC website. Part II/price bid excel must be uploaded on the MSTC Portal separately. Bidder/Contractor/Tenderer means those who are participating in the tendering process. Successful bidder/contractor/Tenders mean who quote Lowest rates after evaluating thePart I and Part II of tender.**

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## **अस्वीकरण/ DISCLAIMER**

भारतीय रिज़र्व बैंक, सम्पदा विभाग, चंडीगढ़ ने इच्छुक पक्षों को कार्य की पृष्ठभूमि की जानकारी देने के लिए यह दस्तावेज़ तैयार किया है। जबकि भारतीय रिज़र्व बैंक ने इसमें निहित जानकारी को तैयार करने में उचित सावधानी बरती है और इसे सटीक मानते हैं, न तो भारतीय रिज़र्व बैंक और न ही इसके किसी भी प्राधिकरण या एजेंसियों और न ही उनके संबन्धित अधिकारियों, कर्मचारियों, एजेंटों या सलाहकारों में से कोई भी इस दस्तावेज़ में निहित जानकारी की पूर्णता या सटीकता के संबंध में कोई वारंटी या नुमाइंदगी, व्यक्त या निहित प्रदान करता है।

Reserve Bank of India, Estate Department, Chandigarh, has prepared this document to give background information on the work to the interested parties. While Reserve Bank of India has taken due care in the preparation of the information contained herein and believe it to be accurate, neither Reserve Bank of India nor any of its authorities or agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it. इस दस्तावेज़ का प्रयोजन सम्पूर्ण जानकारी प्रदान करने का नहीं है। इच्छुक पार्टियों से अपनी स्वयं की पूछताछ करना अपेक्षित है। इस ई-निविदा के प्रत्यर्थी को अपनी स्वयं की पूछताछ करने की आवश्यकता है और उन्हें केवल खाली ई-निविदा दस्तावेज़ों / फार्मों में निहित जानकारी पर भरोसा नहीं करना चाहिए। यदि उत्तरदाताओं द्वारा सम्यक उद्यम का पालन नहीं किया जाता है तो भारतीय रिज़र्व बैंक ज़िम्मेदार नहीं होगा।

The information is not intended to be exhaustive. Interested parties are required to make their own inquiries. Respondents to this tender are required to make their own inquiries and they should not rely solely on the information contained in the blank tender documents / forms. The Reserve Bank of India is not responsible if no due diligence is performed by the Respondents.

यह जानकारी इस आधार पर प्रदान की जाती है कि यह भारतीय रिज़र्व बैंक या इसके किसी भी प्राधिकरण या एजेंसियों या उनके संबन्धित अधिकारियों, कर्मचारियों, एजेंटों या सलाहकारों पर बाध्यकारी नहीं है।

The information is provided on the basis that it is non-binding on Reserve Bank of India or any of its authorities or agencies or any of their respective officers, employees, agents or advisors.

भारतीय रिज़र्व बैंक परियोजना के साथ आगे बढ़ने या परियोजना के विन्यास को बदलने, इस दस्तावेज़ में परिलक्षित समय सारिणी को बदलने या लागू होने वाली प्रक्रिया को बदलने का अधिकार सुरक्षित रखता है। यह रूचि व्यक्त करने वाले किसी भी पक्ष के साथ मामले पर आगे चर्चा करने से इनकार करने का अधिकार भी सुरक्षित रखता है। रूचि व्यक्त करने वाले व्यक्तियों या संस्थाओं को किसी भी प्रकार की लागत की प्रतिपूर्ति का भुगतान नहीं किया जाएगा।

Reserve Bank of India reserves the right not to proceed with the Project or to change the configuration of the Project, to alter the time table reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the matter further with any party expressing interest. No reimbursement of cost of any type will be paid to persons or entities expressing interest.

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**भारतीय रिज़र्व बैंक / Reserve Bank of India**  
**संपदा विभाग / Estate Department**  
**चंडीगढ़ / Chandigarh**

**ई-निविदा सूचना**

**भारतीय रिज़र्व बैंक, चंडीगढ़ के मुख्य कार्यालय भवन में क्षेत्रीय निदेशक सचिवालय की विद्युत वायरिंग और संबंधित कार्य**

चंडीगढ़ स्थित बैंक के मुख्य कार्यालय भवन में क्षेत्रीय निदेशक सचिवालय की विद्युत वायरिंग और संबंधित कार्य करने के लिए भारतीय रिज़र्व बैंक, चंडीगढ़, पात्र और इच्छुक फर्मों से ई-निविदाएं आमंत्रित करता है। कार्य की अनुमानित लागत ₹9.40 लाख मात्र (जी० एस० टी० सहित) है।

2. यह एक सीमित ई-निविदा है। केवल वे फर्म जो संपदा विभाग, भारतीय रिज़र्व बैंक, चंडीगढ़ में Electrical Works (Trade No. 9) में ₹10.00 लाख (श्रेणी III) तक के कार्यों के लिए सूचीबद्ध हैं, ई-निविदा प्रक्रिया में भाग ले सकेंगी। ई-निविदा दस्तावेज़ बैंक की वेबसाइट [www.rbi.org.in](http://www.rbi.org.in) पर डाउनलोड के लिए उपलब्ध है।

3. ई-निविदा दो भागों में ऑनलाइन प्रस्तुत की जाएगी। ई-निविदा के भाग- I में प्रस्तावित कार्य के लिए बैंक की मानक तकनीकी और वाणिज्यिक शर्तें होंगी, जिन पर निविदाकर्ता को सहमत होना होगा। ई-निविदा के भाग- II में बैंक की मात्राओं की अनुसूची निर्धारित की गयी है और निविदाकर्ता द्वारा मूल्य बोली ऑनलाइन प्रस्तुत की जाएगी।

4. पात्रता मानदंड को पूरा करने वाली फर्मों को कार्य के आवंटन के लिए विचार किए जाने हेतु **18 जुलाई 2025 को पूर्वाह्न 11:00 बजे** तक या उससे पहले सभी आवश्यक दस्तावेजों को <https://www.mstcecommerce.com/eproc> पर अपलोड करना होगा।

5. ई-निविदा के भाग-I को **18 जुलाई 2025 को अपराह्न 03:00 बजे** MSTC Portal पर खोला जायेगा। ई-निविदा की समय-सारणी निम्न अनुसार है:

क	ई-निविदा सं.	RBI/Chandigarh Office/Estate/7/25-26/ET/180	Regional
ख	निविदा प्रणाली	ई-प्रापण प्रणाली (ऑनलाइन <a href="https://www.mstcecommerce.com/eproc">https://www.mstcecommerce.com/eproc</a> पर भाग- I तकनीकी-वाणिज्यिक बोली तथा भाग-II मूल्य बोली)	
ग	अनुमानित लागत	₹9.40 लाख मात्र (रुपए नौ लाख चालीस हजार मात्र) (जी. एस.टी. सहित)	
घ	ई-निविदा दस्तावेज़ बैंक की वेबसाइट से डाउनलोड करने की प्रारम्भिक तिथि	11 जून 2025 को साँय 05:00 बजे से	
ङ	<a href="https://www.mstcecommerce.com/eproc">https://www.mstcecommerce.com/eproc</a> पर ई-निविदा (ऑनलाइट तकनीकी-वाणिज्यिक बोली और मूल्य बोली) प्रारंभ होने की तारीख	11 जून 2025 को साँय 05:00 बजे से	
च	बोली पूर्व बैठक की तिथि एवं समय	08 जुलाई 2025 को पूर्वाह्न 11:00 बजे स्थान: संपदा विभाग, तृतीय तल, मुख्य कार्यालय भवन, भारतीय रिज़र्व बैंक, सेंट्रल विस्टा, सेक्टर-17, चंडीगढ़	

छ	बयाना राशि	शून्य
ज	ई-निविदा (तकनीकी-वाणिज्यिक बोली एवं मूल्य बोली) बंद होने की तिथि	18 जुलाई 2025 को पूर्वाह्न 11:00 बजे तक
झ	ई-निविदा का भाग I (अर्थात तकनीकी-वाणिज्यिक बोली) खोलने की तारीख	18 जुलाई 2025 को अपराह्न 03:00 बजे यदि बोलीदाताओं द्वारा कोई विचलन प्रस्तुत नहीं किया गया तो भाग II उसी दिन खोला जाएगा। अन्यथा भाग II किसी अन्य तिथि पर खोला जाएगा जिसकी सूचना बोलीदाताओं को ईमेल के माध्यम से दी जाएगी।
	अंतरण फीस	अंतरण फीस का भुगतान एमएसटीसी भुगतान गेटवे / एनईएफटी माध्यम से एमएसटीसी लिमिटेड के पक्ष में किया जाएगा।

बैंक न्यूनतम निविदा को स्वीकार करने के लिए बाध्य नहीं है और किसी भी निविदा में पूर्ण या आंशिक रूप से स्वीकार करने का अधिकार सुरक्षित रखता है। बैंक बिना किसी कारण बताए सभी निविदाओं को अस्वीकार करने का अधिकार भी सुरक्षित रखता है।

यह नोटिस केवल सूचना के लिए प्रकाशित किया जा रहा है और इस सीमित निविदा में बोली लगाने के लिए यह खुला आमंत्रण नहीं है। इस निविदा में भागीदारी केवल आमंत्रण द्वारा है और चयनित खरीद इकाई के सूचीबद्ध ठेकेदारों तक सीमित है। अनचाहे प्रस्तावों को अनदेखा किया जा सकता है। हालांकि, जो ठेकेदार भविष्य में ऐसी निविदाओं में भाग लेना चाहते हैं, वे प्रक्रिया के अनुसार भारतीय रिज़र्व बैंक के पास नामांकन के लिए आवेदन कर सकते हैं।

कृते/-  
क्षेत्रीय निदेशक  
भारतीय रिज़र्व बैंक, चंडीगढ़



**भारतीय रिज़र्व बैंक / Reserve Bank of India**  
**संपदा विभाग / Estate Department**  
**चंडीगढ़ / Chandigarh**

**E-Tender Notice**

**Electrical wiring and allied works in Regional Director's secretariat at the Main Office Building of Reserve Bank of India, Chandigarh**

Reserve Bank of India, Chandigarh invites E-Tender from eligible and willing firms for undertaking the work of "*Electrical wiring and allied works in Regional Director's secretariat at Bank's Main Office Building in Chandigarh*". The estimated cost of work is **₹9.40 Lakh** (including GST) only.

2. It is a limited e-tender. Only those firms which are empanelled with Estate Department, Reserve Bank of India, Chandigarh in Electrical Works (Trade No. 9) for undertaking the work up to ₹10.00 Lakh (under Category III) are eligible to take part in the tender process. The tender document is available on the Bank's website [www.rbi.org.in](http://www.rbi.org.in) for download.

3. E-Tender shall be submitted online in two parts. Part-I of the e-tender will contain the Bank's standard technical and commercial conditions for the proposed work, which must be agreed to by the tenderers. Part-II of the e-tender will contain the Bank's schedule of quantities and tenderer's price bid to be submitted online.

4. The firms fulfilling the eligibility criteria should upload all the required documents at <https://www.mstcecommerce.com/eprocn> on or before **July 18, 2025, 11:00 AM** for consideration for the award of work.

5. Part-I of the e-tender will be opened on **July 18, 2025, at 03:00 PM** on MSTC website. The timeline of the e-tender is as follow:

A	E-Tender no	<b>RBI/Chandigarh Office/Estate/7/25-26/ET/180</b>	<b>Regional</b>
B	Mode of Tender	e-Procurement System (Online Part I - Techno-Commercial Bid and Part II - Price Bid through MSTC portal ( <a href="https://www.mstcecommerce.com/eprocn">https://www.mstcecommerce.com/eprocn</a> )	
C	Estimated cost	₹9.40 Lakh (Rupees Nine Lakh Forty Thousand only) (Including GST)	
D	Date of availability of E-Tender Document for download on RBI website	June 11, 2025, from 05:00 PM	
E	Starting Date of E-Tender for submission of Part-I (Techno-Commercial Bid) and Part-II	June 11, 2025, from 05:00 PM	

	(Price Bid) at <a href="https://www.mstcecommerce.com/eprocn">https://www.mstcecommerce.com/eprocn</a>	
F	Date and time of pre-bid meeting	July 08, 2025, at 11:00 AM Venue: Estate Department, 3 <sup>rd</sup> Floor, Main Office Building, Reserve Bank of India, Central Vista, Sector-17, Chandigarh
G	EMD Amount	NIL
H	Closing Date of e-tender for submission of Techno-Commercial Bid & Price Bid	July 18, 2025, till 11:00 AM
I	Date & time of opening of Part I (Techno-Commercial Bid)	July 18, 2025, at 03:00 PM Part II will be opened on same day if no deviation is submitted by bidders. Otherwise, the Part II will be opened on any other date which will be communicated to the eligible bidders through email.
J	Transaction Fee	Payment of transaction fee through MSTC payment gateway / NEFT in favour of MSTC Ltd

The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender. The Bank also reserves the right to reject all the tenders without assigning any reason thereof.

This notice is being published for information only and is not an open invitation to quote in this limited tender. Participation in this tender is by invitation only and is limited to the selected Procuring Entity's enlisted contractors. Unsolicited offers are liable to be ignored. However, contractors who desire to participate in such tenders in future may apply for enlistment with RBI as per procedure.

-SD-  
Regional Director  
Reserve Bank of India, Chandigarh

**भारतीय रिज़र्व बैंक  
संपदा विभाग  
चंडीगढ़**

**निविदा की अनुसूची**

a. कार्यों का विवरण	भारतीय रिज़र्व बैंक, चंडीगढ़ के मुख्य कार्यालय भवन में क्षेत्रीय निदेशक सचिवालय की विद्युत वायरिंग और संबन्धित कार्य के लिए ई - निविदा
b. ई-निविदा नंबर	RBI/Chandigarh Regional Office/Estate/7/25-26/ ET/180
c. निविदा का प्रकार	ई-प्रापण प्रणाली (ऑनलाईन <a href="https://www.mstcecommerce.com/eprocn">https://www.mstcecommerce.com/eprocn</a> पर भाग I - तकनीकी वाणिज्यिक बोली तथा भाग II - मूल्य बोली
d. वेबसाइट पर ई-निविदा शुरू होने एवं NIT उपलब्ध होने की तिथि	11 जून 2025 को साँय 05:00 बजे से
e. i) अनुमानित लागत  ii) बयाना राशि (EMD)  iii) लेन-देन शुल्क महत्वपूर्ण लेख	<b>₹9.40 लाख मात्र (रुपए नौ लाख चालीस हजार मात्र) (जी.एस.टी. सहित)</b>  <b>लागू नहीं</b>  MSTC भुगतान गेटवे के माध्यम से लेनदेन शुल्क का भुगतान या तो NEFT / RTGS द्वारा चालान के माध्यम से या MSTC लिमिटेड के पक्ष में नेट बैंकिंग / डेबिट कार्ड / क्रेडिट कार्ड के माध्यम से ऑनलाइन भुगतान द्वारा। भुगतान प्राप्त होने पर, सिस्टम स्वचालित रूप से भुगतान को अधिकृत करेगा। ई-प्रोक्योरमेंट में भाग लेने का शुल्क MSTC गेटवे / NEFT / RTGS के माध्यम से MSTC Limited के पक्ष में या MSTC Ltd. द्वारा सलाह के अनुसार मेसर्स MSTC लिमिटेड को दिया जाएगा।
f. ऑफ-लाइन प्री-बिड की अनुसूची	08 जुलाई 2025 को पूर्वाह्न 11:00 बजे स्थान: संपदा विभाग, तृतीय तल, मुख्य कार्यालय भवन, भारतीय रिज़र्व बैंक, सेंट्रल विस्टा, सेक्टर-17, चंडीगढ़
g. <a href="https://www.mstcecommerce.com/eprocn/">https://www.mstcecommerce.com/eprocn/</a> पर ऑनलाइन टेक्नो-कमर्शियल बिड और फाइनेंशियल बिड जमा करने के लिए ई-टेंडर शुरू होने की तिथि और समय	11 जून 2025 को साँय 05:00 बजे से

h. टेक्नो-कमर्शियल बिड और फाइनेंशियल बिड प्रस्तुत करने के लिए ऑनलाइन ई-निविदा के बंद होने की तिथि और समय	18 जुलाई 2025 को पूर्वाह्न 11:00 बजे तक
i. टेक्नो-कमर्शियल और मूल्य बोली के खुलने की तिथि और समय	18 जुलाई 2025 को अपराह्न 03:00 बजे यदि बोलीदाताओं द्वारा कोई विचलन प्रस्तुत नहीं किया गया तो भाग ॥ उसी दिन खोला जाएगा। अन्यथा भाग ॥ किसी अन्य तिथि पर खोला जाएगा जिसकी सूचना बोलीदाताओं को ईमेल के माध्यम से दी जाएगी।

**RESERVE BANK OF INDIA  
ESTATE DEPARTMENT  
CHANDIGARH**

**NOTICE INVITING TENDER (NIT)  
(Only through e-procurement)  
SCHEDULE OF TENDER (SOT)**

a. Name of Work:	<b>Electrical wiring and allied works in Regional Director's secretariat at Bank's Main Office Building in Chandigarh</b>
b. E-Tender No	RBI/Chandigarh Regional Office/Estate/7/24-25/ET/180
c. Mode of Tender	e-Procurement System (Online single part tender having Techno-Commercial Bid & Price Bid through <a href="http://www.mstcecommerce.com/eprocn/">www.mstcecommerce.com/eprocn/</a> of MSTC Ltd.)
d. Date and time of NIT available to parties to download	June 11, 2025 from 05:00 pm onwards
e. i) Estimated Cost of Work  ii) Earnest Money Deposit (EMD)  iii) Transaction Fee	<b>₹9.40 Lakh/-</b> (Rupees Nine Lakh Forty Thousand only)  <b>Not Applicable</b>  Payment of transaction fee through MSTC payment gateway either by NEFT/RTGS through challan or by Online payment through Net banking/Debit card/Credit card in favour of MSTC LIMITED. Upon receipt of payment, system will automatically authorize the payment.
f. Schedule of off-line pre-bid meeting	July 08, 2025 at 11:00 AM Venue: Estate Department, 3 <sup>rd</sup> Floor, Main Office Building, Reserve Bank of India, Central Vista, Sector-17, Chandigarh
g. Date of Starting of e-Tender for submission of on line Techno-Commercial Bid and price Bid at <a href="http://www.mstcecommerce.com/eprocn/">www.mstcecommerce.com/eprocn/</a>	June 11, 2025 from 05:00 pm onwards
h. Date and time of closing of online e-tender for submission of Techno-Commercial Bid & Price Bid.	July 18, 2025 on or before 11:00 A.M.
i. Date & time of opening of Techno-Commercial Bid & Price Bid.	July 18, 2025 at 03:00 P.M.

## निविदा फॉर्म

स्थल \_\_\_\_\_

दिनांक \_\_\_\_\_

क्षेत्रीय निदेशक,  
भारतीय रिज़र्व बैंक,  
संपदा विभाग,  
चंडीगढ़ -160017

महोदय,

हम एतद्वारा ज्ञापन में निर्दिष्ट कार्यों से संबंधित विवरणों तथा सामानों की मात्रा अनुसूची की जांच और उक्त ज्ञापन में निर्धारित स्थल का दौरा करने के पश्चात एवं निविदा को प्रभावित करने वाली समस्त आवश्यक जानकारी प्राप्त करने के पश्चात उक्त ज्ञापन में निर्धारित कार्यों को ज्ञापन के अनुसार निर्धारित समय-सीमा के भीतर सामानों की संलग्न मात्रा अनुसूची में वर्णित दरों से निष्पादित करने का प्रस्ताव करते हैं जो हर प्रकार से विवरणों तथा निविदा, करारनामा, विशेष शर्तों, सामानों की मात्रा अनुसूची, संविदा की शर्तों के अनुसार लिखित निर्देशों के अनुसार प्रावधानित सामग्री के साथ पूरा किया जाएगा तथा सभी अन्य मामलों में लागू होने वाली शर्तों के अनुसार पूरा किया जाएगा।

### ज्ञापन

(a)	कार्यों का विवरण	चंडीगढ़ स्थित बैंक के मुख्य कार्यालय भवन के तृतीय तल पर विद्युत वाइरिंग एवं संबंधित कार्य
(b)	अनुमानित लागत	₹9.40 लाख मात्र (रुपए नौ लाख चालीस हजार मात्र) (जी० एस०टी० सहित)
(c)	बयाना राशि	लागू नहीं
(d)	प्रतिशत, यदि कोई हो, जिसकी बिलों में से कटौती की जाएगी	5% अनुबंध मूल्य का
(e)	कार्य प्रारंभ करने का लिखित आदेश प्राप्त होने की तारीख के दसवें दिन से कार्य पूरा करने के लिए नियत समय-सीमा	90 दिन
(f)	अंतरिम प्रमाण पत्र/भुगतान के लिए काम का न्यूनतम मूल्य	₹5 लाख

2. यदि इस निविदा को स्वीकार कर लिया जाता है तो हम एतद्वारा इसके साथ संलग्न संविदा की सभी लागू होने वाली शर्तों एवं प्रावधानों का पालन करने और उनका उल्लंघन होने पर उक्त शर्तों के अनुसार उल्लिखित धनराशि जब्त करने एवं भारतीय रिज़र्व बैंक को भुगतान करने के प्रति अपनी सहमति देते हैं।

भवदीय,  
ठेकेदार का मुहर सहित हस्ताक्षर

## Form of Tender

Place \_\_\_\_\_

Date \_\_\_\_\_

Regional Director  
Reserve Bank of India  
Chandigarh - 160017

Dear Sir,

Having examined the specification and schedule of quantities relating to the works specified in the memorandum hereinafter set out and having visited and examined the site of the works specified in the said memorandum and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached schedule of quantities and in accordance in all respects with the specifications and instructions in writing referred to in conditions of tender, the Articles of Agreement, Special Conditions, Schedule of Quantities and Conditions of Contract and with such materials as are provided for, by, and in all other respects in accordance with such conditions so far as they may be applicable.

### MEMORANDUM

(a)	Description of works	<b>Electrical wiring and allied works in Regional Director's secretariat at Bank's Main Office Building in Chandigarh</b>
(b)	Estimated cost	<b>₹9.40 lakh</b>
(c)	Earnest Money	<b>Not Applicable</b>
(d)	Percentage, if any, to be deducted from bills	5%
(e)	Time allowed for completion of the work from tenth day from date of award of work.	90 days
(f)	Minimum value of work for interim certificate/payment	₹5 Lakh

2. Should this tender be accepted, I/We hereby agree to abide by and fulfil the terms and provisions of the said Conditions of Contract annexed hereto so far as they may be applicable or in default thereof to forfeit and pay to the Reserve Bank of India the amount mentioned in the said conditions.

Yours faithfully,

Signature of Contractor with stamp

## **Section I**

### **Important Instructions Regarding E-tender**

This is an e-procurement event of Reserve Bank of India, Chandigarh. The e-procurement service provider is MSTC Limited.

You are requested to read and understand the Notice Inviting Tender and subsequent Corrigendum, if any, before submitting your online tender.

1.	<p><b>Process of E-tender :</b></p> <p><b>A) Registration:</b> The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC/RBI, CHANDIGARH is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p><b>SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE ONLY AT</b>  <a href="https://www.mstcecommerce.com/eprocn/">https://www.mstcecommerce.com/eprocn/</a></p> <p>1).Vendors are required to register themselves online with <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a>→ e-Procurement→PSU/Govt.Depts→ RBI Register as Vendor Filling up details and creating own user id and password→ Submit.</p> <p>2).Vendors will receive a system generated mail confirming their registration in their email which has been provided while filling the registration form. In case of any clarification, please contact MSTC/RBI, CHANDIGARH, (before the scheduled time of the e- tender).</p> <p><b>1. Contact person (MSTC): MSTC Chandigarh</b></p> <div style="border: 1px solid black; padding: 5px;"> <p>i) MSTC help desk: 07969066600</p> <p>ii) Mr Keshav Arora, Deputy Manager, <a href="mailto:cdgopn1@mstcindia.in">cdgopn1@mstcindia.in</a>; 9830430434,</p> <p>iii) Mr Pankaj Kumar, Deputy Manager, <a href="mailto:cdgopn2@mstcindia.in">cdgopn2@mstcindia.in</a>, 7229068247</p> <p>Google hangout ID- (for text chat)- <a href="mailto:mstceproc@gmail.com">mstceproc@gmail.com</a>.</p> <p>The bidders can also submit their issues vide e-mail at <a href="mailto:helpdesk@mstcindia.co.in">helpdesk@mstcindia.co.in</a></p> </div>
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**Contact person (RBI Chandigarh):**

Nishant Pandey  
Assistant Manager

[nishantpandey@rbi.org.in](mailto:nishantpandey@rbi.org.in)  
8866503556

Apoorv Singh Sachan  
Junior Engineer

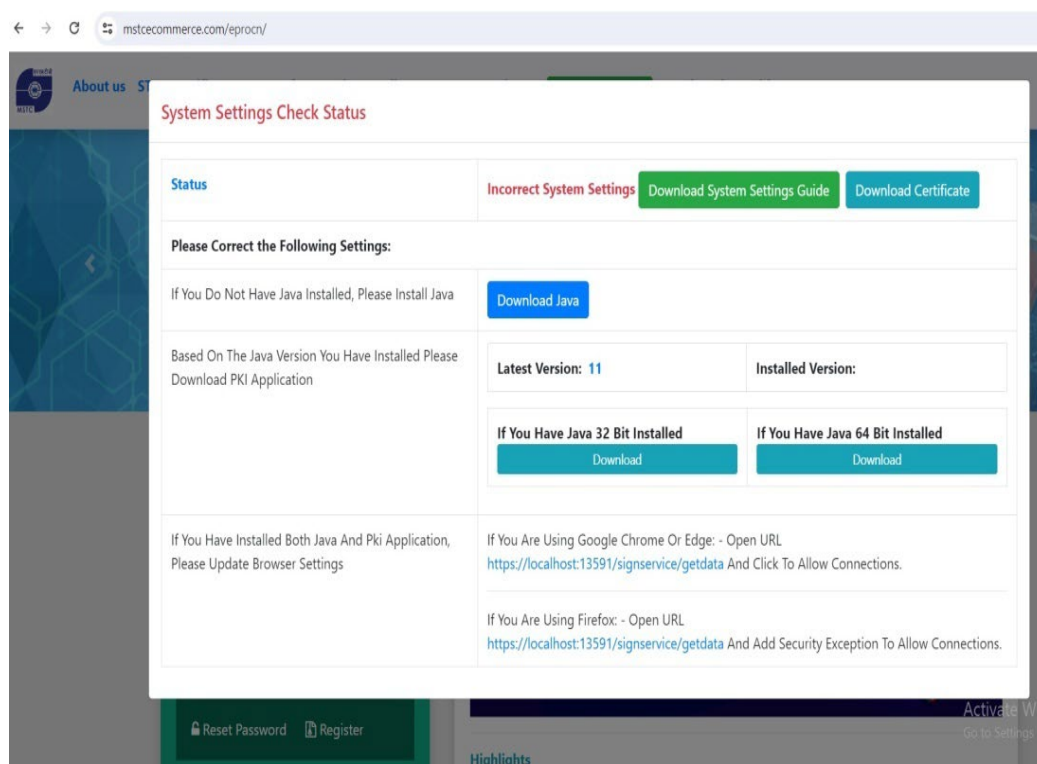
[apoorvsachan@rbi.org.in](mailto:apoorvsachan@rbi.org.in)  
8424058450

**B) System Requirement:**

- i) Windows XP-SP3 & above/Windows 7 Operating System
- ii) IE-7 and above Internet browser.
- iii) Signing type digital signature
- iv) JRE 7 update 9 and above software to be downloaded and installed in the system.

To enable ALL active X controls and disable 'use pop up blocker' under Tools→Internet Options→ custom level

For more details, vendor may refer to the **Vendor Guide** and **FAQ** available at [www.mstcecommerce.com/eproc/](http://www.mstcecommerce.com/eproc/).



2.

The Techno-commercial Bid and the Price Bid shall have to be submitted online at <https://www.mstcecommerce.com/eproc/>. E-tenders will be opened electronically on specified date and time as given in the E-tender.

**Note:**

The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However, in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is

	still considered high, action as per prevailing instruction/guideline shall be taken.
3.	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
4.	<p><b><u>Special Note towards Transaction fee</u></b>: Payment of Transaction fee by NEFT in favour of MSTC Limited. The Bank details, format etc., for sending Transaction fee by NEFT to MSTC is detailed below.</p> <p>After making the payment for transaction fee, the vendor should enter the transaction fee details by using the “Transaction Fee entry” Link under “My Menu” in the vendor login. Here the vendor may select the particular tender in which they want to participate by clicking on the tick box at the right and then Clicking on the “Submit” Button at the bottom of the page. Then the page appears where the vendors are required to fill up the transaction details, namely the UTR No, Date of Transaction, And the Remitting Bank in the given fields and then clicking on the “Confirm” Button.</p> <p><b>NOTE</b> : The bidders should submit the transaction fee well in advance before the last date of submission of tender as they will be activated for bid submission only after receipt of transaction fee by MSTC.</p> <p>Vendors are advised not to deposit cash in bank as it becomes difficult to ascertain the details of the remitter from such cash transactions.</p> <p>Bidders may please note that the transaction fee should be deposited by debiting the account of the bidder only; transaction fee deposited from or by debiting any other party’s account will not be accepted. <b>Transaction fee is non-refundable.</b></p> <p>In case of failure to make payment towards Transaction fee for any reason, the vendor, in term, will not have the access to online e-tender.</p>
5.	<p>Bidder(s) are advised to make remittance of tender fee and EMD if any to Reserve Bank of India, Chandigarh as advised in the NIT.</p> <p>Vendors are instructed to use <b>Upload Documents</b> link in My menu to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.</p> <p>Once documents are uploaded in the library, vendors can attach documents through <b>Attach Document</b> link against the particular tender. Please note that if the documents are not attached to any tender, the same cannot be downloaded by RBI Chandigarh and it will be deemed that the vendor has not submitted the documents. For further assistance please follow instructions of vendor guide.</p>
6.	All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by RBI, CHANDIGARH as well as by MSTC (e-procurement service provider). Hence the bidders are required to ensure that their email address provided is valid and updated at the stage of registration of vendor with MSTC (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

7.	<p>(i) Please note that there is no provision to take out the list of parties downloading the tender document from the web site mentioned in NIT. As such, bidders are requested to see the web site once again before the due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. <b>The responsibility of downloading the related corrigenda, if any, will be of the bidders only.</b></p> <p>(ii) No separate intimation in respect of corrigendum to this NIT (if any) will be sent to tenderer (s) who have downloaded the documents from web site. Please see website <a href="http://www.mstcecommerce.com/eprocn/">www.mstcecommerce.com/eprocn/</a> of MSTC Ltd.</p>
8	E-tender cannot be accessed after the due date and time mentioned in NIT.
9.	<p><b><u>Bidding in e-tender</u></b></p> <ul style="list-style-type: none"> <li>a) Bidder(s) need to submit necessary Transaction fee separately for the e-tender. Transaction fees are non-refundable.</li> <li>b) The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.</li> <li>c) The bidder(s) who have submitted the above fees can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> → e-procurement → PSU /Govt Depts →RBI Login →My menu→ Auc Floor Mgr.→ live events →Selection of the live event→ Techno Commercial Bid.</li> <li>d) The bidder should allow to run an application namely enApple by accepting the risk and clicking on run. This exercise has to be done twice immediately after reaching the bid floor. If this application is not run, then the bidder will not be able to save/submit his bid. (For details refer vendor guide &amp; FAQ).</li> <li>e) First the vendor needs to fill up the Commercial specification if any and save it. Then the vendor should fill up the Techno-commercial bid. After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to filled up and then bidder should click on "save" to record their price bid. Then once both the Techno-Commercial bid &amp; price bid has been saved, the bidder can click on the "Final Submission" button to register their bid</li> </ul> <p><b>NOTE:</b> - After clicking the final submission two more options will show up, "Withdraw bid" and "Delete bid". If the vendor wants to withdraw its bid permanently then they should click withdraw bid link. He/she will not be able to bid again. If the vendor wants to delete the bid after final submission and re submit the bid then he/she should click delete bid and resubmit the same and again click final submission</p> <ul style="list-style-type: none"> <li>f) In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.</li> </ul>

	<p>g) During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.</p> <p>h) The e-tender floor shall remain open from the pre-announced date &amp; time and for as much duration as mentioned above.</p> <p>i) All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply/work. Such successful tenderer shall be called hereafter <b>SUPPLIER / CONTRACTOR</b>.</p> <p>j) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.</p> <p>k) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>l) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms &amp; conditions for the tender.</p> <p>m) Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.</p>
10.	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
11.	No deviation to the technical and commercial terms & conditions are allowed.
12.	RBI, CHANDIGARH has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website <a href="http://www.mstcecommerce.com/eprocn/">www.mstcecommerce.com/eprocn/</a> of MSTC Ltd.
14.	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
15	The bid will be evaluated based on the filled-in technical & commercial formats.
16.	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, Punitive action including suspension and banning of business can also be taken against defaulting bidders.

## **Section II - General Instructions to Contractors and Special Conditions**

1. (a) Tenders shall be prepared and submitted online by filling all requisite data and uploading all necessary documents/attachments/enclosures/annexures on MSTC Portal. Any other mode of tender will not be accepted.

(b) E-tender shall be submitted on MSTC portal not later than **11:00 A.M. on or before July 18, 2025**. Part I of the E-Tender will be opened at **03:00 p.m. on July 18, 2025**.

2. (a) The Bank discourages the stipulation of any additional conditions by the tenderer. However, in case the tenderer has queries regarding commercial/technical specification, he should visit the office and discuss with respective desk officer/Engineer and get clarified for the same to his satisfaction.

(b) E-tender will be opened at **03:00 p.m. on July 18, 2025**, the scheduled date of opening of the tenders in the presence of tenderers or their authorized representatives [along with letter of authority]. The contractor are advised to contact Bank officials over telephone or in person for any clarifications or understanding of the tender items. Bank discourages loading of any techno-commercial condition and Bank's decision in the matter is final.

3 (a) Tenders shall remain open to acceptance by the Bank for a period of three months from the date of opening the tender which period may be extended by mutual agreement and the tenderer shall not cancel or withdraw the tender during this period.

(b) The tenderer must use only forms issued by the Employer to upload the tender.

4. (a) The rates shall be firm and valid for the entire duration of the contract and / or extension thereof and shall not be subject to exchange variations, labour conditions, fluctuations in railway freights or any conditions whatsoever.

(b) The rates quoted in the tender shall include all charges including packing, transportation, loading, unloading, delivery at site, providing and fixing and including GST.

(c) The rates quoted in the tender shall include all charges for clearing of site after completion, debris collections, erection of debris chutes if necessary, dismantling and taking away the debris outside the compound (as per the rules and regulations of municipal authorities) from time to time as directed by Bank so as to keep the surrounding neat & clean, all applicable centring, boxing, staging, scaffolding, planking, timbering, fencing, hoarding, plant and equipment, storage sheds, watching and lighting, by night as well as day including Sundays and Holidays, protection of the public and safety of adjacent roads, streets, pavements, walls, houses, buildings and all other erections, matters and things and the contractor shall take down and remove any or all such centring, scaffolding, staging, planking, timbering, strutting, shoring etc., as occasion shall require or when ordered so to do, and fully reinstate and make good all matters and things disturbed during the execution of work and to the satisfaction of the Bank.

(d) Water supply and electrical supply will be provided by the Bank free of cost from the available common convenient point. But the Contractor should make his own arrangements for further distribution.

(e) Labourers will **not be allowed** to stay at site after working hours.

(f) Each of the tender documents should be signed by the person or persons submitting tender in token of his/her/their having acquainted himself/herself/themselves with the General Conditions of Contract, Specifications, and Special Conditions etc. as laid down. Any tender with any of the documents not so signed will be rejected.

(g) The tender submitted on behalf of a firm shall be signed by all the partners of the firm or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract. Otherwise the tender may be rejected by the Bank.

5. The Reserve Bank of India does not bind itself to accept the lowest or any tender and reserves to itself, the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reasons for doing so.

6. On receipt of intimation from the Employer of the acceptance of his/their tender, the successful tenderer shall be bound to implement the contract and within fourteen days thereof the successful tenderer shall sign an agreement in accordance with the draft agreement and the schedule of conditions but the written acceptance by the Reserve Bank of India of a tender will constitute a binding contract between the Reserve Bank of India and the person so tendering, whether such formal agreement is or is not subsequently executed. The Contract shall be executed in duplicate. Original copy will remain in the custody of Employer and the second set of copy will remain in the custody of contractor. The agreement shall be made on necessary stamp paper (having equal to applicable stamp duty in the UT of Chandigarh) and the cost of necessary stamp duty on both the document shall be borne solely by the contractor.

(a) As security for the due fulfilment of the contract under clause 7 of General Instructions to Tenderers, 5% of the total value of work done will be withheld from each running A/c bill by the Bank as Retention Money (RM). The R.M. amount shall be released without any interest after successful completion of one year i.e. "Defect Liability Period" from the date of virtual completion certificate provided all the defects pointed out during DLP are rectified satisfactorily. The security deposit of the successful tenderer and R.M. will be forfeited if he/she/they fails to comply with any of the conditions of contract. No interest will be paid on Security Deposit and Retention Money withheld by the Bank.

(b) All compensation or other sums of money payable by the Contractor to the Employer under the terms of this Contract may be deducted from his security deposit if the amount so permits and the Contractor shall, unless such deposit has become otherwise payable, within ten days after such deduction, make good in cash the amount so deducted.

7. The Contractor shall not assign the Contract. He/she shall not sublet any portion of the Contract except with the written consent of the Employer. In case of breach of these conditions, the Employer may serve a notice in writing on the contractor rescinding the Contract whereupon the security deposit shall stand forfeited to the Employer, without prejudice to his other remedies against the contractor.

8. The successful tenderer shall make payment to his/her workmen strictly in accordance with the Minimum Wages Act (Central Government) and shall comply all the provision of the Contract Labour Act and shall keep and maintain all necessary documents / records for inspection from time to time. The payment to the workmen shall be made only through online mode/NEFT. Reserve Bank may seek the documentary evidence on a random basis to ensure compliance.

9. A schedule of probable quantities in respect of each work and specifications accompany these Special Conditions. The schedule of probable quantities is liable to alteration by omissions, deductions or additions at the discretion of the Employer.

10. The tenderer must obtain for himself/herself on his/her own responsibility and at his/her own expense, all the information which may be necessary for the purpose of making a tender for entering into a contract and must inspect the site of work and acquaint himself with all local conditions, means of access to the work, nature of the work and all matters pertaining thereto.

11. The rates quoted in the tender shall include all charges for double scaffolding, centring, hire for any tools and plants, sheds for material, marking out and clearing of site, watering as mentioned in the specifications. The rates quotes shall be deemed to be for the finished work to be measured at site.

12. The Contractor should note that unless otherwise stated, the tender is strictly on item rates basis and his/her attention is drawn to the fact that rates for each and every item should be correct, workable and self-supporting. The quantities in the Schedule of Quantities approximately indicate the total extent of work but may vary to any extent and may even be omitted thus altering the aggregate value of the Contract. However, during actual execution of work if the quantities of any of the items of work exceeds by more than 25% of the tender quantities, the quantities of such items executed with the concurrence of the employer, in excess of 25% of the tender quantity shall be considered as an extra item of work for which the Contractors shall submit fresh rates supported by rate analysis worked on the actual cost basis plus 15% towards establishment charges, contractor's overhead and profit. If any of the items of work is omitted from the accepted tender at the sole discretion of the employer, the contractor shall not be entitled to any claim on this account. The Contractor may, when authorized, and shall, when directed, in writing by the Employer add to, omit from or vary the works shown upon the drawings or described in the specification, or included in the Schedule of Quantities, but the

Contractor shall make no addition, omission or variation without such authorization or direction.

13. Time allowed for carrying out the work as mentioned in the Memorandum shall be strictly observed by the Contractor and it shall be reckoned from the 10<sup>th</sup> day of written order to commence the work is issued. The work shall throughout the stipulated period of the Contract be proceeded with all due diligence and if the Contractor fails to complete the work within the specified time (90 days), he/she shall be liable to pay compensation as defined in clause 25<sup>th</sup> of the Section III "Conditions herein before referred to". The tenderer shall before be commencing work prepare a detailed work program which shall be approved by the Employer.

14. The Contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing the work; whatever the cause of delays may be, including delays arising out of modification to the work entrusted to him or in any sub-contract connected therewith or delays in awarding contracts for other trades of the project or in commencement or completion of such works or in procuring Government controlled or other building materials or in obtaining water and power connections for construction purposes or for any other reason whatsoever and the Employer shall not be liable for any claim in respect thereof. The Employer does not accept liability for any sum besides the tender amount, subject to such variations as are provided for herein.

15. The successful tenderer is bound to carry out any items of work necessary for the completion of the job even though such items are not included in the quantities and rates. Schedule of instructions in respect of such additional items and their quantities will be issued in writing by the Employer. No claim for an extra shall be allowed unless it shall have been executed under provisions hereof or with the concurrence of the Employer as herein mentioned. Extra is herein referred to as authorized extra and shall be made in accordance with the provisions in clause 20 described under Section III "Conditions herein before referred to".

16. The successful tenderer must co-operate with the other Contractors appointed by the Employer so that the work shall proceed smoothly with the least possible delay and to the satisfaction of the Employer.

17. Insurance: The contractor shall, at his own expense, effect and maintain till issue of the virtual completion certificate under this contract, with an insurance company approved by the employer the insurance policies as described in clause 24(b) under Section III "Conditions Hereinbefore Referred To".

18. Errors, Omission and Descriptions:

(a) Between the written description of the item in the specifications and the detailed descriptions in the schedule of quantities of the same item, the later shall be adopted.

(b) Between the duplicate/subsequent copies of the tender and original tender, the original shall be taken as correct.

(c) In all cases of omissions and/or doubts or discrepancies in any item or specification a reference shall be made to the Employer whose elucidation, elaboration or decision shall be considered as authentic. The Contractor shall be held responsible for any errors that may occur in the work through lack of such reference and precaution.

19. All disputes and differences of any kind whatever arising out of or in connection with the contract or the carrying out of the works shall be settled as described under clause 33 of Section III "Conditions Hereinbefore Referred To".

20. Contract Labour License: Necessary contract license for deploying contract labour (as per prevailing contract labour Act 1970) shall be obtained from the central labour authorities.

21. All safety measures as per the safety code of tender shall be strictly adhered.

22. The security deposit of the successful tenderer will be forfeited if he fails to comply with any of the conditions of the Contract.

I/We hereby declare that I/We have read and understood the above instructions for the guidance of tenderers.

Place:

Signature and Seal of Tenderer:

Date :

## **Safety Code**

1. There shall be maintained in a readily accessible place, first aid appliances including adequate supply of sterilized dressings and cotton wool.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from ground.
4. No portable single ladder shall be over 8 meters in length. The width between the said rails shall not be less than 30 cms (clear) and the distance between two adjacent rungs shall not be more than 30 cms. When a ladder is used, an extra mazdoor shall be engaged for holding the ladder.
5. The excavated material shall not be placed within 1.5 meters of the edge of the trench or half of the depth of trench whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.
6. Every opening in the floor of a building or in a working platform be provided with suitable means to prevent the fall of persons or materials by providing fencing or railing whose minimum height shall be one meter.
7. No floor, roof or other part of the structure shall be so overloaded with debris or materials as to render it unsafe.
8. Workers employed on mixing and handling materials such as asphalt, cement mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand gloves.
9. Those engaged in welding works shall be provided with welder's protective eye shields and gloves.
10. (i) No paint containing lead or lead products shall be used except in the form of paste or readymade paint.  
(ii) Suitable facemasks should be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
11. Overalls shall be supplied by the Contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during the periods of cessation of work.
12. Hoisting machines and tackle used in the works, including their attachments anchorage and supports shall be in perfect condition.
13. The ropes used in hoisting or lowering material or as a means of suspension shall be of durable quality and adequate strength and free from defects.
14. Safety belts, helmets & appropriate foot wares shall be used while working on the scaffolding for the works at different height.

## **FIRE SAFETY CODE**

- a) Cutting / drilling machine and other electrically operated equipment used at site shall be plugged into correctly rated electrical outlets.
- b) Only ISI marked 3-pin plug and other appliances and equipment shall be used.
- c) Electrical power cables/wires used shall not have any joints and shall be properly rated.
- d) All electrical appliances, i.e., welding, drilling, cutting machine etc. shall be safely and securely earthed to prevent leakage current while in operation.
- e) Two buckets of water and sand shall be kept in an easily accessible area on the site.
- f) Fire extinguishers recommended shall be kept on the site. Used paint drums shall be stored in specified store only after closing them properly.
- g) Personal protective equipment such as safety shoes, hand gloves, welder's mask, ear plug etc. depending upon the requirement of the work shall be provided by the contractor to the workmen to prevent occupational health hazards.
- h) The safety belt shall be provided by the contractor and used by the workmen while working from height for more than 10 feet from Ground level.
- i) None of the passages near lift lobby and staircases lobby shall be used for stacking / dumping any kind of materials/waste.
- j) None of the fire extinguishers shall be removed/shifted from its designated location.
- k) Power supply shall be switched off from the mains when equipment is not in use.
- l) Any debris generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner.

Place:

Date:

Signature of the tenderer:

Address:

**PREAMBLE**  
**Special Instructions to the Bidders**

1. The workmen will not be allowed to stay within the premises during night.
2. The Contractor shall submit the addresses, personal details and photographs of their workmen being engaged by them for the said work to the Bank for obtaining Entry passes. Workmen will be allowed to enter the premises only on producing the photo passes issued by the Bank. The contractor, his staff and the labourers /workers will have to comply with the security regulations of the Bank.
3. Before quoting the rate for all tender items, the contractor may visit the site and get himself/herself acquainted with site condition and understand scope, nature of work, location, lead and lift, transportation, security requirement etc. to have beforehand information.
4. The water required for the work or workmen can be availed from the available source at site free of cost. The Contractor has to make his own arrangements to take the supply to the requisite position.
5. The electric power required for the work can also be similarly drawn from the Electric supply from the available source by the Bank at free of cost. RCCB to be procured by the contractor for safety purpose. The Contractor has to make his own arrangements to take the supply to the requisite locations. It will be ensured by the contractor that the entire work site is properly illuminated at all time with due safety measures when the work is in progress with properly insulated wiring/cables joints to avoid any untoward incident during work execution period.
6. The entire materials for the work shall be brought to the working area through the available staircase passage only during specified time of working hours, as per instructions of Bank's Engineer without any / least disturbance normal working of the Bank.
7. The bidder may please note that the work has to be carried out in an occupied building during normal working hours/restricted hours without causing any inconvenience to the other office area. The rates quoted for each item shall be quoted accordingly. The Bidder may please also note that, the work has to be carried out during the day time or as per the Bank's instructions. All dismantling work and work generating noise shall be done during the day time and on holidays and if need be, day time work may have to be done on restricted hours. Contractor shall consider the above aspect while quoting the rates.
8. Neat housekeeping always is the responsibility of the Contractor. The debris / dust or any waste generated out of the above work shall be cleaned as frequently as required from floors, staircase, lobby etc. and debris collected in bags shall be stored at the specified place inside the Bank's Premises, as per the instructions of the Bank's Engineer. The bidder shall remove all the debris stored at the specified place outside the Bank's premises at no extra cost to Bank and dumped in to authorised Municipal Dumping Yard when the accumulated waste is around one truck load or earlier, if instructed by Bank's Engineer. The Contractor shall be solely responsible for any penal action/ penalties levied by Municipal authorities for violation of their rules/ regulations in this regard.

9. Care shall be taken that other area may be kept intact while executing the said job. If anything is damaged, the same shall be rectified to the satisfaction of the Bank at no extra cost.
10. The successful bidders shall include, in the quoted price, all allied misc. civil works such as chasing in wall, drilling holes etc. and make the surface good after grouting etc. At the time of handing over the site, any damages, scratches, dents or such defects noticed shall be got rectified to the satisfaction of the Bank and as directed without any extra to the Bank by the Contractor.
11. The successful contractor shall also be responsible for the safety and security of all their materials and for ensuring / following fire prevention steps always in the working premises including their part of the work.
12. The contractor shall depute a qualified and experienced supervisor always during execution of the work. No work shall be carried out at site in unsupervised manner.
13. The contractor shall use only approved brands of materials as per the Annexure/tender.
14. The contractor will have to arrange the services of authorized technical official of the manufacturer whose materials have been selected / approved by the Bank for the said work who may regularly visit and inspect the materials supplied/ available at site and the method of its uses/ application and will be required to submit a report on the manufacturer's letterhead, under official seal, indicating the genuineness of the material and whether the materials are being used as per the Manufacturer's Specifications.
15. The successful bidder shall make necessary arrangement to protect & cordon off the work area by appropriate barricading/ covering the work area suitably with ply boards / construction net etc. The successful bidder shall also be required to provide proper capital notice boards at conspicuous places.
16. The bidders shall quote their rates taking in to account all the above instructions and conditions of the contract.
17. After completion of work, bill may be submitted along with certificate of Manufacturer that the work is supervised and completed satisfying manufacturer's specifications.
18. The rate quoted shall be inclusive of GST, transportation etc. for tender items.

**Place:**

**Signature and Seal of Tenderer**

**Date**

### **Section III: THE CONDITIONS HEREIN BEFORE REFERRED TO**

1. In construing these conditions, the Specification, Schedule of Quantities and Contract Agreement, the following words shall have the meanings herein assigned to them except where the subject or context otherwise requires.

- (a) "Employer" Shall mean Reserve Bank of India and shall include its assigns and successors.
- (b) "Contractor" Shall mean \_\_\_\_\_ and shall include his/her/their Legal representative assigns or successors.
- (c) "Site" Shall mean the site of the contract works including any building and erections thereon and any other land (inclusively) as aforesaid allotted by the Employer for the Contractor's use.
- (d) "This Contract" Shall mean the Articles of Agreement, the Special Conditions, the Conditions, the Appendix, Schedule of Quantities and Specifications attached hereto and duly Signed.
- (e) "Notice in Writing" Or written notice shall mean a notice in written, typed or printed characters sent (unless delivered personally or otherwise proved to have been received) by registered post to the last known private or business address or registered office of the addressee and shall be deemed to have been received when in the ordinary course of post it would have been delivered.
- (f) "Act of Insolvency" Shall mean any act of Insolvency as defined by the Presidency Towns Insolvency Act, or the Provincial Insolvency Act or any Act amending such original.
- (g) "The Works" Shall mean the Electrical wiring and allied works in Regional Director's secretariat at Bank's Main Office Building in Chandigarh as provided herein.

Words importing persons includes firms and corporations. Words importing the singular only also include the plural and vice versa where the context requires.

2. The Contractor shall carry out and complete the said work in every respect in accordance with this Contract and with the directions of and to the satisfaction of the Employer. The Employer may in his absolute discretion and from time to time issue further written instructions, details, directions and explanations which are hereafter collectively referred to as "Employer's Instructions" in regards to :
- (a) The variation or modification of the quality or quantity of works or the addition or omission or substitution of any work.
  - (b) Any discrepancy in the drawing or between the Schedule of Quantities and/or drawing and/or Specifications.
  - (c) The removal from the site of any materials brought thereon by the Contractor and the Substitution of any other material therefore.

- (d) The removal and/or re-execution of any work executed by the Contractor.
- (e) The dismissal from the works of any person employed thereupon.
- (f) The opening up for inspection of any work covered up.
- (g) The amending and making good of any defects under Clause 23 hereof.

The Contractor shall forthwith comply with and duly execute any work comprised in such Employer's instructions provided always that verbal instructions, directions and explanations given to the Contractor or his representatives upon the works by the Employer shall if involving a variation, be confirmed in writing by the Contractor within seven days, and if not dissented from in writing within a further seven days by the Employer, such shall be deemed to be Employer's Instructions within the scope of the Contract.

3. The Agreement shall be executed in duplicate. Original copy will remain in the custody of Employer and the second set of copy will remain in the custody of contractor. The agreement shall be made on necessary Stamp paper (having equal to applicable stamp duty in the UT of Chandigarh) and the cost of necessary stamp duty on both the document shall be borne solely by the contractor.
4. (a) **Contractor to conform to local laws:** The Contractor shall provide everything necessary for the proper execution of the works according to the intent and meaning of the Schedule of Quantities and Specification taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred there from, and if the Contractor finds any discrepancy in the Schedule of Quantities and Specification, he/she shall immediately and in writing refer same to the Employer who shall decide which is to be followed.

The Specification that may be necessitated by so conforming give to the Employer written notice, specifying the variation proposed to be made and reason for it, and apply for instructions thereon. In case the Contractor shall not within ten days receive such instructions, he/she shall proceed with the work, conforming to the provisions, regulations and bye-laws, in question and any variation so necessitated shall be dealt with under Clause No.16.

5. The Contractor shall bring to the attention of the Employer all notices required by the said Acts, Regulations and Bye-Laws to be given to any Authority and pay to such Authority, or to any Public Office all fees that may be properly chargeable in respect of the works, and lodge the receipts with the Employer.

The Contractor shall indemnify the Employer against all claims in respect of patent rights, and shall defend an actions arising from such claims and shall himself pay all royalties, license fees, damages, cost and charges of all and every sort that may be legally incurred in respect thereof.

6. The Contractor shall maintain in a readily accessible place, first aid appliances including an adequate supply of sterilized dressings and cotton wool. In case of

injury, arrangement should be made by the Contractor to take the injured person to the nearest hospital without loss of time.

7. Suitable and strong scaffolding should be provided for workmen for all works that cannot be safely done from ground or from solid construction. When a ladder is used, an extra mazdoor shall be engaged by the Contractor for holding the ladder. No portable single ladder shall be over 8 meters in length. The width between the side rails shall be not be less than 30 cm (clear) for length up to 3 meters, for every additional meter, 5 cm increase in width shall be provided. The distance between two adjacent rungs shall not be more than 30 cm.
8. Adequate precautions shall be taken to prevent danger from electrical equipment. No material on the site of work shall be so stacked or place as to cause danger or inconvenience to any person or the public. The Contractor shall provide all necessary fencing and lights to protect the public from accident and shall be bound to bear the expenses of defence of every suit, action or other proceeding at law that may be brought by any person for injury sustained owing to neglect of the above precaution and to any damages and cost which may be awarded in any such suit, action or proceedings to any such person.
9. (i) No paint containing lead or lead products shall be used except in the form of paste or readymade paint.  
(ii) Suitable facemasks should be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
10. **Contractor responsible for bad work:** The Contractor shall set out the works and shall be responsible for the proper works without causing any inconvenience to Bank's working / residents.
11. **Materials & workmanship to conform to description:** All materials and workmanship shall so far as procurable be of the respective kinds described in the Schedule of Quantities and/or Specifications and in accordance with the Employer's instructions, and the Contractor shall upon the request of the Employer furnish him with all invoices, accounts, receipts and other vouchers to prove that the materials comply therewith. The Contractor shall at his own cost arrange for and carry out any test/s of any materials which the Employers may require.  
During the manufacturing/ fabrication process, the Bank's Engineer/ representatives may visit factory for inspection to ensure the compliance of tender specifications as and when intimated. The contractor shall make necessary arrangements for factory inspection for such visit/s.
12. The Contractor shall give all necessary personal superintendence during the execution of work, and as long thereafter as the Employer may consider necessary until the expiration of the "Defects Liability Period" stated in the Appendix hereto. The Contractor shall also during the whole time the works are in progress employ a competent representative who shall be constantly in attendance at the works while the men are at work. Any direction explanations,

instructions or notices given by the Employer to such representative shall be held to be given to the Contractor.

13. The Contractor shall on the request of the Employer immediately dismiss from the works any person employed thereon by him/her who may, in the opinion of the Employer, be incompetent or misconducts himself/herself, and such person shall not be again employed on the work without the permission of the Employer.
14. **Access to works:** The Employer, and their respective representatives shall at all reasonable times have free access to the works and/or to the workshop, factories or other places where materials are lying or from which they are being obtained, and the Contractor shall give every facility to the Employer, and their representatives necessary for inspections and examination and test of the materials and workmanship. No persons unauthorized by the Employer except the representatives of Public Authorities shall be allowed on the works at any time
15. The whole of the works included in the Contract shall be executed by the Contractor and the Contractor shall not directly or indirectly transfer, assign or sublet the Contract or any part share thereof or interest therein without the written consent of the Employer, and no undertaking shall relieve the Contractor from the full and entire responsibility of the Contract or from active superintendence of the works during their progress.
16. **Variation not to vitiate the Contract:** No alteration, omission or variation shall vitiate this Contract but in case the Employer thinks proper at any time during the progress of the works to make any alteration in or addition to or omissions from the works or any alteration in the kind or quality of the materials to be used therein and shall give notice thereof in writing and under his hand to the Contractor, the Contractor shall alter, add to or omit from as the case may require, in accordance with such notice, but the Contractor shall not do any work extra to or make any alternations or additions to or omissions from the work or any deviation from any of the provisions of the Contract, stipulation, specification without the previous consent in writing of the Employer and the value of such extras, alterations, additions or omissions shall in all cases be determined by the Employer in accordance with the provisions of Clause 20 hereof, and the same shall be added to or deducted from the Contract Amount accordingly.
17. The Schedule of Quantities, unless otherwise stated shall be deemed to have been prepared in accordance with the Standard Method of Measurement.

Any error in description or in quantity or in omission of items from the Schedule of Quantities shall not vitiate this Contract but shall be rectified and the value thereof as ascertained under Clause 20 hereof shall be added to or deducted from the Contract Amount (as the case may be) provided that there shall be no rectification of error in the Contractor's Schedule of Rates.
18. The Contractor shall be deemed to have satisfied himself/herself before tendering as to the correctness and sufficiency of his/her tender for the works and of the prices stated in the Schedule of Quantities and/or the Schedule of Rates and Prices which rates and prices shall cover all his/her obligations under the

Contract, and all matters and things necessary for the proper completion of the works.

19. **Measurement of works:** The Employer may from time to time intimate to the Contractor that he/she requires the works to be measured, and the Contractor shall forthwith attend or send a qualified Agent to assist the Employer in taking such measurements and calculations and to furnish all particulars or to give all assistance required by either of them. The mode of measurement shall be as detailed out in item or as per relevant latest BIS provision unless otherwise specifically stipulates in this tender document. The Contractor or his/her Agent may at the time of measurement take such notes and measurements as he/she may require. Should the Contractor not attend or neglect or omit to send such Agent then the measurement taken by the Employer or person approved by him/her shall be taken in accordance with the Standard Method of Measurements.
20. **Value for variations and extra items:** Should it be found after the completion of the works from measurements taken (in accordance with the previous paragraph) that any of the quantities or amounts of works thus ascertained are less or greater than the quantities or amounts specified for the works in the Priced Schedule of Quantities and/or Tender or that any variation is made, the valuation of such quantities, amounts or variations, unless previously or otherwise agreed upon, shall be made in accordance with the following rules:
- (a) (i) The net rates or prices in the original tender shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced therein.  
(ii) Rates for all items, wherever possible, should be derived out of the rates given in the priced schedule of quantities.
  - (b) The net prices of the original tender shall determine the value of the items omitted provided if omissions vary the conditions under which any remaining items of works are carried out the prices for the same shall be valued under sub-clause (c) thereof.
  - (c) Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items of works are carried out or if the amount of any omission or additions relative to the amount of the whole of the contract work or to any part thereof shall be such that in the opinion of the Employer the net rate or price contained in the priced Schedule of Quantities or tender or for any item of the works involves loss or expense beyond that reasonably contemplated by the Contractor is by reason of such omission or addition rendered unreasonable or inapplicable the Employer shall fix such other rate or price as in the circumstances he shall think reasonable and proper.
  - (d) Where extra work cannot be properly measured or value, the Contractor shall be allowed day work prices as the net rates stated in the Tender or the Priced Schedule of Quantities or if not so stated then in accordance with the local day work rates and wages for the district provided that in either case vouchers specifying the daily time and materials employed be delivered for verifications to

the Employer or his representative at or before the end of the week following that in which the work has been executed. The measurement and valuation in respect of the Contract shall be completed within the "period of final measurements" stated in the Appendix or if not stated of the Contract works as defined in Clause 24 hereof then within 6 months of the completion.

- (e) It is further clarified that for all such authorized extra items where rates cannot be derived from tender, the Contractors shall submit rates supported by rate analysis worked on the "actual cost basis" plus 15% towards establishment charges, contractor's overhead and profit. Such items will not be eligible for escalation.
- (f) The measurement and valuation in respect of the Contract shall be completed within the "Period of Final Measurement" stated in the Appendix.

21. Where in any Certificate (of which the Contractor has received payment) the Employer has included the value of any unfixed materials, intended for and/or placed on or adjacent to the works such materials shall become the property of the Employer and they shall not be removed, except for use upon the works, without the written authority of the Employer. The Contractor shall be liable for any loss or damage to such materials.

22. The Employer shall, during the progress of the works, have power to order in writing for time to time removal from the works within such reasonable time or times as may be specified in the order, of any materials which in the opinion of the Employer, are not in accordance with the Specifications or the instructions of the Employer, the substitution of proper materials, and the removal and proper re-execution of any work executed with materials or workmanship not in accordance with the specifications or instructions, and the Contractor shall forthwith carry out such order at his own cost. In case of default on the part of the Contractor to carry out such order Employer shall have the power to employ and pay other persons to carry out the same, and all expenses consequent thereon or incidental thereto shall be borne by the Contractor, or may be deducted by the Employer from any moneys due or that become due to the Contractor.

23. **Defect Liability Period:** Any defect which may appear within the "Defects Liability Period" stated in the appendix hereto, if none stated, then within one years after the virtual completion of the works, arising in the opinion of the Employer from materials or workmanship not in accordance with the Contract, shall upon the directions in writing of the Employer, and within such reasonable time as shall be specified therein, be amended and made good by the Contractor at his own cost and in case of default the Employer may employ and pay other persons to amend and make good such defects, or other faults, and all damages, loss and expenses consequent thereon or incidental thereto shall be made good and borne by the Contractor and such damage, loss and expense shall be recoverable from him by the Employer or may be deducted by the Employer from any moneys due or that may become due to the Contractor, or the Employer may in lieu of such amending and making good by the Contractor deduct from any moneys due to the Contractor a sum, equivalent to the cost of amending such work in the event of the amount retained under Clause 31 being insufficient,

recover the balance from the Contractor, together with any expenses the Employer may have incurred in connection therewith. Should any defective work have been done or material supplied by any Sub-Contractor employed on the works who has been nominated or approved by the Employer as provided in Clause 15, the Contractor shall be liable to make good in the same manner as if such work or material had been done or supplied by the Contractor and been subject to the provisions of this Clause and Clause 2 hereof.

24.(a) **Completion Certificate:** The works shall not be considered as completed until the Bank's Engineer has certified in writing that they have been virtually completed and the Defects Liability Period shall commence from the date of virtual completion mentioned in such certificate.

(b) **Contractor liable for damage:** Insurance in respect of damages to persons and property. The Contractor shall be responsible for all injury or damage to persons, animals or things and for all damage to property which may arise from any factor omission on the part of the Contractor or any Sub-Contractor or any nominated Sub-Contractor or any of their employees. The liability under this clause shall cover also inter-alia any damage to structures, whether immediately adjacent to the works or otherwise, any damage to roads, streets, footpaths, bridges as well as damage caused to the building and other structures and works forming the subject matter of this contract. The contractor shall also be reasonable for any damage caused to the buildings and other structures and works forming the subject matter of this contract due to rain, wind, frost or other inclemency of weather. The Contractor shall indemnify and keep indemnified the Employer and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any statute or otherwise and also in respect of any award or compensation or damage consequent upon such claims. The Contractor shall, at his own expense, effect and maintain till issue of the virtual completion certificate under this contract, with an insurance company approved by the Employer, an All Risks Policy for Insurance for the full amount of the contract including earth quake risk in the joint names of the Employer and the Contractor (the name of the former being placed first in the policy) against all risks as per the standard all risk policy for Contractors and deposit such policy or policies with the Employer before commencing the works.

The Contractor shall reinstate all damage of every sort mentioned in this clause so as to do delivery of the whole of the works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to property or third parties.

The Contractor shall also indemnify and keep indemnified the Employer against all claims which may be made against the Employer by any person in respect of anything which may arise in respect of the works or in consequence thereof and shall at his own expense, effect and maintain until the virtual completion of the contract, with an Insurance Company approved by the Employer a policy of Insurance in the joint names of the Employer and the Contractor (name of the former being placed first in the policy) against such risks and deposit such policy or policies before commencement of the works.

The minimum limit of the coverage under the policy shall be **₹ 2 lacs** per person for any one accident or occurrence and **₹ 5 lacs** in respect of damage to property for any one accident or occurrence. The Contractor shall also indemnify the Employer against all claims which may be made upon the Employer, whether under the Workmen's Compensation Act or any other statute in force, during the currency of this contract or at Common Law in respect of any employee of the Contractor or Sub-Contractor and shall be at his own expense effect and maintain until the Virtual Completion or the Contract with an Insurance Company approved by the Employer a policy of Insurance against such risks and deposit such policy or policies with the Employer from time to time during the currency of this contract.

In default of the Contractor insuring as provided above, the Employer may so insure and may deduct the premiums paid from any money due or which may become due to the Contractor.

The Contractor shall also indemnify and keep indemnified the Employer against all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any award of damage or compensation arising there from.

Without prejudice to the other rights of the Employer against Contractors in respect of such default, the Employer shall be entitled to deduct from any sums payable to the Contractor the amount of any damages, compensation costs, charges and other expenses paid by the Employer and which are payable by the Contractor under this clause.

The Contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause, proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the Contractor and the Contractor shall not be entitled to any further payment in respect of the expenditure incurred for rebuilding or repairing of the materials or goods destroyed or damaged. The Contractor, in case of re-building or reinstatement after damage shall be entitled to such extension of time for completion as the Bank may deem fit, but shall, however, not be entitled to reimbursement by the Employer of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein.

Without prejudice to his liability under this clause, the Contractor shall also cause all nominated sub-Contractors to effect, for their respective portions of the works similar policies of insurance in accordance with the provisions of this clause and shall produce or cause to produce to the Employer such policies. The Contractor shall not permit a nominated Sub-Contractor to commence work at the site unless said insurance policies are submitted. In the event of failure, of the Sub-Contractor to take out such policy or policies of insurance before commencing the works at the site, the Contractor shall be responsible for any claim or damage attributable to the said Sub-Contractor. The Contractor shall be responsible for anything which may be excluded from the Insurance Policies above referred to and also for all other damages to any property arising out of and incidental to the

negligent or defective carrying out of this Contract. He shall also indemnify the Employer in respect of any costs, charges or expenses arising out of claim or proceedings and also in respect of any award or compensation of damage arising there from. The Employer shall be at liberty and is hereby empowered to deduct the amount of any damage compensation, cost, charges and expenses arising or accruing from or in respect of any such claims or damage from any or all sums due to become due to the contractor.

25. **Liquidated Damages:** The Contractor shall be allowed admittance to the site on the "Date of Commencement" stated in the Appendix, and he shall thereupon and forthwith begin the works and shall regularly proceed with and complete the same (except such painting or other decorative work as the Employer may desire to delay) on or before the "Day of Completion" stated in the Appendix subject nevertheless to the provisions for extension of time hereinafter contained. "If the contractor fails to complete the work by the date as stipulated in the contract or within any extended time under relevant clause and the Employer certifies in writing that in his opinion the same ought reasonably to have been completed, the contractor shall pay the Employer the sum named as "Liquidated Damages" for the period during which the said works shall so remain incomplete and the Employer may deduct such damages from any moneys due to the Contractor." The recovery of Liquidated Damages shall be at the rate of 0.25% per week of contract value subject to a maximum of 10% of the contract value.
26. **Extension of time:** If the Contractor fails to complete the work by the date stated in the Appendix or within any extended time under Clause 27 hereof the Contractor shall pay or allow the Employer the sum named in the Appendix as "Liquidated Damages" for the period during which the said works shall so remain incomplete and the Employer may deduct such damages from any moneys due to the Contractor.
27. If in the opinion of the Employer, the works be delayed (a) by force majeure or (b) by reason of any exceptionally inclement weather or (c) by reason of proceedings taken or threatened by or dispute with adjoining or neighbouring owners or public authorities arising otherwise than through the Contractor's own default or (d) by the works or delays of the Contractors or Tradesmen engaged or nominated by the Employer and not referred to in the Schedule of Quantities and/or Specification or (e) by reason of civil commotion, local combination of workmen or strike or lockout affecting any of the building traders the Employer may make a fair and reasonable extension of time for completion of the Contract Works in case of such strike or lockout, the Contractor shall, as soon as may be, give written notice thereof to Employer, but the Contractor shall nevertheless constantly use his endeavours to prevent delay and shall do all that may reasonably be required to the satisfaction of the Employer to proceed with work.
28. If the Contractor after receipt of written notice from the Employer requiring compliance within ten days fails to comply with such instructions the Employer may employ and pay other person to execute any such work whatsoever that may be necessary to give effect thereto, and all costs incurred in connection therewith shall be recoverable from the Contractor by the Employer on the Certificate of the Bank's Engineer as a debt or may be deducted by him from any moneys due or to become due to the Contractor.

29. If the Contractor being an individual or a firm, commit any "Act of insolvency" or shall be adjudged an Insolvent or being Incorporated Company, shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee of the Liquidator in such acts of insolvency or winding up shall be unable, within seven days after notice to him, requiring him to do so, to show to the reasonable satisfaction of the Employer, that he is able to carry out and fulfil, the Contract and to give security therefore, if so required by Employer.

**OR** if the Contractor (whether an individual, firm or incorporated company) shall suffer execution to be issued.

**OR** shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor.

**OR** shall assign or sublet this Contract without the consent in writing of the Employer first obtained.

**OR** shall charge or encumber this Contract or any payment due or which may become due to the Contractor there under.

**OR** if the Contractor

- (i) has abandoned the Contract or
- (ii) has failed to commence the works, or has without any lawful excuse under these Conditions suspended the progress of the works for 14 days after receiving from the Employer Notice to proceed, or
- (iii) has failed to proceed with the work with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or
- (iv) has failed to remove materials from the site or to pull down and replace work for seven days after receiving from the Employer's written notice that the said materials or work were condemned and rejected by the Employer under these Conditions, or
- (v) has neglected or failed persistently to observe and perform all or any of the acts, matters or things by this Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same, or
- (vi) has in the defiance of the Employer's instructions to the contrary sublet any part of the Contract.

Then and in any of the said cases the Employer may notwithstanding any previous waiver after giving seven days' notice in writing to the Contractor, determine the Contract. And further, the Employer by his, Agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, sheds, machinery, steam and other power utensils and materials lying upon the premises of the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying

on and completing the work or by employing any other Contractors or other person or persons to complete the works and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other Contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed the Employer shall give a notice in writing to the Contractor to remove his surplus materials and plant and should the Contractor fail to do so within a period of 14 days after receipt thereof by him, the Employer shall sell the same by public auction and shall give credit to the Contractor for the amount realized.

30. If the payment of the amount payable by the Employer under Certificate of the Employer shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Employer, or if the Employer interferes with or obstructs the issue of any such Certificate, or if the Employer shall repudiate the Contractor, or if the works be stopped for three months under the order of the Employer or the Employer or by any injunction or other order of any Court of Law, then and in any of the said cases the Contractor shall be at Liberty to determine the Contract by notice in writing to the Employer, and he shall be entitled to recover from the Employer, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose of the Contract.

In arriving at the amount of such payment the net rates contained in the Contractor's original Tender shall be followed or where the same may not apply valuation shall be made in accordance with Clause 20 hereof.

31. The Contractor shall be paid by the Employer from time to time by installments on accounts of the work executed when in the opinion of the Employer work to the approximate value named in the Appendix as "Value of work for Interim Payments" has been executed in accordance with this Contract as i) payment of R.A. Bill shall be made by the Bank within 1 month from the date of submission of bill & ii) payment of final bill shall be made by the Bank within 3 months from the date of receipt of the bill in the department and 45 days of receipt of bill (with all documents ) for firm having valid registration under MSME. On request of contractor, Bank at its discretion may release the 75% of the amount payable to the Contractor on the RA bills as ad-hoc payment within 7 working days from the date of certification by the Bank's Site Engineer, pending test checking of work and measurement checking, detailed arithmetical accuracy check and certification by the competent authority/ies of the Bank. however all the payments shall subject to a retention of the percentage of such value named in the Appendix hereto as "Retention Percentage for Interim Payments" until the total amount retained shall reach the sum named in the Appendix as "Total Retention Money" after which time the instalments shall be up to the full value of the work subsequently so executed and fixed in Building. And the Contractor shall be entitled to the payment of the final balance in accordance with the Final Certificate to be issued in writing by the Bank's Engineer at the expiration of the period referred to as "The Defects Liability Period" in the Appendix hereto from the date of Virtual Completion or soon after the expiration of such period as the works shall have been finally completed and all defects made good according to

the true intent and meaning thereof whichever shall last happen provided always that their completion shall not relieve the Contractor from his liability under Clause 2 and 23 nor relieve the Contractor of his liability in cases of fraud, dishonesty or fraudulent concealment relating to the works or materials or to any matter dealt with in the Certificate, and in case of all defects and deficiencies in the works or materials which a reasonable examination would not have disclosed.

The Employer shall have power to withhold any payment if the works or any parts thereof are not being carried out to his satisfaction.

The Employer may by any Certificate make any correction in any previous certificate which shall have been issued by him.

32. The decision, opinion, direction, Certificate with respect to all or any of the matters under clause 2, 4(a), 10, 11, 15, 19, 23, 24(a), 25, 27(a, b, c, d, e), 28 hereof (which matters are herein referred to as excepted matters) shall be final and conclusive and binding on the parties hereto and shall be without appeal. Any other decision, opinion, direction. Certificate of valuation of the Employer or any refusal of the Employer to give any of the same, shall be subject to the right of Arbitration and review under Clause 33 hereof.

**33. Settlement of Disputes by Arbitration**

All disputes and differences of any kind whatever arising out of or in connection with the contract or the carrying out of the works (whether during the progress of the works or after their completion and whether before or after the determination abandonment or breach of the contract) shall be referred to and settle by the Bank who shall state its decision in writing. Such decision may be in the form of a final certificate or otherwise. The decision of the Bank with respect to any of the excepted matters shall be final and without appeal as stated in Clause 33 hereof. But if either the Contractor be dissatisfied on any matter the Contractor may within 28 days after receiving notice of such decision give a written notice to the other party requiring that the matters in dispute be arbitrated upon. Such written notice shall specify the matters, which are in dispute or difference of which such written notice has been given. If both the parties agree a single arbitrator would be appointed for the purpose. In case no agreement could be reached on the appointment of single arbitrator, both the parties will nominate one person each as an arbitrator on their behalf. The two arbitrators nominated by the parties shall nominate one more person to act as third arbitrator or umpire. The arbitrator or arbitrators, as the case may be, shall have power to open up, review and revise any certificate, opinion, decision, requisition or notice, save in regard to the excepted matters, referred to in the preceding clause, and to determine all matters to dispute which shall be submitted to arbitration and of which notice shall have been given as aforesaid. The arbitrator or arbitrators, as the case may be, shall make his or their award within one year (or such further extended time as may be decided by him or them as the case may be with the consent of the parties) from the date of entering on the reference. In case during the arbitration proceedings the parties mutually settle or compromise their dispute or difference, on the parties filing their joint memorandum of the settlement or compromise, the arbitrator or the arbitrators as the case may be, shall make an award in terms of such settlement or compromise.

Upon any such reference, the decision on the cost incidental to the reference and award respectively shall be in the discretion of the arbitrator or arbitrators as the case may be, who may determine the amount thereof or direct the same to be taxed as between the party and party, and shall direct by whom and to whom and in what manner the same shall be borne and paid. This submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration and Conciliation Act, 1996 or any statutory modification thereof. The award of the arbitrator or arbitrators, as the case may be, shall be final and binding on the parties. It is agreed that the Contractor shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration, but shall proceed with the works with all due diligence and shall until the decision of the arbitrator or arbitrators is given, abide by the decision of the Bank. No award of the arbitrator or arbitrators, as the case may be, shall relieve the Contractor of his obligations to adhere strictly to the Bank's instructions with regard to the actual carrying out of the works. The Employer and the Contractor hereby also agree that arbitration under this clause shall be a condition precedent to any right of action under the contract.

34. **Right of technical scrutiny of final bill:** The Employer shall have a right to cause a technical examination of said Act, the Employer will be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by the Employer to the Contractor under this contract or otherwise. The Employer shall not be bound to contest any claim made against it under sub-section (1) of Section 12 of the Workmen Compensation Act, 1923 except on the written request of the Contractor and upon his giving to the Employer full security for all cost for which the Employer might become liable in consequence of contesting such claim. The works and the final bill of the contractor including all supporting vouchers, abstracts etc. to be made at the time of payment of the final bill. If as a result of this examination or otherwise any sum is found to have been overpaid or over-certified it shall be lawful for the Employer to recover the sum.
35. **Employer Entitled to recover Compensate on paid to workman:** If for any reason, the Employer is obliged, by virtue of the provisions of sub-section (1) of Section 12 of the Workmen Compensation Act 1923 or any modification thereof, to pay compensation to a workman employed by the Contractor, in execution of the works, the Employer will recover from the Contractor, the amount of compensation so paid, and without prejudice to the rights of the Employer under sub-section (2) of Section 12 of the workmen Compensation Act 1923. Clause No.44 here under may also be referred for this purpose.
36. Without prejudice to any of the rights of remedies under this contract, if the Contractor dies, the Employer shall have the option of terminating the contract without incurring any liability for such termination.
37. **Price adjustment for Basic rate items:** Wherever basic rate of materials are specified in the tender, it shall be exclusive of all GST / taxes or any other levies levied by the Central Govt. or State Govt. etc. ex-godown /depo/ showroom of company/manufacturers at Chandigarh but excluding transportation which shall be included in the quoted rates by the tenderer. The rate of all such materials shall be got approved by the Bank before procurement. Price Adjustment in rates of such items shall be made on production of documentary evidence/bills for the

difference in actual purchase rate and basic rate for the measured quantity only. No price adjustment for wastage or profit shall be made/allowed/entertained by the Bank.

If there is difference in Basic price of material, the quoted rates for item including fixing / installation / laying etc. of that items, will be adjusted as below-

For each Rs. 1.00 (One rupee) variation in basic rates of per unit of that material, there will be Rs. 1.357 (Multiplying factor) for adjustment in the rates.

**Revised rates = Rates quoted in the tender + (Actual basic price of approved material – basic rates mentioned in the tender) X CPOH @ 15% X GST @ 18 %**

Note

- CPOH @ 15 % is the 15 % of the difference in basic prices of material
- GST @ 18 % is the 18% of the difference in basic prices of material
- Necessary documents for verification of the rates need to be supplied before commencement of work at site

38. **Penalty for delayed payment:** - The Bank will pay interest at the rate of interest of Provident Fund for delay in payments beyond the period of honouring certificates of payment, which is 30 working days after submission of bill for running account bills (provided bills are in order), three months for the final bill and 45 days of receipt of bill (with all documents) for the firms having valid registration under MSME.
39. **Non-Disclosure Clause:** The Contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Contractor during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Employer. The Contractor shall indemnify the Employer for any loss suffered by the Employer as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Contractor and the Employer shall be entitled to claim damages and pursue legal remedies. The Contractor shall take all appropriate actions with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. The Contractor's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reason.
40. If at any time after the acceptance of the tender, the Employer shall for any reasons whatsoever not require the whole or any part of the works to be carried out, the Employer shall give notice in writing to the Contractor who shall have to

claim to any payment of compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of the whole works.

41. Notwithstanding anything to the contrary contained in any or all the clauses of this Contract, where any material for the execution of the Contract is procured with the assistance of the Employer by purchases made under orders of permits or licenses issued by Government, the contractor shall hold the said materials economically and solely for the purpose of the Contractor and not dispose of them without the prior written permission of the Employer and return it to the Employer, if required by the Employer, at the price to be determined by the Employer having due regard to the condition of the materials, the price to be determined not to exceed the purchase price thereof inclusive of all taxes and other such levies paid by the Contractor in respect thereof. In the event of breach of the aforesaid condition, the Contractor shall, addition to being liable to action for contravention of the terms of licenses or permit and/or criminal breach of trust be liable to Employer for all moneys, advantages or profits resulting or which in the usual course would have resulted to him by reason of such breach.

**42. Prevention of Sexual Harassment of women at work places:**

The Vendor shall also ensure that the employees of the vendor or the persons employed by the Vendor shall not commit any act of sexual harassment. The Contractor / Agency shall be solely responsible for full compliance with the provisions of "The Sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act, 2013". In case of any complaint of sexual harassment against its employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the Contractor / Agency and the Contractor / Agency shall ensure appropriate action under the said Act in respect to the complaint.

Any complaint of sexual harassment from any aggrieved employee of the contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.

The contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the contractor, for instance any monetary relief to Bank's employee, if sexual violence by the Employee of the contractor is proved.

The contractor shall be responsible for educating its employees about prevention of sexual harassment at work place and related issues.

**43. Adherence to provisions of various Statutes/Laws:**

- a. The Firm shall be responsible to adhere to the provisions of applicable labour laws such as Contract Labour (Regulation & Abolition) Act, 1970, Minimum Wages Act, 1948, Employees State Insurance Act, 1948 Equal Remuneration Act, 1976; Employees State Insurance Act; Workman's Compensation Act, 1923; Payment of Wages Act, 1936; The Employees Provident Fund (and Miscellaneous Provisions) Act, 1952; Payment of Bonus Act, 1965; The Minimum Wages Act, 1948; Employer's Liability Act, 1938; Employment of Children Act, 1938, Maternity Benefit Act, ESI/EPF Contribution and/or any

other rules/regulations and/or statues that may be applicable to them and rules made there under.

- b. The Firm will be fully responsible during the course of the contract for due fulfilment of the requirements of the above stated laws, Act, etc. The Bank shall not be held responsible for acts, commissions or omissions of the firm and shall in no way made liable to the labourers engaged by the firm. Proof of wages paid should be submitted to the Bank periodically.
- c. The tenderer is required to compulsorily follow all guidelines issued by Local Govt/Central Govt. with regard to Covid –19 Pandemic during execution of work.

**44. Bank entitled to recover compensation paid to workmen:** If, for any reason, the Bank is obliged, by virtue of the provisions of the Workmen's Compensation Act, 1923, or any statutory modification or re-enactment thereof to pay compensation to a workmen employed by the firm in execution of the works, the Bank shall be entitled to recover from the Firm the amount of compensation so paid, and without prejudice to the rights of the Bank under the said Act. The Bank shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by the Bank to the Firm under this Contract or otherwise. The Bank shall not be bound to contest any claim made against it under the said Act, except on the written request of the Firm and upon his giving to the Bank full security to the satisfaction of the Bank for all costs for which the Bank might become liable in consequence of contesting such claim.

**45. Assignment and Sub-letting:** The whole of the works included in the Contract shall be executed by the Firm and the Firm shall not directly or indirectly transfer, assign or under-let the Contract or any part share thereof or any interest therein without the prior written consent of the Bank; and no undertaking shall relieve the Firm from the full and entire responsibility of the Contract or from active superintendence of the works during their contract.

I/We hereby declare that I/We have read and understood the above instructions and the same will remain binding upon me/us in case the work is entrusted to me/us.

Place \_\_\_\_\_

Date \_\_\_\_\_

Signature of contractor with seal

## APPENDIX HEREIN BEFORE REFERRED TO

1.	Defects Liability Period	One year from the date of virtual completion.
2.	Period of Final Settlement of Bill	Three months from submission of Final Bill in the department and 45 days of receipt of bill (with all documents) for firms having valid registration under MSME
3.	Date of commencement	Tenth day from date of award of work
4.	Date of completion	90 days from 10 <sup>th</sup> day of award of work
5.	Liquidated damages at the rate of	0.25% per week of the cost of work executed (Up to maximum 10% of the accepted tender amount)
6.	Total Security Deposit	Retention Money
7.	Value of works for Interim Certificates/Payments	₹5,00,000/-
8.	Retention Percentage from Interim Certificates/Payments	@5% of value of work done from each RA Bill
9.	Total Retention Money (5%)	5% of Value of Final Bill
10.	Release of RMD after Virtual Completion	After completion of defects liability period (DLP), subject to satisfactory rectification of defects, if any, arising during DLP

**Date**

**Signature & Seal of Tenderer**

**Place**

## Section IV: Scope of Work

### 1. Light/ bell/ fan/ plug point wiring

- a) Circuit mains for lighting switchboards: Lighting circuit wiring from DB to first switch board with 2 x 2.5 sq mm PVC insulated copper conductor along with one run of 1.5 sq mm PVC insulated copper earth wire (to be run in existing floor raceways/ cabin partition raceways/ workstations etc.), identification ferrules at either ends complete in all respect as per standard specifications and relevant drawings. The wiring shall be carried out in concealed manner in walls and in surface manner on ceiling & columns using MMS grade FRLS PVC conduits of approved make with saddles with bases and complete with all accessories as required. Wherever the switchboard is to be installed in surface manner, PVC boxes shall be supplied by the Bank. Under no circumstances, shall load on any lighting circuit shall exceed 800 Watts.
- b) Primary Light point i.e. one light controlled by one switch or first light in the group in which more than one lights are controlled by one switch. The scope involves wiring using 3x1.5 sq mm 600 V PVC FRLS multistrand copper wires running in concealed manner on walls and in surface manner on ceiling & columns using FRLS PVS MMS conduit including PVC boxes, saddles, couplers, bends & tees from lighting switch board to the light point and shall be terminated in surface mounted PVC ceiling rose on PVC boxes in surface, together with wiring accessories such as 6A modular type switches, sockets in boxes of suitable size. **(No separate measurement/ payment for wiring or conduits or switching accessories shall be carried out)**
- c) Secondary Light Point looped from nearby primary light point by using 3x1.5 sq mm 600 V PVC FRLS multistrand copper wiring from a primary/ secondary light point in FRLS MMS PVC conduit to the location of the light point and shall be terminated in surface mounted PVC ceiling rose on PVC boxes. **(No separate measurement/ payment for wiring or conduits or accessories shall be carried out).**
- d) Plug Point on Lighting switchboard or independent half plug point looped from lighting circuit main using 3x1.5 sq mm copper FRLS wire. Wherever an independent half plug point is looped from nearby lighting switchboard, cost of modular plate and wiring using 3 x 1.5 sq mm copper wiring in PVC conduit shall be included in the rate quoted for the item no. 14 of the tender. No separate measurement/ payment shall be made towards the same.
- e) Fan point wiring i.e. one fan controlled by one switch and one regulator. The scope involves wiring using 3x1.5 sq mm 600 V PVC FRLS multistrand copper wires running in concealed manner on walls and in surface manner on ceiling & columns using FRLS PVS MMS conduit including PVC boxes, saddles, couplers, bends & tees from lighting switch board to the fan point and shall be terminated in surface mounted PVC ceiling rose on PVC boxes in surface, together with wiring accessories such as 6A modular type switches and 2 module fan regulator of minimum 100 W. **(No separate measurement/ payment for wiring or conduits or switching accessories shall be carried out).**

### 2. Armoured power cables & their terminations

- a) The scope includes supply and laying of approved make 1100 V grade armoured power cables with FRLS PVC/ XLPE insulation as per Schedule of Quantities. The cables shall be made to run in concealed manner on walls and in surface manner on ceiling using GI saddles as directed by Bank's Engineer. The termination of these cables shall be carried out using approved make and adequately sized glands and copper/ aluminium lugs. No separate measurements for quantities of cabling and termination accessories shall be used.

### **3. List of Approved makes of material**

<b>Sr. No.</b>	<b>Description</b>	<b>Approved make</b>
1	Modular switching accessories	Legrand Arteor Crabtree (Fabio Art/ Signia Grand) Wipro NW (Artisa/ Celestia) Schneider (ZENcelo/ Unica Pure) MK Honeywell (Orna)
2.	XLPE/ PVC FRLS Wires & armoured cables	Finolex/ Polycab/ Havells
3.	Distribution boards, MCBs & RCCBs, Weatherproof enclosures	Siemens/ Legrand/ Hager/ L&T Exora/ L&T AU/ Schneider/ ABB
4.	FRLS PVC MMS grade conduits and accessories	Precision/ Polycab/ AKG
5.	LED Light Fixtures	Philips/ Havells/ Crompton/ Wipro/ Jaquar/ Tisva
7.	Cable Glands & Lugs	Comet/ HMI/ Dowell
8.	Telephone wires & Cables	Skytone / Polycab/ Finolex/ Havells/ Delton/ Sterlite

### **4. Basic price of material**

#### **Adjustment in rates In Case of difference in Basic price of material**

If there is difference in Basic price of material, the quoted rates for item including fixing / installation / laying etc. of that items, will be adjusted as below-

For each Rs. 1.00 (One rupee) variation in basic rates of per unit of that material, there will be Rs. 1.357 (Multiplying factor) for adjustment in the rates.

**Revised rates = Rates quoted in the tender + (Actual basic price of approved material – basic rates mentioned in the tender) X CPOH @ 15% X GST @ 18 %**

Note

- CPOH @ 15 % is the 15 % of the difference in basic prices of material
- GST @ 18 % is the 18% of the difference in basic prices of material
- Necessary documents for verification of the rates need to be supplied before commencement of work at site

Place:

Date:

Signature and seal of contractor with full address

## Annex-I

### **करारनामा का प्रारूप / Draft Articles of Agreement**

(₹100/- स्टाम्प पेपर पर) / (On ₹100/- stamp paper)

(केवल सफल बोलीकर्ता हेतु) / (Only for successful bidder)

यह करार वर्ष.....के .....वें दिन एक पक्ष के तौर पर क्षेत्रीय निदेशक, संपदा विभाग, भारतीय रिज़र्व बैंक, चंडीगढ़ ( जिसे इसके बाद “ बैंक ” कहा गया है ) और दूसरे पक्ष \_\_\_\_\_ (जिन्हें इसके बाद “संविदाकर्ता ” कहा गया है) के बीच निष्पादित किया गया।

ARTICLES OF AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ between the Regional Director, Estate Department, Reserve Bank of India, Chandigarh (hereafter called “The Bank”) of the one part and \_\_\_\_\_ (thereinafter called “the Contractor”) of the other part.

और जबकि “भारतीय रिज़र्व बैंक, चंडीगढ़ के मुख्य कार्यालय भवन में क्षेत्रीय निदेशक सचिवालय की विद्युत वायरिंग और संबंधित कार्य” का कार्य कराने का इच्छुक है और विनिर्देश तैयार किए गए हैं जिसमें किए जाने वाले कार्यों का उल्लेख है।

WHEREAS the Employer is desirous of “**Electrical wiring and allied works in Regional Director’s secretariat at Bank’s Main Office Building in Chandigarh**” and has caused specifications and Schedule of Quantities describing the works to be done.

और जबकि उक्त विनिर्देश, मात्राओं की अनुसूची और रेखाचित्रों पर उनके द्वारा अथवा पक्षकारों की ओर से हस्ताक्षर किए गए हैं।

AND WHEREAS the said specifications, the Schedule of Quantities and drawings have been signed by or on behalf of the parties hereto

और जबकि बोलिकर्ता इसमें निर्धारित की गई शर्तों और संविदा की विशेष शर्तों और मात्रा अनुसूची में उल्लिखित की गई शर्तों तथा संशोधित एवं अंतिम रूप से दोनों पक्षकारों द्वारा सहमत संविदा की शर्तों (जिन्हें समग्रतः इसके बाद “ कथित शर्तें ” कहा गया है (में निहित शर्तों के अधीन बैंक की उक्त अपेक्षा और /अथवा कथित विनिर्देश में उल्लिखित कार्य और मात्रा -अनुसूची में शामिल कार्य को निष्पादित करने हेतु सहमत है जिसे वह उक्त में तय की गई राशि के अनुसार अथवा उसके अधीन देय होने वाली राशि के अनुसार निर्धारित दर) जिसे इसके बाद ‘कथित संविदा राशि’ कहा गया है (पर करेगा।

AND WHEREAS the Contractor has agreed to execute upon the subject to the conditions set forth herein and to the conditions set forth in the Special Conditions and in the Schedule of Quantities and Conditions of Contract (all of which are collectively hereinafter referred to as “the said Conditions”) the works shown upon the said drawings and/or described in the said specification and included in the Schedule of Quantities at the respective rates therein set forth amounting to the sum as therein arrived at or such other sum as shall become payable thereunder(hereinafter referred to as ‘the said Contract Amount’)

**अतः अब उनके बीच निम्नलिखित रूप से करार किया जाता है:**

#### **NOW IT IS HEREBY AGREED AS FOLLOWS:**

1. उक्त शर्तों में निर्दिष्ट अवधियों में और प्रणाली से देय ठेके की राशि के बदले ठेकेदार उक्त शर्तों पर तथा उनके अधीन और उक्त आरेखों में दर्शित तथा उक्त विनिर्देशों एवं परिमाणों की अनुसूची में उल्लिखित निर्माण कार्य निष्पादित करेगा और पूरा करेगा।

In consideration of said Contract Amount to be paid at the times and in the manner set forth in the said conditions, the Contractor shall upon and subject to the said Conditions execute and complete the work shown upon the said Drawings and described in the said Drawings and described in the said Specifications and the Schedule of Quantities.

2. बैंक बोलिकर्ता को निर्धारित शर्तों में विनिर्दिष्ट समय और तरीके से देय संविदा राशि अथवा एसी अन्य राशि का भुगतान करेगा।

The Bank shall pay the Contractor the said Contract Amount, or such other sum as shall become payable, at the times and in the manner specified in the said conditions.

3. उक्त शर्तों और इसके साथ संलग्न परिशिष्ट को इसके साथ पढ़ा जाए और उन्हें इस करार का एक हिस्सा माना जाएगा तथा पक्षकारों को उक्त शर्तों का पालन करना होगा और उक्त शर्तों के अनुसार क्रमशः अपने-अपने हिस्से का करार निष्पादित करना होगा।

The said Conditions and Appendix thereto shall be read and construed as forming part of this agreement and the parties hereto shall respectively abide by, submit themselves to the said Conditions and perform the agreements on their part respectively in the said Conditions contained.

4. यहां योजनाएं, करार और इसमें उल्लिखित दस्तावेज इस करार के आधार होंगे।

The plans, agreement and documents mentioned herein shall form the basis of this Contract.

5. यह संविदा न तो निर्धारित एकमुश्त राशि की संविदा है और न ही फूटकर कार्य की संविदा, परंतु यह सम्पूर्ण " भारतीय रिज़र्व बैंक, चंडीगढ़ के मुख्य कार्यालय भवन में क्षेत्रीय निदेशक सचिवालय की विद्युत वायरिंग और संबंधित कार्य" के संबंध में कार्य को पूरा करने की संविदा है जिसके लिए दरों की अनुसूची तथा संभाव्य परिमाणों में उल्लिखित दरों ₹ \_\_\_\_\_/- पर या उक्त शर्तों में निर्दिष्ट दरों पर वस्तुतः हिसाब लगायी गयी मात्राओं के अनुसार अदायगी की जाएगी।

This Contract is neither a fixed Lump sum Contract nor a Piece Work Contract but is a Contract to carry out the work in respect of the entire design, supply, installation, testing, commissioning and handing over of "*Electrical wiring and allied works in Regional Director's secretariat at Bank's Main Office Building in Chandigarh*" for ₹ \_\_\_\_\_/- to be paid for according to actual measured quantities at the rates contained in the Schedule of Rates and Probable Quantities or as provided in the said conditions

6. बैंक को यह अधिकार होगा कि वह इस संविदा पर प्रतिकूल प्रभाव डाले बिना किसी भी कार्य को जोड़कर अथवा हटाकर अथवा उक्त कार्य के किसी भाग को किसी और से कराकर कार्य के स्वरूप में बदलाव कर सकता है।

The Bank reserves to itself the right of altering the Drawings and nature of the work by adding to or omitting any items of work or having portions of the same carried out without prejudice to this contract.

7. समय को इस संविदा का सबसे महत्वपूर्ण कारक माना जाएगा और संविदाकर्ता उक्त शर्तों के अनुसार कार्य आदेश जारी होने की तारीख के दसवें दिन से काम शुरू करने और कार्य आदेश की तारीख के 10वें दिन से 90वें दिन की अवधि के भीतर काम पूरा करने के लिए सहमत है, तथापि यह समय विस्तार के प्रावधान के अधीन होगा।

Time shall be considered as the essence of this Contract and the contractor hereby agrees to commence the work from tenth day of the date of issue of work order as provided for in the said Conditions and to complete the entire work **within a period of 90 days from the 10<sup>th</sup> day of date of work order** subject nevertheless to the extension of time granted by the Bank.

8. कार्य, अनुबंध की निर्धारित अवधि के दौरान, सम्यक उद्यम के साथ किया जाएगा और यदि ठेकेदार निर्दिष्ट अवधि के भीतर काम पूरा करने में विफल रहता है, तो वह परिसमापन हर्जाने का भुगतान करने के लिए उत्तरदायी होगा। परिसमापन हर्जाने की वसूली निष्पादित कार्य की राशि का 0.25% प्रति सप्ताह (या उसके भाग) होगी तथा अधिकतम स्वीकृत निविदा राशि का 10% होगी और नियोक्ता ठेकेदार को देय किसी भी धन से ऐसे नुकसान की कटौती कर सकता है।

The work shall, throughout the stipulated period of the contract, be preceded with all the diligence and if the contractor fails to complete the work within the specified period, he shall be liable to pay liquidated damages. The recovery of Liquidated Damages shall be 0.25% of the cost of work executed per week (or part thereof) and subject to a maximum 10% of the accepted tender amount and the Employer may deduct such damages from any money due to the Contractor.

9. इस करार के अंतर्गत नियोक्ता द्वारा सभी भुगतान भारतीय रिज़र्व बैंक, चंडीगढ़ में ही किए जाएंगे।

All payments by the Bank under this Contract will be made only at Chandigarh.

10. इस करार से उत्पन्न अथवा इससे किसी भी रूप में जुड़े सभी विवादों के बारे में यह माना जाएगा कि वे चंडीगढ़ में उत्पन्न हुए हैं और उन पर केवल चंडीगढ़ स्थित न्यायालयों को उन पर निर्णय देने का अधिकार होगा।

All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Chandigarh and only Courts in Chandigarh shall have jurisdiction to determine the same.

11. इस संविदा के विभिन्न अंशों को ठेकेदार ने पढ़ लिया है तथा उन्हें पूर्ण रूप से समझ लिया है।

That the several parts of this Contract have been read by the Contractor and fully understood by the Contractor.

12. **गैर-प्रकटीकरण खंड:** ठेकेदार, बैंक के बुनियादी ढांचे/प्रणालियों/उपकरणों आदि की प्रत्यक्ष या अप्रत्यक्ष रूप से किसी भी जानकारी, सामग्री और विवरण का किसी तीसरे पक्ष को खुलासा नहीं करेगा, जो इस समझौते के संबंध में अपने संविदात्मक दायित्वों के निर्वहन के दौरान ठेकेदार के कब्जे या ज्ञान के पास आ सकता है, और हर समय इस पर विश्वास रखेगा। ठेकेदार सिवाय इसके तहत दायित्वों को पूरा करने या लागू कानूनों का पालन करने के लिए आवश्यक सीमा के अलावा अनुबंध के विवरण को वैयक्त और गोपनीय मानेगा। ठेकेदार नियोक्ता की पिछली लिखित सहमति के बिना किसी भी व्यापार या तकनीकी पत्र या अन्य जगहों पर कार्यों के किसी भी विवरण का खुलासा, प्रकाशित होने की अनुमति नहीं देगा। ठेकेदार किसी भी गोपनीय जानकारी के प्रकटीकरण के परिणामस्वरूप नियोक्ता को होने वाले किसी भी नुकसान के लिए नियोक्ता को क्षतिपूर्ति करेगा। उपर्युक्त का पालन करने में विफलता को ठेकेदार की ओर से अनुबंध का उल्लंघन माना जाएगा और नियोक्ता नुकसान का दावा करने और कानूनी

उपचारों को आगे बढ़ाने का हकदार होगा। ठेकेदार अपने कर्मचारियों के मध्य सभी उचित कार्रवाई करेगा ताकि यह सुनिश्चित किया जा सके कि इस समझौते के तहत गोपनीय सूचनाओं का प्रकटीकरण न करने के दायित्व पूरी तरह से संतुष्ट हों। गैर-प्रकटीकरण और गोपनीयता के संबंध में ठेकेदार के दायित्व किसी भी कारण से इस समझौते की समाप्ति या इस समझौते के टरमिनेशन के बाद भी बने रहेंगे।

**Non-Disclosure clause:** The Contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Contractor during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Employer. The Contractor shall indemnify the Employer for any loss suffered by the Employer as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Contractor and the Employer shall be entitled to claim damages and pursue legal remedies. The Contractor shall take all appropriate actions with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. The Contractor's obligations with respect to non-disclosure and confidentiality will survive even after the expiry or termination of this agreement for whatever reason.

### **13. यौन उत्पीड़न की रोकथाम संबंधी उपबंध / Prevention of Sexual harassment clause**

ठेकेदार / एजेंसी कार्य स्थल (रोकथाम, निषेध और निवारण) अधिनियम 2013 में महिलाओं के यौन उत्पीड़न के प्रावधान के पूर्ण अनुपालन के लिए पूरी तरह जिम्मेदार होगी। बैंक के परिसर के भीतर अपने कर्मचारी के खिलाफ यौन उत्पीड़न की किसी भी शिकायत के मामले में ठेकेदार / एजेंसी द्वारा गठित आंतरिक शिकायत समिति के समक्ष शिकायत दर्ज की जाएगी और ठेकेदार/एजेंसी शिकायत के संबंध में उक्त अधिनियम के तहत उचित कार्रवाई सुनिश्चित करेगी। बैंक के किसी भी कर्मचारी के खिलाफ ठेकेदार के किसी भी गंभीर कर्मचारी से यौन उत्पीड़न की किसी भी शिकायत का बैंक द्वारा गठित क्षेत्रीय शिकायत समिति द्वारा संज्ञान लिया जाएगा। यदि ठेकेदार के कर्मचारी द्वारा यौन हिंसा साबित हो जाती है, तो ठेकेदार किसी भी मौद्रिक मुआवजे के लिए जिम्मेदार होगा, जिसे घटना में कर्मचारी शामिल होने की स्थिति में भुगतान करने की आवश्यकता हो सकती है। ठेकेदार अपने कर्मचारी को कार्यस्थल पर यौन उत्पीड़न की रोकथाम और संबंधित मुद्दे के बारे में शिक्षित करने के लिए जिम्मेदार होगा।

The contractor / Agency shall be solely responsible for full compliance with the provision of "the sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act 2013". In case of any complaint of sexual harassment against its employee within the premises of Bank, complaint will be

filed before the Internal complaint committee constituted by the Contractor / Agency and the Contractor / Agency shall ensure appropriate action under the said Act in respect to the complaint. Any complaint of sexual harassment from any aggravated employee of the contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank. The Contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employee, if sexual violence by the employee of the contractor is proved. The contractor shall be responsible for educating its employee about prevention of sexual harassment at workplace and related issue.

14. संविदाकार निम्न के संबंध में भारतीय रिज़र्व बैंक के पक्ष में बीमा करवाएगा/संबन्धित दस्तावेज़ जमा करेगा और उसे लागू रखेगा:
- i) कार्य के निष्पादन से व्यक्ति या संपत्ति को हुये नुकसान से / दौरान होने वाली तीसरी पार्टी के नुकसान / उत्पन्न कोई भी दावा;
  - ii) कार्य के निष्पादन के दौरान संविदाकार द्वारा नियोजित श्रमिकों को होने वाली हानि/क्षति से उत्पन्न होने वाला कोई भी दावा।
  - iii) लागू पीएफ/श्रम कानूनों, ईएसआई, विनियमों आदि के गैर-अनुपालन के कारण कोई भी दावा।

The Contractor shall indemnify and keep indemnified the RESERVE BANK OF INDIA against:

- i) Any claim arising out of third party loss/ damage to life or property caused by/during execution of the work.
  - ii) Any claim arising out of loss/ damage to the workmen engaged by the contractor during execution of the work.
  - iii) Any claim due to non-compliance of applicable PF/ Labour laws, ESI, regulations etc.
15. संविदाकार को कार्य शुरू करने से पहले पहली पार्टी के रूप में भारतीय रिज़र्व बैंक के नाम पर सभी आवश्यक बीमा कवर अर्थात संविदाकार की सम्पूर्ण जोखिम पॉलिसी, श्रमिक क्षतिपूर्ति पॉलिसी, तृतीय पक्ष देयता आदि, जो भी लागू हो) लेना होगा।
- The contractor shall take necessary insurance covers (i.e. Contractor All Risk Policy, Workmen Compensation Policy, Third Party Liability etc as applicable) with Reserve Bank of India as the first name, at their cost, before commencement of the work.

**16. अनुबंध की समाप्ति / Termination of Contract:**

यहां ऊपर दी गई बातों पर प्रतिकूल प्रभाव डाले बिना, बैंक अपने एकमात्र और पूर्ण विवेक पर, बिना कोई कारण बताए और बिना किसी मुआवजे के भुगतान के इस समझौते को तुरंत समाप्त करने का हकदार होगा, यदि बैंक की राय में (जिसे नहीं बुलाया जाएगा) ठेकेदार द्वारा प्रश्न और ठेकेदार पर बाध्यकारी होगा) :-

Without prejudice to what is contained hereinabove, the Bank shall at its sole and absolute discretion, be entitled to terminate this agreement forthwith

without assigning any reason and without payment of any compensation, if in the opinion of the bank (which shall not be called into question by the contractor and shall be binding on the contractor):-

(i) संविदाकर्ता बैंक की संतुष्टि के अनुसार इस समझौते को लागू करने में विफल रहता है या मना कर देता है। यदि ठेकेदार निविदा शर्तों के अनुसार फ्लैट/फ्लैट में सेवा देने से बचता रहता है या काम नहीं करता है।

The contractor fails or refuses to implement this agreement to the Bank's satisfaction. If the contractor keeps on avoiding or non-performing the service in flats/flat as per the tender conditions.

**and/or**

ii. यदि संविदाकर्ता का व्यक्ति/कर्मचारी किसी कदाचार में पाया जाता है जैसे कि निवासी के हस्ताक्षर की जालसाजी, ड्यूटी के दौरान शराब पीना।

If contractor's person/workers found in any malpractice such as forgery of resident signature, drinking of alcohol while in duty.

**and/or**

iii संविदाकर्ता इस अनुबंध के किसी भी नियम और शर्तों का उल्लंघन करता है।

The contractor commits a breach of any terms and conditions of this agreement.

**and/or**

iv. संविदाकर्ता को दिवालिया घोषित कर दिया गया है या उसके द्वारा अपने लेनदारों के साथ समझौता किया गया है या यदि संकट या निष्पादन या अन्य प्रक्रिया पर लगाया गया है या ठेकेदार की संपत्ति या संपत्ति के किसी हिस्से का रिसीवर नियुक्त किया गया है।

The contractor is adjudged an insolvent or a compromise is entered by him with his creditors or if distress or execution or other process is levied upon or receiver is appointed of any part of the assets or property of contractor.

**and/or**

v. किसी भी कारण से, संविदाकर्ता इस समझौते के तहत अपने दायित्वों को पूरा करने के लिए कानूनन अयोग्य हो जाता है।

For any reason whatsoever, the contractor becomes disentitled in law to perform his obligations under this agreement.

**and/or**

vi. संविदाकर्ता या उसके व्यवसाय के स्वामित्व/साझेदारी या प्रबंधन में इस तरह के बदलाव के लिए बैंक की लिखित पूर्व अनुमति के बिना कोई भिन्नता है।

There is any variation in the ownership/partnership or management of the contractor or his business without the prior approval in writing of the Bank to such variation.

## **17. न्यूनतम वेतन अधिनियम, 1948, वेतन भुगतान अधिनियम, 1936, अनुबंध श्रम (विनियमन और उन्मूलन) अधिनियम, 1970 आदि:**

**Minimum Wages Act, 1948, Payment of Wages Act, 1936, Contract Labour (Regulation and Abolition) Act, 1970 etc.:**

ठेकेदार को अपने कर्मियों को न्यूनतम वेतन अधिनियम के तहत निर्धारित प्रचलित दर पर न्यूनतम वेतन का भुगतान करना चाहिए। मुख्य श्रम आयुक्त (केंद्रीय) इस शर्त का किसी भी

उल्लंघन पर अनुबंध समाप्त करने के लिए उत्तरदायी होंगे और तदनुसार कार्रवाई की जाएगी। इसके अलावा, मौजूदा नियमों के अनुसार ठेकेदार द्वारा हर महीने प्रति व्यक्ति ESI और PF का भुगतान किया जाना चाहिए और भुगतान किए गए नकद चालान की प्रतियां हर महीने बैंक में जमा की जानी चाहिए।

The Contractor should pay to their personnel a minimum wage at the prevailing rate as fixed under Minimum Wages Act. The Chief Labour Commissioner (Central) any breach of this condition will be liable for termination of the contract and the same would be dealt with accordingly. Besides, ESI and PF per head at the current rate should be paid by the contractor every month as per the existing rules and copies of paid cash challans should be submitted every month to the Bank.

इन भुगतानों को करने के लिए लिखित रूप में आवश्यक रिकॉर्ड और कर्मचारियों की वेतन पर्चियां इसके सत्यापन के लिए मासिक अंतराल पर बैंक को प्रस्तुत की जाएंगी। ये रिकॉर्ड बैंक के अधिकारियों की उपस्थिति में ठेकेदार के कर्मचारियों द्वारा विधिवत हस्ताक्षरित/प्रमाणित किए जाएंगे।

Necessary records in writing for having made these payments and wage slips of employees will be submitted to the Bank at monthly intervals, for its verification. These records will be duly signed/attested by the employees of the contractor in the presence of Bank's Officials.

ठेकेदार कर्मियों को उनके लिए लागू अवकाश वेतन, बोनस, ग्रेच्युटी आदि सहित मासिक वेतन के भुगतान के लिए जिम्मेदार है।

The contractor is responsible for payment of monthly salary including leave salary, bonus, gratuity etc., to the personnel as applicable to them.

18. ठेकेदार को यह सुनिश्चित करना चाहिए कि वेतन के विलंबित भुगतान पर कर्मियों की ओर से किसी भी शिकायत की कोई गुंजाइश न हो। ठेकेदार द्वारा नियुक्त कर्मचारी केवल ठेकेदार के रोजगार में होंगे, भारतीय रिज़र्व बैंक के नहीं। ठेकेदार कर्मचारी भविष्य निधि और विविध प्रावधान अधिनियम, 1952 और कर्मचारी राज्य बीमा अधिनियम, 1948 के प्रावधानों के अनुसार भविष्य निधि और कर्मचारी राज्य बीमा निधि के संबंध में नियोक्ता के योगदान का भुगतान करेगा।

The contractor should ensure that there is no scope for any grievance from the personnel on delayed payment of wages. The employees engaged by the Contractor will be in the employment of the Contractor only and not of the Reserve Bank of India. The contractor shall pay the employer's contribution with regard to provident fund and employees' state insurance fund as per the provisions of the employees' Provident fund and miscellaneous provisions act, 1952 and employees' state insurance act, 1948.

19. किसी भी परिस्थिति में ठेकेदार और उसके कर्मचारियों/कर्मचारियों के बीच विवाद के कारण उत्पन्न होने वाले किसी भी जुर्माने या दावे के लिए ठेकेदार पूरी तरह से जिम्मेदार होगा। यदि ठेकेदार और उसके कर्मचारियों/कर्मचारियों के बीच विवाद के कारण कोई दावा या जुर्माना बैंक के लिए कानूनी रूप से बाध्यकारी है, तो उसे ठेकेदार से वसूला जाएगा।

The contractor will be solely responsible for any penalty or claim arising due to dispute between the contractor and its employee/es under any circumstance. If

any claim or penalty is legally binding to the Bank due to the dispute between contractor & its employee/es, same shall be recovered from the contractor.

If the contractor is a Partnership or an individual

IN WITNESS WHEREOF The Bank and the Contractor have set their respective hands to these presents and two duplicate hereof the day and year first hereinabove written.

If the contractor is a Company

IN WITNESS WHEREOF The Bank has set its hand to these presents through its duly authorised official and the Contractor has caused its common seal to be affixed hereunto and the said two duplicate/has caused these presents and the said two duplicates hereof to be executed on its behalf, the day and year first hereinabove written.

**SIGNED AND DELIVERED BY**

the Reserve Bank of India by the hand of  
Shri \_\_\_\_\_  
(Name & Designation)

\_\_\_\_\_  
In the presence of

i) \_\_\_\_\_

Address \_\_\_\_\_

(Witnesses)

ii) \_\_\_\_\_

Address \_\_\_\_\_

(Witnesses)

**SIGNED AND DELIVERED BY**

the Contractor by the hand of  
Shri \_\_\_\_\_

\_\_\_\_\_

In the presence of:

i) \_\_\_\_\_

Address \_\_\_\_\_

(Witness)

ii) \_\_\_\_\_

Address \_\_\_\_\_

(Witness)

## **Annex-II**

### **Proforma of Undertaking / Declaration / Certificate by the Bidder regarding country sharing land border with India**

(To be submitted by the bidders on their letter head duly sealed and signed by the authorised signatory)

**To**

**Regional Director**

**Reserve Bank of India**

**Chandigarh.**

Name of Work: **Electrical wiring and allied works in Regional Director's secretariat at Bank's Main Office Building in Chandigarh.**

I/We \_\_\_\_\_ (Name and address, including country of location of bidder) have read and understood the contents of the Office Memorandum (OM) F.No. 6/18/2019-PPD dated July 23, 2020 and its subsequent orders / revision issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India regarding the restrictions on procurement from a bidder of a country which shares a land border with India.

2. I/We certify that \_\_\_\_\_ (Name of the bidder)

- i. Is not from a country sharing land border with India, or
- ii. Is from a country sharing land border with India and has been registered with the Competent Authority, the certificate of which is enclosed, or
- iii. Is from a country sharing land border with India where Government of India has extended lines of credit, or
- iv. Is from a country sharing land border with India where Government of India is engaged in development projects.

*(strikeout whichever of the above is not applicable)*

3. I/ We further certify that \_\_\_\_\_ (Name of the bidder) fulfils all requirements in this regard and is eligible to be considered under the provision of the above referred Office Memorandum and its subsequent orders / revision. I/We also undertake that even in case of contracts where we are permitted by the Bank/RBI to sub-contract I/We \_\_\_\_\_ (Name of the bidder) will not

sub-contract any work to a contractor from country(ies) sharing land border with India, unless such contractor fulfils all the requirements contained in the above referred office memorandum/ order.

4. I/We know and understand that, if this Undertaking / Declaration / Certification / Certificate submitted by us is found to be false, the Bank shall be free to reject / terminate our tender / Work Order and that the Bank shall also be free to initiate any legal action in accordance with law including forfeiting of Earnest Money Deposit / Performance Bank Guarantee / Security Deposit and / or debarring us from participating in tenders invited by the Bank in future.

**Signature and name of the authorised signatory of the Bidder with stamp**

**Date:**

**Place:**

### **Annex-III**

#### **Undertaking regarding declaration of debarment by public institution(s)** **(To be submitted by the tenderer on their letter head)**

**Name of Work: Electrical wiring and allied works in Regional Director's secretariat at Bank's Main Office Building in Chandigarh.**

1. I / We \_\_\_\_\_ (Name of the bidder) declares that,

a) I / We or any of our allied firm\* is / or not debarred / suspended / blacklisted by any public institution / entity in India or any other country as on \_\_\_\_\_ (last date of submission of bid).

b) I / We or any of our allied firm\* have not made any transgression in respect of the code of integrity (as mentioned in the tender) with any public institution / entity in India or any other country in last three years as on \_\_\_\_\_ (last date of submission of bid).

c) We will inform the Bank in writing, in case, I / We or any of our allied firm\* is / are debarred / suspended / blacklisted by any public institution / entity in India or any other country on or before award of work for the captioned work.

2. I / We \_\_\_\_\_ (Name of the bidder) declares that, I / We or any of our allied firm\* \_\_\_\_\_ (Name of the allied firm(s)) \* is / are debarred / suspended / blacklisted by \_\_\_\_\_ (Name and address of the public institution in India or any other country) and the same effective up to \_\_\_\_\_ (date). A copy of such letter is attached for your information and record.

(Seal and Signature of the bidder)

Date:

Place:

(Note: Strike out one of the above two declarations which is not applicable)

\* Allied firm: A firm would be termed as "allied firm" if the management is common, or substantial or majority shares are owned by the banned / suspended firm and by virtue of this it has controlling voice. Further all successors firms will also be considered as allied firms.



भारतीय रिज़र्व बैंक / Reserve Bank of India  
सम्पदा विभाग / Estate Department  
चंडीगढ़ / Chandigarh

भारतीय रिज़र्व बैंक, चंडीगढ़ के मुख्य कार्यालय भवन में क्षेत्रीय निदेशक सचिवालय की विद्युत  
वायरिंग और संबन्धित कार्य  
हेतु ई-निविदा

**Tender for**

**Electrical wiring and allied works in Regional Director's secretariat at the Main Office  
Building of Reserve Bank of India, Chandigarh  
RBI/Chandigarh Regional Office/Estate/7/25-26/ET/180**

**भाग-II (मूल्य बोली)  
Part-II (Price Bid)**

बोलीदाता का नाम : .....

पता: .....

दूरभाष सं: .....

ई-मेल: .....

बोली पूर्व बैठक का समय एवं स्थान	08 जुलाई 2025 पूर्वाह्न 11:00 बजे <b>स्थान:</b> संपदा विभाग, तृतीय तल, मुख्य कार्यालय भवन, भारतीय रिज़र्व बैंक, सेंट्रल विस्टा, सेक्टर-17, चंडीगढ़
बोली प्रस्तुत करने की अंतिम तिथि:	18 जुलाई 2025 को पूर्वाह्न 11:00 बजे तक
निविदा का भाग । अर्थात् तकनीकी-वाणिज्यिक बोली खोलने की तिथि:	18 जुलाई 2025 को अपराह्न 03:00 बजे

**Estate Department  
Reserve Bank of India  
Chandigarh**

**Unpriced Bill of Quantities**

**(NOTE: Rates and Amount are to be entered on MSTC  
Portal only)**

**Electrical wiring and allied works in Regional Director's secretariat at Bank's Main  
Office Building in Chandigarh**

<b>Sr. No.</b>	<b>Description of Item</b>	<b>Qty</b>	<b>UoM</b>
1	Supply & laying of 4C x 6 sqmm FRLS PVC insulated armoured copper cable, with 2 runs of 8 swg GI wire, in surface manner saddled on the wall/ in the ceiling/ on existing cable tray, as advised by the Bank's Engineer. (Rate inclusive of GST, as applicable)	50	RM
2	Supply & laying of 4C x 10 sqmm FRLS PVC insulated armoured copper cable, with 2 runs of 8 swg GI wire, in surface manner saddled on the wall/ in the ceiling/ on existing cable tray, as advised by the Bank's Engineer. (Rate inclusive of GST, as applicable)	35	RM
3	Charges for termination of 4C x 6 sqmm armoured copper cable using appropriate size cable glands and lugs at both ends. (Rate inclusive of GST, as applicable)	2	Nos.
4	Charges for termination of 4C x 10 sqmm armoured copper cable using appropriate size cable glands and lugs at both ends. (Rate inclusive of GST, as applicable)	2	Nos.
5	Supply and fixing of 3 phase 12-way double door vertical MCB distribution board, with 2 nos. cable end boxes, of approved make using required hardware and with following MCBs of approved make: i. Incomer: 63 A 4 pole C-curve MCB ii. Outgoing C-curve MCBs: 4 nos. 16 A TP MCB, 12 nos. 10 A SP MCB, 12 nos. 6A SP MCB (Rate inclusive of GST, as applicable)	1	Nos.
6	Supply and fixing of 3 phase 6-way double door horizontal MCB distribution board, with 2 nos. cable end boxes, of approved make using required hardware and with following MCBs of approved make: i. Incomer: 63 A/ 32 A, 4 pole C-curve MCB ii. Outgoing C-curve MCBs: 9 nos. 16 A SP MCB, 9 nos. 6 A SP MCB (Rate inclusive of GST, as applicable)	2	Nos.

7	<u>Primary Light Point (excluding cost of circuit submains wiring)</u> - Supply, laying, installation, testing & commissioning of wiring for primary light point using 2 x 2.5 + 1 x 1.5 sqmm, 600 V, PVC FRLS insulated multi stranded copper conductor wire to respective point outlet (partly in concealed manner / surface/ on wall) provided in suitable size of MMS PVC FRLS conduit with all required accessories like coupler, bend, long bend, tee, junction box, required hardware materials etc. as per site requirement, terminated in 6 A switch on a modular plate of approved make mounted on suitable size heavy duty PVC plate with concealed GI back box with interconnection and also complete with outlet point either with angle/ straight holder / ceiling rose / connector etc. as directed for light point. Rate shall be inclusive of cost of all required hardware materials labour involve, civil work required for concealing the pipes etc as per site requirement, complete in all respect. (Rate inclusive of GST, as applicable)	35	Nos.
8	<u>Secondary light point-</u> Supply, laying, installation, testing & commissioning of wiring for secondary light points using 3 x 1.5 sqmm, 600 V, FRLS PVC insulated multi stranded copper conductor wire to respective point outlet (partly in concealed manner / surface/ on wall) provided in suitable size of MMS PVC FRLS conduit with all required accessories like coupler, bend, long bend, tee, junction box, required hardware materials etc. as per site requirement, terminated in 6 A switch on a modular plate of approved make mounted on suitable size heavy duty PVC plate with concealed GI back box with interconnection and also complete with outlet point either with angle/ straight holder / ceiling rose / connector etc. as directed for light point. Rate shall be inclusive of cost of all required hardware materials labour involve, civil work required for concealing the pipes etc as per site requirement, complete in all respect. (Rate inclusive of GST, as applicable)	73	Nos.
9	<u>Exhaust fan point-</u> Supply, laying, installation, testing & commissioning of wiring for exhaust fan points using 3 x 1.5 sqmm, 600 V, ISI marked, PVC FRLS multi stranded copper conductor wire to respective point outlet (partly in concealed manner / surface/ on wall) provided in suitable size of MMS PVC FRLS conduit with all required accessories like coupler, bend, long bend, tee, junction box, required hardware materials etc. as per site requirement, terminated in 6 A switch on a modular plate of approved make mounted on suitable size heavy duty PVC plate with concealed GI back box with interconnection and also complete with outlet point with ceiling rose / connector etc. as directed for exhaust fan point. Rate shall be inclusive of cost of all required hardware materials labour involve, civil work required for concealing the pipes etc as per site requirement, complete in all respect. (Rate inclusive of GST, as applicable)	2	No.

10	<u>Call bell point-</u> Supply, laying, installation, testing & commissioning of wiring for call bell points using 3 x 1.5 sq mm, 600 V, ISI marked, PVC FRLS multi stranded copper conductor wire to respective point outlet (partly in concealed manner / surface/ on wall) provided in suitable size of MMS PVC FRLS conduit with all required accessories like coupler, bend, long bend, tee, junction box, required hardware materials etc. as per site requirement, terminated in 6 A switch on a modular plate of approved make mounted on suitable size heavy duty PVC plate with concealed GI back box with interconnection and also complete with outlet point with ceiling rose / connector etc. as directed for exhaust fan point. Rate shall be inclusive of cost of all required hardware materials labour involve, civil work required for concealing the pipes etc as per site requirement, complete in all respect. (Rate inclusive of GST, as applicable)	2	Nos.
11	Supply and laying (including terminations at both ends) of 2 x 4 sqmm + 1 x 2.5 sqmm multistranded FRLS coated 600 V grade PVC insulated copper wire in rigid MMS grade FRLS PVC conduit in recessed manner for circuit mains/ submains wiring of lighting/ raw power, running between respective MCB DB and the first switchboard/ plug point of the circuit, as directed by the Bank's Engineer. (Rate inclusive of GST, as applicable)	250	RM
12	Supply and laying (including terminations at both ends) of 2 x 2.5 sqmm + 1 x 1.5 sqmm multistranded FRLS coated 600 V grade PVC insulated copper wire in rigid MMS grade FRLS PVC conduit in recessed manner for circuit mains/ submains wiring of lighting/ raw power, running between respective MCB DB and the first switchboard/ plug point of the circuit, as directed by the Bank's Engineer. (Rate inclusive of GST, as applicable)	700	RM
13	<u>6 A plug point (including wiring):</u> Supply, installation, testing & commissioning of of approved make 6 A plug point comprising of 6 A switch and socket on lighting switchboard or looped from the first switchboard/ plug point of UPS/ lighting/ raw power circuit, using 3 x 1.5 sqmm FRLS copper wire in FRLS PVC conduit, as required including cost of front plate, back box and Civil work for concealing of conduits, as advised by the Bank's Engineer. (Rate inclusive of GST, as applicable)	85	Nos.
14	<u>16 A plug point (excluding wiring):</u> Supply, installation, testing and commissioning of 16 A plug point comprising of approved make 16 A switch (with LED indicator) & shuttered socket mounted on a modular front plate and back box, as required including Civil work for concealing of conduits and as advised by the Bank's Engineer. (Rate inclusive of GST, as applicable)	20	Nos.
15	Supply of approved make deep recessed 12 W LED downlight fixture in aluminium die cast housing with driver and accessories meeting following specifications: colour temperature: 6000 +/- 500 K, CRI > 80%, THD <= 10%, power factor >= 0.9. <b>(Basic rate of LED fixture (excluding GST &amp; Contractor's profit= ₹1,080/-)).</b> (Rate inclusive of GST, as applicable)	80	Nos.
16	Supply of approved make deep recessed 15 W LED downlight fixture in aluminium die cast housing with driver and accessories meeting following specifications: colour temperature: 6000 +/- 500 K, CRI > 80%, THD <= 10%, power factor >= 0.9. <b>(Basic rate of LED fixture (excluding GST &amp; Contractor's profit= ₹1,360/-)).</b> (Rate inclusive of GST, as applicable)	10	Nos.

17	Supply of approved make recessed linear CoB type 10-12 W LED downlight fixture in aluminium die cast housing with driver and accessories meeting following specifications: colour temperature: 6000 +/- 500 K, CRI > 80%, THD <= 10%, power factor >= 0.9. <b>(Basic rate of LED fixture (excluding GST &amp; Contractor's profit= ₹750/-)).</b> (Rate inclusive of GST, as applicable)	20	Nos.
18	Supply of approved make recessed 36-40 W LED panel light fixture (1' x 4' size) in CRCA housing, with driver and accessories, and meeting following specifications: colour temperature: 6000 +/- 500 K, CRI > 80%, THD <= 10%, power factor >= 0.9. <b>(Basic rate of LED fixture (excluding GST &amp; Contractor's profit= ₹1,740/-)).</b> (Rate inclusive of GST, as applicable)	5	Nos.
19	Supply of approved make linear 30-40 W 1200 mm long LED light fixture in ADC housing, with driver, suspender and accessories, and meeting following specifications: colour temperature: 6000 +/- 500 K, CRI > 80%, THD <= 10%, power factor >= 0.9. <b>(Basic rate of LED fixture (excluding GST &amp; Contractor's profit= ₹8,000/-)).</b> (Rate inclusive of GST, as applicable)	3	Nos.
20	Supply of approved make linear 60 W LED 2400 mm long light fixture in ADC housing, with driver, suspender and accessories, and meeting following specifications: colour temperature: 6000 +/- 500 K, CRI > 80%, THD <= 10%, power factor >= 0.9. <b>(Basic rate of LED fixture (excluding GST &amp; Contractor's profit= ₹9,000/-)).</b> (Rate inclusive of GST, as applicable)	3	Nos.
21	Installation testing & commissioning of 12-15 W deep recessed LED downlight fixtures with accessories, as required. (Rate inclusive of GST, as applicable)	78	Nos.
22	Installation testing & commissioning of 10 W recessed linear CoB LED fixtures with accessories, as required. (Rate inclusive of GST, as applicable)	19	Nos.
23	Installation testing & commissioning of LED panel light fixture (1' x 4' size) with accessories, as required. (Rate inclusive of GST, as applicable)	4	Nos.
24	Installation testing & commissioning of 30 W 1200 mm linear suspended type fixture in recessed manner with accessories, as required. (Rate inclusive of GST, as applicable)	2	Nos.
25	Installation testing & commissioning of 60 W 2400 mm linear suspended type fixture in recessed manner with accessories, as required. (Rate inclusive of GST, as applicable)	2	Nos.
26	Supply, installation, testing & commissioning of 7W/mtr LED rope wight in existing false ceiling cove, with adapters & drivers as required. (Rate inclusive of GST, as applicable)	50	RM
27	Supply & laying 2 core (0.5 mm conductor size) telephone wire ISI marked, in suitable size PVC conduit from available telephone junction MDF box, complete in all respect. (Rate inclusive of GST, as applicable)	120	RM
28	Supply and fixing of coaxial TV socket in recessed manner using approved make socket, front plate and back box. (Rate inclusive of GST, as applicable)	1	Nos.
29	Supply and fixing of coaxial RJ-11 telephone socket in recessed manner using approved make socket, front plate and back box. (Rate inclusive of GST, as applicable)	5	Nos.

30	Supply, installation, testing & commissioning of approved make PVC square body, 200 sweep with PVC gravity lowered louvers exhaust fan in the existing opening with required hardware. (Rate inclusive of GST, as applicable)	2	No.
31	Supply, installation, testing and commissioning of Honeywell Notifier FAPT-851 (or equivalent) photo smoke detector with base and accessories for installation in surface/ concealed manner in the ceiling. (Rate inclusive of GST, as applicable)	15	Nos.
32	Supply, installation, testing and commissioning of Honeywell System Sensor make (or equivalent) hooter cum strobe light with its control module and accessories for installation in surface/ concealed manner in the wall. (Rate inclusive of GST, as applicable)	1	Nos.
33	Supply, installation, testing and commissioning of Honeywell Notifier (or equivalent) response indicators. (Rate inclusive of GST, as applicable)	5	No.
34	Supply, installation, testing and commissioning of Honeywell Notifier (or equivalent) breakable glass dual action manual call point. (Rate inclusive of GST, as applicable)	1	Nos.
35	Supply & laying of 2C x 1.5 sq.mm. copper armoured cable red colour including fixing on wall/ ceiling with saddles and glanding-termination with necessary accessories and hardware etc. (Rate inclusive of GST, as applicable)	100	RM

**Place:**

**Date:**

**Signature with seal of tenderer**